

Virginia:

At the regular monthly meeting of the Board of Supervisors held at the Charles City County Government Administration Building thereof on **Thursday, January 30, 2020, at 7:30 p.m.** in the 244th year of the Commonwealth and 386th year of the County.

PRESENT: William G. Coada, Chairman
Gilbert A. Smith
Lewis E. Black, III

Meeting called to order by Chairman, William G. Coada. He introduced the newly elected Board representative for District III, Mr. Lewis Black, III. He also requested that the Board recite the Pledge Allegiance to the Flag before each Board meeting. The Board agreed by consensus.

Motion was made by Bill Coada to add a proclamation for Black History Month to the Agenda as Item H under the County Administrator's Report. Motion carried unanimously.

RE: ADOPTION OF AGENDA

Motion was made by Gilbert Smith to adopt the agenda presented by staff with the change of adding Item H to the County Administrator's Report. Motion passed unanimously.

RE: CONSENT AGENDA

Bill Coada stated a correction to December 23, 2019, minutes need to be made. A name under the Public Comments section, Chris Adams, needs to be Krista Adams. This correction is in two places in the minutes, page 7, and again on page 12.

Motion made by Gilbert Smith to adopt the Consent Agenda as presented with the name change. Motion passed unanimously.

- a. Approval of Minutes
 - December 23, 2019 - Regular Meeting Minutes
 - January 6, 2020 – BOS Reorganizational/Budget Meeting
- b. CH2M Hill Invoice for Services through December 20, 2019
- c. Appropriations for February 2020

**Charles City County
February Appropriations**

*Amended
FY20 Budget*

*February
Request*

*County
Administrator
Recommends*

General Fund Agencies

11010	Board of Supervisors	\$ 63,863	\$ 4,099	\$ 4,099
12100	County Administrator	200,521	17,005	17,005
12210	Legal Services	127,000	25,000	25,000
12220	Non Departmental	59,754	19,423	19,423
12221	Non Departmental-Telecom	175,900	20,000	20,000
12240	Audit	38,800	-	-
12310	Commissioner of Revenue	253,717	10,294	10,294
12410	Treasurer	189,276	18,796	18,796
12420	Finance	160,437	19,883	19,883
12422	Human Resources	145,438	16,751	16,751
12425	Information Technology	407,456	41,000	41,000
12520	Motor Pool	67,732	-	-
12530	Central Gas	14,626	-	-
12600	Memberships	2,452	-	-
13100	Electoral Board	34,538	-	-
13200	Registrar	118,474	11,600	11,600
21100	Circuit Court	32,135	5,000	5,000
21200	Combined GD/JD Court	12,050	-	-
21300	County Magistrate	600	-	-
21600	Clerk of Circuit Court	232,471	11,500	11,500
21700	Sheriff Judicial	142,728	14,650	14,650
21800	Courthouse Security Fund	73,057	4,517	4,517
21930	Crater Criminal Justice T.C.	10,932	-	-
22100	Commonwealth's Attorney	251,250	19,718	19,718
31200	Sheriff Law Enforcement	682,363	55,596	55,596
31900	Sheriff Support	267,149	23,300	23,300
32350	E 911	44,850	1,350	1,350
32400	Wireless E911	30,000	-	-
33150	Correction & Detention	293,653	20,000	20,000
33300	VJCCCA	9,400	-	-
33310	Col Com Correction jb	12,287	-	-
33320	9th District Court Services	21,370	-	-
34400	Codes Enforcement	158,081	12,600	12,600
35100	Animal Control	131,022	14,163	14,163
35300	Medical Examiner	50	-	-
42400	Landfill Monitoring	300,990	-	-

43200	General Properties	931,203	-	-
51100	Health Department	117,126	28,780	28,780
52200	MH/MR Services Board	123,340	30,670	30,670
53600	Contributions	80,500	10,500	10,500
68010	John Tyler Community College	1,229	-	-
71100	Parks and Recreation	438,972	28,859	28,859
71200	Lewis Park Boat Ramp	17,224	-	-
73200	Library/Cultural	126,825	30,579	30,579
73210	Center For Local History	31,536	-	-
81200	Department of Development	265,785	23,900	23,900
81600	Com Development Cont	37,236	3,736	3,736
82650	Environmental Mgt Cont	18,800	-	-
83300	Cooperative Extension	36,620	-	-
91400	General Fund Contingency	171,994	-	-
95000	Debt Service	448,171	24,265	24,265
	Total General Fund	\$ 7,612,983	\$ 567,534	\$ 567,534
Fund				
131	Fire/EMS Fund	1,234,600	126,687	126,687
Fund				
311	Capital Improvement Plan	342,578	-	-
Fund				
511	Public Utility Fund	552,601	-	-
	Total Board of Supervisors	\$ 9,742,762	\$ 694,221	\$ 694,221

***FY20- School Operating Categorical
Appropriations***

61101	Instruction	5,626,052	485,225	485,225
62119	Admin, Attendance & Health Serv.	962,103	80,175	80,175
63109	Pupil Transportation	934,980	96,666	96,666
64209	Operations & Maintenance	1,109,153	110,915	110,915
67000	Transfer to Food Service	28,115	2,343	2,343
68109	Instructional Technology	489,906		
213	Self-Sustaining Fund	513,836	172,107	172,107
214	Textbook Fund	60,615	-	-
215	Food Service Fund	397,736	52,084	52,084
216	Capital Fund	790,856	-	-
	School Fund Total	\$ 10,913,352	\$ 999,515	\$ 999,515

	ALL FUNDS		
BOARD OF SUPERVISORS	9,742,762	694,221	694,221
SCHOOL OPERATING	10,913,352	999,515	999,515
SOCIAL SERVICES	1,161,475	102,701	102,701
SPECIAL WELFARE	6,872	-	-
GRAND TOTAL ALL FUNDS	\$ 21,824,461	\$ 1,796,437	\$ 1,796,437

RE: PRESENTATIONS



ASHLAND RESIDENCY
MARSHALL WINN
RESIDENCY ADMINISTRATOR

VDOT Call Center – (800) 367-ROAD

CHARLES CITY COUNTY
January 2020

MAINTENANCE: JEFF ALLGOOD

POTHoles

- Rte 615 The Glebe Ln
- Rte 613 Sandy Point Rd
- Rte 629 Alpine Rd
- Rte 603 Old Union Rd
- Rte 614 Sturgeon Point Rd; between Sturgeon Point Rd and 155 Courthouse Rd
- Rte 5 John Tyler Memorial Hwy; between Sturgeon Point Rd and Sandy Point Rd
- Rte 603 Old Union Rd; between Rte 609 Barnetts Rd and Rte 666 Waymacks Rd
- Rte 609 Barnetts Rd; between Rte 637 Wyatts Ln and Rte 625 W Run Rd
- Rte 615 The Glebe Ln; between Route 626 Old Elam Cemetery Rd and Sturgeon Point Rd
- Rte 155 Courthouse Rd; in front of school

ASPHALT PATCHING

- Rte 613 Sandy Point Rd; near Rte 623 Wilcox Neck Rd
- Rte 609 Barnetts Rd; between Rte 637 Wyatts Ln and Rte 625 W Run Rd

DITCHING / DRAINAGE

- Rte 603 Old Union Rd
- Rte 607 Church Ln

TREES

- Rte 612 Ruthville Rd; remove tree debris
- Rte 607 Wayside Rd; cut hanging limbs
- Rte 609 Barnetts Rd; cut hanging limbs
- Rte 617 Monguy Rd; throwback limbs
- Rte 624 Horse Shoe Rd; throwback limbs

BRUSH

- Rte 614 Sturgeon Point Rd; between Rte 615 The Glebe Ln and Rte 5 John Tyler Memorial Hwy

DRIVEWAYS

- Rte 607 Church Ln; add stone in driveway

SWEEP ROADS

- Rte 654 Deerfield Rd

BEAVER DAMS

- Rte 612 Ruthville Rd; remove dam
- Rte 623 Wilcox Neck Rd; remove dam

PIPES

- Rte 607 Church Ln; add pipe and stone
- Rte 623 Wilcox Neck Rd; add pipe and stone
- Rte 607 Church Ln; add stone over pipe between Routes 618 Adkins Rd and 641 Little Elam Rd
- Rte 607 Church Ln; replace cross pipe
- Rte 607 Church Ln; near 648 New Quarter Rd, clean out pipe and add stone
- Rte 623 Wilcox Neck Rd; at Fire Station, clean out drainage pipes
- Rte 618 Wilcox Warf Rd; at Dalmatian Dr, replace driveway drainage pipe

DEBRIS / TRASH

- Rte 106 Roxbury Rd
- Rte 5 John Tyler Memorial Hwy
- Rte 602 Lott Cary Rd; near Rte 630 Samaria Ln
- Rte 609 Barnetts Rd; from Rte 602 Lott Cary Rd to Rte 106 Roxbury Rd
- Rte 602 Lott Cary Rd; from Rte 155 Courthouse Rd to Nice Farm

SHOULDERS

- Rte 5 John Tyler Memorial Hwy near Westover Plantation; repair shoulder, driveway and ditch with stone and rip-rap

GRASS TRIMMING

- Rte 106 Roxbury Rd
- Rte 156 Roxbury Rd

BIKE TRAIL

- Remove dead animal from trail
- Cut back limbs and throw back brush
- Replace boards on Bridge
- Pick up litter and blow trail
- Sweep mud from roadway
- Clean out pipes
- Clean up at Herring Creek

MISCELLANEOUS

- Classes;
- Load and unload Spreaders each weekend
- Remove dead animals from Primary and Secondary routes
- Address work complaints county wide
- Haul debris to Landfill

WORK REQUESTS

- 50 Received
- 55 Completed

EMERGENCY CALLOUT AFTER HOURS (0)

NEXT MONTH'S AGENDA

- Shoulder repairs; Primary Routes
- Pothole repairs County Wide
- Litter pickup County Wide
- Bike Trail cleanup
- Break Beaver Dams
- Driveway pipe replacement

Marshall Winn stated he wants the public to be aware that CSX will be working on the railroad tracks in Providence Forge and New Kent County. VDOT does not have any jurisdiction over CSX. He also stated the Smart Scale application is slated to be on next month's Agenda; Philip Frazier will be in contact with the County.

Michelle Johnson asked when will the project on the roundabout at Route 5 and Route 106 begin? Marshall Winn stated he would get with Philip Frazier to get some information on that project.

Lewis Black asked for a status of the bridge passing on Route 612. It can be bad when there is inclement weather. There are no warning signs. Marshall Winn stated this is where the beavers are blocking the pipes up. They are seeking owner approval to be on their property for access to get the beavers out. Gerald Stanley, with VDOT, stated signs have been ordered. Marshall Winn stated he will send Lewis Black a status report on this situation.

Marshall Winn also stated Route 614 has a problem with flooding and improper signage. The road is not wide enough for buses.

Kevin Sullivan, 11001 Watermelon Field Road, Charles City, Va., stated last month he spoke on the bicycles not knowing where the bike trail began or stopped in front of Memorial United Methodist Church. Marshall Winn stated Traffic Engineering would be providing signage. Bill Coad asked can the signs be up before Spring begins; Marshall Winn stated yes, he believes that can happen.

Elenora Robinson, 17511 John Tyler Memorial Highway, Charles City, Va., thanked VDOT for fixing the hole in the road.

Latoya Johnson-Davis, 3800 Wayside Road, Charles City, Va., stated when it rains, water stands in the road and floods up to the door of the house. Marshall Wyn stated he would have VDOT look into this.

Christopher Marrow, 10701 Sturgeon Point Road, Charles City, Va., stated there is a lot of truck traffic on Sturgeon Point Road. This road was not meant to have truck traffic.

Ricky Hicks gave an update on the bathroom renovation at the Charles City Social Center. He stated the Social Center closed on December 6, 2019 for this renovation. The project is ahead of schedule; February 5 is the anticipated completion date. He invited the Board to stop by to see the finished project.

Jimmy Johnson showed a presentation showing pictures of the first ambulance purchased by the county. The new ambulance will help reduce response times for medical calls.

Jimmy Johnson introduced the five newly hired Fire Fighters; Ian Newman, Rusty Carr, Laura Baxter, Malcolm Gaddy, and Keith Fleming. The department is now providing 24-hour service to Charles City County.

RE: PUBLIC COMMENTS

Kevin Sullivan, 11001 Watermelon Field Road, Charles City, Va., read part of the Code of Virginia 58.1-3661, Certified solar energy equipment, facilities, or devices and certified recycling equipment, facilities, or devices. He asked the Board to review this code and take such action. Larger companies are given special consideration; the smaller companies should be given the same consideration.

Rodney Tyler, 9711 Lott Cary Road, Charles City, Va., stated he wanted to introduce himself as the Chairman of the School Board. He wanted to let the Board of Supervisors know the School Board is ready to work together, to close the gap, and put aside any differences they may have had in the past. 2020 is a new year, a new opportunity, a new everything.

RE: PUBLIC HEARING(S)

SUP-03-2019 – Application by D. Cassiere for a Special Use Permit to permit an Assisted Living Facility at 5130 John Tyler Memorial Highway.

Michelle Johnson read the public hearing notice. Gary Mitchell, Assistant Planning and Zoning Administrator, gave a summary of the facility stating the facility will be called the True Care Assisted Living. It will have a maximum occupancy of 20 clients or less pending on Health Department approval of the septic system. Gary presented a presentation showing pictures of the property. He recommended the Board approve the request as presented.

Lewis Black asked will patients that have illnesses such as Alzheimer's be a patient in the assisted living facility? Gary stated no, this facility would not be housing those types of illnesses.

Gilbert Smith asked how many employees will be employed? Gary stated between 9 and 15.

Bill Coada asked who will monitor and enforce licenses? Elizabeth Holt, Director of Social Services, stated if the State comes in and finds a violation, the Department of Social Services in Richmond will notify Social Services in Charles City only if the violation is for adult protective services.

Public Hearing opened by Bill Coada.

No comments were made.

Public Hearing closed by Bill Coada.

Bill Coada stated this Special Use Permit was a 5/0 passage through the Planning Commission.

Gilbert Smith stated the County is in desperate need of this type of service. It will be convenient to visit loved ones.

Motion was made by Gilbert Smith to approve SUP-03-2019, as presented by staff. Motion carried unanimously.

SUP-04-2019 – Application by Sandy Fields Farm, LLC to permit a third dwelling at 11100 Sandy Fields Road, as permitted by Section 3-3 of the Charles City County Zoning Ordinance.

Michelle Johnson read the public hearing notice. Gary Mitchell, Assistant Planning and Zoning Administrator, gave a summary stating the applicant would like to construct a new guest house in the same location of a similar previous structure that was demolished in the summer of 2019 due to extensive damage. The original structure was

constructed in 1941+/- . The new guest house will be used only by the friends and family members of the applicant and shall not be rented or used to operate a business enterprise.

Bill Coad asked Rhonda Russell did this application go through the process her department favored? She answered, yes.

Public Hearing opened by Bill Coad.

Mr. Lonta Lewis, representing the applicants, brought in elevation plans and plan view. He stated he did not know about the new ordinance. Bill Coad stated the new ordinance allows to re-construct on an existing footprint.

Public Hearing closed by Bill Coad.

Motion made by Gilbert Smith to approve SUP-04-2019, as presented by staff. Motion carried unanimously.

Restriction of truck traffic on Charles City Road, Route 600.

Michelle Johnson read the public hearing notice.

Bill Coad asked if there would be signage at the end of Route 106? Marshall Winn stated yes, signage would be on Route 106. The traffic study may take 4 to 5 months.

Lewis Black stated he is curious about trucks having to make deliveries and traveling those roads. Gilbert Smith stated he visited constituents that live in that area in October 2019 and talked to a business owner, a logger, and a truck driver. Business nor deliveries will stop.

Public hearing opened by Bill Coad.

Arthur Glenn, 4420 CC Road, Charles City, Va., stated when VDOT does the traffic count, make sure they include Charles City and CC Roads. He asked VDOT about lining the road, and the answer was the road is too narrow. There are 4 or 5 blind spots and terrible tree growth. East on 106 there is a 90-degree curve, a lot of accidents happen there. He also stated let's keep traffic on roads that were designed for traffic.

David Ware, 4510 Charles City Road, Charles City, Va., stated he is a truck driver. After listening tonight, what am I supposed to do when I get to the CC Line? It will be impossible to turn a truck around. Signs need to go up at Elko Road. Mr. Winn, VDOT Representative, stated he would get with Michelle Johnson.

Tracy Turpin, 5230 Charles City Road, thanked the Board and community for coming together.

Public Hearing closed by Bill Coad.

Michelle Johnson stated if this request is approved tonight, staff will present a resolution at the February meeting to be forwarded to VDOT to start the process of restriction truck traffic on Charles City Road.

Motion was made by Gilbert Smith to approve the request restricting truck traffic on Charles City Road. He requested to include comments that were made tonight in the resolution.

RE: Board of Supervisors Appointments:

Michelle Johnson reviewed the Board of Supervisor's appointments. The following changes were made:

Charles City Heal Coalition: Thalia Bowen

Chickahominy Disability Services Board: Tabled until February meeting

Colonial Community Criminal Justice Board: Lewis Black, III

Crater Planning District Commission: Lewis Black, III

Metropolitan Richmond Air Quality Control Board: Tabled until February meeting

Middle Peninsula Juvenile Detention Commission: Tabled until February meeting

Richmond Regional Planning District Commission (RRPDC): Bill Coad

Richmond Regional Transportation Planning Organization: Tabled until February meeting

Social Services Board: Bill Coad

Technical Advisory Committee (TAC): Tabled until February meeting

Motion was made by Bill Coad to approve all appointments recommended. Motion carried unanimously.

RE: COUNTY ADMINISTRATOR'S REPORT

Abbey Pemberton, Director of Finance, stated the Clerk of Circuit Court secured a grant award of \$11,334.50 through the Library of Virginia's Circuit Court Records Preservation Program. This award is to facilitate the restoration of Deed Book 23 and Plat Slides 101-200. Abbey recommended that the Board of Supervisors approve the acceptance of these grant funds and authorize a corresponding amendment to the FY20 budget to record the receipt of this additional funding.

Motion was made by Gilbert Smith to accept funding as presented by staff. Motion carried unanimously.

Michelle Johnson thanked Cathy Harris for the work she put in to ensure the Department of Fire & EMS be awarded \$136,376 in grant funding from the Virginia Office of Emergency Medical Services Rescue Squad Assistance Fund Grant. The grant has been awarded to Charles City County Fire & EMS Department. To accept these grant dollars, the County is required to make a 50/50 funding match, making the grant a total of \$272,752. Michelle recommended approval from the Board with the match obligation coming out of Public Safety line item under the County's Committed Fund Balance.

Bill Coada thanked Cathy Harris for all she has done for the County.

Motion was made by Gilbert Smith to approve the acceptance of the grant funding with the County match taken out of Public Safety under the County's Committed Fund Balance. Motion carried unanimously.

Thalia Bowen, Director of Human Resources, stated in November 2019, stated the Board of Supervisors were informed of rebate checks received from the County health insurance provider, United HealthCare, totaling \$73,646.61. The Board agreed to distribute a portion of those funds back to staff as a one-time rebate totaling \$43,000.00. After this distribution, a balance of \$30,546.61 remained. Thalia recommended the Board approve the remainder of the funds be used to fund professional development of staff, purchase a benefits administration software (BenefitFirst), and fund the salary of the replacement for the Executive Assistant for the remainder of FY20 (March 2020 – June 2020).

Motion was made by Gilbert Smith to approve the request as presented by staff. Motion carried unanimously.

Michelle Johnson stated Charles City funds the services provided by the Charles City Health Department to the citizens in Charles City County. She presented their 2020 agreement between them and Charles City County. She stated this agreement is in satisfaction of the requirements 32.1.31 of the Code of Virginia. She recommended the Board approve this the agreement for 2020.

Motion was made by Gilbert Smith to approve the Virginia Department of Health agreement as presented by staff. Motion carried unanimously.

Michelle Johnson stated the Board requested an additional work session at the Budget meeting in January. She recommended the work session to be held on Tuesday, February 25, at 5:00 p.m., before the regular Board meeting at 7:30 pm.

It was a consensus by the Board to have the Budget Work Session at 5:00 p.m. on Tuesday, February 25, 2020.

Michelle Johnson stated Abbey Pemberton, the County Finance Director, wrote a grant for the Virginia Telecommunication Initiative to receive internet service in Charles City County. Governor Northam was in Charles City on Wednesday, January 22, 2020, to represent the County with a check for \$3,966,012.00. Out of \$183 million, this award is the most given to a locality; it was based on applications of need that were submitted. This initiative will provide internet service to approximately 2,000 homes in the County. The project timeframe is twelve to fourteen months, installing 141 miles of cable.

Bill Coada stated the \$600,000 grant that was received in 2015 was not intended to connect homes to the internet service. Eight miles of fiber cable was placed in the ground for businesses to receive internet services on Route 106, the industrial corridor. The County is installing the towers to allow homes to be connected. The towers will still be installed along with the Virginia Telecommunication Initiative.

Lewis Black asked will this be 100% coverage for the County? Michelle Johnson answered no, the coverage would be from Route 106 to Route 5, to Wilcox Neck Road.

Michelle Johnson reviewed the following upcoming events: Community Development will be hosting a community meeting at St. John Baptist Church on February 4th at 9:00 a.m., and on February 6th at 7:00 p.m., to present Charles City County existing conditions (demographics, projections, and S.W.O.T.). They will also present this presentation on February 11th at the Government Administration Building, Auditorium. Sports Backer's classes will be at the gymnasium Wednesdays and Thursdays at 6:30 p.m.; Adult softball registration is scheduled February 3 through April 19; Spring Break Camp will be April 6 through April 9 for ages 5 – 15 years old, time 8:00 a.m. – 6:00 p.m.; Baseball and softball registration begins February 3rd through March 1st; Summer Camp for ages 5 through 13, June 22nd through August 7th; Parks and Recreation Play Day, early release days, cost \$15.00 per child. Contact Parks and Recreation for more information. Black History Month program “I Was Always a Union Man” will be at the Charles City Library on February 28th at 11:00 a.m.; a fundraiser, An Evening of Jazz, will be held on March 20th at 6:30 p.m., at the Recreation Center, for Relay for Life.

Bill Coada read the following proclamation:

**A PROCLAMATION
IN HONOR OF BLACK HISTORY MONTH
February 1 – 28, 2020**

WHEREAS, the Charles City County Board of Supervisors takes pride in joining Americans throughout the country in recognizing February 2019 as Black History Month; and

WHEREAS, Black History Month pays tribute to the contributions that African Americans have made to American history in their struggles for freedom and equality and deepens our understanding of our Nation's history; and

WHEREAS, we recognize Rev. Martin Luther King, Jr. for all his struggles and contributions he made to mankind; and

WHEREAS, for generations, African Americans have embodied the shared progress of our Nation. Through toil and struggle and with courageous actions that have broken barriers, they have made America a better place to live and work for everybody.

WHEREAS, women like Katherine Johnson, a pioneer in space history whose work helped America win the Space Race, and Madam C.J. Walker, who became one of the most successful female entrepreneurs of her time, paved the way for both women and African Americans in their respective fields.

WHEREAS, Robert Smalls, a man born into slavery, founded our Nation's first free and compulsory public school system. Later in life, he served as a lawmaker in South Carolina's State legislature and the U.S. House of Representatives. The strength and determination of men and women like these remind us that our Nation brims with people whose contributions continue to make it stronger and better.

WHEREAS, we commend the many achievements of African Americans in every field from science and the arts to politics and religion; and

WHEREAS, we honor the men and women from all walks of life that have enriched our country's culture, traditions, and success;

NOW, THEREFORE, BE IT RESOLVED, that on this 28th day of January 2020, Charles City County does hereby proclaim February 1st – February 28th, 2020 as Black History Month and calls on the people of Charles City County to observe this month with appropriate programs, activities, and ceremonies.

Motion was made by Gilbert Smith to accept the proclamation in honor of Black History month as presented. Motion carried unanimously.

RE: PUBLIC COMMENT PERIOD

Wanda Roberts, 20000 Morris Creek Landing Road, Charles City, Va., stated she is trying to get on the same page as the Board. She asked what the current status of C4GT is? They were not an adequate gas source when they applied for their permit. What is the revenue breakdown, is the copy of the site plans ready for review? She stated she believes the Senate Bill 922 will be devastating to the County. She stated she strongly believe support should include residents of Charles City County.

Thalia Bowen, Human Resources Director, stated the Health Coalition is preparing for their 2nd Annual Resource Fair. The fair will be held at the Social Center on March 14th from 10:00 a.m. until 2:00 p.m. There will be someone on-site doing blood pressure checks, and there will be lots of resource information available to be given to our citizens. She invited everyone to attend and pass the word to friends and neighbors.

RE: BOARD DIRECTIVES AND COMMENTS

Lewis Black thanked everyone for coming out tonight. He stated he has heard there are issues in communication between the Board and the citizens. He also stated staff is looking into having message boards in the County; this will help with communication. Staff is looking at what size the boards should be, where to place them, etc. More details will be shared once we have more information.

Bill Coada welcomed Rodney Tyler, Royce Paige, and Joy Harris to the School Board. He stated he, along with the Board of Supervisors, is looking forward to working with them. Bill Coada asked Ricky Hicks to keep the Board updated on the pier. He also stated since the Board changed the Leave Policy in 2016, the leave balance of \$289,000.00 is down to \$119,000.00.

RE: EXECUTIVE SESSION

Motion made by Gilbert Smith to go into Executive Session to discuss Personnel 2.2-3711(A)(1), Investment of Public Funds 2.2-3711(A)(6), and Legal 2.2-3711(A)(7), respectively of the 1950 Code of Virginia. Motion passed unanimously.

Motion was made by Gilbert Smith to return to Open Session. Motion passed unanimously. Motion was made by Gilbert Smith to certify the Board of Supervisors only discussed public business matters exempted from statutory open meeting requirements identified in the motion to convene to Executive Session. Motion passed unanimously.

There being no further business, the Board **recessed until Saturday, February 8, 2020, 9:00 a.m. for Board of Supervisors / School Board Work Session.**