

**Virginia:**

At the regular monthly meeting of the Board of Supervisors held at the Charles City County Government Administration Building thereof on **Tuesday, July 28, 2020, at 7:30 p.m.** in the 224<sup>th</sup> year of the Commonwealth and 386<sup>th</sup> year of the County.

PRESENT: William G. Coad, Chairman  
Gilbert A. Smith  
Lewis E. Black, III

RE: CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order by William G. Coad. The Pledge of Allegiance was said in unison by the Board of Supervisors.

RE: ADOPTION OF THE AGENDA

Michelle Johnson requested to amend the Agenda to move Item D. under Item III. Consent Agenda before the Consent Agenda. Motion was made by Gilbert Smith to adopt the Agenda with changes as presented. Motion carried unanimously.

Michelle Johnson presented the Board with their By-Laws stating under Item 4.3, the second Public Comment Period to remove (Non-Agenda Items), it will be just a Public Comment Period; Section 6.4 will reflect Public Comment Periods will be for citizens to speak on items listed on the Agenda and Non-Agenda Items, and the time limit will be at the Chairman's discretion due to the number of participants speaking; Section 7.3 will be removed from the by-laws. The Board no longer met with the Planning Commission. She also stated during the Public Comment Period under Section 6.4, citizens will be asked to speak their name, addresses will no longer be requested, and comments will not be in detail.

Bill Coad stated under Section 3.4 to change the meeting time from 7:30 p.m. to 7:00 p.m. Under Section 4.2 strike the words agency or citizen, and change Item 5.6 to read: only one substitute motion, per board member, shall be in order for a principal motion.

Motion made by Gilbert Smith approving changes made to the Board of Supervisors By-laws as presented. Motion carried unanimously.

RE: CONSENT AGENDA

Motion was made by Gilbert Smith to adopt the Consent Agenda as presented by staff. Motion carried unanimously.

- a.) Approval of Minutes  
- June 28, 2020 – BOS Regular Meeting Minutes
- b.) CH2M Hill Invoice for Services through June 17, 2020
- c.) Appropriations for August 2020
- d.) Adoption of Board of Supervisors By-Laws

	Charles City County August Appropriations			Year to Date Expenditure as of 7/15/2019	Unexpended Appropriation Balance	August Request	County Administrator Recommends
	<i>General Fund Agencies</i>	<i>Amended FY21 Budget</i>	<i>Year to Date Appropriation</i>				
11010	Board of Supervisors	\$ 58,980	\$ 5,000	\$ 4,971	\$ 29	\$ 5,000	\$ 5,000
12100	County Administrator	238,002	27,000	25,899	1,101	15,000	15,000
12210	Legal Services	97,000	9,000	4,500	4,500	4,500	4,500
12220	Non Departmental	55,754	8,000	-	8,000	-	-
12221	Non Departmental-Telecom	166,683	15,000	-	15,000	15,000	15,000
12240	Audit	46,700	-	-	-	-	-
12310	Commissioner of Revenue	253,144	25,000	8,869	16,131	15,000	15,000
12320	Ressassment	50,000	-	-	-	-	-
12410	Treasurer	183,995	17,000	5,474	11,526	13,000	13,000
12420	Finance	167,515	15,000	6,647	8,353	13,000	13,000
12422	Human Resources	170,055	15,000	6,091	8,909	12,000	12,000
12425	Information Technology	434,284	42,000	8,250	33,750	-	-
12520	Motor Pool	66,798	18,000	14,837	3,163	13,000	13,000
12530	Central Gas	13,075	2,000	624	1,376	2,000	2,000
12600	Memberships	2,424	2,424	-	2,424	-	-
13100	Electoral Board	34,538	2,800	-	2,800	-	-
13200	Registrar	129,171	11,000	5,276	5,724	13,000	13,000
21100	Circuit Court	29,985	2,600	-	2,600	-	-
21200	Combined GD/JD Court	15,100	15,100	592	14,508	-	-
21300	County Magistrate	600	600	-	600	-	-
21600	Clerk of Circuit Court	231,328	21,000	8,479	12,521	12,000	12,000
21700	Sheriff Judicial	150,778	15,000	8,332	6,668	15,000	15,000
21750	Asset Forfeiture - Sheriff				-		
21800	Courthouse Security Fund	74,630	63,000	3,268	59,732	-	-
21930	Crater Criminal Justice T.C.	10,932	-	-	-	-	-
22100	Commonwealth's Attorney	250,515	21,000	8,785	12,215	19,000	19,000
22150	Asset Forfeiture - Comm Attorney				-		
31200	Sheriff Law Enforcement	718,370	69,000	50,661	18,339	69,000	69,000
31900	Sheriff Support	300,516	26,000	8,853	17,147	26,000	26,000
31920	County-School Resource Officer				-		
32350	E 911	44,850	4,000	28,764	(24,764)	40,850	40,850
32400	Wireless E911	29,315	2,500	1,107	1,393	2,500	2,500
33150	Correction & Detention	265,241	19,000	-	19,000	6,000	6,000
33300	VJCCCA	9,400	9,400	-	9,400	-	-
33310	Col Com Correction jb	12,289	12,289	-	12,289	-	-
33320	9th District Court Services	21,370	21,370	-	21,370	-	-
34400	Codes Enforcement	157,766	14,000	5,904	8,096	6,000	6,000
35100	Animal Control	150,137	13,000	5,008	7,992	6,000	6,000
35300	Medical Examiner	100	100	-	100	-	-
42400	Landfill Monitoring	307,608	28,000	4,399	23,601	22,000	22,000
43200	General Properties	986,966	86,000	62,869	23,131	20,000	20,000
51100	Health Department	117,126	31,000	-	31,000	-	-
52200	MH/MR Services Board	127,040	32,000	-	32,000	-	-
53600	Contributions	40,650	15,800	-	15,800	-	-
68010	John Tyler Community College	1,238	1,238	-	1,238	-	-
71100	Parks and Recreation	436,051	40,000	14,969	25,031	15,000	15,000
71200	Lewis Park Boat Ramp	17,224	17,224	2,045	15,179	-	-
73200	Library/Cultural	128,086	33,000	-	33,000	-	-
73210	Center For Local History	36,072	36,072	-	36,072	-	-
81100	Planning Commission				-		
81200	Planning Department	289,145	25,000	9,768	15,232	-	-
81600	Com Development Cont	42,171	28,000	25,612	2,388	-	-
82650	Environmental Mgt Cont	21,300	21,300	-	21,300	-	-

83300	Cooperative Extension	21,565	-	-	-	-	-	
91400	General Fund Contingency	25,000	-	-	-	-	-	
92100	Ruthville Fitness Center							
95000	Debt Service	276,234	33,000	-	33,000	-	-	
	<b>Total General Fund</b>	<b>\$ 7,514,816</b>	<b>\$ 970,817</b>	<b>\$ 340,854</b>	<b>\$ 629,963</b>	<b>\$ 379,850</b>	<b>\$ 379,850</b>	
Fund 131	Fire/EMS Fund	1,186,724	150,000	41,430	108,570	20,000	20,000	
Fund 311	Capital Improvement Plan	393,941	50,000	-	50,000	-	-	
Fund 511	Public Utility Fund	370,180	38,000	12,545	25,455	15,000	15,000	
	<b>Total Board of Supervisors</b>	<b>\$ 9,465,661</b>	<b>\$ 1,208,817</b>	<b>\$ 394,828</b>	<b>\$ 813,989</b>	<b>\$ 414,850</b>	<b>\$ 414,850</b>	
<b>FY21- School Operating Categorical</b>								
<b>Appropriations</b>								
61101	Instruction	5,633,889	269,491	29,926	239,565	-	-	
62119	Admin, Attendance & Health Serv.	945,122	78,760	24,712	54,048	-	-	
63109	Pupil Transportation	1,061,303	88,442	11,992	76,450	-	-	
64209	Operations & Maintenance	1,179,574	98,298	7,826	90,472	-	-	
65000	Transfer to Food Service	5,658	472	-	472	-	-	
68109	Instructional Technology	466,431	38,869	341	38,528	-	-	
213	Self-Sustaining Fund	504,104	42,009	1,847	40,162	-	-	
214	Textbook Fund	60,615	30,308	-	30,308	-	-	
215	Food Service Fund	421,564	35,130	3,429	31,701	-	-	
216	Capital Fund	675,856	535,000	-	535,000	-	-	
	<b>School Fund Total</b>	<b>\$ 10,954,116</b>	<b>\$ 1,216,779</b>	<b>\$ 80,073</b>	<b>\$ 1,136,706</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>ALL FUNDS</b>								
	BOARD OF SUPERVISORS	9,465,661	1,208,817	394,828	813,989	414,850	414,850	
	SCHOOL OPERATING	10,954,116	1,216,779	80,073	1,136,706	-	-	
	SOCIAL SERVICES	1,348,210	112,352	40,491	71,861	112,352	112,352	
	SPECIAL WELFARE	6,872	6,872	-	6,872	-	-	
	TRANS. TO COMMONWEALTH				-	-	-	
	SPECIAL FUNDS	-			-	-	-	
	<b>GRAND TOTAL ALL FUNDS</b>	<b>\$ 21,774,859</b>	<b>\$ 2,544,820</b>	<b>\$ 515,392</b>	<b>\$ 2,029,428</b>	<b>\$ 527,202</b>	<b>\$ 527,202</b>	
	<b>Note:</b>	<b>School Board meeting for 7/21/2020 was canceled. There are no</b>						
		<b>appropriations for the Board of Supervisors to approve.</b>						

RE: PRESENTATIONS



## ASHLAND RESIDENCY

**MARSHALL WINN**

**RESIDENCY ADMINISTRATOR**

CHARLES CITY COUNTY

July 2020

MAINTENANCE:

JEFF ALLGOOD

### POTHoles

- Rte 615 The Glebe Ln
- Rte 600 Charles City Rd
- Rte 630 Samaria Ln
- Rte 602 Lott Cary Rd

### PAVEMENT REPAIR

- Rte 615 The Glebe Ln
- Rte 106 Roxbury Rd
- Rte 654 Deerfield Rd

### SWEEP ROADS / BRIDGES

- Rte 618 Adkins Rd
- Barrett Ferry Bridge
- Rte 106 Roxbury Rd
- Rte 5 John Tyler Memorial Hwy at Rte 155 Courthouse Rd; Intersection
- Charles City Courthouse Loop Road
- Rte 614 Sturgeon Point Rd; blow grass off roadway
- Rte 615 The Glebe Ln; blow grass off roadway

### SHOULDER REPAIR

- Rte 5 John Tyler Memorial Hwy

### DRIVEWAY REPAIR

- Rte 602 Lott Cary Rd; repair dip at driveway entrance

### BEAVER DAM REMOVAL

- Rte 612 Ruthville Rd
- Rte 620 Tyler Mills Rd
- Rte 614 Sturgeon Point Rd
- Rte 626 Old Elam Cemetery Rd

#### DITCHING / DRAINAGE

- Rte 600 Charles City Rd; repair ditch and add #3 stone
- Rte 615 The Glebe Ln; clean ditch from 14101-13901
- Rte 610 Green Oak Rd

#### PIPE CLEANING

- Rte 612 Ruthville Rd
- Rte 614 Sturgeon Point Rd
- Rte 626 Old Elam Cemetery Rd

#### PIPE REPAIR / REPLACE

- Rte 618 Adkins Rd

#### TREE LIMBING / REMOVAL / CLEANUP

- Rte 613 Sandy Point Rd
- Rte 623 Wilcox Neck Rd
- Rte 5 John Tyler Memorial Hwy
- Rte 632 Tyler Mills Rd
- Rte 619 Weyanoke Rd; remove tree from roadway
- Rte 632 Tyler Mill Rd; remove dead trees
- Rte 626 Old Elam Cemetery Rd
- Rte 614 Sturgeon Point Rd
- Rte 642 Stagg Run Rd
- Rte 622 CC Road
- Rte 631 Cool Hill Rd at Rte 618 Adkins Rd
- Rte 607 Wayside Rd
- Rte 5 John Tyler Memorial Hwy and VA Capital Trail; remove downed tree at MM 28

#### SIGHT DISTANCE CUTTING

- Rte 106 Roxbury Rd at Rte 600 Charles City Rd

#### RIGHT ARM TRACTOR MOW / CUT BRUSH

- Rte 617 Monguy Rd
- Rte 642 Stagg Run Rd
- Rte 5 John Tyler Memorial Hwy; East and West

#### MOW

- Rte 5 John Tyler Memorial Hwy; Virginia Capital Trail
- Rte 106 Roxbury Rd
- Rte 156 Roxbury Rd
- Rte 155 Courthouse Rd
- Rte 614 Sturgeon Point Rd
- Rte 612 Ruthville Rd
- Rte 615 The Glebe Ln
- Rte 626 Old Elam Cemetery Rd
- Rte 610 Green Oak Rd
- Rte 675 Collin Run Pkwy
- Rte 5 John Tyler Memorial Hwy

- Rte 629 Alpine Rd and Rte 618 Adkins Rd; mow corn causing visibility issue
- Rte 607 Wayside Rd
- Rte 667 Roxbury Industrial Rd
- Rte 661 The Loop Rd
- Rte 669 Charles City Village Dr
- Rte 603 Old Union Rd
- Rte 680 Old Holly Hills Rd
- Rte 803 Perks Ln
- Rte 617 Monguy Rd
- Rte 604 Warriner Rd
- Rte 600 Charles City Rd
- Rte 619 Weyanoke Rd
- Rte 638 Mapsico Rd
- Rte 685 Chambers Rd
- Rte 632 Tylers Mill Rd
- Rte 631 Cool Hill Rd

#### WEED TRIMMING

- Rte 5 John Tyler Memorial Hwy; East and West
- Rte 106 Roxbury Rd
- Rte 156 Roxbury Rd
- Rte 155 Courthouse Rd
- Rte 612w Ruthville Rd
- Rte 615 The Glebe Ln
- Rte 626 Old Elam Cemetery Rd
- Rte 610 Green Oak Rd
- Rte 614 Sturgeon Point Rd

#### SIGN REPAIR

- Rte 618 Adkins Rd at Rte 602 S Lott Cary Rd; repair downed detour sign

#### DAYLIGHT SIGN

Rte 654 Deerfield Rd; remove 32 tires

#### DEBRIS REMOVAL

- Rte 600 Charles City Rd
- Rte 609 Barnetts Rd and Rte 607 Wayside Rd; remove red mud from roadway
- Rte 669 Charles City Village Dr; remove tree debris from shoulder

#### TRASH PICKUP

- Rte 106 Roxbury Rd
- Rte 623 Wilcox Neck Rd
- Rte 620 Tyler Mills Ln
- Rte 609 Barnetts Rd
- Rte 614 Sturgeon Point Rd
- Rte 604 Warriner Rd
- Rte 617 Monguy Rd
- Rte 600 Charles City Rd

- Rte 615 The Glebe Ln
- Rte 155 Courthouse Rd
- Rte 610 Green Oak Rd
- Rte 614 Sturgeon Point Rd
- Rte 5 John Tyler Memorial Hwy; East and West
- Rte 622 CC Rd

#### BIKE TRAIL

- Cut grass
- Blow debris off Trail
- Cut hanging tree limbs
- Cut brush and hedges at Herring Creek
- Cut and remove tree from Capital Trail
- Replace boards on Bridge at Edgewood
- Pick up litter from Capital Trail

#### MISCELLANEOUS

- Remove dead animals from Primary and Secondary routes
- Clean and Daylight Signs county wide
- Rte 106 Roxbury Rd near Rte 604 Warriner Rd; traffic control for vehicle accident
- Rte 5 John Tyler Memorial Hwy at Henrico C/L; traffic control for vehicle accident
- Removed 73 bags of litter/trash Countywide
- Rte 5 John Tyler Memorial Hwy on Capital Trail; open manhole cover

#### WORK REQUESTS

- 72 Received
- 62 Completed

#### EMERGENCY CALLOUT AFTER HOURS (6)

- Rte 619 Weyanoke Rd; tree blocking roadway
- Rte 106 Roxbury Rd; vehicle accident near Rte 604 Warriner Rd
- Rte 5 John Tyler Memorial Hwy; tractor trailer accident at Henrico County Line
- Rte 106 Roxbury Rd and Rte 5 John Tyler Memorial Hwy; high water
- Rte 619 Weyanoke Rd and Rte 638 Mapsico Rd; remove trees from roadway
- Rte 5 John Tyler Memorial Hwy; remove limb from roadway

#### *NEXT MONTH'S AGENDA*

- Ditching with Gradall; Primary and Secondary Routes
- Litter pickup County Wide
- Pothole patching
- Bike Trail cleanup
- Break Beaver dams
- Shoulder repair on Secondary Routes
- Pipe replacement

Note: Marshall Winn was not on Zoom Call.

### *Waste Water Treatment Plant Update*

Ricky Hicks, Director of Public Works, reviewed a presentation slide on Kimages Waste Water Treatment Plant. Bill Coad asked did we stay within budget? Ricky stated yes. Gilbert Smith stated the water treatment plant in Kimages was in dire need; he is happy the plant is being replaced.

### *COVID-19 Update*

Jimmy Johnson, Director of Fire/EMS, stated since the County has reopened, we have had two confirmed cases of COVID-19. The building was closed both times and sanitized. All employees are requested to wear a mask in common areas. Currently, there is one active case in the County, 3 people are deceased, 41 people have recovered. The cumulative count for Charles City County is 45. We continue to practice social distancing, wearing mask, and everyone should be washing their hands frequently.

Lewis Black asked what number of cases are we recommended before we consider shutting down and working from home? Jimmy stated we are working on this,

Bill Coad asked what does it cost the County to clean the building? Michelle Johnson stated the first time the County cleaned the building the cost was \$58,000.00. Thus far we have spent \$98,000.00. These funds came from the Cares Act Fund. Bill Coad asked how much have we spent from the Cares Act Fund. Michelle stated \$300,000 is outstanding. She also stated, the County has received a dollar amount from the school, which we cannot meet. The County would like to help them with COVID-19 as much as possible.

### *Introduction of Peggy Sullivan*

Rhonda Russell introduced Peggy Sullivan, Community Development, Administrative Assistant. Peggy thanked the Board for the opportunity to work for Charles City County. She stated she is excited and thankful to be working for the County.

### *Public Comment Period Presentation*

Michelle Johnson presented and reviewed the Board of Supervisors' By-Laws, Section 4.3, that was approved at the beginning of the meeting. She stated both Public Comment Periods will be open for the public to speak on any topic (Agenda Items, as well as any topic they wish to bring to the Board).

RE: PUBLIC COMMENT PERIOD

Nathaniel Christian stated he has a concern about the boat ramp at Lawrence Lewis Park. When there is low tide you cannot unload your boat, the bottom drags. If the tide is high elderly people cannot get into the boat. He suggested someone look at the ramp to see if this can be corrected.

Jimmy Carter stated he does not support the roundabout that is supposed to come to Route 106 and Route 5. He feels it is not necessary. He also stated moving the monument on

the Courthouse grounds is not necessary. Moving the monument does not solve any problems. You cannot change history.

Yvonne Smith-Jones stated she would like to see the monument removed. You cannot ratify history, it exist, slavery existed. It is all about timing, we are moving into the future. If not now, when? She asked the Board to move the monument.

Kevin Sullivan stated contextualization signs is a sign of what is going on now. Do we want signs on a monument? At this point and time, we would be the first to say if the monument stays or goes. Every voter should have a say on the monument.

Scotty Edwards stated we have a unique opportunity to discuss racial equity. He stated he does not feel the tension he feels at other places. It aggravates him to see the confetti whether it is on a statue or school. He does not want a committee to rush this. There is a possibility to heal through open discussion. As a community, he thinks we have a good opportunity.

Sherri Davis stated she is with the Virginia Patriots for Community. Their mission is to clean monuments. They cleaned the monument at the Courthouse. She does not have an opinion. She stated she has ancestors from this county, she is a history buff. Her main goal is to bring people together.

Cynthia Robinson stated she did not know there was a committee for the monument. She wants to see the monument come down. There is also a plaque in the old Courthouse with names on it, that also need to come down. There is no oppression for Black people, the war was to enslave Black people, there is nothing to be glorified. She stated she would like to know who is on the committee. She also stated she would like to have a copy of the Board By-Laws.

Rev. Burrell Smith stated it is important we remember our history and pass, but not honor those that fought against the United States. As a Christian pastor, we need to forgive and love. His great-great-grandparents were abused, which makes it personal. He can forgive and live with those whose great-great-grandparents abused his family. Put it in the school books but take down the monument. It's important to remember, not honor those who have fought against the United States.

Leon Benjamin stated he is a Bishop, husband, has a family and kids. He lives in the Richmond area, running for Congress 4<sup>th</sup> District. We cannot forget where we came from. He does not want children to repeat history. He hopes we can engage in what we have learned and move forward. God's plan for us is to come together in unity. Come together and talk reasonably.

Benita Lewis-Cotman stated she does not want us to get stuck on why we have to do this or do that. We are the only County doing this; this is behind times. She also stated she would like to see leaders get involved in the community.

RE: PUBLIC HEARING – Courthouse Security Fee

Michelle Johnson read the Public Hearing Notice and Ordinance for Courthouse Security Fee. The ordinance read: Be it ordained that § 23-227 of the Charles City County Code is amended by deleting "\$10.00" and inserting "\$20.00" therein. All other terms of that section shall remain in full force and effect. This Ordinance will take effect on July 1, 2020.

*Public Hearing Opened by Bill Coad.*

No comments.

*Public Hearing Closed by Bill Coad.*

Motion was made by Gilbert Smith to approve Courthouse Security Fee as presented by staff. Motion carried unanimously.

RE: APPOINTMENTS

Michelle Johnson stated the Board had requested staff to research if a Board member could serve on Economic Development Authority Board. She stated the code states that no County official can serve on this Board. The Board currently has six members, they need seven. An additional person is needed, she suggested that a person be appointed from District II. To amend the code, it has to go through Delegate McQuinn's office. Michelle Johnson recommended to send a request to the General Assembly and to set terms of length of appointment. Bill Coad asked to also have a Board member appointed to the Board. Randy Boyd stated the Economic Development Authority Board cannot have a non-voting member.

*Public Comment (due to malfunction of Zoom)*

Rev. Wayne Henley, Cedar Grove Baptist Church, asked the Board to keep residents aware of what the County is doing with the \$600,000 funds received from the Care Funds Act.

*Appointments (continued)*

Michelle Johnson stated the Board needs a representative on the CVTA Regional Committee. Charles City is in District 15. She recommended Mr. Bill Coad being he serves on the Richmond Transportation Authority Board.

Motion was made by Lewis Black to appoint Bill Coad to the CVTA Regional Committee representing the Board. Motion carried unanimously.

RE: COUNTY ADMINISTRATOR'S REPORT

Abbey Pemberton stated last month the School requested funds for 19 children/youth receiving CSA services for the fiscal year 2020, in the amount approved by the CPMT Committee for \$817,772. The total estimated cost is \$710,844.28, with an average

estimated cost per student of \$37,413. The School is requesting that the CSA budget be amended to a total of \$710,845 (State \$541,348.72, and County \$169,496.28). Since the County adopted contribution was \$102,165, the request is for an additional \$67,331.28 in County Funds.

Bill Coad asked where were these dollars coming from? Michelle stated it will have to come out of the Fund Balance. The Board needs to take action on this tonight, as the School has to turn in their report to the State.

Motion was made by Lewis Black to approve the request as presented by staff. Motion carried unanimously.

Abbey Pemberton stated the County has been awarded \$20,500 grant funding through the Virginia Department of Emergency Management (VDEM) FY2021 Radiological Emergency Preparedness Program (REPP). The purpose of the REPP is to aid localities in laying the groundwork for emergency plans and programs that would adequately position the community to respond in the event of an unforeseen nuclear accident. This is required by the Nuclear Regulatory Commission and the Federal Emergency Management Agency for communities near nuclear power stations. There is no County match for this grant. Abbey recommended the Board accept these funds to be applied to supplement the FY21 budget as adopted.

Motion was made by Gilbert Smith to approve the recommendation as presented by staff. Motion carried unanimously.

Abbey Pemberton stated the County has been awarded \$14,034 in grant funding through the Virginia Department of Emergency Management (VDEM) Local Emergency Management Performance Grant Program, funded by the U.S. Department of Homeland Security and FEMA. This grant requires a County match of \$14,034. These funds will be used for the Civic Ready Emergency Notification System and enhancing the Emergency Operations Center. Abbey recommended the Board accept these funds and apply them to supplement the FY21 budget.

Motion was made by Gilbert Smith to accept the VDEM Grant as presented by staff. Motion carried unanimously.

Thalia Bowen requested to modify the Employee Handbook, Section 4.2 Paid Time Off, for Fire Personnel, to include language pertaining to the 56-hour work week for the Fire/EMS Department. All other aspects of Section 4.2 Paid Time Off will remain the same to include coordinating time off with department head and no payout upon employee separation.

Bill Coad asked with the Fire Department working 56-hour work week, do they accrue over time? Thalia stated she will send the Board an overtime report.

Motion was made by Gilbert Smith to approve the request as presented by staff. Motion carried unanimously.

Thalia Bowen presented the Board with Charles City County Policy and Planned Response to the Coronavirus Pandemic and recommended these guidelines be given to staff.

Bill Coad asked does the Hippa Law apply to COVID-19? What are the guidelines? If an employee goes to get tested, do they have to notify us? Thalia stated no there is no guideline. That is the purpose of Charles City County having a policy in place. Bill Coad asked if an employee is tested and does not notify us, can we terminate? Thalia stated per the County policy on the Coronavirus pandemic that is being presented for approval, yes we can.

Lewis Black asked when can staff roll out the policy to all employees? Thalia stated if the Board approves the policy, all employees will receive and sign that they received the policy by the end of this week.

Motion was made by Lewis Black to approve Charles City County Policy and Planned Response to the Coronavirus Pandemic as presented by staff. Motion carried unanimously.

Rhonda Russell gave an update on a Notice of Violation at 7300 Trevors Road since August 2018. She stated the County has been in negotiation with the Department of Environmental Quality (DEQ) and working on a Corrective Action Plan on nine violations they sited. With ongoing discussion and remittance of requested items, there are currently three remaining outstanding items. The violation was related to our 2018 Program Review processes. Since 2018 there have been no applications to go before the Chesapeake Bay and/or Wetland Board. Rhonda presented and requested approval from the Board a schedule of compliance dates from DEQ.

Lewis Black asked was there anything that would present staff from meeting the deadlines? Rhonda answered no, she does not see a problem with meeting the deadlines.

Motion was made by Bill Coad to approve the scheduled compliance dates as presented by staff. Motion carried unanimously.

Rhonda Russell presented the Board with a proposed Performance Agreement for SCS Broadband, for the delivery of wireless subscription services to Charles City County residential and business constituents. She stated SCS has conveyed their interest in co-locating on the tower and delivering subscription services in the County consistent with their published rated for varied bandwidths ranging from 10Mbps to 50Mbps. Rhonda requested the Board approve the proposed Performance Agreement and Lease. The provider is contractually obligated to offer subscription services within sixty days.

Lewis Black asked if the 506 homes not served by Comcast in District III would be served? Rhonda stated with the 3<sup>rd</sup> tower it will provide the service to them.

Bill Coad stated he disagree, as we do not have enough information to say everyone will be provided service. Going forward Bill Coad stated he would like for staff to establish when they are talking about wireless, Comcast, and WOW. Citizens are confused about the discussion, he wants everyone to be crystal clear on what services are being discussed. Bill Coad had some questions he had received from constituents that he would like to have answered at the next Board meeting. On August 17<sup>th</sup> he would like to have a Townhall meeting with SCS and State of The County to only have questions answered on wireless broadband.

Motion made by Lewis Black to enter into a Performance Agreement with SCS as presented by staff. Motion carried unanimously.

Rhonda Russell stated SPower has prepared a press release on the W.O.W. Trailers that are located in Charles City County at the Harrison Park, Chickahominy Tribal Center, and Mt. Zion Baptist Church. The trailers are 3-megawatt solar panels. SPower funded a \$10,800 grant.

Bill Coada stated a constituent had difficulties with the trailer at the Chickahominy Tribal Center, he asked if that had been addressed with the provider. Rhonda stated yes she had notified the provider and requested a monthly report on how many constituents were using each location.

Michelle Johnson stated she has heard comments on the monument. Her recommendation is to remove it from the grounds. She stated the camera system at the Courthouse will be working by this Friday.

Bill Coada stated there has been a lot of misinformation on social media. He asked if a referendum could be done in November. Michelle stated this has to be decided before the August Board meeting. Clerk of Circuit Court has to have it before August 14<sup>th</sup>. Lewis Black stated we are in the social injustices. The community may not want to take down the statue. He is not willing to spend \$67,000 plus to remove the monument. Gilbert Smith stated that is a lot of money to remove a monument. Bill Coada stated if the referendum pass to remove the monument, we removed it. If it is voted to keep it, we are right back to zero progress. Randy Boyd stated the Board could do a provision advisory referendum, give a 30-day notice advising you will remove the monument. Bill Coada asked if the Board would agree to cover the monument perimeter. All agreed. Randy Boyd stated covering is the same as removing it.

Motion made by Bill Coada to send to referendum, in November of this calendar year, the question to remove or not remove the monument at the Courthouse and the plaque inside the Courthouse. Motion carried unanimously.

Michelle Johnson stated a committee is being formalized to address racial equity in Charles City County. This name of the committee will be Committee Organized for Racial Equity. She has three individuals, one from each district and culture to co-chair this Committee. Charles Carter with District I, Chief Stephen Adkins with District II, and Yvonne Smith-Jones with District III. They will meet and develop the framework to guide the conversation on what needs to be addressed, then they will open the meeting up to everyone in the County. Lewis Black asked what will be the tangible outcomes from this committee? Michelle stated her along with the co-chairs will meet and give the deliverables for the Committee, it will not be etched in stone, they will want to get feedback from individuals in the County.

Motion was made by Lewis Black to support the development of a committee to address racial equity. Motion carried unanimously.

Michelle Johnson stated at the June meeting, she was directed to research the 106-roundabout provided with a Virginia Department of Transportation (VDOT) Smart Scale project. The County was awarded \$4,110,000 to implement a roundabout at the intersection of Route 106 and Route 5. The intersection is on VDOT's top 100 intersections of potential safety improvement,

with 13 crashes reported from the 2018 data. The intersection does not qualify for a traffic signal, due to the amount of traffic. To withdraw the application, the funding cannot be used for any other project in Charles City. It will be returned to the VDOT Smart Scale funding pool and used for another project as deemed necessary by VDOT. The County will have a letter and or resolution withdrawing the application, and it will have to go through an approval process with the Commonwealth Transportation Board.

Gilbert Smith stated he has received a lot of phone calls and emails from individuals that drive 18 wheelers and large farm equipment that does not want the roundabout. He suggested pulling the application. On the east and west side of Route 106, there is a lot of wetlands.

Bill Coada stated he has also received calls on not approving the roundabout. A roundabout is inconclusive to an 18 wheeler or large farming equipment. He also agreed with Mr. Smith to withdraw the application.

Motion was made by Gilbert Smith to withdraw the VDOT roundabout application. Motion carried unanimously.

Michelle Johnson reviewed the following upcoming events: August 1<sup>st</sup>, the County is sponsoring a virtual Litter Clean-Up Day, registration cut off date is Friday, July 31<sup>st</sup>; Movie In the Park, sponsored by Comcast, August 7<sup>th</sup> at 8:00 p.m. at Harrison Park; State of The County, a recap of 2019, and Broadband Update, August 17<sup>th</sup>; and COVID19 roundtable is scheduled for August 27<sup>th</sup> at 7:00 p.m.

RE: PUBLIC COMMENT PERIOD

Yvonne Smith-Jones stated the referendum on the statue is just an advisory. You may be in the same place after the referendum. Time or money, pay attention to what was discussed tonight.

Tabatha Robertson stated put up statues of African Americans or slaves on their history. She asked what is the problem with Comcast? She also asked how far are we to making the power plants come to life?

Scotty Edwards stated he is seeing what looks like wifi repeaters on telephone poles in District III near Mt. Pleasant. Not sure if it is 5G from Verizon or something to do with the power grid. He thought someone may want to take a look at it. District III is the only place he has seen this except in James City County.

Mike Johnson stated at the intersection of Route 603 and Route 609, Old Union Road and Barnetts Road, it is difficult to see both ways. The speed limit is 55 mph at Chambers Road. If you pull out on Route 106 cars are bearing down on you. VDOT does not keep roadways clear so you can see.

Cynthia Robertson asked if any conversations have been had on business tax? She also asked if the County was receiving any revenue from bicyclist parking at the schools.

Wayne Orrell mentioned Depot Tax. He stated the first crossing on Route 5 in Henrico County does not have a blinking light. The bike crossing at Route 155 and Route 5 needs a blinking light. He also stated he thinks the referendum on the monument is a great idea.

Eleanora Robinson asked is it against the law to put up a fence around the monument until we can decide what to do with it? She stated there is some history for our children and grandchildren. Our fore-parents were offended for what they did to us. Search your hearts, think about what we went through. You were not born like that, you were taught that.

O.P. Harwood stated to consider taking down the monument is a tragedy. Black lives matter has nothing to do with the monument. This is a misguided attempt in erasing history.

Lloyd Carter, Sr., stated that Westbound on Route 5 at Haupts Store, he had a bicyclist roll out in front of him. He could not see him because of the shrubbery. He also stated as you bury the fiber optic cable there are right-aways that the County never acquired right aways.

Vanita Cotman-Lewis thanked Bill Coad a for separating what is being talked about when talking about the internet. She stated she would like to know how is the decision being made on what providers the County will be using. She also asked if Charles City waterlogged. She stated if so, that will eventually present a problem. Somethings are not going to work because of the way the County is structured.

Cynthia Robinson asked due to COVID-19 will the schools be going back in September or will they be virtual? Bill Coad a stated this needs to be discussed with the School Board.

RE: BOARD DIRECTIVES/COMMENTS

Lewis Black thanked everyone for coming out and joining Zoom for the Board meeting. He asked that everyone remember to respect each other.

Bill Coad a thanked everyone that attended the meeting. He stated there were 29 people in attendance and 35 individuals on Zoom. He stated he would be very surprised if this Board did not follow the zeal of the referendum in November.

RE: EXECUTIVE SESSION

Motion made by Bill Coad a to go into Executive Session to discuss Personnel 2.2-3711(A)(1), and Investment of Public Funds 2.2-3711(A)(6), respectively of the 1950 Code of Virginia. Motion passed unanimously.

Bill Coad a stated no action will be taken when the Board returns from Executive Session.

Motion was made by Gilbert Smith to return to Open Session. Motion passed unanimously. Motion was made by Gilbert Smith to certify the Board of Supervisors only

discussed public business matters exempted from statutory open meeting requirements identified in the motion to convene to Executive Session. Motion passed unanimously.

There being no further business, the Board **recessed until Monday, August 17, 2020, for The State of The County 2019, Broadband Update, and Townhall Meeting, at 7:00 p.m.**