



## *A message from the Office of the Sheriff*

*Alan M. Jones, Sr., Sheriff*

It is important that we preserve and protect those who protect you. While we are not going to stop the virus, we are trying to take steps to prevent further spreading of the virus. We feel that the following measures will help protect our first responders and our community.

### Temporary Emergency Operation Procedures due to the COVID-19 Pandemic:

- Effective immediately, the Sheriff's Office Building and the Administrative Office and Animal Shelter will be closed to the general public until further noticed.
- Our staff will be available to help you by phone with your needs. If you need to speak with a deputy, we will be handling non-emergency calls by phone. Most reports can be taken across the phone. You may call (804) 829-9265 at any time. A law enforcement response will be addressed as needed. This is to include our Animal Control Division. Our office will continue to patrol the area and will address any concerns as needed.
- **IF YOU HAVE AN EMERGENCY, DIAL 9-1-1 AND WE WILL STILL RESPOND.**
- All Report request can be emailed to DaVon Jones at [DaJones@ccoslaw.us](mailto:DaJones@ccoslaw.us) .
- Sex Offender Registry will be done by appointment only, please call the main number to speak with Major Comer.
- Ride-along requests and Fingerprint services has been suspended.
- Special Events and Classes has been suspended until further notice.

### Administration Team Contacts:

Sheriff – Alan M. Jones, Sr

[AJones@co.charles-city.va.us](mailto:AJones@co.charles-city.va.us)

Major – L. T. Comer

[LComer@co.charles-city.va.us](mailto:LComer@co.charles-city.va.us)

Sheriff' Asst/PSAP Director – L. DaVon Jones

[DaJones@ccsolaw.us](mailto:DaJones@ccsolaw.us)

Communication Supervisor – Kim Council

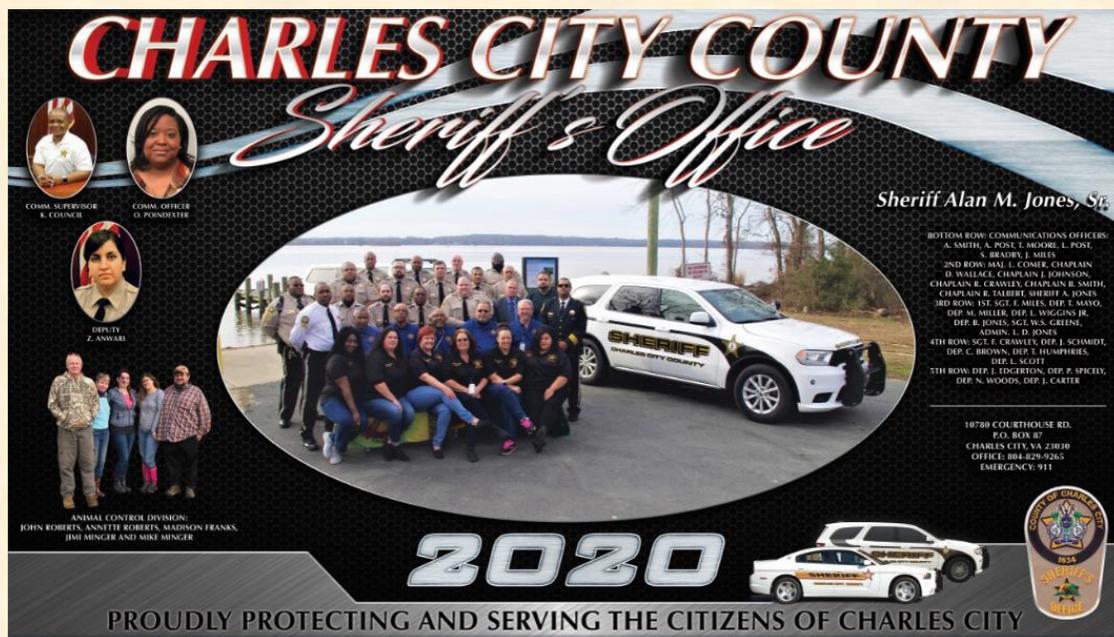
[KCouncil@ccsolaw.us](mailto:KCouncil@ccsolaw.us)

## Courthouse Facility Entry:

As of March 27, 2020 anyone (1) who has visited China, Iran, South Korea and European Country or any other high-risk Country identified by the CDC in the previous 14 days or (2) has traveled domestically within the United States where COVID-19 has sustained widespread community transmission or (3) has been asked to quarantine, Isolate or self-monitored by an doctor, or health agency or (4) has been diagnosed with, or had contact with anyone who has been diagnosed with COVID-19 or (5) anyone who has a fever, cough or shortness of breath or (6) anyone resided with, or has been in close contact with, any person in the above mentioned categories, are not to enter the building. Anyone attempting to enter the building in violation of these protocols may be denied entrance by a Deputy Sheriff and may be directed to contact the Clerks and County Offices by telephone or other remote means. Please inform the clerk of their business before the court so as to receive further instructions regarding alternate arrangements for court access.

Anyone that enters the Courthouse Building must sign in at the Front Desk and have their temperature checked as a part of the screening process for the COVID-19.

Thank you for your understanding and cooperation.



Non-Emergency: (804) 829-9265

Emergencies: DIAL 911