

# CHARLES CITY COUNTY

"We All Win by Working Together"

## Message from the County Administrator



*Michelle Johnson*

Greetings Citizens of Charles City County. I am so very pleased to be able to greet you again in our County Administration monthly newsletter. The last few weeks have clearly evidenced for me that we are not promised tomorrow and that we are championed to do good today and share our love one to another whenever the opportunity presents itself. Charles City community, I love you and appreciate that you have selected me to serve you, particularly during this difficult time. The COVID-19 Pandemic has challenged us in many ways to include: absence from family and friends, employment, conveniences, travel restrictions, forgoing social gatherings, religious fellowship, and opportunities for human connectivity. Before the Stay at Home Orders #51 and 53, issued by the Honorable Governor Ralph Northam, I believe many of us took these opportunities for granted, I know I did. I also know that I will be different moving forward. I know that we will move past this positively but differently. The world, our country and community will be different. We must be in response to our changed collective experience. We could not have forecasted the COVID-19 Pandemic but we can be proactive in our response. I encourage everyone to consider how you might respond differently as we move past this experience. How can each of us be a partner in our community, support our neighbors, family and friends in both word and deed, consider how we allocate our most valuable resource, time, and how we demonstrate love, compassion and grace to everyone. I'm excited about tomorrow and the next day and the next day. I believe we will all be more genuinely connected to each other and quicker to offer support and assistance without any expectation for an in-kind return response. Can you imagine how much better, safer and happier the world will be? We are in this together through the beginning and the end. Know that I am here for you serving humbly as your Chief Administrative Officer with a team of dedicated public servants that are also passionate about serving our community. We wish you well, stay safe and do not hesitate to call on any of us if you have a need!



# Building Official Retirement

Please join us as we congratulate Mr. Dallas Johnson on his retirement after twenty years of exemplary service to Charles City County.



Mr. Johnson retired on March 31st as the County Building Official. Mr. Johnson graduated high school in Hopewell Virginia and commenced his career in Isle

of Wight County as a Code Enforcement Official. Mr. Johnson worked for Petersburg and Hopewell, Virginia earlier in his career. He served eight years as a Fire Fighter for Hopewell, Virginia and Fort Lee. He joined Charles City County in 2000 as the Building Official.

Mr. Johnson is characterized by his colleagues and peers as consistent, approachable and a follower of rules and ordinances. When asked what your retirement plans are, Mr. Johnson responded, "I have lived my life always doing the things I enjoy now rather than waiting until I retire, so I think I will continue doing just that."

Doesn't that sound just like our friend, Dallas? Please join us as we wish Mr. Johnson a joyous, peaceful, and enjoyable retirement!



## Charles City County office closures

All County offices were closed to the public beginning Monday, March 16, 2020 until further notice. Staff will still report, residents and customers are strongly encouraged to conduct County business online or call (804) 652-4701 and someone will assist you. You may also utilize the Treasurer and Building/Community Development drop boxes located in the parking lot of the Government Administration Building, 10900 Courthouse Road. When using one of the drop boxes, please note the office that should receive the documentation you are leaving. For items that cannot fit in the drop box, you may use the mailing address: PO Box 128, Charles City, VA 23030. (Please clearly label with department name). Further announcements, information, cancellations and closings can be found at <http://www.co.charles-city.va.us/>

# Community Foundation Grant Emergency Food Pantry

The Community Foundation of Greater Richmond awarded Charles City County a COVID-19 Emergency Grant to support a twice monthly emergency food pantry from April 11th through July 30th. The pantry will be housed at the Charles City County Public Schools Vocational Building at 10039 Courthouse Road. Partners in this opportunity include Feedmore, community volunteers, Charles City County and Charles City County Public Schools. We are hopeful that we will be able to amass resources to continue the Food Pantry at this location beyond the July 30th time frame. In the interim our temporary food pantry is scheduled for the second and fourth Saturdays in April, May, June, and July from 10AM-12PM. Perishable and nonperishable goods will be available for those in need.



## Postponed Events

The Honorable Governor Ralph Northam Orders #51 and 53 necessitated that we postpone several County planned events to include Charles City County Neighborhood College, Coffee with the County Administrator and the State of the County address. Charles City County Administration will reschedule these events and notify constituents using social media, the County's website and robocall alerts. Your patience is greatly appreciated.

Do you know about County Government?

Come out and learn how

Charles City County Government Offices operate.

“Charles City County Neighborhood College”

Dates: To Be Announced



Coffee and Chat with

Michelle Johnson, the County Administrator of Charles City County



# Charles City County Public Schools Established a Student-Meal for Free "Grab and Go" Breakfasts and Lunches



Charles City County Public Schools has closed its facilities to combat the spread of Coronavirus, many students depend on school meals as a crucial part of daily nutrition. Charles City Public Schools is addressing this need with food distribution at the Charles City High School to distribute free school meals. On

Monday, March 23, the high school opened a site to distribute free "grab and go" school meals. A packaged breakfast/lunch combo will be available each school day on a first-come, first-served basis. Food distribution is open to all students, regardless of what school they attend, as well as others under age 18. Adults must be accompanied by each child under 18 who needs a meal. Pick-up hours are scheduled for 11 a.m. to 1 p.m.

## COVID-19 Resources for Early Childhood Community

### Resources

#### Local/National Resources

##### **National Domestic Violence Hotline**

24/7, 1-800-799-7233, [live chat](#), or text "LOVEIS" to 22522. [Service for hard of hearing and deaf](#)

#### Stay Healthy

**Mental Health America of VA's** warm line, Mon.-Fri. 9 a.m.-9 p.m. and Sat.-Sun. 5 p.m.-9 p.m. 1-866-400-6428

##### **Substance Abuse and Mental Health Services Administration**

1-800-985-5990 or text "TalkWithUs"/"Hablanos" to 66746

#### Food and Nutrition Access:

Know someone who needs help with food insecurity? Call [Feed More's](#) Hunger Hotline 804-521-2500 ex. 631

**Text "FOOD" or "COMIDA" to 877-877** to find a feeding site near you available to all children 0-18 years old.

#### At Home?

Do you want to keep children in your home? Contact [Patricia](#) at ChildSavers for a FREE Family Child Care Start Up Toolkit. 804-591-3919

#### Attn: Child Care Providers

**DSS Licensing Hotline:**  
1-800-543-7545

#### Facebook:

[Smart Beginnings Greater Richmond Chesterfield PDG](#)  
[RVA Basics](#)  
[RVA Providers](#)

Join over 100 of your peers!

# Keeping the workplace safe

Encourage your employees to...

## Practice good hygiene



- Stop handshaking – use other noncontact methods of greeting
- Clean hands at the door and schedule regular hand washing reminders by email
- Create habits and reminders to avoid touching their faces and cover coughs and sneezes
- Disinfect surfaces like doorknobs, tables, desks, and handrails regularly
- Increase ventilation by opening windows or adjusting air conditioning

## Be careful with meetings and travel



- Use videoconferencing for meetings when possible
- When not possible, hold meetings in open, well-ventilated spaces
- Consider adjusting or postponing large meetings or gatherings
- Assess the risks of business travel

## Handle food carefully



- Limit food sharing
- Strengthen health screening for cafeteria staff and their close contacts
- Ensure cafeteria staff and their close contacts practice strict hygiene

## Stay home if...



- They are feeling sick
- They have a sick family member in their home

**What every American and community can do now to decrease the spread of the coronavirus**

# Keeping the school safe

Encourage your faculty, staff, and students to...

## Practice good hygiene



- Stop handshaking – use other noncontact methods of greeting
- Clean hands at the door and at regular intervals
- Create habits and reminders to avoid touching their faces and cover coughs and sneezes
- Disinfect surfaces like doorknobs, tables, desks, and handrails regularly
- Increase ventilation by opening windows or adjusting air conditioning

## Consider rearranging large activities and gatherings



- Consider adjusting or postponing gatherings that mix between classes and grades
- Adjust after-school arrangements to avoid mixing between classes and grades
- When possible, hold classes outdoors or in open, well-ventilated spaces

## Handle food carefully



- Limit food sharing
- Strengthen health screening for cafeteria staff and their close contacts
- Ensure cafeteria staff and their close contacts practice strict hygiene

## Stay home if...



- They are feeling sick
- They have a sick family member in their home

**What every American and community can do now to decrease the spread of the coronavirus**

# Keeping the home safe

Encourage your family members to...

## All households



- Clean hands at the door and at regular intervals
- Create habits and reminders to avoid touching their face and cover coughs and sneezes
- Disinfect surfaces like doorknobs, tables, and handrails regularly
- Increase ventilation by opening windows or adjusting air conditioning

## Households with vulnerable seniors or those with significant underlying conditions



*Significant underlying conditions include heart, lung, kidney disease; diabetes; and conditions that suppress the immune system*

- Have the healthy people in the household conduct themselves as if they were a significant risk to the person with underlying conditions. For example, wash hands frequently before interacting with the person, such as by feeding or caring for the person
- If possible, provide a protected space for vulnerable household members
- Ensure all utensils and surfaces are cleaned regularly

## Households with sick family members



- Give sick members their own room if possible, and keep the door closed
- Have only one family member care for them
- Consider providing additional protections or more intensive care for household members over 65 years old or with underlying conditions

**What every American and community can do now to decrease the spread of the coronavirus**

# Keeping commercial establishments safe

Encourage your employees and customers to...

## Practice good hygiene



- Stop handshaking – use other noncontact methods of greeting
- Clean hands at the door, and schedule regular hand washing reminders by email
- Promote tap and pay to limit handling of cash
- Disinfect surfaces like doorknobs, tables, desks, and handrails regularly
- Increase ventilation by opening windows or adjusting air conditioning

## Avoid crowding



- Use booking and scheduling to stagger customer flow
- Use online transactions where possible
- Consider limiting attendance at larger gatherings

## For transportation businesses, taxis, and ride shares



- Keep windows open when possible
- Increase ventilation
- Regularly disinfect surfaces

**What every American and community can do now to decrease the spread of the coronavirus**

# How the 2020 Census will invite everyone to respond



## What to Expect in the Mail

When it's time to respond, most households will receive an invitation in the mail.

Every household will have the option of responding online, by mail, or by phone.

Depending on how likely your area is to respond online, you'll receive either an invitation encouraging you to respond online or an invitation along with a paper questionnaire.

### Letter Invitation

- Most areas of the country are likely to respond online, so most households will receive a letter asking you to go online to complete the census questionnaire (or to respond by phone).
- We plan on working with the U.S. Postal Service to stagger the delivery of these invitations over several days. This way we can spread out the number of users responding online, and we'll be able to serve you better if you need help over the phone.

### Letter Invitation and Paper Questionnaire

- Areas that are less likely to respond online will receive a paper questionnaire along with their invitation. The invitation will also include information about how to respond online or by phone.

WHAT WE WILL SEND IN THE MAIL	
On or between	You'll receive:
March 12-20	An invitation to respond online to the 2020 Census. (Some households will also receive paper questionnaires.)
March 16-24	A reminder letter.
	<b>If you haven't responded yet:</b>
March 26-April 3	A reminder postcard.
April 8-16	A reminder letter and paper questionnaire.
April 20-27	A final reminder postcard before we follow up in person.

### We understand you might miss our initial letter in the mail.

- Every household that hasn't already responded will receive reminders and will eventually receive a paper questionnaire.
- It doesn't matter which initial invitation you get or how you get it—we will follow up in person with all households that don't respond.

# How the 2020 Census will invite everyone to respond



Every household will have the option of responding online, by mail, or by phone.

Nearly every household will receive an invitation to participate in the 2020 Census from either a postal worker or a census worker.

 **95%** of households will receive their census invitation in the mail.



**Almost 5%** of households will receive their census invitation when a census taker drops it off. In these areas, the majority of households may not receive mail at their home's physical location (like households that use PO boxes or areas recently affected by natural disasters).



**Less than 1%** of households will be counted in person by a census taker, instead of being invited to respond on their own. We do this in very remote areas like parts of northern Maine, remote Alaska, and in select American Indian areas that ask to be counted in person.

(This is separate from our follow-up efforts; census takers will visit all households that were invited to respond on their own and haven't.)

Note: We have special procedures to count people who don't live in households, such as students living in university housing or people experiencing homelessness.



**Charles City County Government Office  
10900 Courthouse Road  
Charles City, VA. 23030**

**Office Phone Directory**

**Board of Supervisors:**

William G. Coady – District 1  
Gilbert A. Smith – District 2  
Lewis E. Black, III – District 3

**County Administrator:**

Michelle G. Johnson

**Assistant County Administrator:**

Rhonda Russell

**Departments:**

County Administrator Office	652-4701 (Option 0)
Building Code Compliance	652-4727
Commissioner of the Revenue	652-2181
Community Development	652-4707
County Registrar	652-4606
Finance Department	652-4720
Human Resources	652-4725
Public Works	652-4730
Recreation Department	652-1601
Treasurer Office	652-4738
<b>Emergency</b>	<b>911</b>
Non-Emergency	829-9265