



LAND DEVELOPMENT APPLICATION

Application for (please check one):

- | | |
|---|---|
| <input type="checkbox"/> Boundary Line Adjustment | <input type="checkbox"/> Subdivision, Major (Preliminary) |
| <input type="checkbox"/> Land Disturbance Permit | <input type="checkbox"/> Subdivision, Major (Final) |
| <input type="checkbox"/> Site Plan | <input type="checkbox"/> Subdivision, Minor |
| <input type="checkbox"/> Special Use Permit | <input type="checkbox"/> Variance Request |
| <input type="checkbox"/> Subdivision, Commercial | <input type="checkbox"/> Zoning Appeal |
| <input type="checkbox"/> Subdivision, Family | <input type="checkbox"/> Zoning Map Amendment/Rezoning |
| <input type="checkbox"/> Subdivision, Large Lot | <input type="checkbox"/> Zoning Text Amendment |

This application must be completed in its entirety. Please list *all* owners and applicants. Use additional sheets if needed.

General Project Information:

1. Project Title: _____
2. Property Location: _____
3. Tax Map Number(s): _____
4. Total Acreage: _____
5. Acreage to be Developed: _____
6. Acreage to be Disturbed: _____
7. Responsible Land Disturber: _____ RLD #: _____
8. Current Number of Lots: _____
9. Proposed Number of Lots: _____
10. Current Zoning: _____
11. Proposed Zoning: _____
12. Current Use(s): _____
13. Proposed Use(s): _____

Contact Information:

14. Property Owner: _____
15. Owner Address: _____
16. Owner Telephone: _____ Email: _____

PLOT PLAN CHECKLIST

For all single-family detached residential development with land disturbance greater than 2,500 square feet, a Plot Plan is required. The requirements listed below are the minimum requirements for acceptance of a plot plan application; other ordinance requirements apply.

APPLICANT	COUNTY	MINIMUM SUBMISSION REQUIREMENT
<input type="checkbox"/>	<input type="checkbox"/>	Completed Land Development Application
<input type="checkbox"/>	<input type="checkbox"/>	Completed and signed copy of this checklist
<input type="checkbox"/>	<input type="checkbox"/>	Application Fee
<input type="checkbox"/>	<input type="checkbox"/>	One (1) Copy of the Plot Plan consistent with the standards and information listed below:
<input type="checkbox"/>	<input type="checkbox"/>	North Arrow
<input type="checkbox"/>	<input type="checkbox"/>	Scale
<input type="checkbox"/>	<input type="checkbox"/>	Parcel boundary lines and distances
<input type="checkbox"/>	<input type="checkbox"/>	Area of the parcel
<input type="checkbox"/>	<input type="checkbox"/>	Location of setbacks and building restriction lines
<input type="checkbox"/>	<input type="checkbox"/>	Location of all easements, covenant restrictions, and rights-of-way
<input type="checkbox"/>	<input type="checkbox"/>	Location, dimensions, and use of all existing and proposed structures (NOTE: For temporary structures, include the date when the structure will be ready)
<input type="checkbox"/>	<input type="checkbox"/>	Location and dimensions of all driveways, parking areas, or other impervious surfaces
<input type="checkbox"/>	<input type="checkbox"/>	Limits of clearing or grading
<input type="checkbox"/>	<input type="checkbox"/>	Specifications for the protection of existing trees to be preserved during clearing, grading, and other phases of construction
<input type="checkbox"/>	<input type="checkbox"/>	Total amount of impervious surface proposed for the site
<input type="checkbox"/>	<input type="checkbox"/>	Existing and proposed zoning
<input type="checkbox"/>	<input type="checkbox"/>	Location of existing and proposed wells
<input type="checkbox"/>	<input type="checkbox"/>	Location of existing and proposed septic systems
<input type="checkbox"/>	<input type="checkbox"/>	Location of existing and proposed utilities, both above and underground

Applicant Signature and Date

Applicant Signature and Date

FY 2019 FEE SCHEDULE

Use this sheet to calculate the fee associated with your application or request. For any questions, please contact Community Development staff at 804-652-4707.

<u>SUBDIVISION FEES</u>	
Boundary Line Adjustment	\$100
Preliminary Review	\$300
Subdivision Waiver	\$200 per lot
Subdivision, Family	\$100
Subdivision, Major	\$750 base + \$50 per new lot (minimum \$800)
Subdivision, Minor	\$200 base + \$25 per new lot (minimum \$250)
<u>ZONING FEES</u>	
Entertainment Permit	\$150
Rezoning	\$1,000 base + \$300 per additional parcel
Site Plan Review	\$300
Special Use Permit (SUP)	\$1,000
Text Amendment	\$300
Zoning Business Permit	\$20
Zoning Setback Permit	\$20
Zoning Verification Letter	\$20
<u>ENVIRONMENTAL FEES</u>	
Erosion & Sediment Review	\$300
Land Disturbing Permit, Commercial	\$150
Land Disturbing Permit, Residential	\$100
Water Quality Impact Assessment	\$100
Wetlands/Bay Board Hearing	\$1,000
<u>VARIANCE & APPEAL FEES</u>	
Appeal, Board of Zoning Appeals	\$1,000
Variance, Administrative	\$300
Variance, Board of Zoning Appeals	\$1,000
<u>MISCELLANEOUS FEES</u>	
Black and White Copies	\$0.25 per page beyond four (4) pages
Color Copies	\$0.50 per page beyond two (2) pages
Plotter Copies	\$5.00 per sheet
Engineering/Blue Print Copies	\$2.00 per sheet
E-911 Address Book	\$30.00