

**VIRGINIA:**

The Charles City County Planning Commission met on January 22, 2015 in the 239<sup>th</sup> year of the Commonwealth and the 381<sup>st</sup> year of the County. Chairman Edward L. Baber, Jr. called the meeting to order at 7:00 PM.

**PRESENT:** Edward L. Baber, Jr., Chairman  
William B. Bailey  
Brenda Adkins  
Barney Lomax  
Gilbert A. Smith  
Alton M. Washington  
Yvonne Smith-Jones  
Kevin R. Pittman

**OTHERS:** Matthew Rowe, Planning Director  
Rebecca Stewart, Recording Secretary

**ABSENT:** C. Linny Miles

**RE: ELECTION OF OFFICERS**

Chairman Baber turned the Chair over to Planning Director, Mathew Rowe in order to conduct the election of officers. Commission bylaws indicate that the Officers of the Commission shall consist of a Chairman, Vice-Chairman, and a Secretary.

Mr. Rowe opened the floor to nominations for Chairman. Mr. William Bailey nominated Edward Baber for Chairman. Mr. Gilbert Smith seconded the motion. Nominations were closed and the motion carried by a vote of 7:0. (Mr. Baber abstained from voting)

Mr. Rowe opened the floor to nominations for Vice-Chairman. Mr. William Bailey nominated Mr. C. L. Miles for Vice-Chairman. Mr. Barney Lomax seconded the motion. Nominations were closed and the motion was carried by a vote of 8:0.

Mr. Rowe opened the floor to nominations for Secretary. Mr. Gilbert Smith nominated Mrs. Rebecca Stewart for Secretary. Mr. William Bailey seconded the motion. Nominations were closed and the motion was carried by a vote of 8:0.

Mr. Rowe turned Commission meeting over to Chairman Baber.

**RE: MINUTES**

The Commission minutes for December 11, 2014 and December 18, 2014 were presented for approval. Mr. Barney Lomax made a motion to approve, as corrected, the minutes for December 11, 2014 and December 18, 2014. The motion seconded by Mr. Gilbert Smith carried by an 8:0 vote.

**RE: 2015 MEETING SCHEDULE**

Staff presented the Commission meeting schedule for 2015. Mr. Gilbert Smith made a motion to approve the Commission's 2015 Meeting Schedule as presented. The motion seconded by Mr. Kevin Pittman carried by a vote of 8:0.

**RE: PLANNING DIRECTOR**

- Planning Commission Membership List  
An updated membership list was presented to commissioners.
  
- Residential Mix Use Districts  
Informational meetings have been scheduled for February 2<sup>nd</sup>, 3<sup>rd</sup>, and 5<sup>th</sup>. The meetings will be held in each District (District I- St. John Church; District II- GSAB; District III-Parrish Hill Church). The advertisement is pending approval. Staff was asked to send notices to the Community Churches, Recreation Buildings, Stores, Hunt Clubs, Senior Connections, and The Chronicle. Also include on the County's Facebook Page and websites.
  
- Planning Commission 2015 Priorities  
Mr. Rowe asked Commissioners for a list of priorities they wish to accomplish during 2015.
  - Telecommunications Ordinance
  - Plan for the Courthouse Area
  - Corridor for Route 106
  - Capital Improvement Plan
  
- 2014 Planning Annual Report  
Mr. Rowe presented the 2014 Annual Report to Commissioners.

**RE: PUBLIC COMMENT**

Mr. Fredrick Fisher stated it was a good idea to design a development plan for the Courthouse Area and this area would create a sense of place. Mr. Fisher was in favor of an overlay district for Route 106. He would like more information on the upcoming meetings and to inquire on the definition of an RMU.

Tak Kwok requested the schedule for the RMU meetings. Who will be present? Will the maps be electronic? Request the maps be large enough and on poster board. How would the RMU impact the tax base? Update Commission minutes on the website.

**RE: ADJOURNMENT**

The Commission meeting adjourned at 8:10 P.M.

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Edward L. Baber, Jr., Chairman

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Rebecca H. Stewart, Recording Secretary