

**VIRGINIA:**

The Charles City County Planning Commission met on June 25, 2015 in the 239<sup>th</sup> year of the Commonwealth and the 381<sup>st</sup> year of the County. Chairman Edward L. Baber, Jr. called the meeting to order at 7:00 PM.

**PRESENT:** Edward L. Baber, Jr., Chairman  
William B. Bailey  
Yvonne Smith-Jones  
C. Linn Miles  
Alton M. Washington

**OTHERS:** Matthew Rowe, Planning Director  
Rebecca H. Stewart, Recording Secretary

**ABSENT:** Gilbert A. Smith  
Brenda Adkins  
Barney Lomax  
Kevin R. Pittman

**RE: MINUTES**

The Commission minutes for May 14, 2015 and May 28, 2015 were presented for approval. Recording Secretary, Rebecca Stewart read corrections received prior to meeting. Mr. Alton Washington made a motion to approve, as corrected, the minutes for May 14, 2015 and May 28, 2015. The motion seconded by Mr. Linn Miles carried by a 5:0 vote.

**RE: BYLAWS, ARTICLE 7 – PUBLIC HEARINGS**

Planning Director, Matthew Rowe presented amendments to Article 7 of the Commission's Bylaws. Planning staff and County Attorney met to amend language that details the process for a public hearing and a joint public hearing. Commissioners requested that language be added to the beginning of Section 7-5 (8) to read, "Once all comments have been received, the Public Hearing shall be closed to comments."

Mrs. Yvonne Smith-Jones made a motion to approve the Bylaws, Article 7-Public Hearings as amended, with additional language to §7-5 (8) as presented tonight. The motion seconded by Mr. Alton Washington carried by a vote of 5:0.

**RE: TELECOMMUNICATIONS ORDINANCE**

Planning Director, Matthew Rowe presented a draft telecommunication ordinance to Commissioners for their review. Mr. Rowe briefly described the intent of this ordinance and requested that Commissioners review and bring any questions, comments or discussion to the next meeting.

**RE: ROUTE 106 CORRIDOR OVERLAY DISTRICT**

Planning Director, Matthew Rowe presented a draft overlay district ordinance for the Route 106 Corridor. Mr. Rowe briefly described the intent of this overlay district and requested that Commissioners review and bring any questions, comments or discussion to the next meeting. Mr. Rowe requested a two member sub-committee be formed to begin work on the guidelines for the development within the reserve strip along Route 106 as shown within the Comprehensive Plan.

**RE: COURTHOUSE VILLAGE REZONING**

Planning Director, Matthew Rowe discussed with Commissioners the development of the Courthouse area. Both the Comprehensive Plan and the Economic Development Plan indicate that the Courthouse area is a prime area for mix use (residential and commercial) development. Mr. Rowe requests to create a small sub-committee consisting of developers, land owners, commissioners and staff to begin work on the guidelines for the development of the Courthouse area. Mrs. Yvonne Smith-Jones indicated that she wishes to be a member of this sub-committee.

**RE: JULY-AUGUST WORK SESSION**

Staff requests the cancellation of the Planning Commission Work Sessions scheduled for July 9, 2015 and August 13, 2015. Mr. Alton Washington made a motion to cancel the Work Sessions for July 9, 2015 and August 13, 2015. The motion seconded by Mr. William Bailey carried by a vote of 5:0.

**RE: PUBLIC COMMENT**

There was no comment from public.

**RE: ADJOURNMENT**

The Commission meeting adjourned at 8:20 P.M.

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Edward L. Baber, Jr., Chairman

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Rebecca H. Stewart, Recording Secretary