

# COUNTY OF CHARLES CITY, VIRGINIA



## ANNUAL FINANCIAL REPORT

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FOR FISCAL YEAR ENDED JUNE 30, 2010

**COUNTY OF CHARLES CITY, VIRGINIA**

**ANNUAL FINANCIAL REPORT**

**YEAR ENDED JUNE 30, 2010**

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# COUNTY OF CHARLES CITY, VIRGINIA

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## Board of Supervisors

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Sherri M. Bowman, Chairperson

Gilbert A. Smith

Timothy W. Cotman

## Board of Social Services

---

Muriel P. Adkins, Chairperson

Clyde L. Miles  
Sherri M. Bowman

Evelyn M. Giebel  
Brenda J. Wade

## COUNTY SCHOOL BOARD

---

Roy L. Campbell, Chairperson

Barbara C. Crawley, Vice Chairperson  
E. Preston Adkins

Royce E. Paige  
Dr. Henry O. Hollimon, Jr.

## Other Officials

---

Chief Judge of the Circuit Court ..... Samuel T. Powell, III  
Judge of the Circuit Court..... Thomas B. Hoover  
Clerk of the Circuit Court ..... Edith K. Holmes  
Commonwealth's Attorney ..... Robert Tyler  
Commissioner of the Revenue ..... Denise B. Smith  
Treasurer ..... Cecelia Bradby  
Sheriff..... Javier J. Smith  
Superintendent of Schools..... Dr. Janet C. Crawley  
Director of Social Services..... Byron M. Adkins  
County Administrator ..... John F. Miniclier  
Chief Judge of the General District Court ..... Colleen K. Killilea  
Chief Judge of the Juvenile and Domestic Relations Court..... Isabel Hall Atlee  
County Attorney ..... B. Randolph Boyd

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# ROBINSON, FARMER, COX ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL LIMITED LIABILITY COMPANY

## *Independent Auditor's Report*

To The Honorable Members of the Board of Supervisors  
County of Charles City  
Charles City, Virginia

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component units, and the major fund of the County of Charles City, Virginia, as of and for the year ended June 30, 2010, which collectively comprise the County's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the County of Charles City, Virginia's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Specifications for Audits of Counties, Cities, and Towns*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component units, and the major fund of the County of Charles City, Virginia, as of June 30, 2010, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 22, 2010, on our consideration of the County of Charles City, Virginia's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The Management's Discussion and Analysis, budgetary comparison information, and schedules of pension funding progress and funding progress for the retiree healthcare plan as listed in the table of contents, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the County of Charles City, Virginia's basic financial statements. The combining and individual fund financial statements, other supplementary information, and other statistical information are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements of the County of Charles City, Virginia. The other supplementary information including the combining and individual fund financial statements and the schedule of expenditures of federal awards have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The other statistical information have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

A handwritten signature in black ink, appearing to read "R. Fairfax", followed by a horizontal line extending to the right.

Richmond, Virginia  
December 22, 2010

## MANAGEMENT'S DISCUSSION AND ANALYSIS

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To the Honorable Members of the Board of Supervisors  
To the Citizens of Charles City County, Virginia

As management of the County of Charles City, Virginia we offer readers of the County's financial statements this narrative overview and analysis of the financial activities of the County for the fiscal year ended June 30, 2010. Please read it in conjunction with the County's basic financial statements, which follow this section.

### Financial Highlights

#### Government-wide Financial Statements

< The assets of the County exceeded its liabilities at the close of the most recent fiscal year by \$9,409,660 (net assets).

#### Fund Financial Statements

The Governmental Funds, on a current financial resource basis, reported revenues and other financing sources in deficit of expenditures and other uses of \$632,017 (Exhibit 5) after making contributions totaling \$4,939,124 to the School Board.

< As of the close of the current fiscal year; the County's funds reported ending fund balances of \$1,899,860, a decrease of \$632,017 in comparison with the prior year.

< At the end of the current fiscal year, the unreserved fund balance (designated for projects of the general fund) was \$1,899,860 or 13% of total general fund expenditures and other uses.

< The combined long-term obligations decreased \$896,251 during the current fiscal year.

### Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the County's basic financial statements. The County's basic financial statements comprised of three components:

1. Government-wide financial statements,
2. Fund financial statements, and
3. Notes to the financial statements.

This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements - The Government-wide financial statements are designed to provide readers with a broad overview of the County's finances, in a manner similar to a private-sector business.

## Overview of the Financial Statements (Continued)

### Government-wide financial statements (Continued)

The statement of net assets presents information on all of the County's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the County is improving or deteriorating.

The statement of activities presents information showing how the County's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in the statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the County that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the County include general government, courts, police protection, sanitation, social services, education, cultural events, and recreation.

The Government-wide financial statements include not only the County of Charles City, Virginia itself (known as the primary government), but also a legally separate school district and an industrial development authority for which the County of Charles City, Virginia is financially accountable. Financial information for the component units are reported separately from the financial information presented for the primary government itself.

Fund financial statements - A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County of Charles City, Virginia, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the County can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

Governmental funds - Governmental funds are used to account for essentially the same functions or services reported as governmental activities in the government-wide financial statements. Whereas the government-wide financial statements are prepared on the accrual basis of accounting, the governmental fund financial statements are prepared on the modified accrual basis of accounting. The focus of modified accrual reporting is on near-term inflows and outflows of financial resources and the balance of financial resources available at the end of the fiscal year. Since the governmental funds focus is narrower than that of the government-wide financial statements a reconciliation between the two methods is provided at the bottom of the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances.

## Overview of the Financial Statements (Continued)

Proprietary funds - Proprietary funds consist of enterprise funds. Enterprise funds are established to account for the delivery of goods and services to the general public and use the accrual basis of accounting, similar to private sector business.

The Sanitary District Fund provides a centralized source for water/sewer services to County residents.

Fiduciary funds - The County is the trustee, or fiduciary, for the County's agency funds. It is responsible for ensuring that the assets reported in these funds are used for their intended purposes. All of the County's fiduciary activities are reported in a separate statement of fiduciary net assets. The County excludes these activities from the County's government-wide financial statements because the County cannot use these assets to finance its operations. Agency funds are County custodial funds used to provide accountability of client monies for which the County is a custodian.

Notes to the financial statements - The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information - In addition to the basic financial statement and accompanying notes, this report also presents certain required supplementary information for budgetary comparison schedules and presentation of combining financial statements for the discretely presented component unit - School Board. The School Board does not issue separate financial statements.

## Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of a County's financial position. In the case of the County, assets exceeded liabilities by \$9,409,660 at the close of the most recent fiscal year. The following table summarizes the County's Statement of Net Assets:

<u>County of Charles City, Virginia's Net Assets</u>						
	Governmental Activities		Business-type Activities		Totals	
	2010	2009	2010	2009	2010	2009
Current and other assets	\$ 5,470,776	\$ 3,769,656	\$ 6,737	\$ 10,918	\$ 5,477,513	\$ 3,780,574
Capital assets	<u>9,978,094</u>	<u>10,651,956</u>	<u>2,037,128</u>	<u>1,762,944</u>	<u>12,015,222</u>	<u>12,414,900</u>
Total assets	<u>\$ 15,448,870</u>	<u>\$ 14,421,612</u>	<u>\$ 2,043,865</u>	<u>\$ 1,773,862</u>	<u>\$ 17,492,735</u>	<u>\$ 16,195,474</u>
Current liabilities	\$ 3,042,343	\$ 666,978	\$ 1,444	\$ 1,444	\$ 3,043,787	\$ 668,422
Long-term liabilities outstanding	<u>4,920,150</u>	<u>5,807,008</u>	<u>119,138</u>	<u>128,531</u>	<u>5,039,288</u>	<u>5,935,539</u>
Total liabilities	<u>\$ 7,962,493</u>	<u>\$ 6,473,986</u>	<u>\$ 120,582</u>	<u>\$ 129,975</u>	<u>\$ 8,083,075</u>	<u>\$ 6,603,961</u>
Net assets:						
Invested in capital assets, net of related debt	\$ 5,472,347	\$ 5,241,670	\$ 1,939,568	\$ 1,658,989	\$ 7,411,915	\$ 6,900,659
Restricted for:						
Unrestricted	<u>2,014,030</u>	<u>2,705,956</u>	<u>(16,285)</u>	<u>(15,102)</u>	<u>1,997,745</u>	<u>2,690,854</u>
Total net assets	<u>\$ 7,486,377</u>	<u>\$ 7,947,626</u>	<u>\$ 1,923,283</u>	<u>\$ 1,643,887</u>	<u>\$ 9,409,660</u>	<u>\$ 9,591,513</u>

**Government-wide Financial Analysis (Continued)**

During the current fiscal year, the County's net assets decreased by \$181,853. The following table summarizes the County's Statement of Activities

County of Charles City, Virginia's Changes in Net Assets						
	Governmental Activities		Business-type Activities		Totals	
	2010	2009	2010	2009	2010	2009
<b>Revenues:</b>						
<b>Program revenues:</b>						
Charges for services	\$ 2,815,385	\$ 2,968,817	\$ 77,910	\$ 145,733	\$ 2,893,295	\$ 3,114,550
Operating grants and contributions	2,756,479	2,950,534	-	-	2,756,479	2,950,534
Capital grants and contributions	-	-	343,256	-	343,256	-
<b>General revenues:</b>						
General property taxes	6,855,217	6,450,632	-	-	6,855,217	6,450,632
Other local taxes	625,777	755,316	-	-	625,777	755,316
Grants and other contributions not restricted	702,501	724,303	-	-	702,501	724,303
Other general revenues	303,743	363,566	-	-	303,743	363,566
Transfers	(307,085)	(244,699)	307,085	244,699	-	-
<b>Total revenues</b>	<b>\$ 13,752,017</b>	<b>\$ 13,968,469</b>	<b>\$ 728,251</b>	<b>\$ 390,432</b>	<b>\$ 14,480,268</b>	<b>\$ 14,358,901</b>
<b>Expenses:</b>						
<b>General government</b>						
administration	\$ 1,739,638	\$ 1,647,362	\$ -	\$ -	\$ 1,739,638	\$ 1,647,362
Judicial administration	738,957	791,996	-	-	738,957	791,996
Public safety	2,055,534	1,804,071	-	-	2,055,534	1,804,071
Public works	1,084,483	1,104,170	448,855	473,618	1,533,338	1,577,788
Health and welfare	1,877,355	2,197,436	-	-	1,877,355	2,197,436
Education	5,490,863	5,364,940	-	-	5,490,863	5,364,940
Parks, recreation, and cultural	414,432	525,758	-	-	414,432	525,758
Community development charges	612,185	355,897	-	-	612,185	355,897
	199,819	292,134	-	-	199,819	292,134
<b>Total expenses</b>	<b>\$ 14,213,266</b>	<b>\$ 14,083,764</b>	<b>\$ 448,855</b>	<b>\$ 473,618</b>	<b>\$ 14,662,121</b>	<b>\$ 14,557,382</b>
<b>Change in net assets</b>	<b>\$ (461,249)</b>	<b>(115,295)</b>	<b>279,396</b>	<b>(83,186)</b>	<b>(181,853)</b>	<b>(198,481)</b>
<b>Beginning of year</b>	<b>7,947,626</b>	<b>8,062,921</b>	<b>1,643,887</b>	<b>1,727,073</b>	<b>9,591,513</b>	<b>9,789,994</b>
<b>End of year</b>	<b>\$ 7,486,377</b>	<b>\$ 7,947,626</b>	<b>\$ 1,923,283</b>	<b>\$ 1,643,887</b>	<b>\$ 9,409,660</b>	<b>\$ 9,591,513</b>

### Financial Analysis of the County's Funds

As noted earlier, the County used fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds - The focus of the County's governmental funds is to provide information on near-term inflows, outflows, and balances of available resources. Such information is useful in assessing the County's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a County's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the County's governmental funds reported fund balances of \$1,899,860, a decrease of \$632,017 in comparison with the prior year.

Proprietary Funds - The County's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail. Unrestricted net assets at the end of the year amounted to a deficit of \$16,285. Net assets increased by \$279,396. Other factors concerning the finances of this fund have already been addressed in the discussion of the County's business-type activities.

### General Fund Budgetary Highlights

Differences between the original expenditure budget and the final amended expenditure budget were increases of \$1,565,031, which were attributable to budget increases spread throughout departments and other budget amendments as implemented by the Board of Supervisors. The amendments or supplemental appropriations were primarily for the following purposes:

- < \$506,950 Public Safety - To appropriate wireless state police PSAP grant funds to be received totaling \$330,822.
- < \$1,137,020 Community Development - To appropriate state indoor plumbing grant funds totaling \$310,000 and additional federal grant funds for indoor plumbing and community development totaling \$814,958 to be received.

During the year, actual revenues and other financing sources were less than budgetary estimates by \$1,525,351. A significant portion of this amount (\$820,498) were budgeted community development and indoor plumbing funds that were not received by the County in FY10. Rather it is anticipated that the County will receive much of these funds in FY2011 and beyond. In addition, landfill host fees received were \$533,886 less than budgetary estimates. Expenditures and other uses were less than budgetary estimates by \$1,575,009. Approximately \$780,451 in budgeted CDBG and IPR grants were not spent in FY10. It is anticipated that these funds will be expended in FY2011 and beyond. Additionally, the public assistance and comprehensive services program expenditures were a combined \$575,952 less than what was budgeted. The combination of both resulted in a net positive variance of \$49,658.

## Capital Asset and Debt Administration

- < Capital assets - The County's investment in capital assets for its governmental operations as of June 30, 2010 amounts to \$9,978,094 (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, and machinery and equipment.

Additional information on the County's capital assets can be found in the notes of this report.

Long-term debt - At the end of the current fiscal year, the County had total bonded debt outstanding of \$4,603,307. Of this amount, \$1,158,660 comprises debt backed by the full faith and credit of the County. The remainder of the County's debt represents bonds secured solely by specified revenue sources (i.e., lease/revenue bonds, capital leases and revenue bonds). During the current fiscal year, the County's total debt decreased by \$910,934. Additional information on the County of Charles City, Virginia's long-term debt can be found in Note 7 of this report.

## Economic Factors

- < The unemployment rate for the County of Charles City was 9.3% at June 30, 2010. The Commonwealth of Virginia's unemployment rate was 7.1% as of the same date.
- < Inflationary trends in the region compare to national indexes.

All of these factors were considered in preparing the County's budget for the 2011 fiscal year.

The fiscal year 2011 budget decreased by approximately 5% from the adopted fiscal year 2010 budget. All tax rates remained the same, with the exception of the real estate tax rate, which decreased from \$.82 to \$.68 due to a real estate reassessment, and the merchant's capital tax rate, which decreased from \$2.80 to \$2.00.

Requests for Information This financial report is designed to provide a general overview of the County of Charles City, Virginia's finances for all those with an interest in the County's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the County Administrator, 10900 Courthouse Road, Charles City, Virginia, 23030.

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*BASIC FINANCIAL STATEMENTS*

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*GOVERNMENT-WIDE FINANCIAL STATEMENTS*

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County of Charles City, Virginia  
Statement of Net Assets  
June 30, 2010

	Primary Government			Component Units	
	Governmental Activities	Business-type Activities	Total	School Board	IDA
<b>ASSETS</b>					
Cash and cash equivalents	\$ 1,775,373	\$ -	\$ 1,775,373	\$ -	\$ 1,056,698
Receivables (net of allowance for uncollectibles):					
Taxes receivable	3,255,514	-	3,255,514	-	-
Accounts receivable	49,217	6,737	55,954	4,673	-
Leases receivable	13,250	-	13,250	-	123,768
Due from other governmental units	377,422	-	377,422	1,077,064	-
Capital assets (net of accumulated depreciation):					
Land and improvements	1,554,783	7,819	1,562,602	263,786	-
Buildings and improvements	7,663,965	2,013,634	9,677,599	9,361,415	-
Machinery and equipment	611,896	15,675	627,571	696,758	-
Construction in progress	147,450	-	147,450	-	-
Total assets	<u>\$ 15,448,870</u>	<u>\$ 2,043,865</u>	<u>\$ 17,492,735</u>	<u>\$ 11,403,696</u>	<u>\$ 1,180,466</u>
<b>LIABILITIES</b>					
Accounts payable	\$ 152,507	3	\$ 152,510	\$ 50,897	\$ -
Accrued liabilities	17,076	-	17,076	701,285	-
Reconciled overdraft payable	-	-	-	325,064	-
Customers' deposits	-	1,020	1,020	-	-
Accrued interest payable	62,363	421	62,784	164	-
Deferred revenue	2,679,090	-	2,679,090	-	-
Performance bonds payable	131,307	-	131,307	-	-
Long-term liabilities:					
Due within one year	967,802	8,881	976,683	47,161	-
Due in more than one year	3,952,348	110,257	4,062,605	206,333	-
Total liabilities	<u>\$ 7,962,493</u>	<u>\$ 120,582</u>	<u>\$ 8,083,075</u>	<u>\$ 1,330,904</u>	<u>\$ -</u>
<b>NET ASSETS</b>					
Invested in capital assets, net of related debt	\$ 5,472,347	\$ 1,939,568	\$ 7,411,915	\$ 10,213,454	\$ -
Unrestricted (deficit)	2,014,030	(16,285)	1,997,745	(140,662)	1,180,466
Total net assets	<u>\$ 7,486,377</u>	<u>\$ 1,923,283</u>	<u>\$ 9,409,660</u>	<u>\$ 10,072,792</u>	<u>\$ 1,180,466</u>

The notes to the financial statements are an integral part of this statement.

County of Charles City, Virginia  
Statement of Activities  
For the Year Ended June 30, 2010

Functions/Programs	Program Revenues				Net (Expense) Revenue and Changes in Net Assets				
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Primary Government Business-type Activities	Total	Component Units	
								School Board	IDA
<b>PRIMARY GOVERNMENT:</b>									
Governmental activities:									
General government administration	\$ 1,739,638	\$ -	\$ 182,311	\$ -	\$ (1,557,327)	\$ -	\$ (1,557,327)	\$ -	\$ -
Judicial administration	738,957	54,768	306,111	-	(378,078)	-	(378,078)	-	-
Public safety	2,055,534	225,781	807,776	-	(1,021,977)	-	(1,021,977)	-	-
Public works	1,084,483	2,511,114	-	-	1,426,631	-	1,426,631	-	-
Health and welfare	1,877,355	-	1,140,751	-	(736,604)	-	(736,604)	-	-
Education	5,490,863	-	-	-	(5,490,863)	-	(5,490,863)	-	-
Parks, recreation, and cultural	414,432	23,722	5,000	-	(385,710)	-	(385,710)	-	-
Community development	612,185	-	314,530	-	(297,655)	-	(297,655)	-	-
Interest on long-term debt	199,819	-	-	-	(199,819)	-	(199,819)	-	-
Total governmental activities	\$ 14,213,266	\$ 2,815,365	\$ 2,756,479	\$ -	\$ (8,641,402)	\$ -	\$ (8,641,402)	\$ -	\$ -
Business-type activities:									
Sanitary District	\$ 448,855	\$ 77,910	\$ -	\$ 343,256	\$ -	\$ (27,689)	\$ (27,689)	\$ -	\$ -
Total primary government	\$ 14,662,121	\$ 2,893,295	\$ 2,756,479	\$ 343,256	\$ (8,641,402)	\$ (27,689)	\$ (8,669,091)	\$ -	\$ -
<b>COMPONENT UNITS:</b>									
School Board	\$ 12,378,665	\$ 178,713	\$ 6,732,595	\$ -	\$ -	\$ -	\$ (5,467,357)	\$ -	\$ -
Industrial Development Authority	73,517	150,786	-	-	-	-	-	-	77,269
Total component units	\$ 12,452,182	\$ 329,499	\$ 6,732,595	\$ -	\$ -	\$ -	\$ (5,467,357)	\$ -	\$ 77,269
General revenues:									
General property taxes	\$ 6,855,217	\$ -	\$ -	\$ -	\$ 6,855,217	\$ -	\$ -	\$ -	\$ -
Local sales and use taxes	365,633	-	-	-	365,633	-	-	-	-
Consumer's utility taxes	163,435	-	-	-	163,435	-	-	-	-
Other local taxes	96,709	-	-	-	96,709	-	-	-	-
Unrestricted revenues from use of money and property	26,038	-	-	-	26,038	-	-	1,553	955
Miscellaneous	222,205	-	-	-	222,205	-	-	37,045	-
Grants and contributions not restricted to specific programs	702,501	-	-	-	702,501	-	-	-	-
Gain (loss) on disposal of capital assets	55,500	-	-	-	55,500	-	-	-	-
Payment from Charles City County	-	-	-	-	-	-	-	5,469,801	-
Transfers	(307,085)	-	-	-	(307,085)	307,085	-	-	-
Total general revenues	\$ 8,180,153	\$ 307,085	\$ 8,487,238	\$ -	\$ 8,487,238	\$ 8,487,238	\$ 5,528,399	\$ 955	\$ 955
Change in net assets	(461,249)	279,396	(181,853)	61,042	78,224	1,102,242	1,102,242	1,102,242	1,102,242
Net assets - beginning	7,947,626	1,643,887	9,591,513	10,011,750	10,011,750	10,011,750	10,011,750	1,102,242	1,102,242
Net assets - ending	\$ 7,486,377	\$ 1,923,283	\$ 9,409,660	\$ 10,072,792	\$ 11,112,002	\$ 11,112,002	\$ 11,112,002	\$ 1,180,466	\$ 1,180,466

The notes to the financial statements are an integral part of this statement.

*FUND FINANCIAL STATEMENTS*

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County of Charles City, Virginia  
Balance Sheet  
Governmental Funds  
June 30, 2010

	<u>General</u>
<b>ASSETS</b>	
Cash and cash equivalents	\$ 1,775,373
Receivables (net of allowance for uncollectibles):	
Taxes receivable	3,255,514
Accounts receivable	49,217
Leases receivable	13,250
Due from other governmental units	377,422
Total assets	<u>\$ 5,470,776</u>
<b>LIABILITIES AND FUND BALANCES</b>	
Liabilities:	
Accounts payable	\$ 152,507
Accrued liabilities	17,076
Deferred revenue	3,270,026
Performance bonds payable	131,307
Total liabilities	<u>\$ 3,570,916</u>
Fund balances:	
Unreserved, designated for:	
Other capital projects	\$ 314,723
Employee health insurance	12,000
Landfill closure	253,178
E-911 system	154,629
Unreserved, reported in:	
General fund	1,165,330
Total fund balances	<u>\$ 1,899,860</u>
Total liabilities and fund balances	<u>\$ 5,470,776</u>

The notes to the financial statements are an integral part of this statement.

**County of Charles City, Virginia**  
**Reconciliation of the Balance Sheet of Governmental Funds**  
**To the Statement of Net Assets**  
**June 30, 2010**

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Amounts reported for governmental activities in the Statement of Net Assets are different because:

Total fund balances per Exhibit 3 - Balance Sheet - Governmental Funds	\$	1,899,860
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Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. The following is a summary of items supporting this adjustment:

Capital assets	\$ 16,607,418	
Accumulated depreciation	<u>(6,629,324)</u>	9,978,094

Other long-term assets are not available to pay for current-period expenditures and, therefore, are deferred in the funds.		590,936
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Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the funds. The following is a summary of items supporting this adjustment:

Lease revenue bonds	\$ (3,296,678)	
General obligation bonds	(1,158,660)	
Compensated absences	(353,303)	
Capital lease obligations	(50,409)	
OPEB liability	(61,100)	
Accrued interest payable	<u>(62,363)</u>	(4,982,513)

Net assets of governmental activities	\$	<u><u>7,486,377</u></u>
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The notes to the financial statements are an integral part of this statement.

**County of Charles City, Virginia**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**Governmental Funds**  
**For the Year Ended June 30, 2010**

	<u>General</u>
<b>REVENUES</b>	
General property taxes	\$ 6,713,249
Other local taxes	625,777
Permits, privilege fees, and regulatory licenses	2,652,175
Fines and forfeitures	1,616
Revenue from the use of money and property	56,308
Charges for services	161,594
Miscellaneous	222,205
Recovered costs	182,630
Intergovernmental revenues:	
Commonwealth	2,837,553
Federal	802,249
Total revenues	<u>\$ 14,255,356</u>
<b>EXPENDITURES</b>	
Current:	
General government administration	\$ 1,676,350
Judicial administration	606,158
Public safety	2,023,606
Public works	1,056,667
Health and welfare	1,852,837
Education	4,940,186
Parks, recreation, and cultural	473,678
Community development	669,925
Nondepartmental	20,649
Capital projects	184,478
Debt service:	
Principal retirement	914,942
Interest and other fiscal charges	226,715
Total expenditures	<u>\$ 14,646,191</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$ (390,835)</u>
<b>OTHER FINANCING SOURCES (USES)</b>	
Transfers out	\$ (307,085)
Issuance of capital leases	10,403
Sale of capital assets	55,500
Total other financing sources (uses)	<u>\$ (241,182)</u>
Net change in fund balances	\$ (632,017)
Fund balances - beginning	2,531,877
Fund balances - ending	<u>\$ 1,899,860</u>

The notes to the financial statements are an integral part of this statement.

County of Charles City, Virginia  
 Reconciliation of Statement of Revenues,  
 Expenditures, and Changes in Fund Balances of Governmental Funds  
 To the Statement of Activities  
 For the Year Ended June 30, 2010

Amounts reported for governmental activities in the Statement of Activities are different because:

Net change in fund balances - total governmental funds	\$	(632,017)	
<p>Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which the capital outlays exceeded depreciation in the current period. The following is a summary of items supporting this adjustment:</p>			
Capital outlay	\$	344,551	
Transfer of jointly owned assets to Component Unit School Board		(550,677)	
Depreciation expense		<u>(467,736)</u>	(673,862)
<p>Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.</p>			
Deferred tax revenue	\$	141,968	
Leases receivable		(30,270)	
State grants		<u>(180,822)</u>	(69,124)
<p>The issuance of long-term debt (e.g. bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items. The following is a summary of items supporting this adjustment:</p>			
Principal retirement on lease revenue bonds	\$	306,785	
Principal retirement on capital leases		57,480	
Principal retirement on literary loans		407	
Principal retirement on general obligation bonds		550,270	
Issuance of capital leases		<u>(10,403)</u>	904,539
<p>Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore are not reported as expenditures in governmental funds. The following is a summary of items supporting this adjustment:</p>			
(Increase) decrease in compensated absences	\$	14,219	
(Increase) decrease in OPEB liability		(31,900)	
(Increase) decrease in accrued interest payable		<u>26,896</u>	9,215
Change in net assets of governmental activities			<u><u>\$ (461,249)</u></u>

The notes to the financial statements are an integral part of this statement.

County of Charles City, Virginia  
Statement of Net Assets  
Proprietary Funds  
June 30, 2010

	<b>Enterprise Fund</b>
	<b>Sanitary District</b>
<b>ASSETS</b>	
Current assets:	
Accounts receivable, net of allowance for uncollectibles	\$ 6,737
Total current assets	\$ 6,737
Noncurrent assets:	
Capital assets:	
Utility plant in service	\$ 3,807,336
Machinery and equipment	40,900
Less accumulated depreciation	(1,818,927)
Land and improvements	7,819
Total capital assets	\$ 2,037,128
Total noncurrent assets	\$ 2,037,128
Total assets	\$ 2,043,865
<b>LIABILITIES</b>	
Current liabilities:	
Accounts payable	\$ 3
Customers' deposits	1,020
Accrued interest payable	421
Compensated absences	2,158
Bonds payable - current portion	6,723
Total current liabilities	\$ 10,325
Noncurrent liabilities:	
Bonds payable - net of current portion	\$ 90,837
Compensated absences	19,420
Total noncurrent liabilities	\$ 110,257
Total liabilities	\$ 120,582
<b>NET ASSETS</b>	
Invested in capital assets, net of related debt	\$ 1,939,568
Unrestricted	(16,285)
Total net assets	\$ 1,923,283

The notes to the financial statements are an integral part of this statement.

**County of Charles City, Virginia**  
**Statement of Revenues, Expenses, and Changes in Fund Net Assets**  
**Proprietary Funds**  
**For the Year Ended June 30, 2010**

	<u>Enterprise Fund Sanitary District</u>
<b>OPERATING REVENUES</b>	
Charges for services:	
Water and sewer revenues	\$ 76,973
Connection fees	937
Total operating revenues	<u>\$ 77,910</u>
<b>OPERATING EXPENSES</b>	
Water	\$ 64,000
Wastewater	54,949
Industrial center	97,197
Government utility	131,648
Depreciation	96,008
Total operating expenses	<u>\$ 443,802</u>
Operating income (loss)	<u>\$ (365,892)</u>
<b>NONOPERATING REVENUES (EXPENSES)</b>	
Intergovernmental revenue	\$ 343,256
Interest expense	<u>(5,053)</u>
Total nonoperating revenues (expenses)	<u>\$ 338,203</u>
Income before contributions and transfers	(27,689)
Transfers in	<u>\$ 307,085</u>
Change in net assets	<u>\$ 279,396</u>
Total net assets - beginning	<u>1,643,887</u>
Total net assets - ending	<u><u>\$ 1,923,283</u></u>

The notes to the financial statements are an integral part of this statement.

County of Charles City, Virginia  
Statement of Cash Flows  
Proprietary Funds  
For the Year Ended June 30, 2010

	Enterprise Fund Sanitary District
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Receipts from customers and users	\$ 82,091
Payments for operating activities	(350,792)
Net cash provided (used) by operating activities	<u>\$ (268,701)</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>	
Transfers from other funds	\$ 307,085
Net cash provided (used) by noncapital financing activities	<u>\$ 307,085</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>	
Additions to capital assets	\$ (370,192)
Principal payments on bonds	(6,395)
Contributions in aid of construction	343,256
Interest payments	(5,053)
Net cash provided (used) by capital and related financing activities	<u>\$ (38,384)</u>
Net increase (decrease) in cash and cash equivalents	\$ -
Cash and cash equivalents - beginning	-
Cash and cash equivalents - ending	<u><u>\$ -</u></u>
<b>Reconciliation of operating income (loss) to net cash provided (used) by operating activities:</b>	
Operating income (loss)	\$ (365,892)
Adjustments to reconcile operating income to net cash provided (used) by operating activities:	
Depreciation expense	\$ 96,008
(Increase) decrease in accounts receivable	4,181
Increase (decrease) in accounts payable and accrued liabilities	(2,998)
Total adjustments	<u>\$ 97,191</u>
Net cash provided (used) by operating activities	<u><u>\$ (268,701)</u></u>

The notes to the financial statements are an integral part of this statement.

County of Charles City, Virginia  
Statement of Fiduciary Net Assets  
Fiduciary Funds  
June 30, 2010

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	<u>Agency Funds</u>
<b>ASSETS</b>	
Cash and cash equivalents	\$ 42,503
	<hr/> <hr/>
<b>LIABILITIES</b>	
Amounts held for social services clients	\$ 42,503
	<hr/> <hr/>

The notes to the financial statements are an integral part of this statement.

*NOTES TO THE FINANCIAL STATEMENTS*

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# COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010

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## Note 1—Summary of Significant Accounting Policies:

The County of Charles City, Virginia (the "County") is governed by an elected three member Board of Supervisors. The County provides a full range of services for its citizens. These services include police and fire protection, recreational activities, cultural events, education, and social services.

The financial statements of the County of Charles City, Virginia have been prepared in conformity with the specifications promulgated by the Auditor of Public Accounts (APA) of the Commonwealth of Virginia, and the accounting principles generally accepted in the United States as specified by the Governmental Accounting Standards Board. The more significant of the government's accounting policies are described below.

Management's Discussion and Analysis - GASB Statement No. 34 requires the financial statements be accompanied by a narrative introduction and analytical overview of the government's financial activities in the form of "Management's Discussion and Analysis" (MD&A).

### Government-wide and Fund Financial Statements

Government-wide financial statements - The reporting model includes financial statements prepared using full accrual accounting for all of the government's activities. This approach includes not just current assets and liabilities but also capital assets and long-term liabilities (such as buildings and general obligation debt).

The government-wide financial statements (i.e., the Statement of Net Assets and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

Statement of Net Assets - The Statement of Net Assets is designed to display financial position of the primary government (government and business-type activities) and its discretely presented component units. Governments will report all capital assets in the government-wide Statement of Net Assets and will report depreciation expense - the cost of "using up" capital assets - in the Statement of Activities. The net assets of a government will be broken down into three categories - 1) invested in capital assets, net of related debt; 2) restricted; and 3) unrestricted.

## COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

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### **Note 1—Summary of Significant Accounting Policies: (Continued)**

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Statement of Activities - The government-wide Statement of Activities reports expenses and revenues in a format that focuses on the cost of each of the government's functions. The expense of individual functions is compared to the revenues generated directly by the function (for instance, through user charges or intergovernmental grants).

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

Budgetary Comparison Schedules - Demonstrating compliance with the adopted budget is an important component of a government's accountability to the public. Many citizens participate in one way or another in the process of establishing the annual operating budgets of state and local governments, and have a keen interest in following the actual financial progress of their governments over the course of the year. Many governments revise their original budgets over the course of the year for a variety of reasons. Under the reporting model, governments provide budgetary comparison information in their annual report, including a requirement to report the government's original budget with the comparison of final budget and actual results.

#### **A. Financial Reporting Entity**

The basic criterion for determining whether a governmental department, agency, institution, commission, public authority, or other governmental organization should be included in a primary governmental unit's reporting entity for the basic financial statements is financial accountability. Financial accountability includes the appointment of a voting majority of the organization's governing body and the ability of the primary government to impose its will on the organization or if there is a financial benefit/burden relationship. In addition, an organization which is fiscally dependent on the primary government should be included in its reporting entity. These financial statements present the County of Charles City (the primary government) and its component units. Blended component units, although legally separate entities, are, in substance, part of the government's operations and so data from these units are combined with data of the primary government. Each discretely presented component unit, on the other hand, is reported in a separate column in the combined financial statements to emphasize it is legally separate from the government.

COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

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**Note 1—Summary of Significant Accounting Policies: (Continued)**

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**B. Individual Component Unit Disclosures**

*Blended Component Unit.* The County has no blended component units at June 30, 2010.

*Discretely Presented Component Units.* The School Board members are elected by the citizens of Charles City County. The School Board is responsible for the operations of the County's School System within the County boundaries. The School Board is fiscally dependent on the County. The County has the ability to approve its budget and any amendments. The primary funding is from the General Fund of the County. The School Fund does not issue a separate financial report. The financial statements of the School Board are presented as a discrete presentation of the County financial statements for the fiscal year ended June 30, 2010.

The Industrial Development Authority of Charles City County is responsible for industrial and commercial development in the County. The Authority consists of seven members appointed by the Board of Supervisors. The Authority is fiscally dependent on the County, and therefore, it is included in the County's financial statements as a discrete presentation for the year ended June 30, 2010. The Industrial Development Authority of Charles City County does not issue a separate financial report.

**C. Other Related Organizations Included in the County's Financial Report**

**Excluded from the County's Annual Financial Report**

**Riverside Regional Jail Authority**

The Riverside Regional Jail Authority is an intergovernmental (joint) venture, and therefore, its operations are not included in the County's financial statements. The participating jurisdictions provide the financial support for the Authority and appoint its governing Board. The governing board has the ability to execute contracts and to budget and expend funds. No one locality contributes more than 50% of the Board's funding or has oversight responsibility over its operations.

**Heritage Public Library**

The Heritage Public Library is an intergovernmental (joint) venture, and therefore, its operations are not included in the County's financial statements. The participating jurisdictions of New Kent County and Charles City County provide the financial support for the Library and appoint its governing Board. The governing board has the ability to execute contracts and to budget and expend funds. No one locality contributes more than 50% of the Board's funding or has oversight responsibility over its operations. During the fiscal year ended June 30, 2010, the County contributed \$76,456 to the operations of the Library.

## COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

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### Note 1—Summary of Significant Accounting Policies: (Continued)

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#### **C. Other Related Organizations Included in the County's Financial Report (Continued)**

##### **Excluded from the County's Comprehensive Annual Financial Report (Continued)**

###### Middle Peninsula Detention Center

The Middle Peninsula Juvenile Detention Commission was created to construct, equip, maintain and operate a juvenile detention facility serving nineteen member jurisdictions of which the County's Director of Finance serves as the County's representative on the board. The Commission is fiscally independent of the County because substantially all of its income is generated from per diem payments from the member jurisdictions and reimbursements from the Commonwealth of Virginia for a portion of the capital costs. Separate audited financial statements are available from the Commission, c/o the County of James City, Virginia. The County does not retain an ongoing financial interest in or responsibility for the Commission.

#### **D. Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The accompanying financial statements are prepared in accordance with pronouncements issued by the Governmental Accounting Standards Board. The principles prescribed by GASB represent generally accepted accounting principles applicable to governmental units.

The County applies all GASB pronouncements as well as the Financial Accounting Standards Board pronouncements issued on or before November 30, 1989 unless these pronouncements conflict with or contradict GASB pronouncements.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The government-wide Statement of Activities reflects both the gross and net cost per functional category (public safety, public works, health and welfare, etc.) which are otherwise being supported by general government revenues, (property, sales and use taxes, certain intergovernmental revenues, fines, permits and charges, etc.) The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants, and contributions. The program revenues must be directly associated with the function (public safety, public works, health and welfare, etc.) or a business-type activity.

## COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

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### **Note 1—Summary of Significant Accounting Policies: (Continued)**

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#### **D. Measurement Focus, Basis of Accounting and Financial Statement Presentation (continued)**

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. This is the manner in which these funds are normally budgeted. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The County's fiduciary funds are presented in the fund financial statements by type. Since by definition these assets are being held for the benefit of a third party and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide statements.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Accordingly, real and personal property taxes are recorded as revenues and receivables when billed, net of allowances for uncollectible amounts. Property taxes not collected within 60 days after year-end are reflected as deferred revenues. Sales and utility taxes, which are collected by the state or utilities and subsequently remitted to the County, are recognized as revenues and receivables upon collection by the state or utility, which is generally within two months preceding receipt by the County.

Licenses, permits, fines and rents are recorded as revenues when received. Intergovernmental revenues, consisting primarily of federal, state and other grants for the purpose of funding specific expenditures, are recognized when earned or at the time of the specific expenditure. Revenues from general purpose grants are recognized in the period to which the grant applies. All other revenue items are considered to be measurable and available only when cash is received by the government.

In the fund financial statements, financial transactions and accounts of the County are organized on the basis of funds. The operation of each fund is considered to be an independent fiscal and separate accounting entity, with a self-balancing set of accounts recording cash and/or other financial resources together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

## COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

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### Note 1—Summary of Significant Accounting Policies: (Continued)

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#### **D. Measurement Focus, Basis of Accounting and Financial Statement Presentation (continued)**

##### **1. Governmental Funds**

Governmental Funds are those through which most governmental functions typically are financed. The County reports the General Fund as a major governmental fund.

The General Fund is the primary operating fund of the County. This fund is used to account for all financial transactions and resources except those required to be accounted for in another fund. Revenues are derived primarily from property and other local taxes, state and federal distributions, licenses, permits, charges for service, and interest income. A significant part of the General Fund's revenue is used principally to finance the operations of the Component Unit School Board. The General Fund is considered a major fund for government-wide reporting purposes.

Proprietary Funds - Proprietary funds account for operations that are financed in a manner similar to private business enterprises. The Proprietary Fund measurement focus is upon determination of net income, financial position, and changes in financial position. Proprietary Funds consist of Enterprise Funds.

Enterprise Funds - Enterprise funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The County's Major Enterprise Fund consists of the Sanitary District.

2. Fiduciary Funds - (Trust and Agency Funds) - Fiduciary funds account for assets held by the County unit in a trustee capacity or as an agent or custodian for individuals, private organizations, other governmental units, or other funds. These funds include Agency Funds. These funds utilize the accrual basis of accounting described in the Governmental Fund Presentation. Fiduciary funds are not included in the government-wide financial statements.

##### **E. Cash and Cash Equivalents**

Cash and cash equivalents include amounts in demand deposits as well as short-term investments with a maturity date within three months of the date acquired by the government.

State statutes authorize the government to invest in obligations of the U.S. Treasury, commercial paper, corporate bonds and repurchase agreements.

COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

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**Note 1—Summary of Significant Accounting Policies: (Continued)**

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**F. Investments**

Investments are stated at fair value which approximates market; no investments are valued at cost. Certificates of deposit and short-term repurchase agreements are reported in the accompanying financial statements as cash and cash equivalents.

**G. Receivables and payables**

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either “due to/from other funds” (i.e. the current portions of the interfund loans). All other outstanding balances between funds are reported as “advances to/from other funds.”

All trade and property tax receivables are shown net of an allowance for uncollectibles. The County calculates its allowance for uncollectible accounts using historical collection data and, in certain cases, specific account analysis. The allowance amounted to approximately \$111,000 at June 30, 2010 and is comprised of property taxes of \$107,868 and water and sewer charges of \$3,132.

**Real and Personal Property Tax Data:**

The tax calendars for real and personal property taxes are summarized below.

	<u>Real Property</u>	<u>Personal Property</u>
Levy	January 1	January 1
Due Date	June 5/December 5	December 5
Lien Date	January 1	January 1

The County bills and collects its own property taxes.

COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

**Note 1—Summary of Significant Accounting Policies: (Continued)**

**H. Capital Assets**

Capital assets, which include property, plant and equipment, are reported in the applicable governmental columns in the government-wide financial statements. Capital assets are defined by the County as land, buildings, and equipment with an initial individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of two years. The County does not have any infrastructure in its capital assets since roads, streets, bridges and similar assets within its boundaries are the property of the Commonwealth of Virginia. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded as estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the primary government, as well as the component units, are depreciated using the straight-line method over the following estimated useful lives.

<u>Assets</u>	<u>Years</u>
Building Improvements	40
Furniture, Vehicles, and Office Equipment	5-20
Buses	10

**I. Compensated Absences**

Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. Amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources are reported as an expense in the Statement of Activities and a long-term obligation in the Statement of Net Assets. In accordance with the provisions of Governmental Accounting Standards No. 16, Accounting for Compensated Absences, no liability is recorded for nonvesting accumulated rights to be received for sick pay benefits. However, a liability is recognized for that portion of accumulating sick leave benefits that is estimated will be taken as "terminal leave" prior to retirement.

**J. Retirement Plan**

Retirement plan contributions are actuarially determined and consist of current service costs and amortization of prior service costs over a 30-year period. The County's policy is to fund pension cost as it accrues.

**K. Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

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**Note 1—Summary of Significant Accounting Policies: (Continued)**

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**L. Fund Equity**

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

**M. Net Assets**

Net assets are the difference between assets and liabilities. Net assets invested in capital assets represent capital assets, less accumulated depreciation less any outstanding debt related to the acquisition, construction or improvement of those assets.

**N. Long-term Obligations**

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued and premiums on issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

**Note 2—Stewardship, Compliance, and Accounting:**

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The following procedures are used by the County in establishing the budgetary data reflected in the financial statements:

1. On or before April 1<sup>st</sup>, the County Administrator submits to the Board of Supervisors a proposed operating and capital budget for the fiscal year commencing the following July 1. The operating and capital budget includes proposed expenditures and the means of financing them.
2. Public hearings are conducted to obtain citizen comments.
3. Prior to June 30, the budget is legally enacted through passage of an Appropriations Resolution.
4. The Appropriations Resolution places legal restrictions on expenditures at the department or category level. The appropriation for each department or category can be revised only by the Board of Supervisors. The Board of Supervisors is authorized to transfer budgeted amounts within general government departments; however, the School Board is authorized to transfer budgeted amounts within the school system's categories.
5. All budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP).
6. Appropriations lapse on June 30, for all County units.

COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

**Note 2—Stewardship, Compliance, and Accounting: (Continued)**

Expenditures and Appropriations

Expenditures exceeded appropriations in the following functions at June 30, 2010:

School Fund:

Operation and maintenance of School Plant	\$ 4,450
Pupil Transportation	46,407

**NOTE 3 - Deposits and Investments:**

Deposits

All cash of the primary government and its discretely presented component units is maintained in accounts collateralized in accordance with the Virginia Security for Public Deposits Act, Section 2.2-4400 et. seq. of the Code of Virginia or covered by federal depository insurance.

Investments

Statutes authorize the County to invest in obligations of the United States or agencies thereof, obligations of the Commonwealth of Virginia or political subdivisions thereof, obligations of the International Bank for Reconstruction and Development (World Bank), the Asian Development Bank, the African Development Bank, "prime quality" commercial paper and certain corporate notes, banker's acceptances, repurchase agreements and the State Treasurer's Local Government Investment Pool (LGIP).

Credit Risk of Debt Securities

The County's rated debt investments as of June 30, 2010 were rated by Standard and Poor's and the ratings are presented below using Standard and Poor's rating scale.

	<u>Fair Quality Ratings</u>	
	<u>County</u> AAAm	<u>IDA</u> AAAm
Local Government Investment Pool	\$ 437	\$ -
Money Market Mutual Fund	403,738	856,598
Total	\$ <u>404,175</u>	\$ <u>856,598</u>

Interest Rate Risk

<u>Investment Type</u>	<u>Investment Maturities (in years)</u>			
	<u>County</u>		<u>IDA</u>	
	<u>Fair Value</u>	<u>Less Than</u> <u>1 Year</u>	<u>Fair Value</u>	<u>Less Than</u> <u>1 Year</u>
Money Market Mutual Funds	\$ 403,738	\$ 403,738	\$ 856,598	\$ 856,598
Total	\$ <u>403,738</u>	\$ <u>403,738</u>	\$ <u>856,598</u>	\$ <u>856,598</u>

COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

**NOTE 3 - Deposits and Investments: (Continued)**

**External Investment Pools**

The fair value of the positions in the Local Government Investment Pool (LGIP) is the same as the value of the pool shares. As this pool is not SEC registered, regulatory oversight of the pool rests with the Virginia State Treasury. LGIP maintains a policy to operate in a manner consistent with SEC Rule 2a-7.

**Note 4—Due to/from Other Governments:**

At June 30, 2010, the County has receivables from other governments as follows:

	<u>Primary Government</u>	<u>Component Unit School Board</u>
Commonwealth of Virginia:		
Local sales tax	\$ 115,228	\$ -
Shared expenses	78,602	-
Recordation tax	4,009	-
Rolling stock tax	37	-
VPA funds	20,176	-
Indoor plumbing grant	58,978	-
Jurors	960	-
PSAP grant	5,635	-
State Sales Tax	-	132,495
VPSA technology	-	128,000
Comprehensive services act	23,434	-
Communications tax	27,332	-
Forfeited assets	195	-
Federal Government:		
School fund grants	-	816,569
CDBG	7,353	-
VPA funds	35,483	-
Total due from other governments	\$ <u>377,422</u>	\$ <u>1,077,064</u>

COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

**Note 5—Capital Assets:**

The following is a summary of changes in capital assets for the fiscal year ended June 30, 2010:

	Balance July 1, 2009	Additions	Deletions	Balance June 30, 2010
<b>Primary Government:</b>				
Capital assets not subject to depreciation:				
Land and land improvements	\$ 1,554,783	\$ -	\$ -	\$ 1,554,783
Construction in Progress	39,257	147,450	39,257	147,450
Total capital assets not subject to depreciation	<u>\$ 1,594,040</u>	<u>\$ 147,450</u>	<u>\$ 39,257</u>	<u>\$ 1,702,233</u>
Capital assets subject to depreciation:				
Buildings and improvements	\$ 10,191,808	\$ 39,257	\$ -	\$ 10,231,065
Equipment	2,449,159	197,101	46,081	2,600,179
Jointly owned assets	2,910,656	-	836,715	2,073,941
Total capital assets being depreciated	<u>\$ 15,551,623</u>	<u>\$ 236,358</u>	<u>\$ 882,796</u>	<u>\$ 14,905,185</u>
Less accumulated depreciation for:				
Buildings and improvements	\$ 3,475,692	\$ 250,068	\$ -	\$ 3,725,760
Equipment	1,816,696	217,668	46,081	1,988,283
Jointly owned assets	1,201,319	83,225	369,263	915,281
Total accumulated depreciation	<u>\$ 6,493,707</u>	<u>\$ 550,961</u>	<u>\$ 415,344</u>	<u>\$ 6,629,324</u>
Total capital assets subject to depreciation, net	<u>\$ 9,057,916</u>	<u>\$ (314,603)</u>	<u>\$ 467,452</u>	<u>\$ 8,275,861</u>
Net capital assets primary government	<u>\$ 10,651,956</u>	<u>\$ (167,153)</u>	<u>\$ 506,709</u>	<u>\$ 9,978,094</u>
<b>Enterprise Fund:</b>				
Capital assets not subject to depreciation:				
Land and land improvements	\$ 7,819	\$ -	\$ -	\$ 7,819
Total capital assets not subject to depreciation	<u>\$ 7,819</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,819</u>
Capital assets subject to depreciation:				
Buildings and improvements	\$ 3,437,144	\$ 370,192	\$ -	\$ 3,807,336
Equipment	40,900	-	-	40,900
Total capital assets being depreciated	<u>\$ 3,478,044</u>	<u>\$ 370,192</u>	<u>\$ -</u>	<u>\$ 3,848,236</u>
Less accumulated depreciation for:				
Buildings and improvements	\$ 1,697,694	\$ 95,183	\$ -	\$ 1,792,877
Equipment	25,225	825	-	26,050
Total accumulated depreciation	<u>\$ 1,722,919</u>	<u>\$ 96,008</u>	<u>\$ -</u>	<u>\$ 1,818,927</u>
Total capital assets subject to depreciation, net	<u>\$ 1,755,125</u>	<u>\$ 274,184</u>	<u>\$ -</u>	<u>\$ 2,029,309</u>
Net capital assets enterprise fund	<u>\$ 1,762,944</u>	<u>\$ 274,184</u>	<u>\$ -</u>	<u>\$ 2,037,128</u>

COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

**Note 5—Capital Assets: (Continued)**

The following is a summary of changes in capital assets for the fiscal year ended June 30, 2010:

Component Unit-School Board:	Balance July 1, 2009	Additions	Deletions	Balance June 30, 2010
Capital assets not subject to depreciation:				
Land and land improvements	\$ 263,786	\$ -	\$ -	\$ 263,786
Total capital assets not subject to depreciation	<u>\$ 263,786</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 263,786</u>
Capital assets subject to depreciation:				
Buildings and improvements	\$ 91,500	\$ -	\$ -	\$ 91,500
Equipment	2,668,951	215,167	201,445	2,682,673
Jointly owned assets	<u>15,772,326</u>	<u>836,715</u>	<u>-</u>	<u>16,609,041</u>
Total capital assets being depreciated	<u>\$ 18,532,777</u>	<u>\$ 1,051,882</u>	<u>\$ 201,445</u>	<u>\$ 19,383,214</u>
Less accumulated depreciation for:				
Buildings and improvements	\$ 4,575	\$ 4,575	\$ -	\$ 9,150
Equipment	2,005,059	182,301	201,445	1,985,915
Jointly owned assets	<u>6,509,733</u>	<u>450,980</u>	<u>(369,263)</u>	<u>7,329,976</u>
Total accumulated depreciation	<u>\$ 8,519,367</u>	<u>\$ 637,856</u>	<u>\$ (167,818)</u>	<u>\$ 9,325,041</u>
Total capital assets subject to depreciation, net	<u>\$ 10,013,410</u>	<u>\$ 414,026</u>	<u>\$ 369,263</u>	<u>\$ 10,058,173</u>
Net capital assets Component Unit-School Board	<u>\$ 10,277,196</u>	<u>\$ 414,026</u>	<u>\$ 369,263</u>	<u>\$ 10,321,959</u>

Depreciation expense was charged to functions/programs/funds as follows:

Governmental activities:

General government	\$ 71,637
Judicial administration	141,053
Public safety	167,511
Public works	23,250
Health and welfare	15,910
Education	83,225
Parks, recreation and cultural	35,737
Community development	<u>12,638</u>
Total Governmental activities	<u>\$ 550,961</u>

Business-type activities \$ 96,008

Component Unit School Board \$ 637,856

COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

**Note 6—Interfund Transfers:**

Interfund transfers for the year ended June 30, 2010 consisted of the following:

<u>Fund</u>	<u>Transfers In</u>	<u>Transfers Out</u>
Primary Government:		
General fund	\$ -	\$ 307,085
Sanitary District	<u>307,085</u>	<u>-</u>
Total	<u>\$ 307,085</u>	<u>\$ 307,085</u>

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them and (2) use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgeting authorization.

**Note 7—Long Term Obligations:**

**Primary Government:**

The following is a summary of changes in long-term debt transactions of the County for the fiscal year ended June 30, 2010:

	<u>Amounts Payable at July 1, 2009</u>	<u>Increases</u>	<u>Decreases</u>	<u>Amounts Payable at June 30, 2010</u>	<u>Amounts Due Within One Year</u>
Governmental Obligations:					
Incurred by County:					
Claims, judgments and compensated absences payable	\$ 367,522	\$ 22,533	\$ 36,752	\$ 353,303	\$ 35,330
Lease revenue bond payable	3,603,463	-	306,785	3,296,678	318,268
Capital lease obligations (Note 8)	97,486	10,403	57,480	50,409	44,992
OPEB liability	<u>29,200</u>	<u>65,600</u>	<u>33,700</u>	<u>61,100</u>	<u>-</u>
Total incurred by County	<u>\$ 4,068,471</u>	<u>\$ 98,536</u>	<u>\$ 434,717</u>	<u>\$ 3,761,490</u>	<u>\$ 398,590</u>
Incurred by School Board:					
State Literary Fund Loans payable	\$ 407	\$ -	\$ 407	\$ -	\$ -
General obligation bonds payable	<u>1,708,930</u>	<u>-</u>	<u>550,270</u>	<u>1,158,660</u>	<u>569,212</u>
Total incurred by School Board	<u>\$ 1,709,337</u>	<u>\$ -</u>	<u>\$ 550,677</u>	<u>\$ 1,158,660</u>	<u>\$ 569,212</u>
Total Governmental Obligations	<u>\$ 5,777,808</u>	<u>\$ 98,536</u>	<u>\$ 985,394</u>	<u>\$ 4,920,150</u>	<u>\$ 967,802</u>
Enterprise Obligations:					
Claims, judgments and compensated absences payable	\$ 24,576	\$ -	\$ 2,998	\$ 21,578	\$ 2,158
Revenue bonds payable	<u>103,955</u>	<u>-</u>	<u>6,395</u>	<u>97,560</u>	<u>6,723</u>
Total Enterprise Obligations	<u>\$ 128,531</u>	<u>\$ -</u>	<u>\$ 9,393</u>	<u>\$ 119,138</u>	<u>\$ 8,881</u>

COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

Note 7—Long-Term Obligations: (Continued)

Primary Government: (continued)

Annual requirements to amortize long-term obligations and related interest are as follows:

Year Ending June 30	County Obligations	
	Lease Revenue Bond Payable	
	Principal	Interest
2011	\$ 318,268	\$ 115,985
2012	330,179	104,076
2013	342,537	91,715
2014	355,357	78,896
2015	368,657	65,595
2016	382,455	51,798
2017	396,769	37,484
2018	411,619	22,634
2019	390,837	7,228
Total	\$ <u>3,296,678</u>	\$ <u>575,411</u>

Year Ending June 30	School Obligations	
	Bonds Payable	
	Principal	Interest
2011	\$ 569,212	\$ 57,688
2012	589,448	19,452
Total	\$ <u>1,158,660</u>	\$ <u>77,140</u>

COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

**Note 7—Long-Term Obligations: (Continued)**

**Primary Government: (Continued)**

Annual requirements to amortize long-term obligations and related interest are as follows:

Year Ending June 30	Enterprise Fund	
	Revenue Bonds Payable	
	Principal	Interest
2011	\$ 6,723	\$ 4,725
2012	7,067	4,381
2013	7,428	4,020
2014	7,808	3,640
2015	8,208	3,240
2016	8,628	2,820
2017	9,069	2,379
2018	9,533	1,915
2019	10,021	1,427
2020	10,533	915
2021	11,072	376
2022	1,470	6
Total	\$ <u>97,560</u>	\$ <u>29,844</u>

COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

Note 7—Long-Term Obligations: (Continued)

Primary Government: (Continued)

Details of long-term indebtedness are as follows:

General Obligations:

Incurred by County:

Lease Revenue Bond Payable:

\$5,000,000 lease revenue bond payable issued through the Industrial Development Authority of Charles City County on May 15, 2003, payable in monthly installments of principal and interest totaling \$36,188 through May 1, 2019, interest payable annually at 3.68%. \$ 3,296,678

Capital Leases Payable:

\$129,950 Fire Truck lease issued on December 15, 2005, due in annual installments of \$29,763 on each September 1 through 2010. \$ 28,293

\$22,292 2009 Ford Crown Victoria lease issued on April 3, 2009, due in annual installments of \$6,488 on each July 1 through 2010. 6,115

\$22,262 2008 Ford Crown Victoria lease issued on December 1, 2008, due in annual installments of \$5,950 on each December 1 through 2010. 5,598

\$10,403 2010 Dodge Charger lease issued on January 22, 2010, due in annual installments of \$5,735 on each January 22 through 2012. 10,403

Total capital leases payable \$ 50,409

OPEB liability \$ 61,100

Compensated absences \$ 353,303

Total Incurred by County \$ 3,761,490

Incurred by School Board:

General Obligation Bonds Payable:

\$9,103,808 School Bonds issued March 1992, due in various annual principal installments each July 15 through 2011; interest payable semi-annually at an average rate of 6.60%. \$ 1,158,660

Total Incurred by School Board \$ 1,158,660

Total Governmental Obligations \$ 4,920,150

COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

**Note 7—Long-Term Obligations: (Continued)**

**Primary Government: (continued)**

**Enterprise Fund:**

**Revenue Bond Payable:**

\$194,200 Water System Revenue Bonds Series 1982 issued April 14, 1982 payable in monthly principal and interest installments of \$954 through 2022, interest at 5.00%

\$ 97,560

Compensated absences

\$ 21,578

Total Enterprise obligations

\$ 119,138

**Component Unit-School Board:**

The following is a summary of changes in long-term debt transactions for the fiscal year ended June 30, 2010:

	<u>Amounts Payable at July 1, 2009</u>	<u>Increases</u>	<u>Decreases</u>	<u>Amounts Payable at June 30, 2010</u>	<u>Amounts Due Within One Year</u>
Claims, judgments and compensated absences payable	\$ 159,864	\$ 1,111	\$ 15,986	\$ 144,989	\$ 14,499
Capital lease obligations (Note 8)	<u>102,916</u>	<u>108,505</u>	<u>102,916</u>	<u>108,505</u>	<u>32,662</u>
Total Component Unit-School Board	<u><u>\$ 262,780</u></u>	<u><u>\$ 109,616</u></u>	<u><u>\$ 118,902</u></u>	<u><u>\$ 253,494</u></u>	<u><u>\$ 47,161</u></u>

Details of long-term obligations:

**Capital Leases Payable:**

\$86,510 School Bus lease issued on June 15, 2010, due in annual installments of \$18,737 on each June 15 through 2014; interest rate 4.15%.

\$ 67,773

\$51,980 School Bus lease issued on June 20, 2010, due in annual installments of \$11,248 on each June 20 through 2014; interest rate 4.10%.

40,732

Total Capital Leases Payable

\$ 108,505

Compensated absences

\$ 144,989

Total Component Unit-School Board

\$ 253,494

COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

**Note 8—Capital Leases:**

The government has entered into lease agreements as lessee for financing the acquisition of school buses, a fire truck and police vehicles. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of their minimum lease payments as of the inception date.

The assets acquired through capital leases are as follows:

	Primary Government	Component Unit- School Board
Asset:		
Equipment	\$ 207,156	\$ 138,544
Less: accumulated depreciation	(45,884)	(13,854)
 Total	 \$ 161,272	 \$ 124,690

The future minimum lease obligations and the net present value of these minimum lease payments as of June 30, 2010, are as follows:

Year Ended June 30	Primary Government	Component Unit School Board
2011	\$ 47,936	\$ 29,985
2012	5,735	29,985
2013	-	29,985
2014	-	29,985
 Total minimum lease payments	 \$ 53,671	 \$ 119,940
Less: amount representing interest	(3,262)	(11,435)
 Present value of minimum lease payments	 \$ 50,409	 \$ 108,505

**Note 9—Landfill Closure and Post-closure Costs:**

The County has contracted with a third party, USA Waste of Virginia, to operate a solid waste landfill site under a lease purchase agreement with the County. Under this agreement, USA Waste of Virginia is responsible for all closure and postclosure monitoring costs related to the landfill. USA Waste of Virginia is obligated to finance these costs through a trust fund mechanism. This trust fund is currently being monitored by the County. No amounts have been recorded in these financial statements for this liability because the third party has assumed all closure and postclosure obligations.

## COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

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### ***Note 10—Deferred Revenue:***

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Deferred revenue represents amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. Under the modified accrual basis of accounting, such amounts are measurable, but not available. Deferred revenue in the general fund totaling \$3,270,026 is comprised of the following:

Deferred Property Tax Revenue - Deferred revenue representing uncollected tax billings not available for funding of current expenditures totaled \$3,139,125 at June 30, 2010.

Prepaid Property Taxes - Property taxes due subsequent to June 30, 2010 but paid in advance by the taxpayers totaled \$117,651 at June 30, 2010.

Other Deferred Revenue - Deferred revenue representing uncollected lease/purchase payments and grant funds not available for funding of current expenditures totaled \$13,250.

### ***Note 11—Commitments and Contingencies:***

---

Federal programs in which the County and all discretely presented component units participate were audited in accordance with the provisions of U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Pursuant to the provisions of this circular all major programs and certain other programs were tested for compliance with applicable grant requirements.

While no matters of noncompliance were disclosed by audit, the Federal Government may subject grant programs to additional compliance tests which may result in disallowed expenditures. In the opinion of management, any future disallowance of current grant program expenditures, if any, would be immaterial.

### ***Note 12—Litigation:***

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At June 30, 2010, there were no matters of litigation involving the County or which would materially affect the County's financial position should any court decisions on pending matters not be favorable to the County.

### ***Note 13 —Risk Management:***

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The County is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries insurance.

The County is a member of the Virginia Municipal Group Self Insurance Association for workers' compensation and public officials' liability coverage with the Virginia Association of Counties Group Self Insurance Risk Pool. This program is administered by a servicing contractor, which furnishes claims review and processing.

COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

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**Note 13 –Risk Management: (Continued)**

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Each Association member jointly and severally agrees to assume, pay and discharge any liability. The County pays Virginia Municipal Group contributions and assessments based upon classifications and rates into a designated cash reserve fund out of which expenses of the Association and claims and awards are to be paid. In the event of a loss deficit and depletion of all available excess insurance, the Association may assess all members in the proportion which the premium of each bears to the total premiums of all members in the year in which such deficit occurs.

The County continues to carry commercial insurance for all other risks of loss. During the last three fiscal years, settled claims from these risks have not exceeded commercial coverage.

**Note 14 –Lease-Purchase Receivable:**

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On November 1, 1995, the County entered into a lease-purchase agreement with Timothy A. Carroll to sell a lot and building at the Roxbury Industrial Center. The agreement included a \$15,000 down payment and monthly installments of principal and interest of \$2,697 for 15 years to be received by the County. The interest rate is 7%, and the total amount financed was \$300,000. At June 30, 2010, the balance of the lease purchase receivable was \$13,250.

On October 1, 1996, the Industrial Development Authority (IDA) entered into a lease-purchase with Chesapeake Engineering to purchase property in the amount of \$100,000. The principal and interest payments of \$822 per month were due to the IDA for 20 years. On October 20, 2004, the IDA loaned Chesapeake Engineering an additional \$50,000 due in monthly installments of \$792 for seven years and a balloon payment in three years. At June 30, 2010, the balance of these lease purchase receivables was \$123,768.

**Note 15 –Defined Benefit Pension Plan:**

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**A. Plan Description**

Name of Plan:	Virginia Retirement System (VRS)
Identification of Plan:	Agent and Cost-Sharing Multiple-Employer Defined Benefit Pension Plan
Administering Entity:	Virginia Retirement System (System)

All full-time, salaried permanent employees of participating employers must participate in the VRS. Benefits vest after five years of service. Employees are eligible for an unreduced retirement benefit at age 65 with 5 years of service (age 60 for participating local law enforcement officers, firefighters, and sheriffs) or at age 50 with at least 30 years of service if elected by the employer (age 50 with at least 25 years of service for participating local law enforcement officers, firefighters, and sheriffs) payable monthly for life in an amount equal to 1.70% of their average final compensation (AFC) for each year of credited service (1.85% for sheriffs and if the employer elects, for other employees in hazardous duty positions receiving enhanced benefits). Benefits are actuarially reduced for retirees who retire prior to becoming eligible for full retirement benefits. In addition, retirees qualify for annual cost-of-living adjustment (COLA) beginning in their second year of retirement. The COLA is limited to 5.00% per year. AFC is defined as the highest consecutive 36 months of reported compensation. Participating local law enforcement officers, firefighters, and sheriffs may receive a monthly benefit supplement if they retire prior to age 65. The VRS also provides death and disability benefits. Title 51.1 of the Code of Virginia (1950), as amended, assigns the authority to establish and amend benefit provisions to the General Assembly of Virginia.

COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

**Note 15 – Defined Benefit Pension Plan (Continued):**

**A. Plan Description (Continued)**

The System issues a publicly available comprehensive annual financial report that includes financial statements and required supplementary information for VRS. A copy of that report may be downloaded from their website at <http://www.varetire.org/pdf/publications/2009-Annual-Report.pdf> or obtained by writing to the System’s Chief Financial Officer at P.O. Box 2500, Richmond, Virginia 23218-2500.

**B. Funding Policy**

Plan members are required by Title 51.1 of the Code of Virginia (1950), as amended, to contribute 5.00% of their annual salary to the VRS. This 5.00% member contribution may be assumed by the employer. In addition, the County and School Board are required to contribute the remaining amounts necessary to fund their participation in the VRS using the actuarial basis specified by the Code of Virginia and approved by the VRS Board of Trustees. The County and School Board non-professional employees’ contribution rates for the fiscal year ended 2010 were 8.66% and 0% of annual covered payroll, respectively.

The School Board’s professional employees contributed \$316,337, \$423,054, and \$532,697, to the teacher cost-sharing pool for the fiscal years ended June 30, 2010, 2009, and 2008 respectively. The School Board’s rate was 8.81% (July 2009 through March 2010 and zero (0.00%) for April through June 2010), 8.81%, and 10.30% of annual covered payroll, respectively.

**C. Annual Pension Cost**

For the fiscal year 2010, the County’s annual pension cost of \$244,481 (which does not include the employee’s portion of \$141,155) was equal to the County’s required and actual contributions.

For the fiscal year 2010, the County School Board’s annual pension cost for the Board’s non-professional employees was \$0 (which does not include the employees portion assumed by the School Board of \$15,534) which was equal to the Board’s required and actual contributions.

Fiscal Year Ending	Annual Pension Cost (APC) (1)	Percentage of APC Contributed	Net Pension Obligation
County:			
June 30, 2010	\$ 244,481	100%	\$ -
June 30, 2009	241,985	100%	-
June 30, 2008	208,879	100%	-
School Board:			
Non-Professional:			
June 30, 2010	\$ -	100%	\$ -
June 30, 2009	-	100%	-
June 30, 2008	7,952	100%	-

(1) Employer portion only

COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

**Note 15 – Defined Benefit Pension Plan (Continued):**

**C. Annual Pension Cost (Continued)**

The required contribution was determined as part of the June 30, 2007 actuarial valuation using the entry age actuarial cost method. The actuarial assumptions at June 30, 2007 included (a) an investment rate of return (net of administrative expenses) of 7.50%, (b) projected salary increases ranging from 3.75% to 5.60% per year for general government employees and 3.50% to 4.75% for employees eligible for enhanced benefits available to law enforcement officers, firefighters and sheriffs, and (c) a cost-of-living adjustment of 2.50% per year. Both investment rate of return and the projected salary increases include an inflation component of 2.50%. The actuarial value of the County's assets is equal to the modified market value of assets. This method uses techniques that smooth the effects of short-term volatility in the market value of assets over a five-year period. The County's unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll on an open basis. The remaining amortization period at June 30, 2007 was 20 years.

**D. Funded Status and Funding Progress**

As of June 30, 2009, the most recent actuarial valuation date, the Primary Government plan was 83.61% funded. The actuarial accrued liability for benefits was \$12,310,574, and the actuarial value of assets was \$10,293,054, resulting in an unfunded actuarial accrued liability (UAAL) of \$2,017,520. The covered payroll (annual payroll of active employees covered by the plan) was \$2,852,697, and ratio of the UAAL to the covered payroll was 70.72%.

As of June 30, 2009, the most recent actuarial valuation date, the School Board's Non-Professional plan was 120.67% funded. The actuarial accrued liability for benefits was \$1,390,905, and the actuarial value of assets was \$1,678,365, resulting in an unfunded actuarial accrued liability (UAAL) of (\$287,460). The covered payroll (annual payroll of active employees covered by the plan) was \$306,815, and ratio of the UAAL to the covered payroll was (93.69%).

The schedule of funding progress, presented as Required Supplementary Information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability (AAL) for benefits.

**Note 16 – Surety Bonds:**

	<u>Amount</u>
Division of Risk Management Surety:	
Commonwealth Funds	
Edith K. Holmes, Clerk of the Circuit Court	\$ 265,000
Cecelia Bradby, Treasurer	300,000
Denise B. Smith, Commissioner of the Revenue	3,000
Javier J. Smith, Sheriff	30,000
Fidelity and Deposit company of Maryland - Surety:	
Board of Supervisors and County Administrator	1,000
Association of Counties Group Self Insurance Risk Pool	
- Public Officials Liability	2,000,000
- Employee Dishonesty Policy	250,000

## COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

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### Note 17—Postemployment Benefits Other Than Pensions:

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#### Plan Description

The County allows retirees that have at least 10 years of service with the County to remain on their health insurance plan after they retire with a pension benefit from the Virginia Retirement System. Health benefits include medical and dental coverage for retirees and eligible spouses/dependents. Coverage for the retiree and spouse ends at the earlier of the retiree's death or the retiree's attainment of age 65.

#### Funding Policy

The County pays 50% of the amount of the retiree - only premium for the Anthem POS value Advantage option and 50% of the retiree only dental premium. The retiree must pay the difference for any spouse or dependent. The County establishes contribution rates as part of its annual budget process. The County has 5 retirees and 1 spouse on its plan.

#### Annual OPEB Cost and Net OPEB Obligation

The County's annual other postemployment benefit (OPEB) cost (expense) is calculated based on the *annual required contribution of the employer (ARC)*. The County and School Board have elected to calculate the ARC as the normal cost plus amortization of the unfunded portion of actuarial accrued liability in compliance with the parameters of GASB 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and to amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years.

The contributions are based on projected medical premium payments and credit for the implicit rate subsidy made during the year for the retired employees by the County. The following table shows the components of the County's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the County's net OPEB obligation to the Retiree Health Plan:

	<u>COUNTY</u>
Annual required contribution	\$ 65,600
Interest on net OPEB obligation	-
Adjustment to annual required contribution	-
Annual OPEB cost (expense)	\$ 65,600
Contributions made	(33,700)
Increase in net OPEB obligation	31,900
Net OPEB obligation-beginning of year	29,200
Net OPEB obligation-end of year	\$ 61,100

## COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

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### Note 17-Postemployment Benefits Other Than Pensions (Continued):

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The County's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for fiscal year 2010 were as follows:

<u>Fiscal Year Ended</u>	<u>Annual OPEB Cost</u>	<u>Percentage of Annual OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
County:			
6/30/2009	\$ 62,900	53.58%	\$ 29,200
6/30/2010	65,600	51.37%	61,100

### Funded Status and Funding Progress

As of June 30, 2010, the County's actuarial accrued liability for benefits was \$613,000, all of which was unfunded. The covered payroll (annual payroll of active employees covered by the plan) was \$2,667,500, and the ratio of the unfunded actuarial accrued liability to the covered payroll was 22.98 percent.

The projection of future benefit payments for an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples included assumptions about future employment, mortality, and healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multi-year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

### Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

The following simplifying assumptions were made:

*Retirement age for active employees*-Retirement age was estimated based on tables used for the VRS pension valuation and assumed that participants begin to retire when they become eligible to receive healthcare benefits.

*Mortality*-Life expectancies were based on mortality tables from the RP-2000 Combined Healthy mortality tables for males and females projected to 2010 using Scale AA.

## COUNTY OF CHARLES CITY, VIRGINIA

Notes to Financial Statements  
As of June 30, 2010 (Continued)

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### ***Note 17—Postemployment Benefits Other Than Pensions (Continued):***

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*Coverage elections* -The actuarial assumed that 50% of eligible County retirees will elect coverage.

Based on the historical and expected returns of the County's short-term investment portfolio, a discount of 4.0% was used. In addition, the projected unit credit actuarial cost method was used. The unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll on an open basis. The remaining amortization period at June 30, 2009 was thirty years.

### ***Note 18—Other Post-Employment Benefits (OPEB):***

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#### **A. Plan Description**

The School Board participates in the Health Insurance Credit Program, a plan designed to assist retirees with the cost of health insurance coverage. This program is a cost sharing, multiple-employer defined benefit plan administered by the Virginia Retirement System (VRS). The Virginia General Assembly establishes the dollar amount of the health insurance credit for each year of creditable service. The credit amount and eligibility differs for state, school division, political subdivision, local officer, local social services department and general registrar retirees.

A teacher, who retires under VRS with at least 15 years of total creditable service under the System and is enrolled in a health insurance plan, is eligible to receive a monthly health insurance credit of \$4 per year of creditable service. However, such credit shall not exceed the health insurance premium for the retiree. Disabled retirees automatically receive a monthly health insurance credit of \$4 multiplied by the smaller of (i) twice the amount of their creditable service or (ii) the amount of creditable service they would have completed at age 60 if they had remained in service to that age.

Benefit provisions and eligibility requirements are established by Title 51.1, Chapter 14 of the Code of Virginia. The VRS actuarially determines the amount necessary to fund all credits provided, reflects the cost of such credits in the applicable employer contribution rate pursuant to §51.1-145, and prescribes such terms and conditions as are necessary to carry out the provisions of the health insurance credit program. VRS issues separate financial statements as previously discussed in Note 15.

#### **B. Funding Policy**

The School Board is required to contribute, at an actuarially determined rate, the entire amount necessary to fund participation in the program. The current rate is 1.04% of annual covered payroll. The School Board's contributions to VRS for the years ended June 30, 2010, 2009, and 2008 were \$37,343, \$51,861, and \$59,993, respectively and equaled the required contributions for each year.

***REQUIRED SUPPLEMENTARY INFORMATION***

***NOTE TO REQUIRED SUPPLEMENTARY INFORMATION:***

***Presented budgets were prepared in accordance with accounting principles generally accepted in the United States of America.***

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County of Charles City, Virginia  
General Fund  
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual  
For the Year Ended June 30, 2010

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final Appropriated		
<b>REVENUES</b>				
General property taxes	\$ 6,540,950	\$ 6,540,950	\$ 6,713,249	\$ 172,299
Other local taxes	678,500	672,580	625,777	(46,803)
Permits, privilege fees, and regulatory licenses	3,127,900	3,127,900	2,652,175	(475,725)
Fines and forfeitures	5,000	5,000	1,616	(3,384)
Revenue from the use of money and property	151,550	151,550	56,308	(95,242)
Charges for services	132,489	132,489	161,594	29,105
Miscellaneous	172,390	174,344	222,205	47,861
Recovered costs	46,143	226,143	182,630	(43,513)
Intergovernmental revenues:				
Commonwealth	2,832,259	3,295,893	2,837,553	(458,340)
Federal	612,499	1,449,761	802,249	(647,512)
Total revenues	<u>\$ 14,299,680</u>	<u>\$ 15,776,610</u>	<u>\$ 14,255,356</u>	<u>\$ (1,521,254)</u>
<b>EXPENDITURES</b>				
Current:				
General government administration	\$ 1,722,589	\$ 1,678,718	\$ 1,676,350	\$ 2,368
Judicial administration	621,496	619,867	606,158	13,709
Public safety	1,682,739	2,189,689	2,023,606	166,083
Public works	1,023,681	1,032,042	1,056,667	(24,625)
Health and welfare	2,482,479	2,312,192	1,852,837	459,355
Education	5,057,945	5,057,945	4,940,186	117,759
Parks, recreation, and cultural	477,511	479,439	473,678	5,761
Community development	352,389	1,489,409	669,925	819,484
Nondepartmental	147,315	40,958	20,649	20,309
Capital projects	7,562	240,478	184,478	56,000
Debt service:				
Principal retirement	931,793	931,793	914,942	16,851
Interest and other fiscal charges	222,109	222,109	226,715	(4,606)
Total expenditures	<u>\$ 14,729,608</u>	<u>\$ 16,294,639</u>	<u>\$ 14,646,191</u>	<u>\$ 1,648,448</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$ (429,928)</u>	<u>\$ (518,029)</u>	<u>\$ (390,835)</u>	<u>\$ 127,194</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers out	\$ (234,082)	\$ (233,646)	\$ (307,085)	\$ (73,439)
Issuance of capital leases	-	-	10,403	10,403
Sale of capital assets	70,000	70,000	55,500	(14,500)
Total other financing sources (uses)	<u>\$ (164,082)</u>	<u>\$ (163,646)</u>	<u>\$ (241,182)</u>	<u>\$ (77,536)</u>
Net change in fund balances	\$ (594,010)	\$ (681,675)	\$ (632,017)	\$ 49,658
Fund balances - beginning	594,010	685,678	2,531,877	1,846,199
Fund balances - ending	<u>\$ -</u>	<u>\$ 4,003</u>	<u>\$ 1,899,860</u>	<u>\$ 1,895,857</u>

County of Charles City, Virginia  
 Schedule of Funding Progress-Virginia Retirement System  
 For The Year Ended June 30, 2010

Valuation Date (1)	Actuarial Value of Assets (AVA) (2)	Actuarial Accrued Liability (AAL) (3)	Unfunded (Excess Funded) Actuarial Accrued Liability (3) - (2) (4)	Funded Ratio (2) / (3) (5)	Annual Covered Payroll (6)	UAAL as % of Payroll (4) / (6) (7)
<b>County:</b>						
6/30/2009	\$ 10,293,054	\$ 12,310,574	\$ 2,017,520	83.61%	\$ 2,852,697	70.72%
6/30/2008	10,389,555	11,600,287	1,210,732	89.56%	2,903,321	41.70%
6/30/2007	9,543,656	10,785,200	1,241,544	88.49%	2,915,765	42.58%
6/30/2006	8,451,312	9,359,572	908,260	90.30%	2,773,547	32.75%
6/30/2005	7,912,044	9,125,817	1,213,773	86.70%	2,420,764	50.14%
6/30/2004	7,637,723	7,677,418	39,695	99.48%	2,471,727	1.61%
6/30/2003	7,447,850	7,195,264	(252,586)	103.51%	2,306,694	-10.95%
6/30/2002	7,277,551	6,431,341	(846,210)	113.16%	2,455,937	-34.46%
6/30/2001	6,957,701	5,865,105	(1,092,596)	118.63%	2,377,182	-45.96%
6/30/2000	6,213,465	5,095,119	(1,118,346)	121.95%	2,154,499	-51.91%
<b>School Board Non-Professionals:</b>						
6/30/2009	\$ 1,678,365	\$ 1,390,905	(287,460)	120.67%	\$ 306,815	-93.69%
6/30/2008	1,703,744	1,226,779	(476,965)	138.88%	338,537	-140.89%
6/30/2007	1,566,765	1,302,015	(264,750)	120.33%	286,776	-92.32%
6/30/2006	1,396,860	1,263,842	(133,018)	110.52%	275,773	-48.23%
6/30/2005	1,348,754	1,310,835	(37,919)	102.89%	258,882	-14.65%
6/30/2004	1,342,583	1,042,674	(299,909)	128.76%	255,206	-117.52%
6/30/2003	1,342,739	968,902	(373,837)	138.58%	265,077	-141.03%
6/30/2002	1,354,254	975,214	(379,040)	138.87%	270,971	-139.88%
6/30/2001	1,333,683	905,710	(427,973)	147.25%	247,851	-172.67%
6/30/2000	1,232,733	846,040	(386,693)	145.71%	256,108	-150.99%

County of Charles City, Virginia

Schedule of Funding Progress - Retiree Healthcare Plan  
For the Year Ended June 30, 2010

Valuation Date	Actuarial Value of Assets (AVA) (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded (Excess Funded) Actuarial Accrued Liability (b-a)	Funded Ratio (a/b)	Annual Covered Payroll (c)	UAAL as % of Payroll ((b-a)/c)
County: 6/30/2009	\$ -	\$ 613,000	\$ 613,000	0.00%	\$ 2,667,500	22.98%

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*OTHER SUPPLEMENTARY INFORMATION*

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***COMBINING AND INDIVIDUAL FUND STATEMENTS AND  
SCHEDULES***

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County of Charles City, Virginia

Fiduciary Funds  
 Statement of Changes in Fiduciary Net Assets - Agency Funds  
 For the Year Ended June 30, 2010

	<u>Balance Beginning of Year</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance End of Year</u>
<b>Special Welfare Fund:</b>				
Assets:				
Cash and cash equivalents	\$ 42,039	\$ 14,678	\$ 14,214	\$ 42,503
Liabilities:				
Amounts held for social services clients	\$ 42,039	\$ 14,678	\$ 14,214	\$ 42,503

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*DISCRETELY PRESENTED COMPONENT UNIT  
SCHOOL BOARD*

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County of Charles City, Virginia  
Balance Sheet  
Discretely Presented Component Unit - School Board  
June 30, 2010

	<b>School Operating Fund</b>
<b>ASSETS</b>	
Receivables (net of allowance for uncollectibles):	
Accounts receivable	\$ 4,673
Due from other governmental units	1,077,064
Total assets	\$ 1,081,737
<b>LIABILITIES AND FUND BALANCES</b>	
Liabilities:	
Accounts payable	\$ 50,897
Accrued liabilities	701,285
Reconciled overdraft payable	325,064
Deferred revenue	4,491
Total liabilities	\$ 1,081,737
Fund balances:	
Unreserved:	
Undesignated	\$ -
Total fund balances	\$ -
Total liabilities and fund balances	\$ -

Amounts reported for governmental activities in the Statement of Net Assets (Exhibit 1) are different because:

Total fund balances per above	\$ -
-------------------------------	------

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. The following is a summary of items supporting this adjustment:

Capital assets	\$ 19,647,000	
Accumulated depreciation	(9,325,041)	10,321,959

Long-term liabilities, including capital leases, are not due and payable in the current period and, therefore, are not reported in the funds.

Capital leases	\$ (108,505)	
Compensated absences	(144,989)	
Accrued interest payable	(164)	(253,658)

Net assets of governmental activities	\$ 10,072,792
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**County of Charles City, Virginia**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**Governmental Funds - Discretely Presented Component Unit - School Board**  
**For the Year Ended June 30, 2010**

		<b>School Operating Fund</b>
<b>REVENUES</b>		
Revenue from the use of money and property	\$	1,553
Charges for services		178,713
Miscellaneous		32,554
Recovered costs		8,718
Intergovernmental revenues:		
Local government		4,939,124
Commonwealth		4,875,507
Federal		1,857,088
Total revenues	<u>\$</u>	<u>11,893,257</u>
<b>EXPENDITURES</b>		
Current:	\$	11,896,179
Education		
Debt service:		
Principal retirement		102,916
Interest and other fiscal charges		2,667
Total expenditures	<u>\$</u>	<u>12,001,762</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$</u>	<u>(108,505)</u>
<b>OTHER FINANCING SOURCES (USES)</b>		
Issuance of capital lease	\$	108,505
Total other financing sources and uses	<u>\$</u>	<u>108,505</u>
Net change in fund balances	\$	-
Fund balances - beginning		-
Fund balances - ending	<u>\$</u>	<u>-</u>

Amounts reported for governmental activities in the Statement of Activities (Exhibit 2) are different because:

Net change in fund balances - total governmental funds - per above	\$	-
--	----	---

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which the capital outlays exceeded depreciation in the current period. The following is a summary of items supporting this adjustment:

Capital outlay	\$	215,167	
Transfer of jointly owned assets from Primary Government		550,677	
Depreciation expense		<u>(721,081)</u>	44,763

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.

Deferred grant revenue	\$	<u>4,491</u>	4,491
------------------------	----	--------------	-------

The issuance of long-term debt (e.g. bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.

Principal retirement of capital leases	\$	102,916	
Issuance of capital leases		<u>(108,505)</u>	(5,589)

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore are not reported as expenditures in governmental funds.

(Increase) decrease in compensated absences	\$	14,875	
(Increase) decrease in accrued interest payable		<u>2,502</u>	17,377

Change in net assets of governmental activities	<u>\$</u>	<u>61,042</u>
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County of Charles City, Virginia  
 Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual  
 Discretely Presented Component Unit - School Board  
 For the Year Ended June 30, 2010

	School Operating Fund			
	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final Appropriated	Actual	
<b>REVENUES</b>				
Revenue from the use of money and property	\$ -	\$ -	\$ 1,553	\$ 1,553
Charges for services	340,410	340,410	178,713	(161,697)
Miscellaneous	12,630	12,630	32,554	19,924
Recovered costs	-	63,131	8,718	(54,413)
Intergovernmental revenues:				
Local government	5,056,883	5,056,883	4,939,124	(117,759)
Commonwealth	5,194,633	5,199,883	4,875,507	(324,376)
Federal	1,173,938	2,131,623	1,857,088	(274,535)
Total revenues	<u>\$ 11,778,494</u>	<u>\$ 12,804,560</u>	<u>\$ 11,893,257</u>	<u>\$ (911,303)</u>
<b>EXPENDITURES</b>				
Current:				
Education	\$ 11,853,494	\$ 12,879,560	\$ 11,896,179	\$ 983,381
Debt service:				
Principal retirement	-	-	102,916	(102,916)
Interest and other fiscal charges	-	-	2,667	(2,667)
Total expenditures	<u>\$ 11,853,494</u>	<u>\$ 12,879,560</u>	<u>\$ 12,001,762</u>	<u>\$ 877,798</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$ (75,000)</u>	<u>\$ (75,000)</u>	<u>\$ (108,505)</u>	<u>\$ (33,505)</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Issuance of capital lease	\$ -	\$ -	\$ 108,505	\$ 108,505
Total other financing sources and uses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 108,505</u>	<u>\$ 108,505</u>
Net change in fund balances	\$ (75,000)	\$ (75,000)	\$ -	\$ 75,000
Fund balances - beginning	75,000	75,000	-	(75,000)
Fund balances - ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

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*DISCRETELY PRESENTED COMPONENT UNIT  
INDUSTRIAL DEVELOPMENT AUTHORITY*

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**County of Charles City, Virginia**  
**Statement of Net Assets**  
**Discretely Presented Component Unit - Industrial Development Authority**  
**June 30, 2010**

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**ASSETS**

Current assets:		
Cash and cash equivalents	\$	200,100
Investments		856,598
Leases receivable		123,768
Total current assets	\$	<u>1,180,466</u>
Total assets	\$	<u>1,180,466</u>

**NET ASSETS**

Unrestricted	\$	1,180,466
Total net assets	\$	<u><u>1,180,466</u></u>

**County of Charles City, Virginia**  
**Statement of Revenues, Expenses, and Changes in Fund Net Assets**  
**Discretely Presented Component Unit - Industrial Development Authority**  
**For the Year Ended June 30, 2010**

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**OPERATING REVENUES**

Charges for services:

Bond fees	\$ 150,786
Total operating revenues	\$ 150,786

**OPERATING EXPENSES**

Contractual services	\$ 34,742
Other expenses	38,775
Total operating expenses	\$ 73,517

Operating income (loss)	\$ 77,269
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**NONOPERATING REVENUES (EXPENSES)**

Investment earnings	\$ 955
Total nonoperating revenues (expenses)	\$ 955

Change in net assets	\$ 78,224
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Total net assets - beginning	1,102,242
Total net assets - ending	\$ 1,180,466

County of Charles City, Virginia  
Statement of Cash Flows  
Discretely Presented Component Unit - Industrial Development Authority  
For the Year Ended June 30, 2010

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**CASH FLOWS FROM OPERATING ACTIVITIES**

Receipts from customers and users	\$ 150,786
Payments for operating activities	(73,517)
Net cash provided (used) by operating activities	<u>\$ 77,269</u>

**CASH FLOWS FROM INVESTING ACTIVITIES**

Interest and dividends received	\$ 21
Net cash provided (used) by investing activities	<u>\$ 21</u>

Net increase (decrease) in cash and cash equivalents \$ 77,290

Cash and cash equivalents - beginning	<u>122,810</u>
Cash and cash equivalents - ending	<u><u>\$ 200,100</u></u>

**Reconciliation of operating income (loss) to net cash provided (used) by operating activities:**

Operating income (loss)	\$ 77,269
Total adjustments	<u>\$ -</u>
Net cash provided (used) by operating activities	<u><u>\$ 77,269</u></u>

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*SUPPORTING SCHEDULES*

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County of Charles City, Virginia  
 Schedule of Revenues - Budget and Actual  
 Governmental Funds  
 For the Year Ended June 30, 2010

Schedule 1  
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<u>Fund, Major and Minor Revenue Source</u>	<u>Original Budget</u>	<u>Final Appropriated Budget</u>	<u>Actual</u>	<u>Variance with Final Budget - Positive (Negative)</u>
<b>General Fund:</b>				
Revenue from local sources:				
General property taxes:				
Real property taxes	\$ 4,947,850	\$ 4,947,850	\$ 5,060,091	\$ 112,241
Real and personal public service corporation taxes	182,000	182,000	227,596	45,596
Personal property taxes	1,132,000	1,132,000	1,095,109	(36,891)
Mobile home taxes	8,500	8,500	9,686	1,186
Machinery and tools taxes	148,800	148,800	169,428	20,628
Merchant's capital taxes	21,800	21,800	21,818	18
Penalties	60,000	60,000	84,804	24,804
Interest	40,000	40,000	44,717	4,717
Total general property taxes	<u>\$ 6,540,950</u>	<u>\$ 6,540,950</u>	<u>\$ 6,713,249</u>	<u>\$ 172,299</u>
Other local taxes:				
Local sales and use taxes	\$ 415,000	\$ 415,000	\$ 365,633	\$ (49,367)
Consumers' utility taxes	172,000	172,000	163,435	(8,565)
Consumption tax	30,000	30,000	43,053	13,053
Cable television franchise license tax	3,000	3,000	5,166	2,166
Motor vehicle licenses	-	-	504	504
Taxes on recordation and wills	58,500	52,580	47,986	(4,594)
Total other local taxes	<u>\$ 678,500</u>	<u>\$ 672,580</u>	<u>\$ 625,777</u>	<u>\$ (46,803)</u>
Permits, privilege fees, and regulatory licenses:				
Animal licenses	\$ 7,000	\$ 7,000	\$ 12,055	\$ 5,055
Transfer fees	200	200	271	71
Landfill host fees	3,045,000	3,045,000	2,511,114	(533,886)
Permits and other licenses	75,700	75,700	128,735	53,035
Total permits, privilege fees, and regulatory licenses	<u>\$ 3,127,900</u>	<u>\$ 3,127,900</u>	<u>\$ 2,652,175</u>	<u>\$ (475,725)</u>
Fines and forfeitures:				
Court fines and forfeitures	\$ 5,000	\$ 5,000	\$ 1,616	\$ (3,384)
Revenue from use of money and property:				
Revenue from use of money	\$ 92,000	\$ 92,000	\$ 9,596	\$ (82,404)
Revenue from use of property	59,550	59,550	46,712	(12,838)
Total revenue from use of money and property	<u>\$ 151,550</u>	<u>\$ 151,550</u>	<u>\$ 56,308</u>	<u>\$ (95,242)</u>
Charges for services:				
Clerk's interest fees	\$ 200	\$ 200	\$ 509	\$ 309
Sheriff's fees	500	500	696	196
Courthouse maintenance fees	3,000	3,000	2,720	(280)
Courthouse security fees	21,339	21,339	13,353	(7,986)
Court fees	20,100	20,100	47,894	27,794
Commonwealth's attorney fees	300	300	236	(64)
Charges for parks and recreation	13,300	13,300	23,722	10,422
Charges for other protection	2,000	2,000	1,550	(450)
Document reproduction fees	750	750	1,793	1,043
Jail admission fees	1,000	1,000	1,265	265
Charges for EMS transport	70,000	70,000	67,856	(2,144)
Total charges for services	<u>\$ 132,489</u>	<u>\$ 132,489</u>	<u>\$ 161,594</u>	<u>\$ 29,105</u>
Miscellaneous revenue:				
Miscellaneous	\$ 172,390	\$ 174,344	\$ 222,205	\$ 47,861

County of Charles City, Virginia  
 Schedule of Revenues - Budget and Actual  
 Governmental Funds  
 For the Year Ended June 30, 2010

Schedule 1  
 Page 2 of 4

<u>Fund, Major and Minor Revenue Source</u>	<u>Original Budget</u>	<u>Final Appropriated Budget</u>	<u>Actual</u>	<u>Variance with Final Budget - Positive (Negative)</u>
<b>General Fund: (Continued)</b>				
Revenue from local sources: (Continued)				
Recovered costs:				
Jurors	\$ 2,500	\$ 2,500	\$ 3,960	\$ 1,460
Sheriff support -- IDA	38,000	38,000	37,825	(175)
Economic development -- IDA	5,643	5,643	12,462	6,819
Library design/bid -- IDA	-	180,000	128,383	(51,617)
Total recovered costs	<u>\$ 46,143</u>	<u>\$ 226,143</u>	<u>\$ 182,630</u>	<u>\$ (43,513)</u>
Total revenue from local sources	<u>\$ 10,854,922</u>	<u>\$ 11,030,956</u>	<u>\$ 10,615,554</u>	<u>\$ (415,402)</u>
Revenue from the Commonwealth:				
Noncategorical aid:				
Mobile home titling tax	\$ 8,500	\$ 8,500	\$ 15,371	\$ 6,871
Rolling stock tax	6,500	5,356	37	(5,319)
Communications tax	145,000	145,000	161,923	16,923
State recordation tax	13,000	13,000	13,712	712
Personal property tax relief funds	690,000	690,000	690,963	963
Total noncategorical aid	<u>\$ 863,000</u>	<u>\$ 861,856</u>	<u>\$ 882,006</u>	<u>\$ 20,150</u>
Categorical aid:				
Shared expenses:				
Commonwealth's attorney	\$ 125,000	\$ 120,615	\$ 153,303	\$ 32,688
Sheriff	470,000	424,062	441,252	17,190
Commissioner of revenue	64,000	61,329	68,578	7,249
Treasurer	73,000	67,897	76,707	8,810
Registrar/electoral board	35,000	29,811	30,127	316
Clerk of the Circuit Court	155,000	143,048	152,808	9,760
Total shared expenses	<u>\$ 922,000</u>	<u>\$ 846,762</u>	<u>\$ 922,775</u>	<u>\$ 76,013</u>
Other categorical aid:				
Public assistance and welfare administration	\$ 361,740	\$ 361,633	\$ 337,871	\$ (23,762)
Comprehensive services act program	600,682	480,682	232,477	(248,205)
Emergency medical services	5,000	5,000	8,087	3,087
PSAP grant	-	330,822	234,822	(96,000)
Asset forfeiture	3,500	3,657	683	(2,974)
Litter control	6,337	7,221	5,125	(2,096)
Emergency services	-	-	23,500	23,500
Chesapeake bay	-	11,000	4,945	(6,055)
Wireless grant	45,000	45,000	35,712	(9,288)
Cultural alliance	5,000	5,000	5,000	-
Fire programs fund	20,000	20,000	19,108	(892)
Indoor plumbing grant	-	310,000	118,543	(191,457)
Other state funds	-	7,260	6,899	(361)
Total other categorical aid	<u>\$ 1,047,259</u>	<u>\$ 1,587,275</u>	<u>\$ 1,032,772</u>	<u>\$ (554,503)</u>
Total categorical aid	<u>\$ 1,969,259</u>	<u>\$ 2,434,037</u>	<u>\$ 1,955,547</u>	<u>\$ (478,490)</u>
Total revenue from the Commonwealth	<u>\$ 2,832,259</u>	<u>\$ 3,295,893</u>	<u>\$ 2,837,553</u>	<u>\$ (458,340)</u>
Revenue from the federal government:				
Noncategorical aid:				
Payments in lieu of taxes	\$ 1,800	\$ 1,800	\$ 1,317	\$ (483)
Categorical aid:				
Public assistance and welfare administration	\$ 610,699	\$ 610,519	\$ 570,403	\$ (40,116)
Emergency preparedness	-	-	14,034	14,034

County of Charles City, Virginia  
 Schedule of Revenues - Budget and Actual  
 Governmental Funds  
 For the Year Ended June 30, 2010

Schedule 1  
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<u>Fund, Major and Minor Revenue Source</u>	<u>Original Budget</u>	<u>Final Appropriated Budget</u>	<u>Actual</u>	<u>Variance with Final Budget - Positive (Negative)</u>
<b>General Fund: (Continued)</b>				
Revenue from the federal government: (Continued)				
Categorical aid: (Continued)				
Indoor plumbing grant	\$ -	\$ 321,368	\$ 185,917	\$ (135,451)
JAG grants - ARRA	-	2,098	19,415	17,317
Alcohol open container requirements	-	20,386	11,163	(9,223)
Community development block grant	-	493,590	-	(493,590)
Total categorical aid	<u>\$ 610,699</u>	<u>\$ 1,447,961</u>	<u>\$ 800,932</u>	<u>\$ (647,029)</u>
Total revenue from the federal government	<u>\$ 612,499</u>	<u>\$ 1,449,761</u>	<u>\$ 802,249</u>	<u>\$ (647,512)</u>
Total General Fund	<u>\$ 14,299,680</u>	<u>\$ 15,776,610</u>	<u>\$ 14,255,356</u>	<u>\$ (1,521,254)</u>
Total Primary Government	<u>\$ 14,299,680</u>	<u>\$ 15,776,610</u>	<u>\$ 14,255,356</u>	<u>\$ (1,521,254)</u>
<b>Discretely Presented Component Unit - School Board:</b>				
<b>Special Revenue Funds:</b>				
<b>School Operating Fund:</b>				
Revenue from local sources:				
Revenue from use of money and property:				
Revenue from the use of property	\$ -	\$ -	\$ 1,553	\$ 1,553
Total revenue from use of money and property	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,553</u>	<u>\$ 1,553</u>
Charges for services:				
School food service	\$ 330,057	\$ 330,057	\$ 178,515	\$ (151,542)
Tuition and payments from other divisions	10,353	10,353	198	(10,155)
Total charges for services	<u>\$ 340,410</u>	<u>\$ 340,410</u>	<u>\$ 178,713</u>	<u>\$ (161,697)</u>
Miscellaneous revenue:				
Miscellaneous	\$ 12,630	\$ 12,630	\$ 32,554	\$ 19,924
Recovered costs:				
Williamsburg community health grant	\$ -	\$ 63,131	\$ -	\$ (63,131)
Transportation - recreation department	-	-	8,718	8,718
Total recovered costs	<u>\$ -</u>	<u>\$ 63,131</u>	<u>\$ 8,718</u>	<u>\$ (54,413)</u>
Total revenue from local sources	<u>\$ 353,040</u>	<u>\$ 416,171</u>	<u>\$ 221,538</u>	<u>\$ (194,633)</u>
Intergovernmental revenues:				
Revenues from local governments:				
Contribution from County of Charles City, Virginia	\$ 5,056,883	\$ 5,056,883	\$ 4,939,124	\$ (117,759)
Total revenues from local governments	<u>\$ 5,056,883</u>	<u>\$ 5,056,883</u>	<u>\$ 4,939,124</u>	<u>\$ (117,759)</u>
Revenue from the Commonwealth:				
Categorical aid:				
Share of state sales tax	\$ 802,198	\$ 802,198	\$ 753,811	\$ (48,387)
Basic school aid	2,750,689	2,750,689	2,441,012	(309,677)
Regular foster care	72,676	72,676	80,294	7,618
Gifted and talented	22,353	22,353	21,714	(639)
Remedial education	72,522	72,522	70,451	(2,071)
Enrollment loss	6,110	6,110	47,265	41,155
Special education	510,635	510,635	496,052	(14,583)
Textbook payment	58,872	58,872	-	(58,872)
GED funding	7,859	7,859	7,859	-
Vocational education	82,340	82,340	79,016	(3,324)
English as a second language	-	-	8,005	8,005

County of Charles City, Virginia  
 Schedule of Revenues - Budget and Actual  
 Governmental Funds  
 For the Year Ended June 30, 2010

Schedule 1  
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<u>Fund, Major and Minor Revenue Source</u>	<u>Original Budget</u>	<u>Final Appropriated Budget</u>	<u>Actual</u>	<u>Variance with Final Budget - Positive (Negative)</u>
<b>Discretely Presented Component Unit - School Board: (Continued)</b>				
<b>Special Revenue Funds: (Continued)</b>				
<b>School Operating Fund: (Continued)</b>				
Revenue from the Commonwealth: (Continued)				
Categorical aid: (Continued)				
School fringes	\$ 365,590	\$ 365,590	\$ 304,484	\$ (61,106)
Technology grant	128,000	128,000	256,000	128,000
Early reading intervention	14,329	14,329	19,703	5,374
Remedial Ed-Summer School	12,786	12,786	1,088	(11,698)
School food program	12,348	12,348	10,544	(1,804)
School construction	45,138	45,138	55,709	10,571
At risk payments	139,023	139,023	135,214	(3,809)
Primary class size	78,203	78,203	74,620	(3,583)
Standards of Learning algebra readiness	7,318	7,318	7,318	-
Mentor teacher	1,558	1,558	3,337	1,779
Other state	-	5,250	-	(5,250)
Homebound	4,086	4,086	2,011	(2,075)
Total categorical aid	<u>\$ 5,194,633</u>	<u>\$ 5,199,883</u>	<u>\$ 4,875,507</u>	<u>\$ (324,376)</u>
Total revenue from the Commonwealth	<u>\$ 5,194,633</u>	<u>\$ 5,199,883</u>	<u>\$ 4,875,507</u>	<u>\$ (324,376)</u>
Revenue from the federal government:				
Categorical aid:				
School food program	\$ 173,000	\$ 197,692	\$ 267,635	\$ 69,943
Summer food	15,632	15,632	-	(15,632)
Title I	142,317	218,579	374,917	156,338
Title I - ARRA	-	47,964	19,701	(28,263)
Commodities	-	-	17,106	17,106
Vocational education	18,622	18,622	27,163	8,541
Drug free schools	3,509	8,398	4,576	(3,822)
Title VIB	322,280	322,280	247,120	(75,160)
Title VIB - ARRA	-	104,518	-	(104,518)
Title II -- part d	-	-	3,414	3,414
School improvement grant	-	423,695	73,695	(350,000)
Preschool grant	8,000	15,858	4,378	(11,480)
Preschool grant - ARRA	-	3,519	-	(3,519)
Title II -- part a	88,100	91,514	40,145	(51,369)
21st Century learning	-	260,874	177,827	(83,047)
Stimulus funds	341,346	341,346	529,885	188,539
JROTC grant	61,132	61,132	69,526	8,394
Total categorical aid	<u>\$ 1,173,938</u>	<u>\$ 2,131,623</u>	<u>\$ 1,857,088</u>	<u>\$ (274,535)</u>
Total revenue from the federal government	<u>\$ 1,173,938</u>	<u>\$ 2,131,623</u>	<u>\$ 1,857,088</u>	<u>\$ (274,535)</u>
Total School Operating Fund	<u>\$ 11,778,494</u>	<u>\$ 12,804,560</u>	<u>\$ 11,893,257</u>	<u>\$ (911,303)</u>
Total Discretely Presented Component Unit - School Board	<u>\$ 11,778,494</u>	<u>\$ 12,804,560</u>	<u>\$ 11,893,257</u>	<u>\$ (911,303)</u>

County of Charles City, Virginia  
 Schedule of Expenditures - Budget and Actual  
 Governmental Funds  
 For the Year Ended June 30, 2010

Schedule 2  
 Page 1 of 4

<u>Fund, Function, Activity and Element</u>	<u>Original Budget</u>	<u>Final Appropriated Budget</u>	<u>Actual</u>	<u>Variance with Final Budget - Positive (Negative)</u>
<b>General Fund:</b>				
General government administration:				
Legislative:				
Board of supervisors	\$ 57,979	\$ 57,479	\$ 53,066	\$ 4,413
General and financial administration:				
County administrator	\$ 205,849	\$ 202,723	\$ 196,568	\$ 6,155
Legal services	52,333	52,333	56,563	(4,230)
Commissioner of revenue	269,946	268,882	274,121	(5,239)
Independent Auditor	38,500	38,500	35,921	2,579
Treasurer	161,166	164,429	159,841	4,588
Motor pool	115,399	106,382	70,833	35,549
Central gas	7,014	7,014	5,472	1,542
Memberships	2,700	2,700	2,420	280
Information technology	291,045	259,935	212,921	47,014
Management services	249,773	249,034	240,125	8,909
Other general and financial administration	204,762	205,012	314,519	(109,507)
Total general and financial administration	<u>\$ 1,598,487</u>	<u>\$ 1,556,944</u>	<u>\$ 1,569,304</u>	<u>\$ (12,360)</u>
Board of elections:				
Electoral board and officials	\$ 18,688	\$ 17,162	\$ 10,541	\$ 6,621
Registrar	47,435	47,133	43,439	3,694
Total board of elections	<u>\$ 66,123</u>	<u>\$ 64,295</u>	<u>\$ 53,980</u>	<u>\$ 10,315</u>
Total general government administration	<u>\$ 1,722,589</u>	<u>\$ 1,678,718</u>	<u>\$ 1,676,350</u>	<u>\$ 2,368</u>
Judicial administration:				
Courts:				
Circuit court	\$ 28,163	\$ 28,673	\$ 24,762	\$ 3,911
General district court	8,629	8,629	5,034	3,595
Courthouse security fund	21,339	24,398	26,817	(2,419)
Special Magistrates	1,800	1,228	786	442
Sheriff	131,195	129,148	133,125	(3,977)
9th district court services	25,212	25,212	17,702	7,510
Crater Criminal Justice	5,702	5,702	5,701	1
Clerk of the circuit court	213,102	210,325	208,910	1,415
Total courts	<u>\$ 435,142</u>	<u>\$ 433,315</u>	<u>\$ 422,837</u>	<u>\$ 10,478</u>
Commonwealth's attorney:				
Commonwealth's attorney	\$ 186,354	\$ 186,552	\$ 183,321	\$ 3,231
Total commonwealth's attorney	<u>\$ 186,354</u>	<u>\$ 186,552</u>	<u>\$ 183,321</u>	<u>\$ 3,231</u>
Total judicial administration	<u>\$ 621,496</u>	<u>\$ 619,867</u>	<u>\$ 606,158</u>	<u>\$ 13,709</u>
Public safety:				
Law enforcement and traffic control:				
Sheriff	\$ 742,957	\$ 743,469	\$ 751,273	\$ (7,804)
Grants	-	353,306	248,241	105,065
E-911	92,500	92,500	66,843	25,657
Total law enforcement and traffic control	<u>\$ 835,457</u>	<u>\$ 1,189,275</u>	<u>\$ 1,066,357</u>	<u>\$ 122,918</u>
Fire and rescue services:				
Fire department	\$ 154,912	\$ 183,410	\$ 164,552	\$ 18,858
Ambulance and rescue services	63,800	63,800	68,969	(5,169)
Total fire and rescue services	<u>\$ 218,712</u>	<u>\$ 247,210</u>	<u>\$ 233,521</u>	<u>\$ 13,689</u>

County of Charles City, Virginia  
 Schedule of Expenditures - Budget and Actual  
 Governmental Funds  
 For the Year Ended June 30, 2010

Schedule 2  
 Page 2 of 4

<u>Fund, Function, Activity and Element</u>	<u>Original Budget</u>	<u>Final Appropriated Budget</u>	<u>Actual</u>	<u>Variance with Final Budget - Positive (Negative)</u>
<b>General Fund: (Continued)</b>				
Public safety: (Continued)				
Correction and detention:				
Confinement and care of prisoners	\$ 345,256	\$ 465,308	\$ 464,165	\$ 1,143
Criminal justice planner	-	5,386	-	5,386
Total correction and detention	<u>\$ 345,256</u>	<u>\$ 470,694</u>	<u>\$ 464,165</u>	<u>\$ 6,529</u>
Other protection:				
Animal control	\$ 91,799	\$ 91,446	\$ 93,225	\$ (1,779)
Codes enforcement	131,448	130,997	124,404	6,593
Emergency services	56,765	56,765	38,912	17,853
VJCCCA	3,002	3,002	3,002	-
Medical examiner	300	300	20	280
Total other protection	<u>\$ 283,314</u>	<u>\$ 282,510</u>	<u>\$ 259,563</u>	<u>\$ 22,947</u>
Total public safety	<u>\$ 1,682,739</u>	<u>\$ 2,189,689</u>	<u>\$ 2,023,606</u>	<u>\$ 166,083</u>
Public works:				
Sanitation and waste removal:				
Landfill monitoring	\$ 296,086	\$ 295,548	\$ 335,187	\$ (39,639)
Maintenance of general buildings and grounds:				
General properties	\$ 727,595	\$ 736,494	\$ 721,480	\$ 15,014
Total public works	<u>\$ 1,023,681</u>	<u>\$ 1,032,042</u>	<u>\$ 1,056,667</u>	<u>\$ (24,625)</u>
Health and welfare:				
Health:				
Supplement of local health department	\$ 87,800	\$ 87,800	\$ 85,395	\$ 2,405
Mental health and mental retardation:				
Henrico area community services	\$ 110,660	\$ 110,660	\$ 110,660	\$ -
Welfare:				
Public assistance and welfare administration	\$ 1,310,298	\$ 1,310,011	\$ 1,038,993	\$ 271,018
Comprehensive services act	875,543	705,543	400,609	304,934
Tax relief for the elderly	-	-	119,360	(119,360)
Contributions	98,178	98,178	97,820	358
Total welfare	<u>\$ 2,284,019</u>	<u>\$ 2,113,732</u>	<u>\$ 1,656,782</u>	<u>\$ 456,950</u>
Total health and welfare	<u>\$ 2,482,479</u>	<u>\$ 2,312,192</u>	<u>\$ 1,852,837</u>	<u>\$ 459,355</u>
Education:				
Other instructional costs:				
Contributions to Community College	\$ 1,062	\$ 1,062	\$ 1,062	\$ -
Contribution to County School Board	5,056,883	5,056,883	4,939,124	117,759
Total education	<u>\$ 5,057,945</u>	<u>\$ 5,057,945</u>	<u>\$ 4,940,186</u>	<u>\$ 117,759</u>
Parks, recreation, and cultural:				
Parks and recreation:				
Supervision of parks and recreation	\$ 388,055	\$ 389,371	\$ 384,306	\$ 5,065
Total parks and recreation	<u>\$ 388,055</u>	<u>\$ 389,371</u>	<u>\$ 384,306</u>	<u>\$ 5,065</u>
Cultural enrichment:				
Center for local history	\$ 18,000	\$ 18,612	\$ 12,916	\$ 5,696
Total cultural enrichment	<u>\$ 18,000</u>	<u>\$ 18,612</u>	<u>\$ 12,916</u>	<u>\$ 5,696</u>

County of Charles City, Virginia  
 Schedule of Expenditures - Budget and Actual  
 Governmental Funds  
 For the Year Ended June 30, 2010

Schedule 2  
 Page 3 of 4

<u>Fund, Function, Activity and Element</u>	<u>Original Budget</u>	<u>Final Appropriated Budget</u>	<u>Actual</u>	<u>Variance with Final Budget - Positive (Negative)</u>
<b>General Fund: (Continued)</b>				
Parks, recreation, and cultural: (Continued)				
Library:				
Library	\$ 71,456	\$ 71,456	\$ 76,456	\$ (5,000)
Total library	<u>\$ 71,456</u>	<u>\$ 71,456</u>	<u>\$ 76,456</u>	<u>\$ (5,000)</u>
Total parks, recreation, and cultural	<u>\$ 477,511</u>	<u>\$ 479,439</u>	<u>\$ 473,678</u>	<u>\$ 5,761</u>
Community development:				
Planning and community development:				
Indoor plumbing rehab grant	\$ -	\$ 1,124,958	\$ 344,507	\$ 780,451
Planning commission	2,900	1,500	106	1,394
Department of development	261,344	258,931	252,297	6,634
Community development contribution	38,943	38,943	36,007	2,936
Chesapeake bay implementation	-	11,000	4,945	6,055
Total planning and community development	<u>\$ 303,187</u>	<u>\$ 1,435,332</u>	<u>\$ 637,862</u>	<u>\$ 797,470</u>
Environmental management:				
Contribution to soil and water conservation district	\$ 6,641	\$ 6,641	\$ 6,641	\$ -
Litter control program	6,337	7,221	5,975	1,246
Water supply management grant	-	4,500	-	4,500
Total environmental management	<u>\$ 12,978</u>	<u>\$ 18,362</u>	<u>\$ 12,616</u>	<u>\$ 5,746</u>
Cooperative extension program:				
Extension office	\$ 36,224	\$ 35,715	\$ 19,447	\$ 16,268
Total cooperative extension program	<u>\$ 36,224</u>	<u>\$ 35,715</u>	<u>\$ 19,447</u>	<u>\$ 16,268</u>
Total community development	<u>\$ 352,389</u>	<u>\$ 1,489,409</u>	<u>\$ 669,925</u>	<u>\$ 819,484</u>
Nondepartmental:				
Recreation revolving accounts	\$ 500	\$ 7,877	\$ 20,649	\$ (12,772)
Contingency	146,815	33,081	-	33,081
Total nondepartmental	<u>\$ 147,315</u>	<u>\$ 40,958</u>	<u>\$ 20,649</u>	<u>\$ 20,309</u>
Capital projects:				
County capital improvements	\$ 7,562	\$ 60,478	\$ 3,375	\$ 57,103
Library design/bid	-	180,000	181,103	(1,103)
Total capital projects	<u>\$ 7,562</u>	<u>\$ 240,478</u>	<u>\$ 184,478</u>	<u>\$ 56,000</u>
Debt service:				
Principal retirement	\$ 931,793	\$ 931,793	\$ 914,942	\$ 16,851
Interest and other fiscal charges	222,109	222,109	226,715	(4,606)
Total debt service	<u>\$ 1,153,902</u>	<u>\$ 1,153,902</u>	<u>\$ 1,141,657</u>	<u>\$ 12,245</u>
Total General Fund	<u>\$ 14,729,608</u>	<u>\$ 16,294,639</u>	<u>\$ 14,646,191</u>	<u>\$ 1,648,448</u>
Total Primary Government	<u>\$ 14,729,608</u>	<u>\$ 16,294,639</u>	<u>\$ 14,646,191</u>	<u>\$ 1,648,448</u>

County of Charles City, Virginia  
 Schedule of Expenditures - Budget and Actual  
 Governmental Funds  
 For the Year Ended June 30, 2010

Schedule 2  
 Page 4 of 4

<u>Fund, Function, Activity and Element</u>	<u>Original Budget</u>	<u>Final Appropriated Budget</u>	<u>Actual</u>	<u>Variance with Final Budget - Positive (Negative)</u>
<b>Discretely Presented Component Unit - School Board</b>				
<b>Special Revenue Funds:</b>				
<b>School Operating Fund:</b>				
Education:				
Administration, health, and attendance	\$ 874,769	\$ 874,476	\$ 832,086	\$ 42,390
Instruction costs	8,126,304	9,097,971	8,264,448	833,523
Pupil transportation	912,473	806,890	853,297	(46,407)
Operation and maintenance of school plant	1,469,265	1,499,265	1,503,715	(4,450)
Commodities	-	-	17,106	(17,106)
School food	470,683	495,375	425,527	69,848
<b>Total education</b>	<b>\$ 11,853,494</b>	<b>\$ 12,773,977</b>	<b>\$ 11,896,179</b>	<b>\$ 877,798</b>
Debt service:				
Principal retirement	\$ -	\$ 102,916	\$ 102,916	\$ -
Interest and other fiscal charges	-	2,667	2,667	-
<b>Total debt service</b>	<b>\$ -</b>	<b>\$ 105,583</b>	<b>\$ 105,583</b>	<b>\$ -</b>
<b>Total School Fund</b>	<b>\$ 11,853,494</b>	<b>\$ 12,879,560</b>	<b>\$ 12,001,762</b>	<b>\$ 877,798</b>
<b>Total Discretely Presented Component Unit - School Board</b>	<b>\$ 11,853,494</b>	<b>\$ 12,879,560</b>	<b>\$ 12,001,762</b>	<b>\$ 877,798</b>

*OTHER STATISTICAL SECTION*

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Table 1

**County of Charles City, Virginia**  
**Government-Wide Expenses by Function**  
**Last Eight Fiscal Years (1)**

Fiscal Year	General Government Administration	Judicial Administration	Public Safety	Public Works	Health and Welfare	Education	Parks, Recreation, and Cultural	Community Development	Interest on Long-Term Debt	Sanitary District	Total
2002-03	\$ 1,280,313	\$ 281,621	\$ 1,538,497	\$ 748,877	\$ 1,480,090	\$ 5,436,649	\$ 439,485	\$ 602,701	\$ 334,896	\$ 324,644	\$ 12,467,773
2003-04	1,401,119	570,278	1,348,489	910,300	1,527,490	6,041,220	459,389	884,606	478,919	318,300	13,940,110
2004-05	1,640,312	690,019	1,437,013	920,261	1,222,107	6,119,134	532,155	819,989	437,104	362,368	14,180,462
2005-06	1,982,532	469,581	1,578,343	953,873	1,730,460	6,589,265	487,665	674,304	386,302	436,259	15,288,584
2006-07	1,838,094	677,752	1,567,677	1,112,282	1,732,268	6,088,937	536,976	555,357	352,806	434,208	14,896,357
2007-08	1,862,735	643,074	1,691,980	1,002,415	1,993,208	6,453,624	500,508	460,901	302,479	452,988	15,363,912
2008-09	1,647,362	791,996	1,804,071	1,104,170	2,197,436	5,364,940	525,758	355,897	292,134	473,618	14,557,382
2009-10	1,739,638	738,957	2,055,534	1,084,483	1,877,355	5,490,863	414,432	612,185	199,819	448,855	14,662,121

(1) Information has only been available for eight years.

Table 2

County of Charles City, Virginia  
Government-Wide Revenues  
Last Eight Fiscal Years (1)

Fiscal Year	PROGRAM REVENUES				GENERAL REVENUES							Total
	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions		General Property Taxes	Other Local Taxes	Unrestricted Investment Earnings	Miscellaneous	Grants and Contributions Not Restricted to Specific Programs	Gain on Disposal of Capital Assets		
2002-03	\$ 3,517,174	\$ 1,851,347	\$ -	\$ 4,798,814	\$ 950,453	\$ 318,651	\$ 130,441	\$ 694,491	\$ 27,457	\$ 12,288,828		
2003-04	3,418,059	2,406,970	-	4,792,362	821,513	275,457	171,516	686,784	53,953	12,626,614		
2004-05	3,241,398	2,245,149	-	5,107,477	1,008,952	223,172	155,966	768,807	29,930	12,780,851		
2005-06	3,365,879	2,432,800	-	5,486,231	1,053,249	327,691	224,878	744,316	(61,550)	13,573,494		
2006-07	3,261,270	2,241,386	-	5,776,256	846,451	298,119	204,708	747,470	18,124	13,393,784		
2007-08	3,222,283	2,572,482	-	6,373,816	851,971	204,194	197,301	749,543	-	14,171,590		
2008-09	3,114,550	2,950,534	-	6,450,632	755,316	185,085	206,711	724,303	-	14,387,131		
2009-10	2,893,295	2,756,479	343,256	6,651,861	625,777	26,038	222,205	702,501	55,500	14,276,912		

(1) Information has only been available for eight years.

Table 3

**County of Charles City, Virginia**  
**General Governmental Expenditures by Function (1)**  
**Last Ten Fiscal Years**

Fiscal Year	General Government Administration	Judicial Administration	Public Safety	Public Works	Health and Welfare	Education (2)	Parks, Recreation, and Cultural	Community Development	Non-departmental	Debt Service	Total (3)
2000-01	\$ 1,202,117	\$ 457,381	\$ 1,100,160	\$ 719,160	\$ 1,293,372	\$ 8,918,510	\$ 334,519	\$ 343,138	\$ 9,078	\$ 1,122,382	\$ 15,499,817
2001-02	1,124,642	438,414	1,162,355	717,850	1,407,783	8,829,191	348,555	485,553	78,828	1,074,506	15,667,677
2002-03	1,203,309	455,102	1,360,216	744,647	1,466,635	9,339,730	386,709	589,958	107,365	1,014,218	16,667,889
2003-04	1,255,577	482,952	1,410,583	825,381	1,517,094	10,133,017	374,170	872,143	124,424	1,083,992	18,079,333
2004-05	1,556,015	470,843	1,409,671	833,135	1,240,503	11,438,087	406,200	819,884	134,600	1,246,882	19,555,820
2005-06	1,785,759	498,124	1,609,986	945,834	1,734,926	11,756,333	447,457	664,952	222,131	1,173,905	20,839,407
2006-07	1,904,866	488,797	1,592,741	1,034,972	1,667,864	11,205,424	482,327	551,372	47,682	1,185,668	20,161,713
2007-08	1,939,120	557,295	1,625,252	1,019,792	1,967,938	12,552,537	458,689	493,780	165,547	1,203,297	21,983,247
2008-09	1,672,398	655,982	1,817,459	1,068,700	2,113,520	11,849,174	487,283	364,286	18,143	1,251,056	21,298,001
2009-10	1,676,350	606,158	2,023,606	1,056,667	1,852,837	11,897,241	476,678	669,925	20,649	1,247,240	21,527,351

(1) Includes General, Special Revenue, and Debt Service funds of the Primary Government and its Discretely Presented Component Unit - School Board.

(2) Excludes contribution from Primary Government to Discretely Presented Component Unit - School Board.

(3) Excludes capital projects expenditures.

Table 4

County of Charles City, Virginia  
General Governmental Revenues by Source (1)  
Last Ten Fiscal Years

Fiscal Year	General Property Taxes	Other Local Taxes	Permits, Privilege Fees, Regulatory Licenses	Fines and Forfeitures	Revenue from the Use of Money and Property	Charges for Services	Miscellaneous	Recovered Costs	Inter-governmental (2)	Total
2000-01	\$ 4,184,818	\$ 652,425	\$ 4,245,117	\$ 31,360	\$ 581,768	\$ 184,520	\$ 183,766	\$ 407,595	\$ 7,282,653	\$ 17,754,022
2001-02	4,495,302	709,944	2,808,673	21,721	392,496	182,471	156,507	299,489	7,779,010	16,845,613
2002-03	4,706,990	950,453	3,378,183	28,067	316,768	175,864	163,409	233,251	6,810,536	16,763,521
2003-04	4,923,306	821,513	3,233,298	36,221	248,699	211,921	191,245	209,087	7,429,072	17,304,362
2004-05	5,167,309	1,008,952	3,036,178	40,005	294,807	249,275	176,554	173,993	8,579,156	18,726,229
2005-06	5,458,729	1,053,249	3,177,831	16,513	642,589	299,614	259,720	225,195	8,574,648	19,708,088
2006-07	5,752,817	846,451	3,060,535	36,323	320,690	292,542	223,653	258,008	8,965,592	19,756,611
2007-08	6,354,328	851,971	3,119,343	927	230,520	321,518	359,524	419,584	9,413,231	21,070,946
2008-09	6,498,076	755,316	2,811,953	8,137	185,085	350,930	272,665	126,053	10,218,831	21,227,046
2009-10	6,713,249	625,777	2,652,175	1,616	57,861	340,307	254,759	191,348	10,372,397	21,209,489

(1) Includes General and Special Revenue funds of the Primary Government and its Discretely Presented Component Unit - School Board.

(2) Excludes contribution from Primary Government to Discretely Presented Component Unit - School Board.

Table 5

**County of Charles City, Virginia**  
**Property Tax Levies and Collections**  
**Last Ten Fiscal Years**

Fiscal Year	Total Tax Levy (1,3)	Current Tax Collections (1,3)	Percent of Levy Collected	Delinquent Tax Collections (1)	Total Tax Collections	Percent of Total Tax Collections to Tax Levy	Outstanding Delinquent Taxes (1,2)	Percent of Delinquent Taxes to Tax Levy
2000-01	\$ 4,699,889	\$ 4,266,185	90.77%	\$ 189,139	\$ 4,455,324	94.80%	\$ 421,100	8.96%
2001-02	5,210,316	4,917,850	94.39%	72,839	4,990,689	95.78%	490,446	9.41%
2002-03	5,276,832	5,017,588	95.09%	174,178	5,191,766	98.39%	535,289	10.14%
2003-04	5,560,796	5,311,106	95.51%	99,071	5,410,177	97.29%	505,133	9.08%
2004-05	5,838,182	5,571,395	95.43%	174,577	5,745,972	98.42%	531,295	9.10%
2005-06	6,162,903	5,597,411	90.82%	445,308	6,042,719	98.05%	532,990	8.65%
2006-07	6,575,203	6,303,617	95.87%	73,926	6,377,543	96.99%	598,669	9.10%
2007-08	7,134,528	6,632,327	92.96%	272,984	6,905,311	96.79%	675,186	9.46%
2008-09	7,332,724	6,955,920	94.86%	121,905	7,077,825	96.52%	553,342	7.55%
2009-10	7,264,395	6,919,265	95.25%	236,066	7,155,331	98.50%	682,660	9.40%

(1) Exclusive of penalties and interest. Includes Commonwealth of Virginia's reimbursement for personal property taxes and balances outstanding.

(2) Includes three most current delinquent tax years and first half of current tax year.

(3) Does not include land redemptions.

Table 6

County of Charles City, Virginia  
 Assessed Value of Taxable Property  
 Last Ten Fiscal Years

Fiscal Year	Real Estate (1)	Personal Property and Mobile Homes	Machinery and Tools	Merchant's Capital	Public Utility (2)	Total
2000-01	\$ 411,757,195	\$ 40,345,197	\$ 2,818,874	\$ 285,600	\$ 28,647,668	\$ 483,854,534
2001-02	417,849,376	41,913,629	2,590,708	748,200	33,928,613	497,030,526
2002-03	424,989,997	41,275,581	3,738,552	885,190	34,180,396	505,069,716
2003-04	436,941,423	41,324,933	8,881,002	1,243,293	32,713,140	521,103,791
2004-05	515,887,069	41,790,354	10,264,697	1,236,805	29,914,950	599,093,875
2005-06	584,292,131	46,119,510	8,682,662	798,598	37,001,751	676,894,652
2006-07	580,077,477	54,829,767	5,500,042	787,449	33,233,074	674,427,809
2007-08	589,551,974	58,210,197	3,659,829	805,521	28,920,474	681,147,995
2008-09	597,928,422	59,492,001	6,351,653	820,569	26,054,623	690,647,268
2009-10	765,790,469	55,409,143	3,052,807	809,342	27,769,101	852,830,862

(1) Real estate is assessed at 100% of fair market value.

(2) Assessed values are established by the State Corporation Commission.

Table 7

**County of Charles City, Virginia  
Property Tax Rates (1)  
Last Ten Fiscal Years**

Fiscal Year	Real Estate	Mobile Homes	Personal Property	Merchant's Capital	Machinery and Tools
2000-01	\$ 0.82	\$ 0.82	\$ 3.40	\$ 2.80	\$ 2.50
2001-02	0.76	0.76	3.40	2.80	2.50
2002-03	0.82	0.82	3.40	2.80	2.50
2003-04	0.82	0.82	3.40	2.80	2.50
2004-05	0.70	0.82	3.40	2.80	2.50
2005-06	0.70	0.70	3.40	2.80	2.50
2006-07	0.75	0.75	3.40	2.80	2.50
2007-08	0.82	0.75	3.50	2.80	2.50
2008-09	0.82	0.82	3.50	2.80	2.50
2009-10	0.68	0.68	3.50	2.80	2.50

(1) Per \$100 of assessed value.

Table 8

**County of Charles City, Virginia**  
**Ratio of Net General Bonded Debt to**  
**Assessed Value and Net Bonded Debt Per Capita**  
**Last Ten Fiscal Years**

Fiscal Year	Population (1)	Assessed Value (2)	Gross Bonded Debt (3)	Net Bonded Debt	Ratio of Net Bonded Debt to Assessed Value	Net Bonded Debt per Capita
2000-01	6,926	\$ 483,854,534	\$ 5,678,786	\$ 5,678,786	1.17%	\$ 820
2001-02	6,926	497,030,526	5,165,557	5,165,557	1.04%	746
2002-03	6,926	505,069,716	4,711,784	4,711,784	0.93%	680
2003-04	6,926	521,103,791	4,246,296	4,246,296	0.81%	613
2004-05	6,926	599,093,875	3,768,061	3,768,061	0.63%	544
2005-06	6,926	676,894,652	3,276,209	3,276,209	0.48%	473
2006-07	6,926	674,427,809	2,769,811	2,769,811	0.41%	400
2007-08	6,926	681,147,995	2,247,874	2,247,874	0.33%	325
2008-09	6,926	690,647,268	1,709,337	1,709,337	0.25%	247
2009-10	6,926	852,830,862	1,158,660	1,158,660	0.14%	167

(1) Institute of Government at the University of Virginia for 1990 Census information and Weldon Cooper Center for Public Service for 2000 census information.

(2) From Table 6.

(3) Includes all long-term general obligation bonded debt, bonded anticipation notes, and literary fund loans. Excludes revenue bonds, landfill closure/post-closure care liability, capital leases, and compensated absences.

***COMPLIANCE SECTION***

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# ROBINSON, FARMER, COX ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL LIMITED LIABILITY COMPANY

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***Report on Internal Control Over Financial Reporting and on  
Compliance and Other Matters Based on an Audit of Financial Statements  
Performed in Accordance with Government Auditing Standards***

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To The Honorable Members of the Board of Supervisors  
County of Charles City  
Charles City, Virginia

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component units, and the major fund of the County of Charles City, Virginia, as of and for the year ended June 30, 2010, which collectively comprise the County of Charles City, Virginia's basic financial statements and have issued our report thereon dated December 22, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the *Specifications for Audits of Counties, Cities, and Towns*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia; and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the County of Charles City, Virginia's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County of Charles City, Virginia's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the County of Charles City, Virginia's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County of Charles City, Virginia's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted other matters that we have reported to management of the County of Charles City, Virginia, in a separate letter dated December 22, 2010.

This report is intended solely for the information and use of management, the Board of Supervisors, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink, appearing to read "R. Felix", followed by a long horizontal line extending to the right.

Richmond, Virginia  
December 22, 2010

# ROBINSON, FARMER, COX ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL LIMITED LIABILITY COMPANY

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## Report on Compliance with Requirements That Could Have a Direct and Material Effect on Each Major Program and on Internal Control over Compliance in Accordance with OMB Circular A-133 Independent Auditors' Report

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To The Honorable Members of the Board of Supervisors  
County of Charles City  
Charles City, Virginia

### Compliance

We have audited County of Charles City, Virginia's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of County of Charles City, Virginia's major federal programs for the year ended June 30, 2010. The County of Charles City, Virginia's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the County of Charles City, Virginia's management. Our responsibility is to express an opinion on the County of Charles City, Virginia's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County of Charles City, Virginia's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the County of Charles City, Virginia's compliance with those requirements.

In our opinion, the County of Charles City, Virginia complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal program for the year ended June 30, 2010.

Internal Control Over Compliance

Management of the County of Charles City, Virginia, is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the County of Charles City, Virginia's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County of Charles City, Virginia's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a control deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of management, the Board of Supervisors, others within the entity, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.



Richmond, Virginia  
December 22, 2010

**County of Charles City, Virginia**  
**Schedule of Expenditures of Federal Awards**  
**For the Year Ended June 30, 2010**

Federal Grantor/State Pass - Through Grantor/ Program Title	Federal CFDA Number	Pass-Through Entity Identifying Number	Federal Expenditures
Department of Health and Human Services:			
Pass Through Payments:			
Department of Social Services:			
Promoting safe and stable families	93.556	0950109/0950110	\$ 5,203
Temporary assistance for needy families	93.558	0400109/0400110	83,641
Refugee and entrant assistance - state administered programs	93.566	0500109/0500110	234
Low income home energy assistance	93.568	0600409/0600410	6,532
Child care cluster:			
Child care and development block grant	93.575	0770109/0770110	48,377
Child care mandatory and matching funds of the child care development fund	93.596	0760109/0760110	50,175
ARRA - Child care and development block grant	93.713	0740109/0780109	15,926
Child welfare services - state grants	93.645	0900109/090110	305
Foster care - Title IV-E	93.658	1100109/1100110	96,186
ARRA - Foster care - Title IV-E	93.658	1100109/1100110	8,043
Adoption assistance	93.659	1120109/1120110	7,642
ARRA - Adoption assistance	93.659	1120109/1120110	524
Social services block grant	93.667	1000109/1000110	43,253
Chafee foster care independence program	93.674	9150109/9150110	697
Children's health insurance program	93.767	0540109/0540110	4,856
Medical assistance program	93.778	1200109/1200110	73,847
			<u>\$ 445,441</u>
Total Department of Health and Human Services			
U. S. Department of Homeland Security:			
Pass Through Payments:			
Department of Emergency Management:			
Emergency management performance grants	97.042	77501-52749	\$ 14,034
			<u>\$ 14,034</u>
Total U. S. Department of Homeland Security			
Department of Agriculture:			
Pass Through Payments:			
Child nutrition cluster:			
Department of Agriculture:			
Food Distribution	10.555	17901-45707	\$ 17,106
Department of Education:			
School breakfast program	10.553	17901-40591	83,516
National school lunch program	10.555	17901-40623	162,380
Fresh fruit and vegetable program	10.582	17901-40599	21,739
Department of Social Services:			
SNAP cluster:			
State administrative matching grants for the supplemental nutrition assistance program	10.561	0010109/0010100	120,963
ARRA - State administrative matching grants for the supplemental nutrition assistance program	10.561	0040109/0040110	3,999
			<u>\$ 409,703</u>
Total Department of Agriculture - pass-through payments			
			<u>\$ 409,703</u>
Total Department of Agriculture			

County of Charles City, Virginia  
Schedule of Expenditures of Federal Awards (Continued)  
For the Year Ended June 30, 2010

Federal Grantor/State Pass - Through Grantor/ Program Title	Federal CFDA Number	Pass-Through Entity Identifying Number	Federal Expenditures
Department of Justice:			
Pass Through Payments:			
Department of Criminal Justice Service:			
ARRA - Edward Byrne memorial justice assistance grant (JAG) program/ grants to states and territories	16.803	39001-62200	2,098
Compensation Board:			
ARRA - Edward Byrne memorial justice assistance grant (JAG) program/ grants to states and territories	16.803	30712	<u>\$ 17,317</u>
Total Department of Justice			<u>\$ 19,415</u>
Department of Transportation:			
Pass Through Payments:			
Department of Transportation:			
Alcohol open container requirements	20.607	60507-50295/59139	<u>11,163</u>
Total Department of Transportation			<u>\$ 11,163</u>
Department of Housing and Urban Development:			
Pass Through Payments:			
Department of Housing and Community Development:			
Community development block grant	14.228	53305-50798	\$ 343,256
Home investment partnerships program	14.239	45805-45856	<u>185,917</u>
Total Department of Housing and Urban Development			<u>\$ 529,173</u>
Department of Education:			
Pass Through Payments:			
Department of Education:			
Title I, part A cluster:			
Title I grants to local educational agencies	84.010	17901-42901	\$ 374,917
ARRA - Title I grants to local educational agencies	84.389	17901-42913	19,701
Special education cluster:			
Special education - grants to states	84.027	17901-43071	247,120
Special education - preschool grants	84.173	17901-62521	4,378
Career and technical education: basic grants to states	84.048	17901-61095	27,163
Safe and drug free schools and communities - state grants	84.186	17901-60511	4,576
Improving teacher quality state grants	84.367	17901-61480	40,145
Education technology state grants	84.318	17901-61600	3,414
Twenty-first century community learning centers	84.287	17901-60565	177,827
ARRA - State fiscal stabilization fund, education state grants	84.394	17901-62532	529,885
School improvement grant	84.377	17901-43040	<u>73,695</u>
Total Department of Education			<u>\$ 1,502,821</u>
Department of Defense:			
Direct payments:			
Junior ROTC	12.xxx		<u>\$ 69,526</u>
Department of the Interior:			
Direct Payments:			
Bureau of Land Management:			
Payments in lieu of taxes	15.226		<u>\$ 1,317</u>
Total Expenditures of Federal Awards			<u>\$ 3,002,593</u>

County of Charles City, Virginia

Notes to Schedule of Expenditures of Federal Awards  
For the Year Ended June 30, 2010

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Note A - Basis of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal grant activity of the County of Charles City, Virginia under programs of the federal government for the year ended June 30, 2010. The information in this Schedule is presented in accordance with the requirements of the OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Because the Schedule presents only a selected portion of the operations of the County of Charles City, Virginia, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the County of Charles City, Virginia.

Note B - Summary of Significant Accounting Policies

(1) Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in OMB Circular A-87, *Cost Principles for State, Local, and Indian Tribal Governments*, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

(2) Pass-through entity identifying numbers are presented where available.

Note C - Relationship to Financial Statements

Federal expenditures, revenues and capital contributions are reported in the County's basic financial statements as follows:

Intergovernmental federal revenues per the basic financial statements:	
Primary government:	
General Fund	\$ 802,249
Total primary government	\$ 802,249
Enterprise Fund:	
Sanitary District	\$ 343,256
Total Enterprise Fund	\$ 343,256
Component Unit-School Board:	
School Operating Fund	\$ 1,857,088
Total component unit public schools	\$ 1,857,088
Total federal expenditures per basic financial statements	\$ 3,002,593
Total federal expenditures per the Schedule of Expenditures of Federal Awards	\$ 3,002,593

**County of Charles City, Virginia  
Schedule of Findings and Questioned Costs  
For the Year Ended June 30, 2010**

**Section I—Summary of Auditors' Results**

**Financial Statements**

Type of auditor's report issued: unqualified  
 Internal control over financial reporting:  
 Material weakness(es) identified? \_\_\_\_\_ yes ✓ no  
 Significant deficiency(ies) identified? \_\_\_\_\_ yes ✓ none reported  
 Noncompliance material to financial statements noted? \_\_\_\_\_ yes ✓ no

**Federal Awards**

Internal control over major programs:  
 Material weakness(es) identified? \_\_\_\_\_ yes ✓ no  
 Significant deficiency(ies) identified? \_\_\_\_\_ yes ✓ none reported  
 Type of auditor's report issued on compliance  
 for major programs: unqualified  
 Any findings disclosed that are required to be  
 reported in accordance with section 510(a) of  
 Circular A-133? \_\_\_\_\_ yes ✓ no

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
14.228	Community Development Block Grant
84.027/84.173	Special Education Cluster
84.010/84.389	Title I Cluster
84.394	ARRA - State Fiscal Stabilization Fund - Education State Grants

Dollar threshold used to distinguish between type A  
 and type B programs: \$300,000  
 Auditee qualified as low-risk auditee? ✓ yes \_\_\_\_\_ no

**Section II—Financial Statement Findings**

None

**Section III—Federal Award Findings and Questioned Costs**

None

**County of Charles City, Virginia**

**Schedule of Prior Year Findings and Questioned Costs  
For the Year Ended June 30, 2010**

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There were no prior year findings and questioned costs.

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