

VIRGINIA:

At the regular meeting of the Board of Supervisors held at the Charles City County Government and School Board Administration Building thereof on Tuesday, **September 28 2010** at 7:30 p.m. in the 235th year of the Commonwealth and in the 376th year of the County.

PRESENT: Timothy W. Cotman, Sr., Chairman
Gilbert A. Smith
Sherri M. Bowman

RE: ADOPTION OF AGENDA

Motion was made by Sherri M. Bowman to adopt the agenda as presented.

The motion carried as follows:

Sherri M. Bowman	Aye
Gilbert A. Smith	Aye
Timothy W. Cotman, Sr.	Aye

RE: CONSENT AGENDA

Motion was made by Gilbert A. Smith that the following consent agenda be approved:

- a. Approval of the minutes of the August 24, 2010 regular meeting and September 8, 2010 recessed meeting.
- b. Approval of payment to CH2MHill in the amount of \$34,825.30 for landfill professional services for the period of June 19, 2010 through August 20, 2010.

The motion carried as follows:

Gilbert A. Smith	Aye
Sherri M. Bowman	Aye
Timothy W. Cotman, Sr.	Aye

RE: DEQ PRESENTATION - LOCAL AND REGIONAL WATER SUPPLY PLANNING

Ms. Tammy Stephens with the Department of Environmental Quality (DEQ), who has been instrumental in working with John Bragg, County Environmental Planner, to develop the county's water supply plan, addressed the Board of Supervisors.

Ms. Stephens explained the goals of DEQ regarding the Local and Regional Water Supply Planning Regulation. They are as follows: 1) to provide adequate, reliable, and safe water to citizens in a way that balances the need for environmental protection and provides for future growth; 2) establish a comprehensive and continuous planning process for the wise use of our water resources; 3) create a water planning partnership among state, local, and regional interests; 4) increase public involvement – and support – in resource decisions; 5) improve DEQ's understanding of local water needs for the next 30 years or more by having the localities provide a water supply plan based on their own projected needs; and 6) improve DEQ's understanding of the resources and how it can be sustained in the future.

The expectations from achieving these goals are to maximize permit processing efficiency, preparedness for drought, and water use efficiency where needed more so than we have in the past.

RE: DEQ PRESENTATION - LOCAL AND REGIONAL WATER SUPPLY PLANNING (CONTD)

Localities are expected to take the lead role in planning for their future water needs, Ms. Stephens stated.

The State will provide policy guidance, resource information, staff technical assistance, and financial aid. It will also serve as an information clearinghouse for appropriate state data, model planning approaches, and program progress, in addition to facilitate coordination of agency input on local and regional plans. Determination on the consistency of the local and regional plans with the state regulations will be made by the state and then put together for a state water resources plan.

Ms. Stephens gave the following summary of the Water Supply Planning Regulation:

- a. All counties, cities, and towns are required to submit a plan to the board, individually or as part of a region.
- b. Local governments and community water systems will coordinate and cooperate with each other in the development of the plan
- c. The regulation does not change exiting water rights.
- d. The regulation establishes a planning process and criteria that local governments will use in the development of the local and regional plans.
- e. Local governments are required to submit their plan to the board within 2008-2010 according to a staggered scheduled based on population.
- f. Regional groups have until 2011 to submit a plan.
- g. DEQ will review all local and regional plans to determine compliance with this regulation and consistency with the State Water Resources Plan.
- h. Localities to review their plans every five years to assess adequacy. Updates required every 10 years.
- i. Significant changes require DEQ review.

Mr. Gilbert Smith inquired if a large water user like industry that comes into the county would need a permit from DEQ for water usage, from the Chickahominy or James Rivers for example.

Ms. Stephenson responded that a permit will be required. The water supply plan does not mean they will not have to be permitted; it's planning to make sure the water is there.

RE: CAPITAL REGION WORKFORCE INVESTMENT BOARD PRESENTATION

Mr. Paul Woodward with Resource Workforce Center addressed the Board of Supervisors and gave a comprehensive presentation of how the services of the Capital Region Workforce Investment Board (CRWIB) can benefit both employers and job seekers in Charles City County.

Mr. Woodward explained that the purpose of CRWIB is to increase private sector employment opportunities, and to ensure the integration of services to prepare individuals to meet the needs of business and industry in the Richmond region. The CRWIB oversees the activities authorized under the federal Workforce Investment Act (WIA) of 1998.

The Board fulfills its mission in concert with the Capital Region Policy Board, which is composed of the local elected officials and county administrators of eight localities of which Charles City is one. Henrico County serves as the fiscal agent and WIA grant recipient.

Mr. Woodward detailed how the Resource Workforce Centers help build the workforce talent through on-the-job training. The CRWIB provides at no cost to private sector businesses pre-screened qualified prospects based on the employer's stated needs, instant access to a highly qualified, experienced, and skilled talent pool, on the job training with wage payment assistance, customized community work

RE: CAPITAL REGION WORKFORCE INVESTMENT BOARD PRESENTATION
(CONTD)

experience/internship program and a host of other valuable services. In some cases tax breaks are available to employers.

They provide no cost placement to dislocated and adult job seekers in addition to skills testing, job skills training programs, resume development, career counseling, personalized career plans, job search workshops, free targeted job fairs, internships, apprenticeships and on the job training, to name only a few services.

Mr. Woodward stated CRWIB does all the same things that job recruiters can do but at no cost to private sector businesses. With unemployment in Virginia hovering at 8% and rural areas percentages being higher, this service is invaluable not only to the job seeker but also to the small business or large corporation in need of skilled employees, Mr. Woodward concluded.

Mr. Gilbert Smith stated it would be an asset to the county to get a satellite office in Charles City.

Mr. Timothy Cotman directed Mr. Woodward to contact the County Administrator, John Miniclier, Jr., if there is any assistance the county administration may provide CRWIB to that end.

RE: 4-H YOUTH DEVELOPMENT PRESENTATION

Mrs. Cynthia Rowles, Extension Agent with the VPI Extension Office, gave an informative presentation highlighting the 4-H Junior Summer Camp in which 19 Charles City youths participated, together with youths from Middlesex, King William, King and Queen, and New Kent counties. The campers do a lot of activities that are educational and they have a lot of fun along the way.

Mrs. Rowles informed the Board that the 4-H Program is celebrating National 4-H Week October 3-9, 2010. She requested the county officially proclaim via resolution that Charles City County acknowledges and supports the 2010 National 4-H Week.

Mrs. Rowles concluded saying that she feels that if the community sees that the Board is behind the program then hopefully we can certainly meet the needs of the youth of Charles City County.

RE: SALE OF TWO - ONE ACRE PARCELS TO HABITAT FOR HUMANITY

The Board of Supervisors held a public hearing to receive citizen comments on the sale of real property described as two - 1 Acre Parcels, Portions of Parcel No. 57-30-B, located west of Willcox Neck Road (State Rt. 623), adjacent to 11303 Willcox Neck Road, Charles City County, Virginia to Richmond Metropolitan Habitat for Humanity, Inc. for \$10,000 each.

There being no public comment the hearing was closed.

Motion was made by Gilbert A. Smith to approve the sale of the two-one acres parcels described above to Richmond Metropolitan Habitat for Humanity, Inc. for the total sum of \$20,000. The motion carried as follows:

Gilbert A. Smith	Aye
Sherri M. Bowman	Aye
Timothy W. Cotman, Sr.	Aye

RE: PUBLIC HEARING - AMENDMENT OF ORDINANCE, SECTION 8-28

The Board of Supervisors held a public hearing to receive citizen comments on proposed amendments to the County Code Ordinance, *Section 8-28: Fees; Refunds; Exempt Organizations*.

Building Official, Dallas Johnson, explained the proposed revisions to County Code Ordinance, *Section 8-28* regarding eliminating or minimizing building fees for non-profit organizations and federal and state grant funded projects. In addition, proposed language would be added to allow refunding only a portion of the permit fee if the building permit has been issued, no work ever commenced, and yet the county staff had expended time and efforts on the planned building project.

Mr. Gilbert Smith inquired if non-profit or tax exempt organizations would be required to show proof of their non-profit or tax exempt status.

Mr. Johnson responded that evidence that they are a not-for-profit or non-taxable organization would need to be provided.

There being no public comment the hearing was closed.

RE: AMENDMENT OF COUNTY ORDINANCE, SECTION 8-28

Motion was made by Gilbert A. Smith to approve the amendments to the County Code Ordinance, *Section 8-28: Fees; Refunds; Exempt Organizations* as recommended by staff, and therefore to read as follows:

Sec. 8-28. Fees; Refunds; Exempt Organizations.

(a) The Board of Supervisors shall, by ordinance or resolution, establish and from time to time amend a schedule of fees for the issuance and amendment of permits required by the building code. No such permit, for which a fee has been established, shall be issued or amended until such fee has been paid to the treasurer of the county; provided, that during any period of time when an agreement is in effect by and between the county and another governmental body or private agency as authorized in section 8-1, the fees shall be paid to such governmental entity or private agency as may be specified in such agreement.

(b) A permit fee shall be paid by the applicant according to the schedule referred to in subsection (a) of this section. In interpreting this article, the cost of any construction, repair, improvement or demolition shall be the estimated cost of having such work done under ordinary circumstances by a person or company that is in the business of doing such work. If the building permit is not issued, then all that has been paid for the permit over the minimum permit fee shall be refunded to the applicant. If the building permit has been issued and no work has commenced, then all that has been paid for the permit over an amount equal to twice the minimum permit fee shall be refunded to the applicant.

(c) In the event that the cost of any construction, remodeling, improvement or demolition as defined herein exceeds the amount used as the basis for a permit's issuance, then such excess will be reported to the building inspector in the form of a revised application for a building permit and such additional fee as may be due will be paid to the building inspector. If anyone holding a building permit fails to report such excess or pay such additional fee, the permit in question will be revoked by the building inspector ten days after written notice of such failure has been delivered or mailed to the builder and the owner.

(d) A copy of all building permits and revisions thereof shall be forwarded to the commissioner of revenue by the building inspector when issued. All permit fees shall be forwarded to the treasurer on the same day as collected.

RE: AMENDMENT OF COUNTY ORDINANCE, SECTION 8-28 (CONTD)

(e) No church’s building, whether the actual house of worship, an addition to or an accessory structure shall require payment of a building permit or certificate of occupancy fee; however, a building permit must be obtained.

(f) No not for profit or nontaxable organization’s building whether the main building, an addition to or an accessory structure shall require payment of a building permit or certificate of occupancy fee; however a building permit must be obtained.

(g) Any not for profit or nontaxable organization’ project or any state or federally funded project when application for a building permit is made and meeting the prerequisites for obtaining such permit shall have the initial \$10,000.00 of the job value exempt from the building permit fee.

(Code 1988, § 4-7; Ord. of 8-1-1976)

State law reference – Authority of county to levy building permit fees, Code of Virginia, § 36-105.

The motion carried as follows:

Sherri M. Bowman	Aye
Gilbert A. Smith	Aye
Timothy W. Cotman, Sr.	Aye

RE: APPOINTMENT – COLONIAL COMMUNITY CRIMINAL JUSTICE BOARD

Motion was made by Sherri M. Bowman to reappoint Byron Adkins, 13511 The Glebe Lane, Charles City, VA 23030, to serve on the Colonial Community Criminal Justice Board, said term to expire September 30, 2013. The motion carried as follows:

Sherri M. Bowman	Aye
Gilbert A. Smith	Aye
Timothy W. Cotman, Sr.	Aye

RE: VIRGINIA DEPARTMENT OF TRANSPORTATION MONTHLY REPORT

County Administrator, John Miniclier, Jr., read the following monthly report provided by Scott Gagnon, P.E., VDOT, Director of Transportation & Land Use.

Maintenance Activities for the Previous 30 Days:

- Grass Mowing along Secondary Roads
- Litter Control along Primary and Secondary Roads
- Tree trimming on Rt. 623 (Willcox Neck Road)
- Clearing intersections (site distance) Primary and Secondary Roads
- Sign Maintenance of Primary and Secondary Road signage
- Bike trail: Grass mowing, Debris removal
- Pothole repairs as needed
- VDOT is evaluating the potential cost to repair the Route 106 (Roxbury Road) and railroad crossing intersection.

Maintenance Activities Planned for the next 30 Days:

- Continue mowing as necessary along Primary and Secondary Roads
- Litter control along Primary and Secondary Roads
- Sign maintenance as needed
- Bike trail debris removal
- Tree trimming along Secondary Roads
- Pavement repair of Secondary Roads

RE: VIRGINIA DEPARTMENT OF TRANSPORTATION MONTHLY REPORT
(CONTD)

Updates on Specific Requests:

1. Rt. 615 (The Glebe Lane) is being restriped and will be finished this year.
2. The intersection at Route 614 & 615 (Sturgeon's Point and The Glebe) was evaluated for stop bars. Noting the presence of clearly visible STOP AHEAD & STOP signs, the adequate site distance in both directions and having no reportable crashes in a three year period, VDOT cannot support the placement of stop bars.

Board Request:

Mr. Gilbert Smith directed staff to find out when the rumble strips on Rt. 106 at the intersection of Route 5 will be repaired as the VDOT Representative had said two months ago they would be done.

Public Comment (VDOT issues):

A citizen suggested that VDOT make it policy to do litter pick-up prior to mowing as the uncollected trash is shredded by the mowers, strewn all over, and looks awful.

RE: HEALTH INSURANCE RENEWAL

Assistant County Administrator, Michelle Johnson, provided the Board of Supervisors a breakdown of the current employee health and dental insurance programs, the available renewal options, and the recommendations of staff.

Motion was made by Gilbert A. Smith to approve the renewal of the employee health insurance program through Anthem Insurance with the employer's contribution reduced from 100% to 95% of the employee only rate and from 70% to 65% of the dependent cost. In addition, to approve renewing the dental program with Delta without any changes to the 100% employee only rate. The total cost to the county being \$483,271.79 for health insurance, and \$26,208.00 for dental coverage. The motion carried as follows:

Sherri M. Bowman	Aye
Gilbert A. Smith	Aye
Timothy W. Cotman, Sr.	Aye

RE: FY2010 CARRYOVER OF FUNDS

Mrs. Michelle Johnson explained that there were funds in the FY2010 that were either not received until late in the fiscal year or were grant funds related to programs that were still ongoing. She advised that no general funds are included in these funds being requested to be carried over.

Fund	Department	FY2010 Budget	Remaining Balance	Carryover Funds	Reason
111	Fitness Center	2,800.00	3,710.00	\$ 355.00	Fees collected for FY10. Donation received to use in FY11. Fees reimbursed by the state. Multiple year project. Grant year ends in FY11. Fees reimbursed by the state.
111	History Center Donations	904.00	904.00	904.00	
111	Handgun Permit Fees	-	1,762.25	1,763.00	
412	DHCD Housing	1,124,958.00	519,833.76	514,803.61	
800	Smart, Safe, Sober Grant	15,700.00	7,513.00	7,513.00	
800	Asset Forfeiture	4,145.00	2,280.00	2,280.00	

RE: FY2010 CARRYOVER OF FUNDS (CONTD)

800	Water Supply Grant	4,500.00	4,500.00	4,500.00	Grant year ends in FY 2011
800	2009 Chesapeake Bay Grant	6,000.00	6,000.00	6,000.00	Grant year ends in FY11.
800	Edward Byrne Grant	2,098.00	2,098.00	825.00	Grant year ends in FY11.
800	E911 Wireless Grant	96,000.00	96,000.00	96,000.00	Grant year ends in FY11.
				<u>\$634,943.61</u>	

Motion was made by Sherri M. Bowman to approve the carryover of the FY2010 budget funds to the FY2011 budget as presented. The motion carried as follows:

Sherri M. Bowman	Aye
Gilbert A. Smith	Aye
Timothy W. Cotman, Sr.	Aye

RE: APPROPRIATIONS FOR THE MONTH OF OCTOBER, 2010

Motion was made by Gilbert A. Smith to approve the appropriations request for the month of October, 2010, as recommended by staff and as follows.

General Fund Agencies	
Board of Supervisors	\$ 3,168
County Administrator	6,606
Legal Services	-
Non Departmental	3,000
Non Departmental-Telecom	-
Audit	-
Commissioner of Revenue	13,764
Treasurer	4,500
Management Services	19,726
Information Technology	-
Motor Pool	5,233
Central Gas	300
Memberships	-
Electoral Board	1,080
Registrar	5,701
Circuit Court	1,525
Combined GD/JD Court	-
County Magistrate	-
Clerk of Circuit Court	9,283
Sheriff Judicial	13,270
Asset Forfeiture - Sheriff	-
Courthouse Security Fund	1,650
Crater Criminal Justice T.C.	-
Commonwealth's Attorney	15,254
Asset Forfeiture – Com. Attorney	-
Sheriff Law Enforcement	67,874
IDA Sheriff Support	3,850
Fire Protection	20,000
Emergency Medical Response	-
E 911	-
Wireless E911	3,200
Correction & Detention	-

RE: APPROPRIATIONS FOR THE MONTH OF OCTOBER, 2010 (CONTD)

VJCCCA	-
Col Com Correction JB	-
9th District Court Services	-
Codes Enforcement	-
Animal Control	-
Medical Examiner	-
Emergency Services	959
Landfill Monitoring	-
General Properties	1,500
Health Department	-
MH/MR Services Board	-
Contributions	-
John Tyler Community College	-
Parks and Recreation	39,741
Library/Cultural	-
Center For Local History	-
Planning Commission	-
IDA Eco Development Support	-
Planning Department	23,743
Com Development Cont	200
Environmental Mgt Cont	-
Cooperative Extension	200
General Fund Contingency	-
Revolving Accounts	-
Revenue Refunds	-
Reimbursable Accounts	-
Holding Accounts	-
Cap Outlay-Repair/Renovation	-
Cap Outlay-New Projects	-
Debt Service	-
Total General Fund	\$ 265,127
Public Utility Fund	6,884
Misc Trust Fund	-
Total Utilities/Trust Funds	6,884
Total Board of Supervisors	\$ 267,778
<u>All Funds</u>	
BOARD OF SUPERVISORS	272,011.23
SCHOOL OPERATING	50,000.00
HOUSING FUND	-
CENTRAL SERVICES	-
SOCIAL SERVICES	-
COMP. SERVICES ACT	-
SPECIAL WELFARE	-
TRANSFERS TO THE COMMONWEALTH	-
SPECIAL FUNDS	-
GRAND TOTAL ALL FUNDS	\$ 322,011.23
School Operating Categorical Appropriations:	
Instruction	-

RE: APPROPRIATIONS FOR THE MONTH OF OCTOBER, 2010 (CONTD)

Admin, Attendance & Health Services	-
Pupil Transportation	30,000
Operations & Maintenance	20,000
School Food	-
Debt Service	-
Technology	-
School Fund Total	\$ 50,000.00

The motion carried as follows:

Gilbert A. Smith	Aye
Sherri M. Bowman	Aye
Timothy W. Cotman, Sr.	Aye

RE: AMENDMENT OF THE FY2011 SCHOOL BUDGET

Sherri M. Bowman motioned to approve the request of Superintendent of Schools, Dr. Janet Crawley, to amend the FY2011 School Budget and accept the amount of \$179,167 in new federal *TITLE I School Improvement [1003(a) and 1003(g) Year I]* grant funds with appropriations of the funds to be allocated at a later date. The motion carried as follows:

Gilbert A. Smith	Aye
Sherri M. Bowman	Aye
Timothy W. Cotman, Sr.	Aye

RE: NATIONAL 4-H WEEK PROCLAIMED RESOLUTION (Resolution 2010-12)

The Motion made by Timothy W. Cotman, Sr. to approve the following resolution proclaiming October 3-9, 2010 as National 4-H Week in Charles City County carried as follows:

Gilbert A. Smith	Aye
Sherri M. Bowman	Aye
Timothy W. Cotman, Sr.	Aye

WHEREAS, 4-H is a community where young people learn leadership, citizenship, and life skills; and,

WHEREAS, 4-H is one of the largest youth development organizations in Virginia and the largest in the nation with six million young people; and

WHEREAS, 4-H, as part of the Virginia Cooperative Extension System, is a program where youth learn through opportunities that provide them hands-on experiences in 4-H's mission mandates of science, engineering and technology, healthy living, and citizenship; and

WHEREAS, 4-H has been helping youth and adults learn, grow, and work together for more than one hundred years.

NOW, THEREFORE BE IT RESOLVED, that the Charles City County Board of Supervisors hereby proclaims October 3-9, 2010 as NATIONAL 4-H WEEK in Charles City County and urge the people of this community to take advantage of the opportunity to become more aware of this special program that enhances our young people's interests in their futures as part of Charles City County 4-H Youth Development Program and to join us in recognizing the unique partnership between our county and our State University System.

RE: REQUEST FOR ABANDONMENT OF 355' OF OLD FERRY ROAD

The County Administrator, John F. Miniclier, Jr., provided the Board of Supervisors the details of a request made by Charles City resident, Chuck Billingsly, for the abandonment of the portion of Old Ferry Road, between Eastbury Lane and the James River, a distance of 355 feet. This portion of the road has been chained off by Virginia Department of Transportation (VDOT) for many years.

The Director of Planning, Allyson Finchum's memo to the board on this issue stated that preliminary analysis by VDOT indicates they may support the request, however, the Commonwealth Transportation Board must grant final approval.

Mr. Miniclier reported that county staff is in preliminary discussions with VDOT and the Department of Game and Inland Fisheries (DGIF) to determine if they have a need for that portion of Old Ferry Road. He explained that in the past VDOT looked at that road potentially as an emergency site if the large bridge went out, being our main bridge, but that was a concern before we had the 295 and they may not have that same interest now. Also, many years ago, before the county had Lawrence Lewis Park, the County considered using that site as a boat launching site but the biggest problem was there is no available parking in the immediate area.

County Attorney, B. Randolph Boyd responded to Mr. Gilbert Smith's question answering that the County does not own any property in that area. International Paper had owned the adjacent property when they developed the subdivision there, he said. They have subsequently transferred that adjacent property to Mr. Billingsly. The only thing that is still left there is just the road leading down to the old ferry slip, explained Mr. Boyd.

Mr. Miniclier advised that this issue will be brought back to the Board at their next meeting with more information and a staff recommendation. If the Board decides to pursue abandonment, they will then take the matter to public hearing and from there decide if they would like to go ahead with the abandonment.

RE: CSX TRANSPORTATION DONATION TO CHARLES CITY VOLUNTEER FIRE DEPARTMENT

The County Administrator, John F. Miniclier, Jr. informed the Board of Supervisors that CSX Transportation has donated \$1,500.00 to the Charles City Volunteer Fire Department.

RE: CSX TRANSPORTATION REVIEW – RT. 155 RAILROAD CROSSING

Mr. Miniclier relayed to the Board that Quintin Kendall, CSX Transportation Resident Vice President, notified him that a request has been made for the CSX Road Master to look at the Rt. 155 railroad crossing and evaluate what may be done about the hazardous uneven road and big hole at the crossing.

Mr. Miniclier assured the Board he will follow up with CSX to determine what action may be done and will ask Mr. Kendall to come and address the Board if the problem cannot seem to get fixed.

RE: DSL UPDATE

The County Administrator, John F. Miniclier, Jr., updated the Board of Supervisors on the Digital Subscriber Line (DSL) survey made available to county residents over the last month via the county's website to determine where in the county DSL is not available and where it is desired. The survey responses have been plotted via Geographic Information System (GIS) to an aerial map of the county to show the

RE: DSL UPDATE (CONTD)

location of the citizens interested in DSL service. To date Denise Williams with the Department of Planning has plotted 77 of the 94 responses received.

Mr. Miniclier reported that Board Vice Chairman, Gilbert Smith, organized a meeting with the BlueGreen Alliance which is a national, strategic partnership between labor unions and environmental groups like the Sierra Club. The Blue/Green Alliance is a non-profit 501c(4) organization dedicated to expanding the number and quality of jobs in the green economy.

Mr. Miniclier and Mr. Smith met with Glen Bessy, Director of the Virginia Chapter of the Sierra Club, Kirk Jones, a Virginia Council Member for Virginia Communications Workers of America, and Richard Hash, President of the Communications Workers of America, and discussed what we have accomplished and they made some suggestions. They feel very strongly that the nation should be working to try to bring high speed internet not only to highly populated areas but also areas such as ours where the population is fairly dispersed. They gave the county representatives ideas and suggestions and the county will be working with those to go forward to try to work with our elected representatives to identify.

Mr. John Bragg is finalizing in conjunction with New Kent County, a request for a planning grant to look specifically at getting business level high speed internet to the Roxbury Industrial Center area, the Chambers Road area, and down Rt. 155 to the schools, health and government centers.

Once the study is complete which shows the information we need, then we can hopefully apply for additional grants for construction. This survey is an important part to get started with this, Mr. Miniclier affirmed. Once all the data is analyzed, county staff will pursue Verizon and give them a chance to provide DSL to the citizens identified as desiring the service. We will then pursue our congressional delegation and release a little news blitz that we have the survey and citizens are interested.

Mr. Smith acknowledged Mr. Barry Charity for being instrumental in getting the BlueGreen Alliance to meet with county representatives on this issue. He stated that the Alliance has had a project in Cumberland County that is similar to Charles City County so hopefully we are on the right track and at some point in time and some day we will get high-speed internet to more people in the county.

RE: VACATE SUBDIVISION PLAT – PUBLIC HEARING SCHEDULED

Motion was made by Gilbert A. Smith to schedule a public hearing for October 26, 2010 at 7:45 p.m. to receive citizen comments on the vacation of the plat entitled *Boundary Survey of Property Standing in the Name of Ernest L. Turpin*, dated July 19, 2010, which was erroneously approved and recorded on July 23, 2010. The motion carried as follows:

Gilbert A. Smith	Aye
Sherri M. Bowman	Aye
Timothy W. Cotman, Sr.	Aye

RE: COMMUNITY HEALTH FORUM - CHARLES CITY HEALTH COUNCIL

The County Administrator, Mr. John Miniclier, Jr. updated the Board on the initial Community Health Forum that involved 34 people. He reported that the forum was very positive and interactive. Citizens volunteered to start looking at that charter and they will be meeting on September 30, 2010.

The second Health Forum will be meeting on October 12, 2010 at the Neighborhood Facility and start defining what the Charles City Health Council would like to accomplish.

RE: EMS SUBSCRIPTION UPDATE

Mr. John Miniclier, Jr. informed the Board that the subscriptions for the EMS Prepay program are beginning to come in. County staff has sent out reminders to current members notifying them of the need for renewal as well as to the local churches so it may be announced to their congregations. Applications may be picked up at the Administration building and obtained via the county's website.

Mr. Miniclier explained to the citizens in attendance the program costs \$50.00 a year per household. When emergency ambulance transportation is needed the active subscriber will not be charged for any cost not covered by their insurance.

RE: BUDGET COLLABORATION MEETING OF COUNTY AND SCHOOL

Mr. Miniclier advised the Board that he has received a letter from School Superintendent Dr. Janet Crawley and there seemed to be an apparent misunderstanding regarding the determination of the agenda items for that collaborative meeting. He apologized if that misunderstanding was due to any oversight on his part.

The meeting between Dr. Crawley and himself to lock down the collaborative agenda items will take place after the School Board meets on October 5, 2010 and decides what agenda items they would like to see on the collaborative meeting agenda.

Mr. Gilbert Smith directed staff to have an update on the collaborative meeting at the next meeting.

RE: PUBLIC COMMENT PERIOD (NON AGENDA ITEMS)

1. Vince Bracket, 7789 Kips Creek Drive – Mr. Bracket stated we need to do a better job of getting information out to the citizens. He shared that he has spoken to several people at his church that did not know about the EMS subscription program. There needs to be more emphasis on notifying the residents.

Mr. Miniclier responded that the churches have been notified by letter, the application is posted on the website, and the enrollment reminder has been publicized in the Chronicle and the Quarterly Newsletter. We will try to find more places to make it available and appreciate citizens, like Mr. Bracket, that will share the information with their neighbors, he said.

Mr. Gilbert Smith suggested that staff give the flyer/applications to the Fire Station to pass out to residents when they do campaigns that may not have computer access.

2. Elnora Robinson, 17511 John Tyler Memorial Highway – Mrs. Robinson stated that she too gives information to her fellow citizens, but was recently told by a resident they were discouraged because they knew of several people that had had heart attacks and died because there was no EMS available to respond. Mrs. Robinson shared that she has heard that several people would not be renewing their EMS Prepay subscription because there is no one to answer the call if they do need an ambulance.

Mrs. Robinson inquired if the county receives any revenue from the several mining operations in the county.

The Commissioner of Revenue, Denise Smith, responded that the County does receive money in the way of taxes from the active mining operations. The taxes are based on the tonnage of minerals they mine and also the equipment the companies use. Ms. Smith stated that she did not have the figures in front of her but the

RE: PUBLIC COMMENT PERIOD (NON AGENDA ITEMS) (CONTD)

amount was substantial. She acknowledges that the amount has gone down from what the county was receiving in the late 80's/early 90's but it is revenue and is pretty substantial.

Mr. Gilbert Smith advised that the Planning Commission has discussed and is in the process of looking into possibly rezoning this land from agricultural to probably industrial. If this were to happen, the taxes would go up on the mining businesses. At this point, this is still at the discussion stage.

RE: FIRE DEPARTMENT/EMS VOLUNTEERS NEEDED

Mr. Gilbert Smith stated he has been out in the community asking for volunteers for the Fire/EMS. Citizens would be shocked, he said, if they attended one of the Fire/EMS meetings, held the second Tuesday night of every month, to see how few people attend the meetings. Even some of the members don't come out, he said.

People say we can't get the ambulance when we need it, but we have to step up to the plate ourselves if we want this service. I agree with Mrs. Robinson, said Mr. Smith. But we just can't get the volunteers and that is what we need, he emphasized. So we tried to encourage volunteering by giving stipends, that helped a little bit but the few people that we do have are getting burned out, he stressed.

We have the Auxiliary that people could belong to if they don't want to run but they don't even support that. If anyone can come out to just be with the Auxiliary, help clean equipment, scrub the floors, we have a work day there, whatever you can do. Mr. Smith adamantly stated, let's see what we can do ourselves, instead of saying we don't have the service or we can't get the service. We need to look out for ourselves first. I think if we could get more volunteers it would be whole lot better, concluded Mr. Smith.

RE: EXECUTIVE SESSION

Motion was made by Sherri M. Bowman to go into executive session to discuss the investment of public funds under Section 2.2-3711(6) of the 1950 Code of Virginia as amended. The motion carried as follows:

Sherri M. Bowman	Aye
Gilbert A. Smith	Aye
Timothy W. Cotman, Sr.	Aye

Motion was made by Sherri M. Bowman to return to regular session. The motion carried as follows:

Sherri M. Bowman	Aye
Gilbert A. Smith	Aye
Timothy W. Cotman, Sr.	Aye

Motion was made by Gilbert A. Smith that the Board of Supervisors discussed only public business matters lawfully exempted from statutory open meeting requirements and public business identified in the motion to convene the executive session. The motion carried as follows:

Gilbert A. Smith	Aye
Sherri M. Bowman	Aye
Timothy W. Cotman, Sr.	Aye

RE: LINE OF CREDIT ACQUIRED

Motion was made by Gilbert Smith for the Board to authorize the acquisition of a 1 million dollar, 12 month line of credit through VML/VACo Finance (Virginia Municipal League/Virginia Association of Counties) at a variable rate of 1.9% with interest due only on the amount withdrawn. A total of \$500,000 will be withdrawn on September 30, 2010 to offset revenue shortfall. The motion carried as follows:

Gilbert A. Smith	Aye
Sherri M. Bowman	Aye
Timothy W. Cotman, Sr.	Aye

There being no further business before the Board, it hereby adjourned to meet again on Tuesday, **October 26, 2010** at 7:30 p.m. for the Board of Supervisors' regular meeting.