

VIRGINIA:

At the regular meeting of the Board of Supervisors held at the Charles City Government and School Board Administration Building thereof on Tuesday, February 24, 2009 at 7:30 p.m. in the 233rd year of the Commonwealth and in the 375th year of the County.

PRESENT: Sherri M. Bowman, Chairperson
Timothy W. Cotman, Sr.
Gilbert A. Smith

RE: ADOPTION OF AGENDA

Motion was made by Timothy W. Cotman, Sr. that the agenda be amended as recommended by the County Administrator:

Delete Item 3b. Presentation of Resolution

The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye
Sherri M. Bowman	Aye

RE: CONSENT AGENDA

Motion was made by Timothy W. Cotman, Sr. that the following consent agenda be approved:

- a. Approval of the minutes of the January 27, 2009 regular meeting.
- b. Approval of payment to CH2MHill in the amount of \$21,883.68 for landfill professional services for the period of December 20, 2008 through January 16, 2009.

The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye
Sherri M. Bowman	Aye

RE: DEPARTMENT OF TRANSPORTATION

Mr. Torrence Robinson, VDOT Residency Administrator gave the following monthly report:

February

Litter Control

Sign Maintenance

Dead Animal Patrol

Dead Tree Removal - Route 614

Bladed Dirt Roads

Shoulder Repair – Route 602

Broke Beaver Dam – Routes 614, 615, 106, 155, 626, 5

Working as a team with Elko repairing shoulders on Route 5

Next Month

Litter Control

Shoulder Maintenance

Beaver Dams

Dead Tree Removal

Sign Maintenance

Blade Dirt Roads

Concerns from Board Members and Citizens.

Mr. Timothy W. Cotman, Sr.

Recalls that VDOT had performed a speed study on Route 614 (Sturgeon Point Road) and inquired if the study had been received by VDOT. Residency office could not find any record of a request for a study on Route 614. Office will request study.

Speed Study Results:

Cattail Road – VDOT does not recommend a reduction in speed at this time, the Sandston Residency office can provide a copy of the speed study at the request of the Board or citizens.

Route 106 (Roxbury) – VDOT does not recommend a reduction in speed at this time. The Sandston Residency office will provide a copy of the speed study at the request of a citizen or the Board of Supervisors. VDOT is working other alternatives.

Mr. Robinson also informed the Board that the Sandston Residency Office will be closing. It will combine with the Ashland Office. There will be a public hearing concerning this matter on March 26, 2009, at the Richmond Central Office.

Citizen Input:

Mr. Alton Washington expressed concern about a tree leaning in the road on Sturgeon Point Road between The Glebe Lane and Route 5.

Board Comments

Mr. Cotman further stated that the area on Route 614 still needs attention. He realizes it will be expensive. However, he would like to see this project at the top of the list if VDOT receives any money from the Stimulus Package.

RE: JOINT PUBLIC HEARING WITH THE PLANNING COMMISSION

The Board of Supervisors and the Planning Commission held a joint public hearing to receive citizen comments on proposed Floodplain Ordinance upgrades to meet Federal Emergency Management Agency (FEMA) standards.

No one spoke at the public hearing.

The Planning Commission voted 6:0 to recommend that the Board of Supervisors approve the revision of the flood plain ordinance that was adopted in October, 2008, specifically to include a specific date (March 16, 2009) for the floodplain maps rather than the language used in the adopted ordinance.

Motion was made by Timothy W. Cotman, Sr. that the Board of Supervisors accept the recommendation of the Planning Commission to approve the revision to the floodplain ordinance that was adopted in October, 2008, specifically to include a specific date (March 16, 2009) for the floodplain maps rather than the language used in the adopted ordinance. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye
Sherri M. Bowman	Aye

RE: APPOINTMENTS – DISTRICT III

Motion was made by Timothy W. Cotman, Sr. to reappoint Ms. Brenda Wade, 15020 Sandy Point Road, Charles City, VA 23030, to the Recreation Advisory Commission, said term to expire April 28, 2013. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye
Sherri M. Bowman	Aye

RE: APPOINTMENTS – DISTRICT II

Motion was made by Sherri M. Bowman to approve the following appointment and reappointments:

- a. Henrico Area Mental Health and Retardation Services Board – Susan Morris, 7321 Barnetts Road, Charles City, VA 23030 – Said term to expire December 31, 2011.
- b. Economic Development Authority - Mr. Preston Cotman, 5510 Barnetts Road, Charles City, VA 23030 – Said term to expire on February 25, 2013.
- c. Board of Building Code Appeals – Mr. Wilbert Jones, 5801 Little Elam Road, Charles City, VA 23030 – Said term to expire on June 30, 2012.

APPOINTMENTS – DISTRICT II

The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye
Sherri M. Bowman	Aye

RE: MARCH 2009 QUARTERLY WORK SESSION

Motion was made by Gilbert A Smith to change the March 2009 quarterly work session from Wednesday, March 4, 2009 to Friday, March 13, 2009, at 6:00 p.m. The motion was carried as follows:

Gilbert A. Smith	Aye
Timothy W. Cotman, Sr.	Aye
Sherri M. Bowman	Aye

RE: APPROVAL OF VIRGINIA COMMUNITY IMPROVEMENT GRANT & INDOOR PLUMBING PROGRAM COMBINED INCOME PLAN

Motion was made by Gilbert A Smith to approve the CDBG Virginia Community Improvement Grant & Virginia Indoor Plumbing Program Combined Program Income Plan (Project Title: Gilfield CCD Project, Contracts #08-18 & 09-PR-74SA) as presented. The motion was carried as follows:

Gilbert A. Smith	Aye
Timothy W. Cotman, Sr.	Aye
Sherri M. Bowman	Aye

RE: REQUEST FOR PROPOSAL – LIBRARY ARCHITECT

Motion was made by Timothy W. Cotman, Sr. to authorize staff to advertise a Request for Proposal to hire an A/E firm to design the new library facility.

The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye
Sherri M. Bowman	Aye

RE: STIMULUS PACKAGE

The County Administrator provided the Board with a verbal update on the Stimulus Package.

RE: FY2008-2009 BUDGET REDUCTION

Motion was made by Sherri M. Bowman that the Board of Supervisors decrease the Department of Planning's FY2009 budget by \$46,248.00 and to authorize that any county employee earning over \$70,000.00 annually be furloughed for two (2) days this year – one (1) day for each remaining quarter. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye
Sherri M. Bowman	Aye

RE: BUDGET REQUEST FOR FY2009-2010

Mr. Jay A. Brown, Finance Director/Assistant County Administrator gave the Board of Supervisors an update on budget requests from agencies and county departments for FY2009-2010.

Motion was made by Timothy W. Cotman, Sr. that the Fund Balance is not to go below \$1.2 Million. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye
Sherri M. Bowman	Aye

RE: COMMITTEES, COMMISSIONS & BOARDS FOR COUNTY WEBSITE

The County Administrator gave the Board an update on getting the Committees, Commissions & Boards on the County Website. The plan is to have this completed by the end of April.

RE: SALEM BLUFFS SOUTH & SALEM BLUFFS NORTH SUBDIVISION

Motion was made by Timothy W. Cotman, Sr. to approve final plans for #SUB-12-08, Roxbury LLC (Salem Bluffs North, Lot 3 Major Subdivision) as recommended by the Planning Commission. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye
Sherri M. Bowman	Aye

Motion was made by Timothy W. Cotman, Sr. to approve final plans for #SUB-11-08, Roxbury LLC (Salem Bluffs South, Lot 1 Major Subdivision) as recommended by the Planning Commission. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye
Sherri M. Bowman	Aye

RE: BOARD OF SUPERVISORS' COMMENTS AND DIRECTIVES

Mr. Timothy W. Cotman, Sr. stated that the meeting with the Board of Supervisors and School Board was very productive, and that the School Board would like to have a joint facilitated meeting.

Other topics of discussion were problems with some maintenance areas, specifically the need for painting and maintenance in the well houses and floor maintenance. A joint effort is needed to correct these problems.

RE: PUBLIC COMMENT PERIOD (NON-AGENDA ITEMS)

Mr. Preston Adkins stated that he has been getting calls regarding the ambulance fee. Elderly people are concerned that if the fee is not paid, the rescue squad will not respond if they call. He further stated that the citizens need to be reassured.

RE: CLOSED SESSION

Motion was made by Timothy W. Cotman, Sr., that the Board of Supervisors go into closed session to discuss personnel matters under section 2.2-3711(A)(1) of the 1950 Code of Virginia as amended. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye
Sherri M. Bowman	Aye

Motion was made by Timothy W. Cotman, Sr. to return to regular session. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye
Sherri M. Bowman	Aye

Motion was made by Timothy W. Cotman, Sr., to certify that the Board of Supervisors discussed only personnel matters lawfully exempt from statutory open meeting requirements identified in the motion to convene the closed session. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye
Sherri M. Bowman	Aye

There being no further business before the Board it hereby recesses to meet again on March 13, 2009 at 6:00 p.m.

Sherri M. Bowman, Chairperson