

VIRGINIA:

At a special meeting of the Board of Supervisors held at the Charles City Government and School Board Administration Building thereof on Tuesday, May 27, 2008 at 7:00 p.m. in the 232nd year of the Commonwealth and in the 374th year of the County.

PRESENT: Gilbert A. Smith., Chairman
Sherri M. Bowman
Timothy W. Cotman, Sr.

RE: CLOSED SESSION

Motion was made by Gilbert A. Smith that the Board of Supervisors go into closed session to discuss personnel matters under section 2.2-3711(A)(1) of the 1950 Code of Virginia as amended. The motion was carried as follows:

Sherri M. Bowman	Aye
Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye

Motion was made by Gilbert A. Smith to return to regular session. The motion was carried as follows:

Sherri M. Bowman	Aye
Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye

Motion was made by Timothy W. Cotman, Sr., to certify that the Board of Supervisors discussed only personnel matters lawfully exempt from statutory open meeting requirements identified in the motion to convene the closed session. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye
Sherri M. Bowman	Aye

Meeting adjourned.

Gilbert A. Smith, Chairman

VIRGINIA:

At the regular meeting of the Board of Supervisors held at the Charles City Government and School Board Administration Building thereof on Tuesday, May 27, 2008 at 7:30 p.m. in the 232nd year of the Commonwealth and in the 374th year of the County.

PRESENT: Gilbert A. Smith, Chairman
Sherri M. Bowman
Timothy W. Cotman, Sr.

RE: ADOPTION OF AGENDA

Motion was made by Timothy W. Cotman, Sr., that the agenda be adopted as presented. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye

Sherri M. Bowman

Aye

RE: CONSENT AGENDA

Motion was made by Sherri M. Bowman that the following consent agenda be approved as presented:

- a. Approval of the minutes of the April 22, 2008 regular meeting
- b. Appropriations for month ending June 30, 2008

Board of Supervisors	-0-
County Administrator	16,000
Legal Services	1,306
Non-Departmental	-0-
Non-Departmental –Telecommunication	-0-
Audit	-0-
Commissioner of Revenue	-0-
IRS Grant	-0-
Treasurer	-0-
Management Services	13,343
Information Technology	-0-
Motor Pool	30,000
Central Gas	1,001
Memberships	-0-
Electoral Board Officials	-0-
Registrar	-0-
Circuit Court	2,482
Combined GD/JD Court	-0-
County Magistrate	-0-
Clerk of Circuit Court	8,645
Sheriff (Judicial)	-0-
Courthouse Security Fund	-0-
Crater Criminal Justice T. C.	-0-
Commonwealth’s Attorney	10,043
Circuit Court Preservation	-0-
Sheriff (Law Enforcement)	-0-
Terrorism Grant	-0-
Bullet Proof Vest Grant	-0-
Smart, Safe, Sober Grant	-0-
Smart, Safe, Sober Grant II	-0-
I.D.A. Grant-Sheriff	-0-
Fire Protection	28,592
Emergency Medical Response	952
Correction & Detention	-0-
VJCCCA	-0-
Colonial Community Correction Justice Board	-0-
9 th District Court Services (Probation)	-0-
Codes Enforcement	8,484

CONSENT AGENDA (CONTD.)

Animal Control	11,686
Medical Examiner	-0-
Emergency Services	-0-
Landfill Monitoring	-0-
General Properties	47,652

Health Department	-0-
MH/MR Services Board	-0-
Office on Youth	4,633
Contributions	-0-
John Tyler Community College	-0-
Recreation Operations	22,815
Library/Cultural	-0-
Center for Local History	-0-
2007 Planning Committee	-0-
Planning Commission	-0-
Department of Development	4,570
Community Development Contribution	-0-
Environmental Management Contribution	-0-
Litter Control	-0-
Cooperative Extension	7,926
General Fund Contingency	-0-
Revolving Accounts	-0-
Revenue Refunds	-0-
Insurance Recoveries	-0-
Reimbursable Accounts	-0-
Holding Accounts	-0-
Capital Outlay-Rep./Renov.	-0-
Capital Outlay-New Projects	-0-
Debt Service	<u>108,771</u>
	328,901

Public Utilities Fund	28,506
Misc. Trust Fund (E911 Only)	<u>-0-</u>
	28,506

TOTAL BOARD OF SUPERVISORS 357,407

OPERATION OF SCHOOLS

Instruction	175,897
Administration, Attendance and Health Services	71,834
Pupil Transportation Services	68,334
Operation and Maintenance Services	-0-
School Food Services	46,000
Debt Service	<u>26,779</u>
	388,844

VPA FUND

Personnel & Admin. Operating Expenses	94,995
Benefit Programs	<u>42,711</u>
	137,706

CONSENT AGENDA (CONTD.)

COMPREHENSIVE SERVICES ACT

Mandated Residential Services	61,767
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The motion was carried as follows:

Timothy W. Cotman, Sr. Aye
Sherri M. Bowman Aye
Gilbert A. Smith Aye

RE: DEPARTMENT OF TRANSPORTATION (VDOT)

Mr. Torrence Robinson, VDOT Residency Administrator gave the following monthly report:

Maintenance Activities:

Pavement Repair on Routes 155, 602, 643, 618, 106, 613 and 653 (Ender)
Broke Beaver Dam on Routes 614, 623, 5 and 616
Cleaned Paved Ditches on Route 602
Dead Tree Removal on Route 155
Grass Cutting on Routes 5, 155, 106, 659, 618, 156, 612 and 602
Bladed Dirt Roads
Cleaned Tail Ditch on Route 607
Debris Removal on Primary Roads
Repaired Washed out storm drain on Route 625
Litter Control on Secondary Roads
Daylight signs secondary (Ongoing)

Next Month Plans

Mowing Secondary Roads
Pavement Repairs
Litter Control
Ditching Complaints Secondary Roads
Blade Dirt Roads
Dead Tree Removal on Routes 155 and 5
Daylight Signs

Mr. Gilbert A. Smith asked VDOT to look at the intersection of Route 106 & Route 5, there are deep ruts cut in the road, water also standing in road in the same area.

RE: PHI AIR MEDICAL

Mr. Jonathan Collier, Program Director for PHI Air Medical gave a presentation to the Board concerning medivac transport for Charles City County. Mr. Collier informed the Board of the following:

1. Helicopter is stationed at John Randolph
2. Operates ten helicopters in its Northeast program, seven in Virginia, one in Maryland and two in New Jersey
3. Utilize flight nurse/paramedic teams for each of its bases
4. If individuals do not have insurance the agency will work with that individual.

RE: PUBLIC COMMENT PERIOD

1. Mr. Floyd H. Miles, Sr. – (a) Who makes the decision on which Trauma Center the patient will be transported to after being picked up by PHI Air Medical? (b) Received his tax bill for 1st half of real

estate taxes which are due on June 5th, amount due based on .82¢, his understanding that this rate would be effective for fiscal 2008/2009 which begins July 1st; would like a copy of the ordinance that relates to 1st half of real estate taxes which are due on June 5th; (c) Would like a copy of the last three (3) months bank statements for the County (checking & savings).

2. Mr. Richard M. Bowman - (a) Previous request made to the Board concerning crossover at Courthouse Road & John Tyler Memorial Highway (beaver dam) property under water that was not under water twenty years ago; (b) Holding cell in historical courthouse does not see the need to keep cell there; (c) Enclosure needs to be placed around survey marker located at Visitor Center to prevent damage of marker.
3. Ms. Almeda Tyler - (a) Thanked the two Board members who voted against the use of high power rifles for hunting deer; (b) Residents in area do not want the housing project (which will consist of single-family, two-family and multi-family dwellings) that is being proposed by Cross Gap Ministries; (c) Are people aware that the County has a Visitor's Center, is there a sign denoting location of center and is anyone available to explain displays located in center?
4. Mr. Frank Saunders – VDOT wasted their money repaving John Tyler Memorial Highway in the area of Branscome, Inc.; need to do something with Willcox Neck Road, when the bike race came through the County, bikers were riding in both lanes, very dangerous.
5. Ms. Courtney Wynn – Looking at the County's website, not much on website for public view, did not see anything as it relates to job opportunities, volunteer opportunities.

RE: SECONDARY SIX YEAR PLAN FOR FISCAL YEARS 2008/09 THROUGH 2013/14 & THE SECONDARY SYSTEM CONSTRUCTION BUDGET FOR FISCAL YEAR 2008/2009 (PUBLIC HEARING)

The Board of Supervisors and the Virginia Department of Transportation held a joint public hearing to receive citizen comments on the proposed Secondary Six-Year Plan for Fiscal Years 2008/2009 through 2013/2014 and on the Secondary System Construction Budget for Fiscal Year 2008-2009.

The public was given an opportunity to make comments and ask questions.

1. Mr. Richard M. Bowman asked if Route 609 between Route 602 and the entrance through the microwave tower is included in the proposed plan. Mr. Bowman stated this is a much traveled road that needs improvement, this matter was brought before the Board about eight years ago; due to the fact the state did not own the right-of-way, however, landowners were willing to donate the necessary right-of-way for improvements to road. Asked if this project can be included in plan if it is not already included.
2. Mr. Timothy W. Cotman, Sr. - Asked if Route 613 is one of the rural rustic projects? Is this likely to be the last cut that will adversely affect the County?

PUBLIC COMMENT PERIOD (CONTD.)

3. Ms. Elnora Robinson – Will the reduction in funds affect anything being done on Route 623? The ditches need to be cleaned out on Route 623.

Mr. Torrence Robinson, Residency Administrator cautioned the Board against adding projects to the 6-year plan with not having funds available.

RE: SECONDARY SIX YEAR PLAN FOR FISCAL YEARS 2008/09 THROUGH 2013/14 & THE SECONDARY SYSTEM CONSTRUCTION BUDGET FOR FISCAL YEAR 2008/2009 (RESOLUTION 2008-05)

Motion was made by Timothy W. Cotman, Sr., the motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Sherri M. Bowman	Aye
Gilbert A. Smith	Aye

WHEREAS, Sections 33.1-23.1 and 33.1-23.4 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan,

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed plan (2008/09 through 2013/14) as well as the Construction Priority List (2008/09) on May 27, 2008 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List,

WHEREAS, Torrence S. Robinson, Residency Administrator, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (2008/09 through 2013/14) and the Construction Priority List (2008/09) for Charles City County,

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Charles City County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2008/09 through 2013/14) and Construction Priority List (2008/09) are hereby approved as presented at the public hearing.

RE: DIRECTOR OF PUBLIC WORKS

Mr. John F. Miniplier, Jr., County Administrator introduced Mr. Roy Fee, Director of Public Works to the Board of Supervisors and the public.

RE: APPOINTMENT - BOARD OF BUILDING CODE APPEALS

Motion was made by Timothy W. Cotman, Sr. that Mr. William Lewis, P. O. Box 105, Providence Forge, VA 23140 be reappointed to serve as a member on the Board of Building Code Appeals, said term to expire on June 30, 2012. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Sherri M. Bowman	Aye
Gilbert A. Smith	Aye

RE: APPOINTMENT – ECONOMIC DEVELOPMENT AUTHORITY

Motion was made by Timothy W. Cotman, Sr. that Ms. Valerie Matthews, 13151 Willcox Neck Road, Charles City, VA 23030 be appointed to serve as a member on the Economic Development Authority, to replace Ms. Carolyn Haupt, said

term to expire on February 25, 2012. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Sherri M. Bowman	Aye
Gilbert A. Smith	Aye

RE: APPOINTMENT – RECREATION ADVISORY COMMISSION

Motion was made by Timothy W. Cotman, Sr. that Mr. Henry Hayes, 8320 Courthouse Road, Providence Forge, VA 23140 be reappointed to serve as a member on the Recreation Advisory Commission, said term to expire on June 11, 2012. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Sherri M. Bowman	Aye
Gilbert A. Smith	Aye

RE: PROCLAMATION FOR OLDER AMERICANS MONTH

Motion was made by Timothy W. Cotman, Sr., the motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Sherri M. Bowman	Aye
Gilbert A. Smith	Aye

WHEREAS, The County of Charles City is a community in which 1,706 citizens age 60 or older make their home; and

WHEREAS, Older adults in the County of Charles City and throughout the Commonwealth of Virginia and the United States are a growing population with evolving needs; and

WHEREAS, Older Americans are valuable members of our society who are rich with experience and deserving of our respect; and

WHEREAS, The number of baby boomers reaching traditional retirement age continues to increase, a fact that spotlights the need for increased attention to the needs of older adults; and

WHEREAS, Our older citizens of today and tomorrow promise to be among the most active and engaged older adult populations in our Nation's history; and

WHEREAS, It is the responsibility of this and all communities to work together and prepare for changing older adult populations by modernizing systems of care and providing consumers with more control over their lives; and

WHEREAS, Overall quality of life can be greatly enhanced when communities help and support their older citizens, caregivers and families.

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors of the County of Charles City on this 27th day of May in the year 2008, proclaim May

PROCLAMATION FOR OLDER AMERICANS MONTH (CONTD.)

2008 to be Older Americans Month. We urge everyone to take time this May to honor our older adults, family members, citizens and care providers. We urge all citizens to

work collaboratively to strengthen the resources available to our older adults in ways that recognize the changing nature of their needs, and that provide older adults with more opportunities to make informed choices about their lives. Our efforts can improve the lives of our older citizens and help pave the way for future generations.

RE: FINAL PLANS FOR PAYNE ESTATES

Mr. John F. Miniclier, Jr., County Administrator presented to the Board a recommendation from the Planning Commission requesting the Board of Supervisors approval of final plans for #SUB-13-07, Douglas B. Payne with, 1) a waiver of §5-4.1 Lot Frontage for lots 6, 7 & 12; and 2) the condition that the approved plats shall not be released for recordation until all bonds are received, reviewed, and approved by the County Attorney.

Motion was made by Sherri M. Bowman that the Board of Supervisors approve the recommendation from the Planning Commission for approval of final plans for #SUB-13-07, Douglas B. Payne with, 1) a waiver of §5-4.1 Lot Frontage for lots 6, 7 & 12; and 2) the condition that the approved plats shall not be released for recordation until all bonds are received, reviewed, and approved by the County Attorney. The motion was carried as follows:

Sherri M. Bowman	Aye
Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye

RE: PUBLIC HEARING – ADOPTION OF AN ORDINANCE AMENDING AND RE-ENACTING THE CHARLES CITY COUNTY CODE

Mr. B. Randolph Boyd, County Attorney informed the Board that the County entered into an agreement with Municipal Code Corporation in 2006 to update the County Code, the update has been completed. The Board of Supervisors unanimously agreed to hold a public hearing on Tuesday, June 24, 2008 to receive citizen comments on adoption of an ordinance amending and re-enacting the Charles City County Code.

RE: LAND USE PERMITS

Mr. B. Randolph Boyd, County Attorney informed the Board of Supervisors that the following fees that are set by resolution need to be adopted by the Board:

- a. Subdivision Fee – Minor Subdivision (Per Lot) - \$25.00
- b. Subdivision Fee – Major Subdivision (Per Lot) - \$25.00
- c. Administrative Variance Applications - \$25.00 plus cost of certified mailing
- d. Multiple Application Fee - The applicant has to pay both fees, this also includes special use permits.

Motion was made by Timothy W. Cotman, Sr. that the above fees be approved for FY08. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Sherri M. Bowman	Aye
Gilbert A. Smith	Aye

RE: DEPARTMENT OF CRIMINAL JUSTICE SERVICES GRANT

Mr. John F. Miniclier, Jr., County Administrator informed the Board

that the County has been awarded a grant in the amount of \$1,059.00 from the Department of Criminal Justice Services which helps localities support their efforts to reduce crime and improve public safety.

The County Administrator also informed the Board that a local cash match of \$118.00 is required and the Sheriff's Department has funds available in the current budget to cover the local match, making the total grant \$1,177.00.

Motion was made by Timothy W. Cotman, Sr. that the Board of Supervisors accept the grant in the amount of \$1,059.00 from the Department of Criminal Justice Services which helps localities support their efforts to reduce crime and improve public safety, required local match of \$118.00 to be taken from the Sheriff's Department budget. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Sherri M. Bowman	Aye
Gilbert A. Smith	Aye

RE: DIRECTIONAL SIGNS - COUNTY FACILITIES

Mr. John F. Miniclier, Jr., County Administrator presented to the Board of Supervisors a draft of directional signs proposed to be placed at the County facilities. Mr. Miniclier informed the Board that the signs will be funded with savings realized from the Visitor Center.

RE: MULCH – OLD LANDFILL

Mr. John F. Miniclier, Jr., County Administrator informed the Board of Supervisors that he had received a request from a citizen concerning mulch located at the old landfill site (Munford Road).

Mr. Miniclier presented to the Board a form that has been prepared for county residents to sign prior to obtaining mulch. This releases Charles City County from any claims as a result of obtaining such mulch. Mr. Miniclier also informed the Board that mulch is available only for personal use.

RE: PAYNE ESTATES, PHASE II, (MAJOR SUBDIVISION)

Mr. Douglas Payne thanked the Board of Supervisors and the Development Department for assistance provided by staff during the development of his project.

RE: PUBLIC COMMENT PERIOD

Ms. Elnora Robinson thanked the Board Members for their donation towards the after prom party, over sixty students attended the after prom party.

Ms. Robinson also asked if the schools were aware of the grant that has been award to the Sheriff's Department from the Department of Criminal Justice Services.

RE: CLOSED SESSION

Motion was made by Timothy W. Cotman, Sr. that the Board of Supervisors go into closed session to discuss personnel matters under section 2.2-3711(A)(1) of the 1950 Code of Virginia as amended. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Sherri M. Bowman	Aye
Gilbert A. Smith	Aye

Motion was made by Gilbert A. Smith to return to regular session. The motion was carried as follows:

Sherri M. Bowman	Aye
Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye

Motion was made by Timothy W. Cotman, Sr., to certify that the Board of Supervisors discussed only personnel matters lawfully exempt from statutory open meeting requirements identified in the motion to convene the closed session. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Sherri M. Bowman	Aye
Gilbert A. Smith	Aye

RE: SETTLEMENT

Motion was made by Gilbert A. Smith to authorize the County Administrator to enter into a settlement with Ms. Angelia Yancey, in the amount of \$7,500 in the matter of her EEOC complaint against the County of Charles City. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Sherri M. Bowman	Aye
Gilbert A. Smith	Aye

There being no further business before the Board it hereby recesses to meet again on Wednesday, June 4, 2008 at 6:00 p.m.

RE: RECESSED MEETING, WEDNESDAY, JUNE 4, 2008, 6:00 P.M.

The meeting was called to order by the Chairman.

PRESENT: Gilbert A. Smith, Chairman
Sherri M. Bowman
Timothy W. Cotman, Sr.

RE: VIRGINIA POULTRY FEDERATION AGREEMENT

The following individuals were present at the meeting to discuss an extension of the landfill use agreement between Virginia Poultry Federation, County of Charles City and Waste Management, Inc. for the disposal of carcasses at the Charles City County Landfill, the current agreement ends on September 30, 2008:

VIRGINIA POULTRY FEDERATION AGREEMENT (CONTD.)

Hobey Bauhan, President, Virginia Poultry Federation
Dr. Terry Taylor, USDA Animal Plant Health Inspection Service, Area
Veterinarian in Charge
Dr. Richard Wilkes, Virginia Dept. of Agriculture and Consumer
Services, State Vet.
Neil Zahradka, DEQ Central Office
Rob Timmins, DEQ Piedmont Regional Office, Waste Division

The following comments were made by Board members:

1. Mr. Timothy W. Cotman, Sr. – Have there been any adverse incidents that have occurred while delivering carcasses to the landfill?
2. Mr. Gilbert A. Smith – At the time this issue was brought before the Board, all of the agencies involved in this project met at the site, and he commends the Virginia Poultry Federation for this.

Motion was made by Timothy W. Cotman, Sr. that the Board of Supervisors hereby agrees to renew the above agreement between Virginia Poultry Federation, County of Charles City and Waste Management, Inc., to remain in effect until September 30, 2013. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Sherri M. Bowman	Aye
Gilbert A. Smith	Aye

The Board further agreed that the same stipulations will apply to this renewal as placed on the original agreement between the parties.

RE: HEALTH DEPARTMENT

W. Ted Tweel, MD MPH FACPM, District Director of Chickahominy Health District made a presentation to the Board concerning MAPP (Mobilizing for Action Through Planning and Partnerships). Dr. Tweel informed the Board that MAPP has already had one of the four assessments listed, the Steering Committee is in place and they are in the process of moving this out to the individual communities.

Dr. Tweel informed the Board that a rumor is circulating that the Health Department was moving from Charles City to New Kent County. In fact that rumor is incorrect. The Health Department personnel in Charles City will not be moving to New Kent. The General Assembly appropriated funds for a new building in New Kent and funds are being matched by New Kent County. It will house Health Department staff presently housed in New Kent.

Dr. Tweel also informed the Board that FY2008 has been the toughest budget year for the Health Department. When a position is vacated, the State looks at the position closely to ascertain if the position really needs to be filled. The General Assembly passed legislation that allows Health Departments to increase fees for general environmental services. Charles City should realize some increase for the upcoming year; there has also been an increased demand for free services.

RE: FINAL DRAFT OF WAYSIDE EXHIBITS

Ms. Judith Ledbetter, on behalf of the 2007 Committee presented the final draft of Wayside Exhibits (Old High School at Ruthville and Government & School Board Administration Building).

RE: REGIONAL JAIL PROJECT

Mr. John F. Miniclier, Jr., County Administrator informed the Board of Supervisors that the County has received a letter from the City of Richmond to determine the County's interest in developing a Regional Jail Project with the City of Richmond to assist in alleviating the City's and possibly the County's current and future inmate housing concerns.

The Board of Supervisors directed the County Administrator to forward a letter to the City of Richmond to inform the City that Charles City joined six other localities in 1992 to form the Riverside Regional Jail Authority and that it is in the best interest of Charles City County to continue as a partner in the Riverside Regional Jail Authority.

RE: COURTHOUSE GREEN

Motion was made by Timothy W. Cotman, Sr. that the Board of Supervisors hereby agrees that any facilities constructed that connect into the existing courthouse wastewater system would be built with LEAD Standards and have a goal of 50% wastewater reuse. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Sherri M. Bowman	Aye
Gilbert A. Smith	Aye

RE: OLD DOMINION EMERGENCY MEDICAL SERVICES ALLIANCE, INC.

Mr. John F. Miniclier, Jr., County Administrator informed the Board of Supervisors that the County has received a letter from Old Dominion Emergency Medical Services Alliance, Inc. which requests that each locality make an immediate financial contribution of 10% of the \$4-for-life Return to Localities Funds to ODEMSA.

The Board unanimously agreed not to return any funds to ODEMSA for this fiscal year; however, the County will revisit the issue next year.

RE: RESTORATION OF OLD CHARLES CITY COUNTY COURTHOUSE

Mr. John F. Miniclier, Jr., County Administrator informed the Board of Supervisors that the brick arches at the old Courthouse are in immediate need of repair.

Mr. Miniclier also informed the Board that funds were not included in the current budget to cover this project, however due to savings in the Public Works Department funds can be taken out the Public Works budget.

Motion was made by Timothy W. Cotman, Sr. that the Board of Supervisors authorize staff to enter into a contract with Jack Peet Masonry, Inc. to repair the brick arches at the old courthouse, cost not to exceed \$6,174.05. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Sherri M. Bowman	Aye
Gilbert A. Smith	Aye

RE: HOUSING UPDATE

Mr. Jay Brown, Finance Officer updated the Board of Supervisors on housing within the County which included the status of grants with the Department of Housing & Community Development.

RE: PROPOSED FEE & RATE SCHEDULE

Mr. Jay Brown, Finance Officer presented to the Board fee recommendations for Animal Control, Information Technology, Parks & Recreation, Water & Sewer Connection.

Mr. Dallas Johnson, Building Official presented to the Board proposed construction permit fee schedule.

The Board of Supervisors directed staff to include fee revisions on the June 24, 2008 agenda for the Board's consideration.

RE: REQUEST FOR VDOT

Ms. Sherri M. Bowman requested that the County Administrator notify VDOT to look at the possibility of cutting trees back off of the state right-of-way located on Adkins Road near John Tyler Memorial Highway.

RE: CLOSED SESSION

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Timothy W. Cotman, Sr.	Aye
Sherri M. Bowman	Aye
Gilbert A. Smith	Aye

Motion was made by Gilbert A. Smith to return to regular session. The motion was carried as follows:

Sherri M. Bowman	Aye
Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye

Motion was made by Timothy W. Cotman, Sr., to certify that the Board of Supervisors discussed only personnel matters lawfully exempt from statutory open meeting requirements identified in the motion to convene the closed session. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Sherri M. Bowman	Aye
Gilbert A. Smith	Aye

There being no further business before the Board it hereby adjourns to meet again on Tuesday, June 24, 2008 at 7:30 p.m.

Gilbert A. Smith, Chairman