

RE: RECESSED MEETING, QUARTERLY WORK SESSION, DECEMBER 15, 2008, 6:00 P.M.

The meeting was called to order by the Chairman.

PRESENT: Gilbert A. Smith, Chairman
Sherri M. Bowman
Timothy W. Cotman, Sr.

RE: DEVELOPMENT DEPARTMENT

Ms. Rebecca Stewart, Interim Director of Planning updated the Board of Supervisors on the following items:

1. Subdivisions for 2008
2. Comprehensive Land Use Plan

RE: PUBLIC WORKS

Ms. Joanne Johnson, Interim Director of Public Works updated the Board of Supervisors on the following items:

1. Wayside Sewer Line Extension Project
2. County Auction

RE: BUILDING AND CODE COMPLIANCE

Mr. Dallas Johnson, Building Inspector updated the Board of Supervisors on the following items:

1. New Certificate of Occupancies
2. Permit Information
3. VBCOA Regional Representation

RE: PARKS & RECREATION

Mr. Alfred Crump, Jr., Director of Parks and Recreation updated the Board of Supervisors on the following items:

1. Fitness Room
2. Gymnasium Floor
3. Mt. Zion Park

RE: MANAGEMENT SERVICES

Mr. Jay A. Brown, Finance Director updated the Board of Supervisors on the following item:

1. Housing

RE: INFORMATION TECHNOLOGY

Mr. Harry French, Information Technology Director updated the Board of Supervisors on the following items:

Current Projects

1. Maintaining the county website
2. Updating all pc's with Microsoft Patch updates

3. Applying new programs for the bright system (General Ledger, Payroll, Accounts Payable, Treasurer, Commissioner of the Revenue
4. Working on the new AUP policy (acceptable use policy) for all end users
5. Applying IBM Updates
6. VCIN (VA Criminal Information Network) Certification Test Scoring 95%
7. Assisting GIS with Servers and desktop mapping updates
8. Assisting all departments with applications:
 - HVAC with software side of system
 - School Board with network configurations for their desktop pc's
 - Social Services with network configurations

Future Projects

1. Document Imaging for county
2. Modification of the county website to make it more user friendly
3. Basic training, refresh of in-house application (word, excel, power-point, outlook, phone system)
4. Setting up wireless access for select areas of the GSAB Building, Recreation Center, for in-house employee use only
5. Classes in technology

RE: COUNTY ADMINISTRATOR

Mr. John F. Minielier, Jr., County Administrator updated the Board of Supervisors on the following items:

1. Boards, Committees and Commissions
2. Emergency Medical Services

RE: BOARD OF SUPERVISORS' COMMENTS AND DIRECTIVES

Mr. Gilbert A. Smith requested –

1. That the house on Stagg Run Road be reevaluated and moved up.
2. That staff check into available grants to fund the Fitness Center, and possible contacts might be Alva Cutler and Steve Hickson.

Mr. Timothy Cotman suggested -

1. That the County not purchase any vehicles in the coming year.

RE: CLOSED SESSION

Motion was made by Timothy W. Cotman, Sr. that the Board of Supervisors go into closed session to discuss economic development under section 2.2-3711(A)(4) of the 1950 Code of Virginia and personnel matters under section 2.2-3711(A)(1) of the 1950 Code of Virginia as amended. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Sherri M. Bowman	Aye
Gilbert A. Smith	Aye

Motion was made by Timothy W. Cotman, Sr. to return to regular session. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Sherri M. Bowman	Aye
Gilbert A. Smith	Aye

Motion was made by Gilbert A. Smith, to certify that the Board of Supervisors discussed only public business matters lawfully exempt from statutory open meeting requirements identified in the motion to convene the closed session. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye
Sherri M. Bowman	Aye

There being no further business before the Board it hereby adjourns to meet again on Monday, December 15, 2008 at 7:30 P.M.

Gilbert A. Smith, Chairman