

RE: RECESSED MEETING, WEDNESDAY, MARCH 10, 2011, 6:00 P.M.

The meeting was called to order by the Chairman.

PRESENT: Gilbert A. Smith, Chairman
Sherri M. Bowman
Timothy W. Cotman, Sr.

RE: SCHOOL FY2012 BUDGET PRESENTATION

Superintendent of Schools, Dr. Janet Crawley, with School Board members in attendance, presented the school budget requests for FY2012 to the Board of Supervisors. Dr. Crawley explained the projected revenue by source is as follows:

Total State Revenue	\$ 4,561,692
Total county Revenue	\$ 5,476,708
Total Federal Revenue	\$ 1,059,684
Other Local Revenue	\$ 305,283
TOTAL PROPOSED BUDGET	\$11,403,367

Dr. Crawley expounded the Charles City school district is fully accredited, the on-time graduation rate exceeds the state rate, and the dropout rate is below the state rate. She expressed concern that the school's beginning teacher's salary is lower than the state average for the second consecutive year. This makes attracting and retaining teachers much more difficult. Dr. Crawley explained that the consequences of no additional revenue would result in additional reductions in positions and programs. She stated further that the additional revenue needed to balance the budget with the increase of VRS and projected increase of utilities would be \$86,592 above the county projected revenue of \$5,390,116.

Some of the questions posed by the Board of Supervisors are as follows:

Ms. Sherri Bowman asked if there would be any summer school.
Dr. Janet Crawley responded only for remedial to pass SOL testing.

Ms. Bowman asked if there were any plans to purchase vehicles in the FY 2012 budget.
Dr. Crawley responded no.

Ms. Bowman asked what teaching positions were vacant.
Dr. Crawley explained there is a vacancy in technology that is filled presently by a long term substitute.

Ms. Bowman asked why there is a line item on the budget for new text books.
Dr. Crawley explained that the state has adopted new history SOLs that require teaching from the revised text books.

Mr. Gilbert Smith inquired what the total enrollment was last year and the estimated total for next year.
Dr. Crawley responded that last year there were 851-860 students total in grades K-12 and 845 estimated for FY2012.

Mr. Smith inquired if the school had seen any savings generated by the two tier bus system.

RE: SCHOOL FY 2012 BUDGET PRESENTATION (CONTD)

Mr. Melvin Robertson responded that fuel costs have been detrimental to the fuel budget but noted that there has been a savings of \$60,000 in salaries.

Ms. Sherri Bowman inquired why there is an Overtime Pay line item in the amount of \$12,000.

Mr. Robertson explained that some building and ground maintenance work and repairs can only be done when students are not there.

Dr. Crawley clarified that the system allows employees to choose overtime pay or compensatory time.

Mr. Gilbert Smith stated that the Board will review the requested budget and once the County presents their budget at the Board's regular meeting on March 22, 2011, the budgets would go to public hearing tentatively on April 12, 2011.

RE: CENSUS AND REDISTRICTING UPDATE

Director of Planning, Allyson Finchum, reviewed the 2010 Census with the Board and stated the Planning Department will prepare, by the March 22 meeting, various scenario options for the Board's consideration and at that time request the Board schedule a public hearing regarding this issue. She explained that a public meeting will be held April 5, 2011 to gain citizen input on the required redistricting of the county and the scenarios the Board chooses at their March 22 regular meeting to consider.

RE: NAMING OF PRIVATE DRIVEWAYS/ROADS

Building Official, Dallas E. Johnson, Jr. presented to the Board two maps that show the varying options of naming the private streets on which 3 or more homes are situated. He reiterated that this is necessary to insure Fire and Rescue can locate those in need.

Mr. Johnson explained that he would like to hold public meetings at various local churches and different public locations throughout the county to obtain citizen input before formulating his recommendations to bring back the Board of Supervisors. He also stated that he would like to use the quarterly newsletter to give everyone a heads up on the issue and scheduled public meetings.

RE: ANIMAL ADOPTION FEES

Animal Control Supervisor, Frank Bates, requested the Board of Supervisors consider approving an adoption fee for animals adopted from the Charles City County Shelter. He explained that an adoption fee would not only help cover the cost of the food and care provided the animal prior to adoption but would also eliminate those times people deny a dog is theirs to avoid the pick-up fee.

RE: FOX CHASE SEASON

Mr. Bates, Animal Control Officer, requested the Board to consider instituting a fox chase season in the county at some point in the future as there have been people coming into the county letting their hunting dogs loose during the leash law period. It causes problems.

RE: REDUCTION OF FY2011 SCHOOL BUDGET

Assistant County Administrator, Michelle Johnson, advised the Board that the School Board has submitted a reduction of \$50,000 to the FY2011 School budget in response to the Board of Supervisors' original directive to reduce it by \$150,000. As additional real estate revenue was realized the request was decreased to \$50,000.. She requested the Board approve the budget amend to reduce the School's budget by \$50,000 for FY2011.

Motion was made by Timothy W. Cotman, Sr. to reduce the FY 2011 School budget by \$50,000. The motion carried as follows:

Timothy W. Cotman, Sr.	Aye
Sherri M. Bowman	Aye
Gilbert A. Smith	Aye

RE: FY2011 SCHOOL AND COUNTY BUDGET CUTS

Ms. Johnson reviewed the County FY2011 budget cuts, explaining the County has to date reduced its budget by \$144,000 in response to the Board of Supervisors' directive to reduce it by \$150,000.

Ms. Johnson also pointed out that the School's FY2012 budget presentation did not reflect the request for a \$150,000 reduction.

She explained that currently the Fund Balance is \$1.9 million and FY2012 the Fund Balance will be \$1.4 million.

Ms. Sherri M. Bowman directed the County Administrator to get with the School Superintendent to identify local dollars.

RE: BOAT RAMP UPDATE

County Administrator, John F. Miniclier, Jr., advised the Board that there is a National Park Service grant opportunity that has public access site development as the funding priority. It is the staff's desire to dust off the existing Lawrence Lewis Jr. Park boat ramp plans and apply for the grant in summer of 2012 with construction between September, 2012 and December, 2012.

Mr. Miniclier explained that if the grant is secured a request will be made to the Board of Supervisors to reserve \$125,000 in FY2013 budget for matching the grant funds. The grant deadline is April 4, 2011 and the award announcements are expected the summer of 2012.

The plan includes two piers with one large boat ramp, one small ramp area that would be used for john boats and canoes.

The Board of Supervisors directed staff to go forward with applying for the grant and each step would be taken as it arises.

RE: CHARLES CITY COUNTY EMERGENCY COMMUNICATIONS CENTER (ECC) TOWER MEMORANDUM OF AGREEMENT (Resolution 2011-08)

Motion was made by Timothy W. Cotman, Sr. to approve the following resolution.

RE: CHARLES CITY COUNTY EMERGENCY COMMUNICATIONS CENTER
(ECC) TOWER MEMORANDUM OF AGREEMENT (Resolution 2011-08)
(CONTD)

WHEREAS, Charles City County is a reflection of America's past; Its historic and archaeological resources provide important data concerning the development of early man, settlements of Native Americans, the entry of the Europeans and African-Americans into the New World, the colonial period, and the plantation period; and

WHEREAS, the Charles City County Board of Supervisors recognizes the County's true heritage and want to share it with others and preserve it for posterity; and

WHEREAS, the Charles City County Board of Supervisors has identified the critical need to provide microwave interconnectivity with the state emergency operations center and all Richmond area communities' emergency operations centers; and

WHEREAS, consistent with the FCC's requirements for environmental review, the County considered alternatives for locating the proposed tower and concluded that the only site satisfactory from a technical radio frequency and path perspective for the coverage needs of the communications systems is a site on County property vicinity of the Charles City Judicial Center; and

WHEREAS, the FCC and the SHPO have determined that this tower construction site will have an adverse visual impact on both Charles City County Courthouse, and Major House and Store, being both listed on the National Register of Historic Places; now

THEREFORE, BE IT RESOLVED, that the Charles City County Board of Supervisors, within two years of the date of the FCC's approval of the Environmental Assessment, will establish a vegetative screen to mitigate the view of the tower from major House and Store, and

BE IT FURTHER RESOLVED, prior to the next revision of the Comprehensive Land Use Plan, the County will complete a digital record containing both Department of Historic Resources records and current County historic records that will include a Geographic Information System map layer of properties for their historical, cultural, architectural, or archeological presence.

The motion carried as follows:

Timothy W. Cotman, Sr.	Aye
Sherri M. Bowman	Aye
Gilbert A. Smith	Aye

RE: BOARD OF SUPERVISOR'S COMMENTS AND DIRECTIVES

Mr. Timothy W. Cotman, Sr. directed that any tower erected in the county should be accompanied by a generator.

Mr. Gilbert A. Smith advised that there has been a recent article on a grant awarded to a county for high speed internet. The grant funds were mishandled and are now having to be repaid. He advised staff that the criteria for any grant awarded to the county be meticulously scrutinized to make certain we are not put in that position.

RE: EXECUTIVE SESSION – LEGAL MATTERS

Motion was made by Gilbert A. Smith to go into executive session to discuss legal matters under Section 2.2-3711(A)(7) of the 1950 Code of Virginia as amended. The motion carried as follows:

Sherri M. Bowman	Aye
Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye

Motion was made by Sherri M. Bowman to return to regular session. The motion carried as follows:

Sherri M. Bowman	Aye
Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye

Motion was made by Sherri M. Bowman that the Board of Supervisors discussed only public business matters lawfully exempted from statutory open meeting requirements and public business identified in the motion to convene the executive session. The motion carried as follows:

Sherri M. Bowman	Aye
Gilbert A. Smith	Aye
Timothy W. Cotman, Sr.	Aye

RE: WASTE MANAGEMENT AGREEMENT

County Administrator, John F. Miniclier, Jr., presented an agreement between Charles City County and Waste Management of Virginia, Inc. (WM) that guaranteed that WM would pay to the County a minimum host fee based on the disposal of 2,000 tons per day for FY 2011 and a minimum host fee of 1,900 tons per day for FY2012.

If actual tonnage is under the minimum host fee paid it would be designated as an under deposit credit and carried forward each month. When minimum tonnage is exceeded the excess would be used as a credit. (For example, if 1,800 tons per day of waste were deposited in the landfill in January 2011 and 2,200 tons per day were deposited in March, the March payment would be based on 2,000 tons per day because of the 200 tons per day credit for January 2011.)

The parties will negotiate in good faith to reach an Amendment that sets a minimum monthly host fee payment based upon a specific monthly average of waste to be disposed in the landfill and an index that will adjust that minimum host fee up or down (but not in excess of 2,000 tons per day), such adjustment to be made annually.

This agreement is part of an attempt to settle the issue of the minimum host fee due the County by WMVA under The Agreement.

Motion was made by Sherri M. Bowman to approve the Agreement between Charles City County and Waste Management of Virginia as presented. The motion carried as follows:

Sherri M. Bowman	Aye
Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye

There being no further business before the Board it hereby adjourned to meet again on Tuesday, **March 22, 2011** at 7:30 p.m. for the Board of Supervisors' regular meeting.

