

VIRGINIA:

At the regular meeting of the Board of Supervisors held at the Charles City County Government and School Board Administration Building thereof on Tuesday, **October 25, 2011** at 7:30 p.m. in the 236th year of the Commonwealth and in the 377th year of the County.

PRESENT: Gilbert A. Smith, Chairman
Sherri M. Bowman
Timothy W. Cotman, Sr.

RE: ADOPTION OF AGENDA

Motion was made by Timothy W. Cotman, Sr. to adopt the agenda with the addition of the following:

- e. 2012 Legislative Agenda

The motion carried as follows:

Timothy W. Cotman, Sr. Aye
Sherri M. Bowman Aye
Gilbert A. Smith Aye

RE: CONSENT AGENDA

Motion was made by Sherri M. Bowman that the following consent agenda be approved:

- a. September 27, 2011 regular meeting minutes
- b. Payment to CH2MHill in the amount of \$11,569.02 for landfill professional services for the period of August 20, 2011 through September 16, 2011
- c. Appropriations for the month of November, 2011

<i>General Fund Agencies</i>	
Board of Supervisors	\$ -
County Administrator	-
Legal Services	-
Non Departmental	2,000
Non Departmental-Telecom	-
Audit	-
Commissioner of Revenue	18,309
Treasurer	15,600
Management Services	19,195
Information Technology	-
Motor Pool	4,990
Central Gas	545
Memberships	500
Electoral Board	4,718
Registrar	4,835
Circuit Court	3,090
Combined GD/JD Court	2,899
County Magistrate	-
Clerk of Circuit Court	16,821

RE: CONSENT AGENDA Contd

November Appropriations (contd)

Sheriff Judicial	17,374
Asset Forfeiture - Sheriff	-
Courthouse Security Fund	1,295
Crater Criminal Justice T.C.	-
Commonwealth's Attorney	10,175
Asset Forfeiture - Comm Attorney	-
Sheriff Law Enforcement	75,025
EDA Sheriff Support	4,380
Fire Protection	25,000
Emergency Medical Response	20,000
E 911	1,900
Wireless E911	10,000
Correction & Detention	26,000
VJCCCA	-
Col Com Correction jb	-
9th District Court Services	-
Codes Enforcement	11,476
Animal Control	13,265
Medical Examiner	-
Emergency Services	-
Landfill Monitoring	-
General Properties	70,550
Health Department	-
MH/MR Services Board	-
Contributions	-
John Tyler Community College	-
Parks and Recreation	31,905
Library/Cultural	15,000
Center For Local History	-
Planning Commission	-
Planning Department	19,667
Com Development Cont	-
Environmental Mgt Cont	-
Cooperative Extension	-
General Fund Contingency	25,000
Revolving Accounts	-
Cap Outlay-Repair/Renovation	-
Debt Service	-
Total General Fund	\$ 471,514
Public Utility Fund	26,981
Total Board of Supervisors	\$ 498,495
<i>FYI- School Operating Categorical</i>	
Instruction	570,714
Admin, Attendance & Health Serv.	65,620
Pupil Transportation	64,470
Operations & Maintenance	120,500
School Food	29,732
Debt Service	-
Technology	35,260
School Fund Total	\$ 886,296

November Appropriations (contd)

ALL FUNDS	
Board of Supervisors	498,495
School Operating	886,296
Social Services	108,475
Comp. Services Act	54,867
Special Welfare	-
Transfer to Commonwealth	-
Special Funds	-
GRAND TOTAL ALL FUNDS	\$ 1,548,132

The motion carried as follows:

Sherri M. Bowman	Aye
Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye

RE: DEPARTMENT OF TRANSPORTATION

County Administrator, John F. Miniclier, Jr. read the following monthly VDOT report:

Accomplishments for the past 30 days:

- State Forces have performed debris removal
- State Forces have performed sign maintenance on roadways
- State Forces have been clearing/cleaning drainage structures
- State Forces have been adding stone to non-hard surface roads
- Contractor has been clearing large debris from all roadways in the county

Maintenance Activities next 30 days:

- State Forces will attend to pothole patching
- State Forces will complete the adding of stone to non-hard surface roads along with machining the same
- State Forces will conduct dry run of snow routes
- Contractor will continue to pick up storm debris through the end of October
- Contractor will begin mowing on all Primary routes

Construction

The scope validation period for the Sherwood Forest Phase of the Capital Trail along Rt. 5 (John Tyler Highway) ends December 9, 2011. Construction will begin on Section II first, then III and so forth. It has a projected completion date of October 31, 2013.

VDOT is currently waiting for the contract to be executed for the Herring Creek Trail Head Phase of the trail. It has a projected completion date of May 1, 2012.

Mr. Miniclier will seek a commencement date from VDOT for both phases.

Board Requests:

Mr. Gilbert A. Smith directed staff to request an official letter be sent from VDOT to St. John Baptist Church explaining the results of the traffic safety study performed on Roxbury Road near the church.

Citizens' Comments

Steve Fuhrmann, 3400 Adkins Road - Dr. Fuhrmann requested that VDOT review the secondary roads that need mowing as the report stated all secondary roads have been mowed but the southeast end of Rt. 618 (Adkins Road) has obviously not been mowed recently.

RE: YOUTH SERVICES COORDINATOR (Tabitha Martinez)

The Board of Supervisors welcomed Tabitha Martinez, the newly hired Youth Services Coordinator, upon her introduction by Alfred Crump, Director of Recreation.

RE: REGIONAL CAREER & TECHNICAL CENTER

Mr. John Miniclier, Jr., County Administrator explained that the Bridging Communities Consortium, composed of Charles City County, Kent County, King William County, King and Queen County, and Middlesex County, are proposing to locate and operate a regional career and technical center in a portion of the former middle school in New Kent County.

It is proposed that New Kent County pay for the necessary renovations to the building and to recover a portion of those funds over a period of years by receiving payments from the Consortium. Before the New Kent County Board of Supervisors moves forward to fund the renovations, it would like some kind of indication of support of the project from the governing bodies of each of the localities.

Superintendent of Schools, Dr. Janet Crawley and School Board member, Daryl Robertson provided the Board of Supervisors a summary of the proposed program for the regional career and technical center, and what additional funding will be needed.

The Center will focus on offering "STEM" courses; i.e. Science, Technology, Engineering and Mathematics. The seven course offerings that are currently anticipated to be offered are the following; Pre-engineering, HVAC, Diesel Technology, Culinary Arts, Criminal Justice, Modeling Simulations and Microsoft Technology Academy, and either LPN or Certificate in Pre-Health programs for the medical field. Four of the courses will be dual-enrollment courses, allowing students to gain high school credit as well as college credits.

The Charles City County School Division will have to continue sending students for their second year to Richmond and with these course offerings it is anticipated the special education students will continue going to the technical center in Richmond as these courses will not fit into their program of study. We do not expect to send the same number of students to the Richmond Technical Center upon the opening of the Regional Career and Technical Center.

The biggest start-up cost is the building. Tuition will cover that cost of the County's share of renovations needed for the program. There is no anticipation of additional costs except for possibly an additional bus driver. The main start-up cost is the facility and New Kent has set aside funds for the renovations of the former middle school and grants will supplement the other start up costs. The School Board does not see going beyond the School's base budget anytime in the future for this new center.

The Department of Education has STEM Grants and those funds are allocated by the government to form 16 STEM Academy by 2014. The Consortium is applying for these funds and also seeking other grants.

Dr. Crawley and Mrs. Robertson extended an invitation to the Board of Supervisors to attend the next meeting of the Consortium scheduled for November 9, 2011. Mr. Smith implied he would attend if possible.

The Board of Supervisors unanimously agreed to support the proposed regional career and technical center in New Kent and directed staff to draft a letter to the New Kent County Board of Supervisors and Administrator conveying their support.

RE: DEQ LITTER PREVENTION AND RECYCLING PROGRAM GRANT

Motion was made by Sherri M. Bowman to accept the grant awarded to the County through the Department of Environmental Quality Litter

RE: DEQ LITTER PREVENTION AND RECYCLING PROGRAM GRANT(CONTD)
Prevention & Recycling Grant in the amount of \$4,998. The motion carried as follows:

Sherri M. Bowman	Aye
Gilbert A. Smith	Aye
Timothy W. Cotman, Sr.	Aye

RE: FY2013 BUDGET PLANNING CALENDAR

The County Administrator provided the Board the proposed FY2013 Budget Planning Calendar. The Board of Supervisors unanimously agreed to accept the proposed calendar

Motion was made by Gilbert A. Smith, to approve the FY2013 Budget Calendar as presented. The motion carried as follows:

Sherri M. Bowman	Aye
Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye

RE: 2012 LEGISLATIVE CALENDAR

Mr. John F. Miniclier, Jr. explained that Governor McDonnell has put together the *Task Force for Local Government Mandate Review* to review the current mandates from the state, and pointed out the task force includes one city manager. The Governor urges all local governments to provide the task force with a comprehensive, written list of every state mandate that they believe should be modified or eliminated.

The Governor will be holding a teleconference October 27, 2011 to discuss ideas and opportunities for reform and provide time for participants to ask questions of him directly. Mr. Miniclier will participate in that conference.

Mr. Miniclier provided the Board the top concerns that VACo sent to the Governor. They are items that the Board has been talking about throughout the year such as the Line of Duty Act (LODA), public education and the state education mandates that exceed federal requirements, Comprehensive Services Act (CSA), funding for constitutional officers, equal tax authority, public safety and the lengthening of time inmates stay within County control and the amount of money the government pays in support to those areas, and environmental protection which includes Chesapeake Bay clean up and the estimated cost of more than \$7 billion to comply with the Watershed Implementation Plan under Chesapeake Bay TMDL.

He explained that Chuck Gates, Communications Coordinator for the Richmond Regional Planning District Commission (RRPDC) advised him that the LODA was discussed in the past but was determined that it was not a "regional" issue but rather a state issue being addressed by the Virginia Municipal League (VML) and Virginia Association of Counties (VACo), therefore RRPDC did not discuss including that issue in its regional comprehensive list for the Governor. Other issues left to be raised by VML and VACo are: CSA, funding of constitutional officers, and public safety (inmates).

VACo is to approve their list November 15, 2011 and the RRPDC will approve theirs in December. Mr. Miniclier suggested that, at the Board's November meeting, have a draft legislative agenda that would include only the 3 or 4 items that most affect Charles City County allowing for the Board to add or subtract to that list as they judged fitting. He proposed that the list may partially consist of those issues that are not emphasized in the other programs, such as the constitutional officers funding, LODA, and anything the School Board would like to have emphasized.

RE: 2012 LEGISLATIVE CALENDAR (CONTD)

The Board of Supervisors directed staff to bring back the County's legislative agenda to the November 22, 2011 meeting in the format as described by staff.

RE: FORT LEE TRAINING - LAWRENCE LEWIS, JR. PARK

The County Administrator advised the Board that U. S. Army Fort Lee has requested to conduct a landing and dive for educational purposes at Lawrence Lewis Jr. Park. Approximately 30 students would arrive by bus and conduct an underwater survey of the parks shoreline where the pylons are to see if there are any obstructions.

Mr. Miniclier assured the Board that he has checked the County's permit with Game and Inland Fisheries and as it is after September 30th, there is no problem with that. Fort Lee representatives have said they would be there for about an hour and will leave the area in as good if not better condition than they found it.

The Board of Supervisors unanimously agreed to grant Fort Lee's request and directed staff to request from Fort Lee a copy of the exercise report of findings.

RE: PUBLIC COMMENT

Lloyd Carter, Sr., 3720 Wayside Road – Mr. Carter expressed dismay that the Board would discuss cost when it involved investing in the education of the Charles City County children in regards to the Regional New Kent Career and Technical Center proposal.

There being no further business before the Board, it hereby adjourned to meet again on Tuesday, **November 22, 2011** at 7:30 p.m. for the Board of Supervisors' Regular Meeting.