

**VIRGINIA:**

At the regular meeting of the Board of Supervisors held at the Charles City County Government and School Board Administration Building thereof on **Tuesday, November 24, 2015 at 6:00 p.m.** in the 240<sup>th</sup> year of the Commonwealth and the 381<sup>st</sup> year of the County.

PRESENT: Gilbert A. Smith, Chairman  
Floyd H. Miles, Sr.  
William G. Coad

RE: ADOPTION OF AGENDA

Zach Trogdon stated under Item 7. County Administrator’s Report he has two items to be added. Item H. Temporary Assess Easement Agreement and Item I. Domain Virginia Power Extension. Motion was made by Bill Coad to adopt the Agenda with changes. Motion passed unanimously.

Michelle Johnson stated tonight the Board of Supervisors will have a Board MOC meeting using seniors from Charles City County High School. She asked the students to introduce themselves.

Jasmine Dabney – County Administrator, Ronald Washington – Deputy County Administrator, Sydney Richard – County Attorney, Victoria Banks – BOS District 1, Dallis Wallace – District 2, Meryah Bates – District 3.

RE: CONSENT AGENDA

Dallis Wallace, District 2 Representative, motioned to approve the Consent Agenda as presented. Motion passed unanimously.

- a. Approval of Minutes:
  - October 27, 2015 Regular Meeting Minutes
  - November 13, 2015 Recess Minutes
- b. CH2M Hill Invoice for Services through October 16, 2015
- c. Appropriations for the month of December 2015

**Charles City County December Appropriations**

*Deputy  
County  
Administrator  
Recommends*

**General  
Fund  
Agencies**

|              |                          |         |
|--------------|--------------------------|---------|
| <b>11010</b> | Board of Supervisors     | \$5,421 |
| <b>12100</b> | County Administrator     | 12,808  |
| <b>12210</b> | Legal Services           | 5,000   |
| <b>12220</b> | Non Departmental         | 5,000   |
| <b>12221</b> | Non Departmental-Telecom | 5,000   |
| <b>12240</b> | Audit                    | 34,000  |
| <b>12310</b> | Commissioner of Revenue  | 16,732  |

|       |                                |         |
|-------|--------------------------------|---------|
| 12410 | Treasurer                      | 14,849  |
| 12420 | Management Services            | 15,000  |
| 12425 | Information Technology         | 30,000  |
| 12520 | Motor Pool                     | 14,850  |
| 12530 | Central Gas                    | 1,295   |
| 12600 | Memberships                    | -       |
| 13100 | Electoral Board                | -       |
| 13200 | Registrar                      | -       |
| 21100 | Circuit Court                  | 3,460   |
| 21200 | Combined GD/JD Court           | -       |
| 21300 | County Magistrate              | -       |
| 21600 | Clerk of Circuit Court         | 19,323  |
| 21700 | Sheriff Judicial               | 10,890  |
| 21800 | Courthouse Security Fund       | 1,600   |
| 21930 | Crater Criminal Justice T.C.   | -       |
| 22100 | Commonwealth's Attorney        | 17,681  |
| 31200 | Sheriff Law Enforcement        | 44,600  |
| 31900 | Sheriff Support                | 11,554  |
| 31920 | County-School Resource Officer | 4,675   |
| 32200 | Fire Protection                | 7,892   |
| 32300 | Emergency Medical Response     | 47,128  |
| 32350 | E 911                          | -       |
| 32400 | Wireless E911                  | 1,700   |
| 33150 | Correction & Detention         | 28,000  |
| 33300 | VJCCCA                         | -       |
| 33310 | Col Com Correction jb          | -       |
| 33320 | 9th District Court Services    | -       |
| 34400 | Codes Enforcement              | 12,003  |
| 35100 | Animal Control                 | 7,713   |
| 35300 | Medical Examiner               | -       |
| 35500 | Emergency Services             | 2,467   |
| 42400 | Landfill Monitoring            | 26,248  |
| 43200 | General Properties             | 196,860 |
| 51100 | Health Department              | 26,117  |
| 52200 | MH/MR Services Board           | 27,485  |
| 53600 | Contributions                  | 26,919  |
| 68010 | John Tyler Community College   | -       |
| 71100 | Parks and Recreation           | 28,524  |
| 71200 | Lewis Park Boat Ramp           | -       |
| 73200 | Library/Cultural               | -       |
| 73210 | Center For Local History       | -       |
| 81100 | Planning Commission            | -       |
| 81200 | Planning Department            | 19,004  |
| 81600 | Com Development Cont           | -       |
| 82650 | Environmental Mgt Cont         | -       |
| 83300 | Cooperative Extension          | 6,233   |

|       |                          |        |
|-------|--------------------------|--------|
| 91400 | General Fund Contingency | -      |
| 92100 | Revolving Account        | -      |
| 92400 | FY15 Carry-Over          | -      |
| 95000 | Debt Service             | 36,188 |

**Charles City County December Appropriations**

*Deputy  
County  
Administrator  
Recommends*

|          |                                   |                   |
|----------|-----------------------------------|-------------------|
|          | <i>Total General Fund</i>         | <b>\$ 774,219</b> |
| 43400    | Public Utility Fund               | 67,455            |
| Fund 311 | Capital Improvement Plan          | -                 |
|          | <i>Total Board of Supervisors</i> | <b>\$ 841,674</b> |

*FY16- School Operating Categorical*

*Appropriations*

|       |                                  |                   |
|-------|----------------------------------|-------------------|
| 61101 | Instruction                      | 488,355           |
| 62119 | Admin, Attendance & Health Serv. | 74,721            |
| 63109 | Pupil Transportation             | 60,313            |
| 64209 | Operations & Maintenance         | 88,964            |
| 68109 | Instructional Technology         | 32,914            |
| 213   | Self-Sustaining Fund             | -                 |
| 214   | Textbook Fund                    | -                 |
| 215   | Food Service Fund                | 56,680            |
| 216   | Capital Fund                     | -                 |
|       | <i>School Fund Total</i>         | <b>\$ 801,947</b> |

*ALL FUNDS*

|                              |                     |
|------------------------------|---------------------|
| <i>BOARD OF SUPERVISORS</i>  | 841,674             |
| <i>SCHOOL OPERATING</i>      | 801,947             |
| <i>SOCIAL SERVICES</i>       | 135,952             |
| <i>SPECIAL WELFARE</i>       | -                   |
| <i>GRAND TOTAL ALL FUNDS</i> | <b>\$ 1,779,573</b> |

RE: PRESENTATION

*VIRGINIA DEPARTMENT OF TRANSPORTATION*

VDOT Residency Engineer, Bruce McNabb, gave the following monthly report for the month of November 2015:

**CHARLES CITY COUNTY  
November 2015 – Monthly Report**

|  |                 |
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| <b>Maintenance:</b><br>Bike Trail Cleanup <ul style="list-style-type: none"> <li>• Grass Cutting</li> <li>• Blowing Trail</li> </ul> | David Christoph |
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| <ul style="list-style-type: none"> <li>• Repair Holes at intersections Rt. 623, 618, 658, with Asphalt</li> <li>• Repair Pot hole</li> <li>• Fix Washout, Drop Inlet, Rt. 5 &amp; 615, at Haults Store</li> <li>• Hand Blowing Bridges</li> <li>• Cutting Brush w/ side arm Tractor</li> </ul> <p>Slope Mower Cutting</p> <ul style="list-style-type: none"> <li>• Rt. 155, Courthouse Rd. at Canora Ln.</li> <li>• Rt. 602, Lott Cary Rd.</li> <li>• Rt. 155, Courthouse Rd. Cross From VDOT, School Bus Station, &amp; Primary School</li> <li>• Rt. 609, Barnett Rd. at Rt. 603, Old Union Rd.</li> <li>• Rt. 653, Mt. Pleasant Rd. at Rt. 603, Old Union Rd.</li> <li>• Rt. 609, Barnett Rd. Near Rt. 106, Roxbury Rd.</li> <li>• Rt. 608, Shirley Plantation Rd.</li> </ul> <p>Cut, Trimming Limbs</p> <ul style="list-style-type: none"> <li>• Rt. 609, Barnett Rd.</li> </ul> <p>Litter &amp; Trash Bag Pickup</p> <ul style="list-style-type: none"> <li>• Rt. 602, Lott Cary Rd.</li> <li>• Rt. 5, John Tyler Mem. Hwy.</li> <li>• Rt. 604, Warriner Rd.</li> <li>• Rt. 607, Wayside Rd.</li> <li>• Rt. 603, Old Union Rd.</li> <li>• Rt. 609, Barnett Rd.</li> <li>• Rt. 658, Kimages Rd.</li> <li>• Rt. 618, Adkins Rd.</li> <li>• Rt. 106, Roxbury Rd.</li> <li>• Rt. 650, Cattail Rd.</li> <li>• Rt. 600, Charles City Rd.</li> <li>• Rt. 641, Little Elam Rd.</li> <li>• Rt. 664, Roxbury Industrial Court</li> <li>• Rt. 607, Church Ln.</li> </ul> <p>Clean Beaver Dams</p> <ul style="list-style-type: none"> <li>• Rt. 5, John Tyler Mem. Hwy.</li> </ul> <p>Install Pipe Cross Roadway-Rt. 609, Barnett Rd.</p> <p>Asphalt On Pipe Cross Roadway-Rt. 609, Barnett Rd.</p> <p>Ditching w/ Gradall</p> <ul style="list-style-type: none"> <li>• Rt. 609, Barnett Rd.</li> <li>• Rt. 612, Ruthville Rd.</li> </ul> <p>Repair Wash Out / w # 3 Stone &amp; Rip Rap</p> <ul style="list-style-type: none"> <li>• Rt. 632, Tyler's Mills Rd.</li> </ul> <p>Blade Dirt Roads</p> <ul style="list-style-type: none"> <li>• Rt. 613, Sandy Point Rd.</li> <li>• Rt. 648, New Quarter Rd.</li> <li>• Rt. 654, Deerfield Rd.</li> <li>• Rt. 646, Oak Wood Rd.</li> <li>• Rt. 626, Old Elam Cemetery Rd.</li> <li>• Rt. 616, Adams Bridge Rd.</li> <li>• Rt. 623, Wilcox Neck Rd.</li> </ul> |  |
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| <p>Spread Water On Dirt Roads</p> <ul style="list-style-type: none"> <li>• Rt. 613, Sandy Point Rd.</li> </ul> <p>Add Stone ON Dirt Roads</p> <ul style="list-style-type: none"> <li>• Rt. 613, Sandy Point Rd.</li> <li>• Rt. 623, Wilcox Neck Rd.</li> </ul> <p>Repair Driveway W/ Stone</p> <ul style="list-style-type: none"> <li>• Rt. 618, Wilcox Wharf Rd.</li> <li>• Rt. 106, Roxbury Rd. &amp; Haptops Ln.</li> </ul> <p>Pot Hole Repair w/ Cold Mix</p> <ul style="list-style-type: none"> <li>• Rt. 608, Shirley Plantation Rd.</li> <li>• Rt. 600, Charles City Rd.</li> <li>• Rt. 622, CC Rd.</li> <li>• Rt. 661, The Loop Rd.</li> <li>• Rt. 665, Harrison Lake Drive</li> <li>• Rt. 615, The Glebe Ln.</li> <li>• Rt. 614, Sturgeon Point Rd.</li> </ul> <p>Repair Shoulders w/ Asphalt / Hot Box</p> <ul style="list-style-type: none"> <li>• Rt. 5, John Tyler Mem. Hwy.</li> </ul> <p>Blowing Leaves Off Dirt Roads</p> <ul style="list-style-type: none"> <li>• Rt. 616, Adams Bridge Rd.</li> <li>• Rt. 626, Old Elam Cemetery Rd.</li> <li>• Rt. 646, Oak Wood Rd.</li> </ul> <p>Clean Pipes / Atlantic Pipe Cleaning</p> <ul style="list-style-type: none"> <li>• Rt. 156, Roxbury Rd.</li> <li>• Rt. 639, The New Road</li> <li>• Rt. 600, Charles City Rd.</li> <li>• Rt. 609, Barnett Rd.</li> <li>• Rt. 155, Courthouse Rd.</li> <li>• Rt. 640, Herring Creek Rd.</li> <li>• Rt. 619, Weyanoke Rd.</li> </ul> <p>Cut &amp; Remove Fallen Trees</p> <ul style="list-style-type: none"> <li>• Rt. 647, Indian Rd.</li> <li>• Rt. 609, Barnett Rd.</li> <li>• Rt. 624, Horse Shoe Rd.</li> <li>• Rt. 106, Roxbury Rd.</li> </ul> <p>Throw Back Tree Limbs</p> <ul style="list-style-type: none"> <li>• Rt. 623, Wilcox Neck Rd.</li> <li>• Rt. 614, Sturgeon Point Rd.</li> <li>• Rt. 615, The Glebe Ln.</li> <li>• Rt. 622, CC Rd.</li> <li>• Rt. 603, Old Union Rd.</li> <li>• Rt. 618, Adkins Rd.</li> <li>• Rt. 609, Barnett Rd.</li> </ul> <p>Clean Pipes &amp; Ditches / Hand Work</p> <ul style="list-style-type: none"> <li>• Rt. 607, Wayside Rd.</li> <li>• Rt. 603, Old Union Rd.</li> <li>• Rt. 614, Sturgeon Point Rd</li> </ul> <p>Next Month's Agenda</p> <ul style="list-style-type: none"> <li>• Ditching w/ Gradall / Secondary</li> </ul> |  |
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| <ul style="list-style-type: none"> <li>• Shoulder Repair w/Asphalt / Primary</li> <li>• Bike Trail Cleanup</li> <li>• Litter Control / Secondary</li> <li>• Beaver Control</li> <li>• Brush Cutting w/ Slope Mower</li> <li>• Pavement Repair / Secondary</li> </ul>   |                          |
| <b>CONSTRUCTION</b>  | <b>Larry Brown, P.E.</b> |
| <ul style="list-style-type: none"> <li>• Rte. 5 at Herring Creek – work continues on stage II. Substructure repairs have been completed; structural steel is being installed this week. Project seems to be meeting the planned completion date of mid-January 2016.</li> </ul>  |                          |
| <b>TRAFFIC STUDIES/SPECIAL REQUESTS</b>  |                          |
| Nothing to report this month   |                          |
| <b>Residency Report from David Christoph:</b>  |                          |
| <ul style="list-style-type: none"> <li>• Mr. Miles has asked about the status of the traffic study for Route 602 (Lott Cary Road) from the intersection of Route 155 to Route 618 (Atkins Road). Traffic Engineering group has the request of reviewing the roadway in question however, as of 11/20/2015 I have not heard anything back.</li> <li>• Mr. Coada mentioned Route 650 (Cattail Road) and was seeking a reduction in speed. Traffic Engineering will review that roadway again.</li> </ul> |                          |

Bruce McNabb stated next month VDOT will start preparing for the snow and ice season.

Kevin Sullivan, 11001 Watermelon Field Road, Charles City, VA., stated on Courthouse Road in front of this building, Route 644, the bike path and road sharing speed limit is not posted. He stated he believes the speed limit of 45 mph is too fast for the traffic and bicycles that travel this road.

**RE: PUBLIC COMMENT PERIOD**

Wayne Orrell, 11200 Watermelon Road, Charles City, VA., asked if the Board could share their next steps on the Library as the Library Referendum passed at the November 3<sup>rd</sup> election.

Kathy Harris, 19050 Tettington Lane, Charles City, VA., thanked all the Fire Department volunteers and Emergency Services in the County. She spoke on concerns of Emergency Services in the County. She stated because of limited coverage and lack of man power the response time is a critical problem in our area. The County is a senior citizen neighborhood and need more volunteers; the County needs to attract volunteers and keep them. She stated resources are out there for rural counties like ours; the County can apply for grants to update our infrastructure and will also allow for hiring of additional staffing; the County needs to look at cross jurisdiction agreements. She also stated as concerned citizens we want to do everything we can to help this county; we want to be part of the solution.

**RE: APPOINTMENTS**

No appointments were made.

RE: COUNTY ADMINISTRATOR'S REPORT

Jasmine Delaney, County Administrator – MOC meeting participant, presented the Health Council Resolution.

***SETTING FORTH CHARLES CITY'S COMMITMENT TO OBESITY PREVENTION***

WHEREAS, the Charles City County has the ability to affect the health of its residents; and

WHEREAS, planning and constructing a built environment that encourages walking, biking, and other forms of physical activity can promote health; and

WHEREAS, high rates of costly chronic disease among both children and adults are correlated to environments with few or no options for healthy eating and active living; and

WHEREAS, greater than 60 percent of Charles City adults are overweight or obese and therefore at risk for many chronic conditions including diabetes, heart disease, cancer, arthritis, stroke, and, hypertension; and

WHEREAS, one in three youth in Charles City is overweight or obese; and

WHEREAS, more children are being diagnosed with diseases linked to overweight and obesity previously seen only in adults, such as Type 2 diabetes and heart disease; and

WHEREAS, the current generation of children are expected to have shorter lives than their parents due to the consequences of obesity; and

WHEREAS, teens and adults who consume one or more sodas or sugar sweetened beverages per day are more likely to be overweight or obese;

WHEREAS, supporting the health of residents and the local workforce would decrease chronic disease and health care costs and increase productivity; and

WHEREAS, Charles City has committed to decreasing the obesity rate by 2020, with the ultimate outcome of decreasing chronic disease in the community;

NOW, THEREFORE, LET IT BE RESOLVED that the Charles City Board of Supervisors hereby recognized that obesity is a serious public health threat to the health and wellbeing of adults, children and families in Charles City and a commitment is needed to put healthy choices within reach of all residents. While individual lifestyle changes are necessary, individual effort alone is insufficient to combat obesity's rising tide. Significant societal and environmental changes are needed to support individual efforts to make healthier choices. To that end, Charles City adopts this Healthy Eating Active Living resolution:

**I. Economic and Community Development**

BE IT FURTHER RESOLVED that Charles City County will make every effort to:

- Improve existing infrastructure and planning constructions that encourage walking, biking and other forms of physical activity

- Address walking and biking connectivity between existing communities, new residential neighborhoods, parks, recreational resources and business areas
- Maintain joint use agreements with schools to expand community access to indoor and outdoor areas for physical activity; such as the pool, gymnasium and track area
- Publicize hours of operation of facilities that will be open for use by individuals
- Provide funding in the five year Capital Improvement Plan for street, parks and recreation, athletics improvements and facilities which allow, support and encourage physical activity

## **II. Access to Affordable Nutritious Foods**

BE IT FURTHER RESOLVED that Charles City government will promote access to healthy food by:

### Community Food Access

- Exploring opportunities for a grocery store, community gardens, youth-focused gardens, and farmers markets to increase community access to healthy food, including fresh fruits and vegetables
- Encouraging SNAP/EBT and WIC food package vouchers to be allowed at Farmers Markets in the County
- Working with the Central Virginia Food Bank to support the operation of local Food Pantry Programs in the County

### Government Run or Regulated Programs

- Supporting Charles City Public Schools as they increase access to healthy foods for all school children
- Supporting implementation of nutrition standards for foods and beverages available at schools, parks and recreation centers.
- Supporting the adoption of nutritional standards for public space vending machines and school cafeteria.
- Supporting the implementation of a back-pack feeding program to improve access to healthy food over the weekend for children who are food insecure.

## **III. Implementation**

BE IT FURTHER RESOLVED that Charles City County establishes the Charles City Health Coalition to recommend ideas, solutions, and policies for improving the health of county citizens.

BE IT FURTHER RESOLVED that the Charles City Health Coalition members shall work together to implement various policies to improve the health of the county citizens.

BE IT FURTHER RESOLVED that Charles City Health Coalition members shall work with Heal Cities & Towns Campaign Staff to explore HEAL policies and to identify those policies that are suitable for the Charles City's unique local circumstances.

BE IT FURTHER RESOLVED that the Health Coalition chair or designee will report back to this Board with an evaluation of the success of the implemented policies once a year during the month of December.

Motion was made by the MOC Board to adopt the resolution.

|                |     |
|----------------|-----|
| Victoria Banks | Aye |
| Dallis Wallace | Aye |
| Meryah Bates   | Aye |

Michelle Johnson stated we have great children in Charles City County that are willing and able to run the Board meeting. She thanked Dr. Gaston, School Superintendent, and Helen Payne-Jones, School Board Chairman, for allowing the kids to participate. Gilbert Smith stated he is proud of the kids in Charles City County, we just have to offer them the opportunity and give them exposure and they will and can lead the County. They are our future leaders.

Zach Trogon presented the Health Department Agreement, Chickahominy Health District, for FY2016. With an increase to state allocated funds, Charles City County need to increase the local match by \$5,562.00; Local match was \$102,965 to \$108,527. Bill Coada motioned to approve agreement with an increase of \$5,562.00. Motion passed unanimously.

Michelle Johnson requested the Board approve the Affordable Care Act Resolution. This resolution will give authority to administer the Cafeteria 125 Health Insurance Plan and authority to sign off on planned documents that has to be submitted to the IR to be in compliance with the Affordable Care Act Laws. Floyd Miles motioned to approve the resolution as presented. Motion passed unanimously.

Michelle Johnson requested the Board approve the Valic Retirement Services Resolution. The company recently changed their name from Valic Retirement Services Company Retirement Plan to Valic Retirement Services Company Retirement Plan for Government Employers. The County has to administer the retirement plan under the new name; the resolution will ensure the County is in compliance for all of the County employees under the retirement plan. Bill Coada motioned for approval. Motion passed unanimously.

Michelle Johnson stated the County has received notification from the Commonwealth of Virginia Department of Motor Vehicles that over 1,000 vehicles registered in Charles City County, has purchased Animal Friendly License Plates. A portion of the funds goes back to the locality to be used for dog and cat sterilization; Charles City County has received \$45.00. Michelle Johnson requested the budget be amended for \$45.00 and be directed as requested by the Commonwealth for the Animal Control Department. Floyd Miles motioned for approval. Motion passed unanimously.

Michelle Johnson stated the County received the CDBG (Community Development Block Grant) in the amount of \$600,000 from the Department of Housing and Community Development. There was also a match from the County which the Economic Development Authority approved to match the funds with \$55,000.00. The project is near completion, however during the final audit work, Robinson Farmer and Cox did not find a formal acceptance and appropriation of the funding. Michelle Johnson requested the Board formally accept the \$655,000 to be added to the Special Grant Fund (Fund 800). Floyd Miles motioned to amend FY2015 budget for \$655,000 as requested. Motion passed unanimously.

Michelle Johnson requested the \$655,000 Telecommunication Grant (CDBG) be carried over to FY2016. Bill Coada motioned to carry over the \$655,000 to FY2016 as requested. Motion passed unanimously.

Michelle Johnson presented the FY2017 Budget Calendar. She stated if there is any conflict with the dates on the calendar to let her know.

Zach Trogdon presented a Temporary Access Agreement between Charles City County and a land owner that is land-locked for a request for removal of timber having to cross land owned by Charles City County. The land owners will pay Charles City County \$5,000 for the next 12 months to have access to their property for removal of timber. Floyd Miles motioned for approval of the Temporary Access Agreement as presented. Motion passed unanimously.

Zach Trogdon stated Randy Boyd was contacted this afternoon by his council, Board of Virginia Dominion Power in reference to the timing of the Skiffes Creek Crossing Project. Randy Boyd stated the original certificate that was issued about two years ago by the State Corporation Commission to allow for the construction of the Skiffes Creek Project by Dominion Power states the project will be completed by December 2015. They have not received permit from the Core of Engineers, which is holding up permits necessary from James City County and Marine Resource Commission, they have not built anything. They are requesting the certificate be extended for 20 months past the granting of the Core of Engineers permit. There has not been an opposition to this motion so far; Randy Boyd suggested Charles City County indicate we do not object. Bill Coada motioned we do not object to the Skiffes Creek Virginia Dominion Power extension as presented. Motion passed unanimously.

Zach Trogdon stated the Commonwealth will be closing at noon tomorrow for the Thanksgiving holiday. Floyd Miles stated the County normally follows the State holiday schedule. All agreed.

RE: PUBLIC COMMENT PERIOD

Wayne Orrell, 11200 Watermelon Road, Charles City, VA., stated he wanted to follow up on his previous comment from tonight about the Library referendum and wanted to know if the Board wanted to make a comment. Also, he stated he mentioned the County Vehicle Policy at the last Board meeting and wanted to know if there was any update.

Helen Payne-Jones, 9096 Kimages Road, Charles City, VA., congratulated the Board on their re-election. She stated she also wanted to thank the Board for allowing the

Charles City County High School Seniors the opportunity to participate in the MOC Board meeting.

RE: DIRECTIVES AND COMMENTS

Bill Coada addressed the comment made by Mr. Wayne Orrell in reference to the Library referendum; he stated yes the Library referendum did pass, the people has been heard and the Board will be evaluating the entire library situation, it is the fore-front of their attention and updates will be given.

Bill Coada also asked if a study or an evaluation can be done on Comp. time, unfunded liability.

Floyd Miles reminded everyone about the EMS Pre-pay Application for ambulance service. \$50.00 covers everyone in your household for one year, October 1, 2015 to September 30, 2016. He strongly urged everyone to take a look into signing up.

Floyd Miles stated in reference to the comments on EMS, the Board has put into place paid employees to try to help some of the problems. The Board is working with Chief Jones and staff to get a study done that will currently assess everything that is going on here and give the County a better feel on where we need to go. Zach Trogdon stated he received information this week that the request to have the study done by the Virginia Fire Services Board has been approved.

Floyd Miles also stated he wanted to personally thank everyone in District 3 for allowing him to serve again on the Board for 4 more years.

Gilbert Smith thanked Mrs. Martha Harris for bringing neighbors to a Volunteer Fire Department meeting held at Fire House 3, in District 3. There were about 25 citizens in attendance. There was one vendor in attendance and the County has a vendor that is already being used.

EXECUTIVE SESSION

Floyd Miles motioned to go into Executive Session to discuss personnel under Section 2.2-3711(A)(1), respectively, of the 1950 Code of Virginia. Motioned passed unanimously.

Motion was made by Bill Coada to return to open session. Motion passed unanimously. Motion was made by Bill Coada to certify the Board of Supervisors only discussed matters exempted from statutory open meeting requirements identified in the motion to convene to Executive Session. Motion passed unanimously.

There being no further business the Board **recessed until 9:30 a.m., Wednesday, November 25, 2015, 9:30 a.m.** for the Telecommunication Broadband ground breaking ceremony.