

RE: RECESSED MEETING, WEDNESDAY, December 7, 2011, 6:00 P.M.

The meeting was called to order by the Chairman.

PRESENT: Gilbert A. Smith, Chairman
Sherri M. Bowman
Timothy W. Cotman, Sr.

RE: ADOPTION OF AGENDA

Motion was made by Timothy W. Cotman, Sr. to adopt the agenda as presented. The motion was carried as follows:

Timothy W. Cotman, Sr.	Aye
Sherri M. Bowman	Aye
Gilbert A. Smith	Aye

RE: REFUND OF PERSONAL PROPERTY AND REAL ESTATE TAXES

Motion was made by Sherri M. Bowman to approve the refund of the personal property and real estate taxes in the total amount of \$3,409.06 as requested by the Commissioner of the Revenue. The motion carried as follows:

Sherri M. Bowman	Aye
Timothy W. Cotman, Sr.	Aye
Gilbert A. Smith	Aye

RE: HIGH VOLTAGE TRANSMISSION LINE

Representatives of Electric Transmission, the Projects Marketing Manager, Stephanie Harrington, together with Routing Developer, Liz Harper and Senior Electric Transmission Planner, Peter Nedwick provided the Board details on the proposed high voltage transmission line to run west to east through Charles City County. They explained that Virginia Dominion Power recently announced plans to have some local generation go into retirement based on new Environmental Protection Agency (EPA) guidelines. This new line was already a potential line planned to be energized by 2020 but the new EPA guidelines have accelerated this plan to be energized by 2014. They explained the need for the new high voltage transmission line, the possible alternatives and the transmission approval process required.

Dominion Power will be holding an open house on Tuesday, January 10, 2012 at the Charles City Social Center to allow for one-on-one dialogue with citizens. Dominion will have individuals from every aspect of the project in attendance to answer questions. All residents are welcome to attend, moreover, letters have been sent to the 100 residences that the proposed line will cross through and 550 of their closest neighbors. Citizens may have access to the information via the website, there will be other open houses in other areas, the FCC will be require detailed studies and public hearings all of which will take place over the next 18 months.

Mr. Gilbert Smith asked when the initial easements were acquired how many were done so through negotiation versus how many were acquired through a legal process. Ms. Harrington responded that she did not know but would provide that information upon research

Mr. Smith asked if they had considered acquiring the easement or right-of-way before they get to the area around the King's Mill where it wide enough after it.

Ms. Harrington stated that the initial studies indicates that they would be impacting 6 times more home owners along that corridor due to development since the corridor was originally purchased. The FCC requires that the linear cleared property be viewed first and ultimately will determine what direction the line takes.

RE: HIGH VOLTAGE TRANSMISSION LINE (CONTD)

Mr. Smith asked if there is a distance that they will stay away from an existing residence on the proposed transmission line.

Routing Developer, Liz Harper responded that if the route were being picked as a new route, with no existing corridor, they would consider a distance of maybe 60 feet and try to avoid homes. As this corridor already exists some people have built up to the corridor. The corridor is where it is and the consideration of moving the corridor is part of the routing analysis being done now. Also part of the analysis will to develop a map to show where the existing homes in the vicinity are in relation to the proposed line. Aerial maps currently do show the existing route and the existing homes.

Ms. Harrington stated overall aerial maps to show the corridor in relation to existing structures are being developed for the open house and their website.

Mr. Smith inquired if anyone has checked to see if the transmission lines will affect telephone and television service. Ms. Harrington advised that it was a more technical response to explain but the short answer would be no.

The Board directed staff to provide a link on the county website to the Dominion Power page (Dom.com [Keyword: *Skiffes*]) which provides information on the proposed transmission line.

RE: FUNDING FOR RETIREMENT FUNCTIONS

Motion was made by Sherri M. Bowman to approve the county staff request for \$1500 to host a retirement luncheon for Deputy Clerk I, Yvonne Bradby in December, 2011, and a retirement reception for Board of Supervisor, Timothy W. Cotman, Sr. and Treasurer, Cecelia W. Bradby in January, 2012. The motion carried as follows:

Sherri M. Bowman	Aye
Gilbert A. Smith	Aye
Timothy W. Cotman, Sr.	Abstention

RE: TREASURER AUDIT

Motion was made by Timothy W. Cotman, Sr. to approve the state mandated treasurer audit to be performed by Robinson, Farmer, Cox Associates CPA firm, with the amount not to exceed \$6,000 being taken out of the Contingency Fund for this service. The motion carried as follows:

Timothy W. Cotman, Sr.	Aye
Sherri M. Bowman	Aye
Gilbert A. Smith	Aye

RE: FEMA UPDATE

Assistant County Administrator Michelle Johnson advised the Board that preliminary approval has been received from FEMA for the county to receive \$90,103.40 for the expenses incurred during the aftermath of Hurricane Irene.

RE: PHASE II WATERSHED IMPLEMENTATION PLAN (WIP)

John Bragg advised the Board that the Department of Conservation and Recreation (DCR) has modified their approach with the Phase II WIP planning process due to the limitations for the current Chesapeake Bay Watershed Model, limitations caused by several key problems. Accordingly, DCR has modified the information it is

RE: PHASE II WATERSHED IMPLEMENTATION PLAN (WIP) (CONTD)

asking local governments, Planning District Commissions and Soil & Water Conservation Districts to provide in support of the WIP II document.

The requested information requires time and resources that Charles City may have difficulty acquiring. If any locality cannot meet the requirements the EPA is prepared to impose consequences to insure progress.

Mr. Timothy Cotman expressed that there has to be some responsibility on the court and landowners. In addition, the federal departments need to do more than pass down mandates they have to help us, he stated. He deemed the presentation a good start to begin addressing the issues posed by DCR's modifications.

Mr. Bragg stated that the non-till farms and some other land uses in the county were credited inaccurately.

Mr. Miniclier noted he believes that when those innovative practices in the county are recorded correctly Charles City will be further ahead with the requirements then currently thought.

RE: VDOT MPO PROJECTS ROUTE 607,609, 618 UPDATE

Planning Director Allyson Finchum provided an update on the MPO projects stating that the Route 607, 609, and 618 projects are moving ahead with Route 607 being the top priority.

RE: LAWRENCE LEWIS, JR. PARK BOAT RAMP UPDATE

Environmental Planner John Bragg advised the Board that the Chesapeake Conservancy has contacted the County to offer a commitment of \$100,000 toward the Lawrence Lewis, Jr. Park boat ramp project.

At the March 10, 2011 Work Session of the Board of Supervisors meeting the Board directed to staff to go forward with a grant application to obtain funds to construct the boat ramp. If a grant funds were awarded then the County would need to reserve \$125,000 in the FY2013 budget as matching funds.

Upon updating the 2000 estimate of costs and conferred with contractors the construction estimate has been raised from \$250,000 to \$300,000.

To fully fund the project County staff will approach the Commonwealth Department of Conservation and Recreation (DCR) for a \$75,000 investment in the project and aim for the end of 2012 as proposed completion date for the boat ramp.

RE: EMPLOYEE HEALTH FAIR SCHEDULED

Assistant County Administrator Michelle Johnson informed the Board that the County has partnered with Bon Secours to hold its first Employee Health Fair on December 16, 2011 with the goal to begin promoting health and wellness within the community starting with the employees and aim to lower the future health care costs.

RE: FITNESS CLUB PLANNED

Ms. Michelle Johnson advised the Board the County's Youth Services Coordinator, Tabitha Martinez, is organizing a fitness club with current Recreation Center members to take the Parks and Recreation Department to the next level.

RE: EMERGENCY SPARKPLUG INITIATIVE UPDATE

Mr. Miniclier updated the Board on the efforts to develop a citizen corp. base for the distribution of emergency information and assistance to fellow citizens during countywide emergency situations such as hurricanes. He advised the Board that he will be putting a letter out to the local churches, organizations and clubs to help pick a date to hold a Sparkplug Fair to gather recruits to be contact points for the proposed citizen corp.

RE: BOARD OF SUPERVISORS BUDGET WORKSESSION (JAN 12TH)

Mr. Miniclier suggested the Board hold the reorganizational meeting for the Board of Supervisors on January 12, 2012 at 8:30 a.m. so that outside agencies may be invited in a timely manner.

The Board of Supervisors agreed with Mr. Miniclier's suggestion and directed staff accordingly.

RE: BOARD OF SUPERVISORS' COMMENTS AND DIRECTIVES

The Board directed staff to bring an update of the Route 607 truck restriction matter back to the Board as soon as possible.

There being no further business before the Board it hereby recessed to meet again on Tuesday, **December 27, 2011** at 7:30 p.m. for the Board of Supervisors' regular meeting.