

**VIRGINIA:**

At the work session meeting of the Board of Supervisors and Charles City County School Board held at the Charles City County Government and School Board Administration Building thereof on **Wednesday, December 9, 2015 at 5:30 p.m.** in the 240<sup>th</sup> year of the Commonwealth and the 381<sup>st</sup> year of the County.

PRESENT: Gilbert A. Smith, Chairman  
Floyd H. Miles, Sr.  
William G. Coad

*School Board*

Helen Payne-Jones, Chairman  
Barbara Crawley  
Martha Harris  
Preston Adkins  
Steve Fuhrmann

RE: ADOPTION OF AGENDA

Bill Coada motioned to adopt agenda as presented. Motion passed unanimously. Preston Adkins, School Board, motioned to adopt agenda as presented. Motion passed unanimously.

RE: FY17 Revenue Projection

Zach Trogdon stated he and Michelle Johnson has reviewed the budget and sees no differences for FY2017 projection. He stated after having some discussions with Dr. Gaston, School Superintendent, the State revenue may be a large concern.

Dr. David Gaston stated the revenue projection for FY2017 biggest factor is the Local Composite Index (LCI). There was a recalibration done by the Department of Education (DOE) in November. DOE sent out recalibrated figures for LCI from .4432 to .4906 which represents a 4.74% increase, with the State placing a 4.7% increase earning on the locality for funding; which is a reduction in State funding. The reduction in State funding is estimated to be in the amount of \$230,000. The other challenge come in Average Daily membership (ADM) numbers, ADM is currently estimated at 670, next year ADM is set at 647 (23 less students). This number was used to set the baseline for the budget, representing \$115,000 less in revenue from the State; \$345,000 total revenue less than what is anticipated from the State. VRS is estimated to go up .89%, anticipate health increase 12% increase. These are the challenge the Schools are facing for FY2107. This is all contingent on the Governor's budget that will come out on December 17, 2015.

Floyd Miles asked what is the County designation as far as Composite Index. Are we designated as urban or rural? Dr. Gaston stated the County is considered urban. Floyd Miles stated we need to be looked at as rural, the same as New Kent, as this affects how much money the County gets from the State. The only way to change this is during the census year. Need to be on board with congressman, state senators, and locale state representatives to get this changed. Preston Adkins stated he will make a couple of calls to his representatives to see if this can be put up front when they get back into session. Steve Fuhrmann asked Floyd Miles what specific portion of the Composite Index affect the designation. Floyd Miles stated there are experts on the Composite Index that deals with this on a daily basis and they are willing to come to meetings and give you an exact explanation.

Barbara Crawley asked if the revenue projection for this year, FY2016, is on target. Michelle Johnson stated the FY2016 budget revenue is on target. The County is well ahead on the first half of tax collections. Due to the budget cuts from last fiscal year the County received unanticipated revenue from the State and was advised the County has to return \$97,000 back to the State this Fiscal Year. The County is in conversation with SCC to make sure audits are done on all the County sales taxes for other entities to ensure there are no more errors for Charles City County. Our funding will be reduced by \$32,000 per month for local sales tax the County receives. Real Estate and Personal Property taxes are well ahead of schedule; \$300,000 was collected on pre-paid bills before the Treasurer sent out the tax bills. The County has an outside firm for collection on delinquent taxes, and they have done a great job at no cost to the County. The County is actually ahead of target on revenue projection for FY2016.

Steve Fuhrmann stated he understands part of the revenue from Waste Management is dependent on whether they obtain a contract from Richmond City. The current year revenue for Waste Management is based on only collecting half of what they would collect from the City of Richmond. Michelle Johnson stated the contract has been renewed, and we are on schedule as agreed. The County does not anticipate any reduction, nor has the County planned for any increases until the contract has been signed and we have a final document. Steve Fuhrmann asked how much was put into the budget for the first half of the year from the Richmond collection. Michelle Johnson stated no money was put in the budget for that portion, the County will not know how much money the County will receive until January 2016.

#### RE: CHARLES CITY SCHOOLS EXPENDITURES PROJECTIONS

Sue Sal presented on the schools expenditures projections. She stated the School is on target. School did lose two kids and that caused the State revenue to fall \$39,000. Sue Sal also gave an update on FY15. Steve Fuhrmann stated nothing was over expensed and \$222,000 is under expensed in County appropriations for the School; the Board of Supervisors policy indicates consideration to any under expenditures for the schools are to be used for Capital Improvement Projects (CIP). Bill Coadia stated the CIP already includes the school projects; the County now has a funded CIP that we did not have in the past. Steve Fuhrmann stated he feels that any under expensed money could be moved to the CIP instead of General Funds.

#### RE: CIP UPDATE AND PROJECTIONS

Jerome Tyler gave an update on the FY2016 CIP update and projections. He stated the school purchased two new buses, returned one old bus to Parks & Recreation Department for their use. Replaced boiler in elementary school, reiterated press box and athletic sound system; purchased a maintenance vehicle with snow plow removal, put out to bid for cooling tower at elementary school, and provided specs for One-to-One initiative, which will be going out to bid. He stated the school is on target with cost. Dr. Gaston stated the school anticipates a couple of changes in the CIP for FY2017, however cost will maintain. There are two buses in FY2017 scheduled to be on the replacement cycle, a reassessment of needs with the use of a full or short bus is not cost effective; seven-passenger vans will be a proposal to replace the buses. This will not be an increase to dollars. Proposal will be pending School Board consideration and approval.

Zach Trogdon stated the County has implemented the telephone system in the County and the schools. The County has several projects that had to be prioritized. Working on replacement of the Mt. Zion Well; working on replacement of the Courthouse Well, engineering portion of the Hide Away project has been completed, working on the Kimages Treatment Plant, and the Broadband Project is under construction.

Bill Coad asked if the Courthouse Well was in the CIP. Zach Trogdon stated when the CIP was put together it was anticipated that the project would be completed by the end of this year; this would be an amendment to the CIP if it is decided to add it in the CIP.

Bill Coad asked will the funding for the Hide Away Project be interest free. Zach stated this will be going before the State Water Control Board in January 2016.

Martha Harris asked how long has the County been working on the Hide Away Project. Zach Trogdon stated since he has been here the County has been trying to make sure the Hide Away plant is working correctly, once getting staff familiar with how it operates along with other factors, it was decided it needed to be replaced. This project has been out there before his time. Martha Harris stated she knows it has been there for over a decade and as a property owner she did not want one project bumping another. Zach Trogdon stated the projects are working parallel to each other. Bill Coad stated in 2010 the Board of Supervisors passed a resolution to replace the Hide Away Wastewater Plant but there was no money in the budget for this project. Mt. Zion Well replacement took precedence because it was determined the tank was unsafe.

Preston Adkins asked will the County be able to give Verizon some competition when Broadband is completed; will business and houses in the County be able to have telephones that work during storms? Zach Trogdon stated he believes yes that this will happen.

Steve Fuhrmann asked how much will the loan be with the State Water Control Board. Zach Trogdon stated the loan will be 1.2 million dollars for the replacement of the Hide Away Plant which is an estimate from the engineer. Bill Coad also stated there is also an issue of land acquisition as part of the land the Hide Away sits on. It is on an adjoining land owner's property. Steve Fuhrmann stated the School Board or the County has five acres adjoining the water pump on Kimages Road. This issue has not been resolved. Helen Payne-Jones asked Dr. David Gaston to review the School Board minutes and get the legal address of this piece of property and give to Zach Trogdon.

Steve Fuhrmann stated the Broadband is an essential compliment for the One to One Program being initiated in the schools. He hopes that the Broadband provider, SCS, be encouraged to get with Dr. Gaston to coordinate sending out information to let people know what is going on.

#### RE: DECIDE SMART

Zach Trogdon stated the latest success with Decide Smart is the hiring of the mechanic at the School bus garage. The ground maintenance and the sharing of the custodial service are working well. He also stated the County has purchased new plows and we will help each other be safe.

Dr. David Gaston made the following comments: The Ground Maintenance Joint Agreement has allowed the schools to renegotiate contracts with their current provider to enhance the beautification of the schools' property (planting and mulch); environment has a lot to do with achievement. The mechanics in the bus garage are now servicing county vehicles and is looking at getting everyone on a maintenance schedule. In looking down the road, preliminary discussions has been had on where the next projects will be. The school and County took a field trip to a locality that uses the same systems we use. Received insight on how shared services can work with finances; it opened up new lines of communications as far as running quires and transmit information back and forth between the County and school, and what we can do to become more efficient.

Floyd Miles asked where the County stand with putting seat belts on buses? Is there any more information other than what we have heard on the news? Jerome Tyler stated at a meeting he attended, the Transportation Director believes this will not pass, as it will cost \$334.00 per seat to have seat belts installed on buses. It was discussed if the law would apply to new buses or retroactive to have it put on old buses. Some of the new buses come with the fitment to have seat belts installed, which is cheaper than installing seat belts on older buses. Floyd Miles asked if it was a federal regulation. Jerome Tyler stated he believes it is state regulated.

Steve Fuhrmann stated in reference to the lack of full expenditure for the 2015 Budget by the School Board; he asked if the Board of Supervisors and School Board can enter into discussion about how to utilize the funds instead of having it referred to the General Fund. Helen Payne-Jones stated the agenda for tonight has been set. This can be an agenda topic for a future meeting.

Helen Payne-Jones asked for a motion to adjourn the School Board meeting. Martha Harris motioned to adjourn meeting, Barbara Crawley seconded. Motion carried unanimously.

#### RE: PUBLIC HEARING

*SUP-04-2015 Special Use Permit for 88 acres (TM#7-12-B) to amend condition in #1 in previously approved SUP-03-2015*

Bill Coada motioned to return to open session. Motion carried unanimously.

Gilbert Smith turned the public hearing over to the Planning Commission. Matt Rowe, Planning Director, gave a brief overview of the request for SUP-04-2105 to amend the condition to 1,100 megawatt rather than 1,000 megawatt previously approved.

Clyde Linwood Miles, Planning Commission, opened public hearing.

Jimmy Hedgepeth, 4710 Roxbury Road, Charles City, VA., asked how loud or how much noise will 1,100 megawatt make? Matt Rowe stated the noise level in the County is already restricted to 55 decibels that equals to standard loud conversation at property line.

Public Hearing was closed by Clyde Linwood Miles.

Planning Commission approved SUP-04-2015 and returned meeting back over to the Board of Supervisors.

Bill Coada motioned to approve SUP-04-2015 as requested. Motion passed unanimously.

Zach Trogdon stated at the last Board of Supervisors meeting on November 24, 2015, the Board did not take action on the MOC Board meeting actions. Floyd Miles motioned to approve actions from the MOC Board meeting on November 24, 2015. Motion passed unanimously.

The Board of Supervisors wished Matt Rowe, Planning Director, well as he starts a new adventure and they thanked him for all the work he had done in the last three years for the County.

There being no further business the Board **recessed until Thursday, December 17, 2015, at 6:00 p.m.**, to sign the Broadband service provider agreement.