

VIRGINIA:

At the regular meeting of the Board of Supervisors held at the Charles City County Government and School Board Administration Building thereof on Tuesday, **February 26, 2013** at 7:30 p.m. in the 237th year of the Commonwealth and in the 379th year of the County.

PRESENT: Floyd H. Miles, Sr., Chairman
William G. Coad
Gilbert A. Smith

RE: ADOPTION OF AGENDA

Motion was made by William G. Coad to adopt the agenda as presented. The motion carried as follows:

William G. Coad Aye
Gilbert A. Smith Aye
Floyd H. Miles, Sr. Aye

RE: CONSENT AGENDA

Motion was made by William G. Coad that the following consent agenda be approved:

- a. Approval of the January 22, 2013 meeting minutes with specified changes.
- b. Approval of payment to CH2MHill in the amount of \$11,429 for landfill professional services rendered December 22, 2012 through January 18, 2013.
- c. Refund personal property taxes in the amount of \$16.79.
- d. Appropriations for the month of March, 2013.

General Fund Agencies	
Board of Supervisors	\$ 5,554
County Administrator	14,700
Legal Services	-
Non Departmental	-
Non Departmental-Telecom	(20,200)
Audit	-
Commissioner of Revenue	13,686
Treasurer	14,331
Management Services	21,009
Information Technology	35,290
Motor Pool	500
Central Gas	-
Memberships	696
Electoral Board	-
Registrar	-
Circuit Court	3,823
Combined GD/JD Court	-
County Magistrate	-
Clerk of Circuit Court	26,326
Sheriff Judicial	3,940
Asset Forfeiture - Sheriff	-
Courthouse Security Fund	-

RE: CONSENT AGENDA

March Appropriations (Contd)

Crater Criminal Justice T.C.	-
Commonwealth's Attorney	16,945
Asset Forfeiture - Comm Attorney	300
Sheriff Law Enforcement	73,659
Sheriff Support	-
Fire Protection	8,026
Emergency Medical Response	-
E 911	4,320
Wireless E911	2,000
Correction & Detention	-
VJCCCA	-
Col Com Correction jb	-
9th District Court Services	-
Codes Enforcement	8,226
Animal Control	10,749
Medical Examiner	-
Emergency Services	2,588
Landfill Monitoring	3,600
General Properties	-
Health Department	-
MH/MR Services Board	-
Contributions	21,309
John Tyler Community College	-
Parks and Recreation	66,032
Lewis Park Boat Ramp	-
Library/Cultural	-
Center For Local History	-
Planning Commission	-
Planning Department	22,764
Com Development Cont	6,813
Environmental Mgt Cont	-
Cooperative Extension	7,100
General Fund Contingency	-
Revolving Accounts	-
Cap Outlay-Repair/Renovation	-
Debt Service	10,000
Total General Fund	\$ 384,086
Public Utility Fund	14,373
Total Utilities/Trust Funds	14,373
Total Board of Supervisors	\$ 398,459
School Operating Categorical	
Instruction	450,000
Admin, Attendance & Health Serv.	110,000
Pupil Transportation	50,000
Operations & Maintenance	108,000
Instructional Technology	100,000
Self-Sustaining Fund	116,000
Textbook Fund	-
Food Service Fund	25,000
School Fund Total	\$ 959,000

RE: CONSENT AGENDA

March Appropriations (Contd)

ALL FUNDS	
Board of Supervisors	398,459
School Operating	959,000
Social Services	132,237
Special Welfare	-
Trans to Commonwealth	-
GRAND TOTAL ALL FUNDS	\$ 1,489,696

The motion carried as follows:

William G. Coad	Aye
Gilbert A. Smith	Aye
Floyd H. Miles, Sr.	Aye

RE: VIRGINIA DEPARTMENT OF TRANSPORTATION

VDOT Residency Maintenance Manager, Marshall Wynn gave the following monthly report:

Maintenance Activities - Past 30 Days:

- Litter Control: Route 641-Little Elam Road; Route 5-John Tyler Mem. Rd; Route 607-E. Church Lane; Route 615- The Glebe Lane
- Pot Hole Repair: Route 613-Sandy Point Road; Route 5-John Tyler, Route 623-Wilcox Neck Rd, Route 607-Wayside Road; Route 613-Sandy Point Rd; Route 627-Old Neck Rd; Route 614- Sturgeon Point Rd; Route 620-Lewis Tyler Ln.
- Storm Cleanup: Route 609-Barnett Road; Route 631-Cool Hill Road; Route 658-Kimages, Route 5- John Tyler Highway; Route 156, Route 106-Roxbury Road, Route 650 - Cattail Road; Route 641-Little Elam Road
- Break Beaver Dam: Route 612-Ruthville Road; Route 609-Barnett Road; Route 106-Roxbury Road; Route 623-Wilcox Neck Road.
- Sign Repair: Route 155-Courthouse Road; Route 607-Wayside Road; Route 609-Barnett Road; Route 641-Little Elam Road
- Ditch Cleaning: Route 613-Sandy Point Road; Route 607-Church Lane; Route 641-Little Elam Road;
- Shoulder Repair: Route 607-Wayside Road; Route 609-Barnett Road
- Tree Removal: Route 610-Green Oak Road; Route 629-Alpine Road

Last Month's Complaints

- Site Distance Complaint: 6403 Cattail Rd - Resolved
- Leaning Tree: Rte-5 John Tyler - Removed
- Island: Rt.5- John Tyler @ Rt. 609- Barnetts Rd – Removed

Maintenance Activities - Planned for Next 30 Days:

- Litter Control
- Sign Maintenance
- Beaver Control
- Tree Trimming
- Shoulder Maintenance
- Pot Hole Repair

Land Development

The clearing of land for the Virginia Capital Trail along Route 5 is ongoing.

Board Request:

Mr. William Coad requested that a deer crossing road sign be put on Lott Cary Road in the vicinity of 7100 Lott Cary.

RE: VIRGINIA DEPARTMENT OF TRANSPORTATION (CONTD)

Citizens' Comments

1. Alton Washington, 10605 Sturgeon Point Road – Dr. Washington requested Rt. 614 (Sturgeon Point Road) flooding in the section of road between Rt. 615 (The Glebe Lane) and Rt. 5 (John Tyler Memorial Hwy) be addressed.
2. Dan Brooks, 21300 Old Neck Road – Mr. Brooks inquired as to VDOT protocol for facilitating roadside ditch clean out as Old Neck Road was in need of such.

RE: APPOINTMENTS - CENTER FOR LOCAL HISTORY ADVISORY COMMISSION

Motion was made by William G. Coado to reappoint Ruth Christian, to serve as a District II representative member on the Center for Local History Advisory Commission, said term to expire 2/28/2016. The motion carried as follows:

William G. Coado	Aye
Gilbert A. Smith	Aye
Floyd H. Miles, Sr.	Aye

Motion was made by William G. Coado to reappoint Richard Bowman, to serve as a District II representative member on the Center for Local History Advisory Commission, said term to expire 2/28/2016. The motion carried as follows:

William G. Coado	Aye
Gilbert A. Smith	Aye
Floyd H. Miles, Sr.	Aye

RE: APPOINTMENT - CHICKAHOMINY DISTRICT HEALTH ADVISORY

Motion was made by William G. Coado to reappoint Steve Fuhrmann, to serve as the District II representative on the Chickahominy District Health Advisory Board, said term to expire 2/28/2015. The motion carried as follows:

William G. Coado	Aye
Gilbert A. Smith	Aye
Floyd H. Miles, Sr.	Aye

RE: APPOINTMENT - ECONOMIC DEVELOPMENT AUTHORITY

Motion was made by William G. Coado to reappoint Preston Cotman, to serve as a District II representative on the Economic Development Authority, said term to expire 2/28/2017. The motion carried as follows:

William G. Coado	Aye
Gilbert A. Smith	Aye
Floyd H. Miles, Sr.	Aye

RE: APPOINTMENT - ROAD VIEWER COMMITTEE

Motion was made by William G. Coado to reappoint S. Garland Christian, to serve as the District II representative on the Road Viewer Committee, said term to expire 2/28/2014. The motion carried as follows:

William G. Coado	Aye
Gilbert A. Smith	Aye
Floyd H. Miles, Sr.	Aye

RE: APPOINTMENT - CHARLES CITY HEALTH COUNCIL

Motion was made by Floyd H. Miles, Sr. to reappoint Raymond Patterson, 18811 The Glebe Lane, to serve as a District III representative on the Charles City Health Council, said term to expire 2/28/2015. The motion carried as follows:

William G. Coad	Aye
Gilbert A. Smith	Aye
Floyd H. Miles, Sr.	Aye

RE: HAUPTS RESOLUTION OF RECOGNITION

Motion was made by Gilbert A. Smith to approve the following Resolution of Recognition and Appreciation of Charles and Jan Haupt and their family business, Haupt's Country Store. The motion carried as follows:

Gilbert A. Smith	Aye
William G. Coad	Aye
Floyd H. Miles, Sr.	Aye

RESOLUTION OF RECOGNITION AND APPRECIATION OF
CHARLES AND JAN HAUPT AND THEIR FAMILY BUSINESS,
HAUPT'S COUNTRY STORE

(Resolution 2013-01)

WHEREAS, in 1893 William Waddill and his wife, Jane Holdcroft, opened a store at New Hope on the north side of Route 5 at the intersection with The Glebe Lane, to serve residents living in the area of Charles City Courthouse; and

WHEREAS, in 1910 William Waddill died and his widow, Jane, who later married Edward Major, took over operation of the store; and

WHEREAS, in 1937 Edward and Jane Major and their daughter Julia, moved the store to the south side of the road and constructed a new store building; and

WHEREAS, in 1941, upon the death of Edward Major, his daughter Julia and her husband, George H. Haupt, took over the store and renamed it Haupt's Country Store; and

WHEREAS, in 1957 George Haupt built the present store building; and

WHEREAS, in 1962 George Haupt's son, Charles and his wife, Jeanette, "Jan", began working at Haupt's Country Store; and

WHEREAS, in 1976 Charles and Jan Haupt took over full operation of the store; and

WHEREAS, upon the retirement of Charles and Jan Haupt in 2013, Haupt's Country Store ended a 120-year period as a family-owned and operated general merchandise country store; and

WHEREAS, for over seven decades the country store, fondly now known as "Haupt's" by residents, has served the residents of Charles City County by providing a one-stop destination for groceries, including fresh meat and vegetables, hunting supplies, gardening supplies, clothing and shoes, sports equipment, hardware, automotive supplies, canning supplies, cleaning supplies, greeting cards, gasoline, propane, ice, newspapers and farmers' almanacs; and

WHEREAS, for five decades Charles and Jan Haupt have tirelessly served the residents of Charles City County by extending credit to their customers, posting notices of local events, serving as a Game Check Station and a place to display hunting and fishing photos and trophies, providing a place where messages could be left and packages could be picked up, serving as an information center, gathering place and informal visitor's center; and

WHEREAS, for five decades Charles and Jan Haupt have generously supported fundraising efforts and other projects of local schools, organizations and churches and anonymously assisted families in need; and

WHEREAS, the change in ownership of Haupt's Country Store and the retirement of Charles and Jan Haupt will represent a significant change in an institution that has been a defining feature and asset of Charles City County; and

WHEREAS, Charles City County is a better place to live and visit because of the dedicated and extraordinary service of Charles and Jan Haupt.

RE: HAUPTS RESOLUTION OF RECOGNITION (CONTD)

NOW, THEREFORE BE IT RESOLVED, the Board of Supervisors of the County of Charles City, Virginia, this 26th day of February, 2013, hereby commend and recognize the contributions of Charles and Jan Haupt and their family business, Haupt's Country Store, to the community that is Charles City, Virginia.

RE: NAMING OF BRIDGE AT RT. 5 & RT. 155 RESOLUTION

Motion was made by William G. Coada to approve forwarding a request to the Commonwealth Transportation Board requesting the bridge at Rt. 5 and Rt. 155 be named the *Deputy M. C. Walizer Memorial Bridge*. The motion carried as follows:

William G. Coada	Aye
Gilbert A. Smith	Aye
Floyd H. Miles, Sr.	Aye

DEPUTY MICHAEL C. WALIZER MEMORIAL BRIDGE
(Resolution 2013-02)

WHEREAS, Deputy Michael C. Walizer WAS BORN ON July 27, 1975 and died at the age of 36 on March 31, 2012 in the line of duty; and

WHEREAS, Deputy Walizer served his community with distinction; and

WHEREAS, this Board wishes to memorialize the life and sacrifice of Deputy Walizer
NOW, THEREFORE, BE IT RESOLVED that the Charles City County Board of Supervisors does hereby request that the Commonwealth Transportation Board to name the bridge on Route 5 (John Tyler Memorial Highway) at Route 155 (Courthouse Road) as the *Deputy M. C. Walizer Memorial Bridge*.

BE IT FURTHER RESOLVED, that the family and friends of Deputy Michael C. Walizer will assume the costs for the fabrication and installation of signs for this naming.

RE: BROADBAND SUPPORT RESOLUTION

Motion was made by William G. Coada to approve the following resolution of support of Charles City County broadband. The motion carried as follows:

William G. Coada	Aye
Gilbert A. Smith	Aye
Floyd H. Miles, Sr.	Aye

CHARLES CITY COUNTY BROADBAND RESOLUTION OF SUPPORT
(Resolution 2013-03)

WHEREAS, broadband is critical to overcome geographical and financial barriers to provide access to a wide range of educational, cultural, and recreational opportunities and resources; and

WHEREAS, broadband is a crucial tool in educating students and residents alike, and enhancing the County's workforce through: the completion of online classes and learning programs, assisting in gathering information and data for various research projects and papers, and the receiving of furthering education degrees and certifications; and

WHEREAS, broadband can facilitate provision of medical care to the underserved populations through: remote diagnosis, treatment, monitoring, and consultations with specialists; and

RE: BROADBAND SUPPORT RESOLUTION (CONTD)

WHEREAS, broadband is critical to promote economic development and revitalization through electronic commerce (e-commerce) by: creating new jobs; attracting new industries and supporting existing industries and businesses by providing access to regional, national, and worldwide markets for produce or products; and

WHEREAS, broadband can help protect the public by facilitating and promoting public safety information and procedures, including, but not limited to: early warning/public alert systems and disaster preparation programs, remote security monitoring and real time security background checks, and backup systems for public safety communications networks; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Charles City County does hereby support the development of the County's broadband vision and private/public partnerships; and

BE IT FURTHER RESOLVED, that the County of Charles City does hereby support the submission of grant applications to Federal, State, and/or private corporations to develop and implement the broadband vision.

RE: PRIORITY RANKING WORKSHEET

Motion was made by Gilbert A. Smith to approve the following list of priority ranking for the Virginia Community Development Block Grant program. The motion carried as follows:

Gilbert A. Smith	Aye
William G. Coad	Aye
Floyd H. Miles, Sr.	Aye

RANKING OF PROJECT TYPES / ACTIVITY CATEGORIES

1. Economic Development – Job Creation and Retention
2. Housing – Housing Rehabilitation
3. Housing – Housing Production Assistance
4. Comprehensive Community Development
5. Community Facility
6. Community Service Facility
7. Economic Development – Site Redevelopment
8. Economic Development – Development Readiness
9. Economic Development – Business District Revitalization

RE: SCHOOL FY2013 BUDGET AMENDED

Motion was made by Gilbert A. Smith to approve the amendment of the School Board FY2013 budget in the total amount of \$37,981.39 as presented. The motion carried as follows:

Gilbert A. Smith	Aye
William G. Coad	Aye
Floyd H. Miles, Sr.	Aye

RE: SCHOOL BOARD FY2014 BUDGET PRESENTATION

The Board agreed to schedule the School Board's FY2014 Budget presentation for March 13, 2013 at 6:00 p.m.

RE: PUBLIC WORKS DEPARTMENT - REVIEW & UPDATE

Mr. William G. Coad provided the residents in attendance an overview of the County Public Works Department. Mr. Coad opined that in January, 2012 the Public Works Department was in chaos. He gave a pictorial presentation of County

RE: PUBLIC WORKS DEPARTMENT - REVIEW & UPDATE (CONTD)

property, showing the condition of the water and wastewater plants and other County facilities in January, 2012, and noted the improvements made over the past twelve months.

Mr. Coad explained the numerous fines imposed by the Department of Environmental Quality (DEQ) on the County in regards to the operation of the water and wastewater plants. He provided the estimated cost of further needed repair of the water and wastewater plants and, where necessary, replacement. He summarized that progress was being made although it would be a slow and costly process to get the plants fully operating as they should and to satisfy the extensive requirements of DEQ.

RE: PUBLIC COMMENT (NON-AGENDA ITEMS)

1. E. Preston Adkins, 8041 Lott Cary Road/ Speaking on behalf of truckers - Mr. Adkins requested the Board revisit the truck restrictions on Rt. 607 (Wayside Road), stating that the independent truck driver that uses the pit that comes out close to Rt. 607 stands to lose \$200 per day in lost revenue due to the restriction. He asked the Board to consider that allowing those truckers, dump trucks and farmers that use Rt. 607 be able to use it as a tool not a thoroughfare during the hours of 6:30 a.m. to 5:00 p.m.
2. David Ledbetter, 16530 The Glebe Lane - Mr. Ledbetter thanked the Board for the water and wastewater plants report noting he had questions and comments.
3. William Talbott, 13500 Morris Creek Crescent – Mr. Talbot requested Morris Creek Estates be added to the County’s secondary road system noting there are 15 properties and 4 homes in the development. *Mr. Miles to meet with asap.*
4. Alton Washington, 10605 Sturgeon Point Road/Charles City Library Campaign Vice Chairman – Dr. Washington requested the Board consider two motions of the Campaign. The motions request the Board to place a referendum on the November ballot to borrow the county’s share of the funds for the library facility in 2014 and also to study whether there are available any suitable alternatives to house the library and the Center for Local History.
5. Barbara Winters, Executive Director of the Heritage Public Library - Mrs. Winters expressed gratitude for the 32 years of the County’s support of the Heritage Public Library and the partnership the library has had with the County. She provided the Board a factsheet of the services the Library provides citizens and asked the Board to consider adding the requested referendum to the November ballot.
6. Elnora Robinson, 17511 John Tyler Memorial Highway - Mrs. Robinson stated that the septic system, provided by a grant and installed by the County behind her home, has never worked properly and requested the County fix it.
7. Judy Ledbetter, 16530 The Glebe Lane - Mrs. Ledbetter explained that the building housing the History Center has severe moisture and mildew problems. She provided pictures to convey that the historical and research documents held there are in danger of ruin.
She took issue with the County taking \$300k from *Capital Needs* to cover approved expenditures. She suggested that taxes be raised to pay for what had already been approved.
8. Sharon McGeein, 14801 The Glebe Lane – Ms. McGeein inquired as to when the Animal Control Department will be put under the authority of the Sheriff Department.

RE: BOARD DIRECTIVES/REQUESTS

1. **Directed** staff to make record of the time when work log entry is made.
2. **Directed** staff to have the Business Permit matter on the Board’s next agenda.
3. **Directed** staff to have the junk cars removed from the Roxbury Industrial Center and area cleaned up.
4. **Mr. William Coad** requested the Board schedule a Board Retreat to be held in the auditorium over a designated weekend.

RE: BOARD DIRECTIVES/REQUESTS (CONTD)

5. **Directed** staff to have an analysis done to determine why Charles City is so far out of line with other localities of similar size in the following departments/areas: Commissioner of the Revenue, Community Development, Parks & Recreation, Public Works, and the Sheriff Department in. re.: fines and forfeitures.
6. **Mr. Gilbert Smith** responded to Mr. Adkins request to revisit the truck restriction issue, explaining that VDOT and CTB had reviewed the Board's request for the truck restriction on Rt. 607 and deemed it necessary for the safety of citizens.

RE: CLOSED SESSION

Motion was made by Gilbert A. Smith to go into closed session to discuss personnel matters under Section 2.2-3711(A)(1) of the 1950 Code of Virginia, as amended. The motion carried as follows:

Gilbert A. Smith	Aye
William G. Coad	Aye
Floyd H. Miles, Sr.	Aye

Motion was made by William G. Coad to return to regular session. The motion carried as follows:

William G. Coad	Aye
Gilbert A. Smith	Aye
Floyd H. Miles, Sr.	Aye

Motion was made by Gilbert A. Smith that the Board of Supervisors discussed only public business matters lawfully exempted from statutory open meeting requirements and public business identified in the motion to convene the closed session. The motion carried as follows:

Gilbert A. Smith	Aye
William G. Coad	Aye
Floyd H. Miles, Sr.	Aye

There being no further business before the Board it hereby recessed to meet again on Wednesday, **March 6, 2013** at 6:00 p.m. for the Board of Supervisors' work session meeting.