

RE: RECESSED MEETING, TUESDAY, FEBRUARY 7, 2012, 9:00 A.M.

The meeting was called to order by the Chairman.

PRESENT: Gilbert A. Smith, Chairman
Floyd H. Miles, Sr., Vice Chair
William "Bill" Coad

RE: ADOPTION OF AGENDA

Motion was made by Floyd H. Miles, Sr. to adopt the agenda as presented. The motion was carried as follows:

William "Bill" Coad	Aye
Floyd H. Miles, Sr.	Aye
Gilbert A. Smith	Aye

RE: REFUND OF PERSONAL PROPERTY TAXES

Motion was made by Bill Coad to approve the refund of personal property taxes to Lacy Auto Parts in the amount of \$1,849.16 as requested by the Commissioner of the Revenue. The motion was carried as follows:

William "Bill" Coad	Aye
Floyd H. Miles, Sr.	Aye
Gilbert A. Smith	Aye

RE: PROVIDENCE FORGE VOLUNTEER RESCUE SQUAD

Franklin Mummert, President of the Providence Forge Volunteer Rescue Squad (PFVRS) explained to the Board of Supervisors that the PFVRS is not a fire fighting organization but an organization of EMTs and ambulances only. It consists of a different mix of people than Fire and EMS combined organizations tend to have. He further explained that PFVRS is a regional support organization that provides assistance to New Kent, Charles City, James City and the other surrounding areas.

President Mummert explained that even though PFVRS is called Providence Forge they are in no way run by or affiliated with the county and that to minimize that confusion they may in fact change their name in the near future.

President Mummert advised the Board that PFVRS has been working for several years to create a program to bundle its EMTs with those of Charles City and then place two ambulance units in Charles City County with the sole purpose being to provide EMS services as needed by using the assets of both PFVRS and Charles City. He explained it is time for the PFVRS Board and the Charles City County Volunteer Fire and EMS (Emergency Medical Services) Board (CCCVPD&EMS) Board to meet and develop an agreement to sign with the stated purpose being to provide EMS services.

President Mummert requested the Board of Supervisors' support in this endeavor and assistance in getting a meeting set up between the PFVRS Board and the CCCVPD&EMS Board.

Mr. Gilbert Smith advised he will work on setting the meeting up between both boards and the two reaching an agreement. Then they can move forward with the plan from there.

RE: PUBLIC COMMENT

1. John "Jack" Miniclier, Jr., 11620 Eagles Nest Road – Mr. Miniclier stated when he was Director of Public Works and the School Board was in the process of building the new bus garage they had agreed to turn the old garage over to the county upon its completion. He noted that documentation is on file.

RE: SCHOOL BUS GARAGE

The Interim County Administrator, Jacqueline Wallace advised the Board she has been in contact with School Superintendent Janet Crawley regarding the School Board transferring ownership of the old bus garage at Ruthville to County. The School Board's next meeting will be held February 21, 2012 at which time the final step will be taken to facilitate the transfer of the bus garage property to the county.

RE: WM - CONDITIONAL USE PERMIT APPLICATION

The Board unanimously agreed to refer the application from Waste Management of Virginia requesting a Conditional Use Permit for the expansion of existing soil borrow areas at the Charles City County Landfill to the Planning Commission for their review and recommendation. The Board directed staff to convey the urgency for a quick response on this matter to the Planning Commission.

RE: PUBLIC COMMENT (NON-AGENDA ITEMS)

1. Mr. Joseph Jones, 90001 Ruthville Road – Mr. Jones expressed his concern that there are no activities for children to lead them to a future. He requested to be on the Board's February 28, 2012 meeting agenda to present program ideas to help motivate County youth.

RE: BOARD DIRECTIVE/COMMENTS

1. Roxbury Water Plant Generator
Mr. William Coad expressed an urgency to replace the generator at the Roxbury water plant. The cost to purchase a 150kV used generator per the estimated provided by Mr. Robert Finch, will be approximately \$18,000.
Mr. Gilbert Smith directed staff to look at possible funding and to get a firm quote for a unit, not to exceed \$19,000, taking into consideration the maintenance agreement, repair costs, and service/technical skills that will be needed.
2. DEQ Update
Mr. William Coad advised that DEQ is working in full cooperation with Charles City County and they are moving forward with addressing the necessary issues.
3. County Vehicle Logs
Mr. Floyd H. Miles, Sr. requested all of the county vehicle logs for his review. Ms. Joanne Johnson, Director of Public Works, advised that the vehicle logs have been collected weekly and a monthly report is being prepared for his review.

RE: VEHICLE TRANSMISSION REPLACEMENT

The previously approved quote provided by Lacy Auto Parts, Inc. was an erroneous quote therefore motion was made by Bill Coado to authorize staff to accept the \$1800 quote given by Central VA Transmission, Inc. for a rebuilt transmission installed in the County's 2007 Ford F150. The motion carried as follows:

William "Bill" Coado	Aye
Floyd H. Miles, Sr.	Aye
Gilbert A. Smith	Aye

RE: EXECUTIVE SESSION #1

Motion was made by Floyd H. Miles, Sr. to go into executive session to discuss personnel matters under Section 2.2-3711(A)(1) of the 1950 Code of Virginia, as amended. The motion carried as follows:

Floyd H. Miles, Sr.	Aye
Bill Coado	Aye
Gilbert A. Smith	Aye

Motion was made by Bill Coado to return to regular session. The motion carried as follows:

Floyd H. Miles, Sr.	Aye
Bill Coado	Aye
Gilbert A. Smith	Aye

Motion was made by Gilbert A. Smith that the Board of Supervisors discussed only public business matters lawfully exempted from statutory open meeting requirements and public business identified in the motion to convene the executive session. The motion carried as follows:

Floyd H. Miles, Sr.	Aye
Bill Coado	Aye
Gilbert A. Smith	Aye

RE: EXECUTIVE SESSION #2

Motion was made by Bill Coado to go into executive session to discuss legal matters under Section 2.2-3711(A)(7) of the 1950 Code of Virginia, as amended. The motion carried as follows:

Floyd H. Miles, Sr.	Aye
Bill Coado	Aye
Gilbert A. Smith	Aye

Motion was made by Bill Coado to return to regular session. The motion carried as follows:

Floyd H. Miles, Sr.	Aye
Bill Coado	Aye
Gilbert A. Smith	Aye

Motion was made by Gilbert A. Smith that the Board of Supervisors discussed only public business matters lawfully exempted from statutory open meeting requirements and public business identified in the motion to convene the executive session.

RE: EXECUTIVE SESSION #2 (CONTD)

The motion carried as follows:

Floyd H. Miles, Sr.	Aye
Bill Coad	Aye
Gilbert A. Smith	Aye

There being no further business before the Board it hereby recessed to meet again on Tuesday, **February 14, 2012** at 9:00 a.m. for a Board of Supervisors' Recessed Meeting.