

RE: RECESSED MEETING, FRIDAY, MARCH 16, 2012, 6:00 P.M.

The meeting was called to order by the Chairman.

PRESENT: Gilbert A. Smith, Chairman
Floyd H. Miles, Sr., Vice Chair
William G. Coad

RE: ADOPTION OF AGENDA

Motion was made by William Coad to adopt the agenda as presented.
The motion carried as follows:

William G. Coad	Aye
Floyd H. Miles, Sr.	Aye
Gilbert A. Smith	Aye

RE: FY2013 SCHOOL BUDGET PRESENTATION

School Board Chairman Steve Fuhrmann opened the School Board's meeting and turned over the meeting to School Superintendent Dr. Janet Crawley.

Dr. Janet Crawley addressed the Board of Supervisors stating the School Board's vision for the FY2013 educational school year and pinpointing the FY2012 major successes of the Charles City County school system.

School Board Finance Director, Mr. David Papenfuse, presented the School's FY2013 Budget request to the Board of Supervisors stating the request is a level funding request and is a 4.81 percent decrease over the FY2012. He explained the projected revenue by source is as follows:

Total State Revenue	\$ 4,340,412
Total County Revenue	\$ 4,914,082
Total Federal Revenue	\$ 729,309
Other Local Revenue	\$ 214,657
Total Proposed Budget	\$10,192,460

To mitigate the impact of reduced revenue and increased expenses the School Board proposes the following:

1. Elimination of two (2) special education teaching positions
2. Reduction of non-classroom education staffing
3. Elimination of a Special Education Driver Allowance
4. Reduction in Administrative Services Staffing
5. Reduction in vehicle insurance premiums (negotiated a better rate)
6. Cut travel expenses by 50% with the remaining balance to be a contingency fund that will be reviewed and managed by the Superintendent's office
7. Reappropriation of the FY2012 School Fund Balance of \$132,866

Mr. Papenfuse concluded his presentation requesting the Board maintain level funding and re-appropriate the FY2012 School Fund Balance of \$132,866, maintaining the extreme conditions created by the VRS expense and the loss of federal jobs funds creates the need for such re-appropriation.

Some of the questions posed by the Board of Supervisors are as follows:

Mr. **William Coad** inquired when the VRS increase expense occurred.
Dr. Crawley responded that it was in the Governor's proposed FY2013 budget.

Mr. **William Coad** stated he noted an approximate \$70,000 mathematical error in the Food Services operating fund and asked that it be reviewed.

Mr. **William Coad**a noted they presented that Charles City minimum teachers' salaries are below the regional and state average. He requested the Superintendent they provide the Board the state averages at their earliest convenience.

Mr. **Floyd Miles, Sr.** inquired what classification is Charles City schools on the Composite Index.

Mr. Melvin Robinson stated that Charles City is classified as *Urban* and noted it must be changed within the Census.

Dr. Janet Crawley stated that if Charles City were classified as *Rural* there would be additional grants and funds for which the school system would be eligible.

RE: LAND PURCHASE REQUEST – (Ed Kin)

Interim County Administrator Mrs. Jacqueline Wallace advised the Board that resident Ed Kin would like to purchase approximately 2 acres of real property currently unused and adjacent to the landfill on W. Cool Hill Road and beside the real property he currently owns.

The Board directed staff to confer with County Attorney B. Randolph Boyd on the market value of the property and report back to the Board on the advice of counsel.

RE: CONTRACTOR TRAILER REQUEST

Mrs. Wallace advised that Curtis Construction Company, builders of the Virginia Capitol Bike Trail, has requested approval to park a trailer on the back lot of the county administration building. The Construction Company would need sewer and water hook-up for the trailer and additional space for a few storage barrels. Director of Planning, Allyson Finchum provided Mrs. Wallace rental fee suggestions obtained from realtors noting the county could allow parking for free with hook-up fees charged and/or charge rent as much as \$1000.

The Board directed staff to address the contractor directly and find out the number and size of trailers, barrels to be stored, if construction equipment are expected to be kept there, the date the space will be needed and the length of lease. The lease agreement will need to include that they are responsible for the water and sewage hook-ups and potentially use the gravel road for ingress and egress to the proposed area as opposed to the parking lot.

RE: EXECUTIVE SESSION

Motion was made by William Coad to go into executive session to discuss personnel matters under Section 2.2-3711(A)(1); and the investment of public funds under Section 2.2-3711(A)(6), of the 1950 Code of Virginia, as amended. The motion carried as follows:

Floyd H. Miles, Sr.	Aye
William G. Coad	Aye
Gilbert A. Smith	Aye

Motion was made by William Coad to return to regular session. The motion carried as follows:

William G. Coad	Aye
Floyd H. Miles, Sr.	Aye
Gilbert A. Smith	Aye

Motion was made by Gilbert A. Smith that the Board of Supervisors discussed only public business matters lawfully exempted from statutory open meeting requirements and public business identified in the motion to convene the executive session. The motion carried as follows:

Floyd H. Miles, Sr.	Aye
William G. Coad	Aye
Gilbert A. Smith	Aye

There being no further business before the Board it hereby adjourned to meet again on Tuesday, **March 27, 2012** at 6:30 p.m. for the Board of Supervisors' Regular Meeting.