

RE: RECESSED MEETING, WEDNESDAY, MARCH 7, 2012, 6:00 P.M.

The meeting was called to order by the Chairman.

PRESENT: Gilbert A. Smith, Chairman
Floyd H. Miles, Sr., Vice Chair
William G. Coad

RE: ADOPTION OF AGENDA

Motion was made by William Coad to adopt the agenda with the addition of *Item 6. Staff Update. a. Emergency Ordinance*, and renumbering Items 6 -7 & 8 to Items 7-8 & 9. The motion was carried as follows:

William G. Coad	Aye
Floyd H. Miles, Sr.	Aye
Gilbert A. Smith	Aye

RE: COMMISSIONER OF THE REVENUE'S FY2012 BUDGET AMENDED

Motion was made by William Coad to amend the Commissioner of the Revenue's FY2012 Budget to add the United Way Grant Funds awarded in the amount of \$250 and appropriate the same for office supplies needed to provide income tax assistance to residents. The motion was carried as follows:

William G. Coad	Aye
Floyd H. Miles, Sr.	Aye
Gilbert A. Smith	Aye

RE: VDOT – PROPOSED FY2013-2018 SECONDARY SIX YEAR ROAD PLAN, CONSTRUCTION PRIORITY LIST AND BUDGET

Scott Gagnon, Laura Walton, Robert Crandol, VDOT Program Director, together with Mike Cade, Residency Maintenance Manager, presented the proposed FY2013-2018 Secondary Six Year Road Plan and Construction Priority List and Budget to the Board of Supervisors.

Motion was made by William Coad to hold a joint public hearing with the Virginia Department of Transportation on April 24, 2012 to receive citizen comments on the proposed FY2013-2018 Secondary Six Year Road Plan (SSYP) and the Construction priorities to be 1) Rt. 618 (Adkins Road) and (2) Rt. 614 (Sturgeon Point Road). The motion carried as follows:

William G. Coad	Aye
Floyd H. Miles, Sr.	Aye
Gilbert A. Smith	Aye

RE: APPOINTMENT - CAPITAL REGION COLLABORATIVE

Motion was made by Gilbert A. Smith to appoint Floyd H. Miles, Sr. to serve on the Capital Region Collaborative with the County Administrator to serve as alternate. The motion was carried as follows:

William G. Coad	Aye
Floyd H. Miles, Sr.	Aye
Gilbert A. Smith	Aye

RE: EMERGENCY ORDINANCE - PROHIBITING MORE THAN ONE DWELLING ON A SINGLE LOT

Motion was made by William Coda to approve and adopt the following Emergency Ordinance amending Agricultural Zoning District (A-1), §5-3 “Uses With Special Use Permit”, with the matter being sent to the Planning Commission for review at their next meeting and request the Commission bring their recommendation(s) back to the Board at the March 7, 2012 work session at which time a joint public hearing will be scheduled. The motion carried as follows:

William G. Coda	Aye
Floyd H. Miles, Sr.	Aye
Gilbert A. Smith	Aye

An Emergency Ordinance Prohibiting More Than One Single-Family or Two-Family Dwelling On A Lot In Any Zoning District

WHEREAS, the Board of Supervisors of Charles City County has determined that the Charles City County Zoning Ordinance where it regulates number of dwellings on a lot may be inadequate to protect the health, safety, and welfare of the citizens of the County; and

WHEREAS, the County needs such time to modify such ordinance to address adequately such health, safety and welfare issues as may exist; and

WHEREAS, the Board believes it to be in the best interests of the citizens of the County to restrict the number of dwellings on a lot until the health, safety, and welfare issues can be studied and the Zoning Ordinance amended accordingly; and

WHEREAS, the Board has the authority under Section 15.2-1427 F. of the Code of Virginia to adopt ordinances in an emergency without a public hearing.

NOW, THEREFORE, BE IT RESOLVED THAT the Board determines that an emergency situation exists in the County with respect to the potential for more than one dwelling to be placed on a lot before the zoning ordinance can be amended to address its concerns; and

NOW THEREFORE, BE IT ORDAINED THAT Section 5-3, Uses with Special Use Permit, of the Charles City Zoning Ordinance is hereby amended by the addition on the following section:

10. Dwelling, Single-family, or Dwelling, Two-family: where there is more than one separate dwelling structure on any one lot.

RE: EMERGENCY ORDINANCE - AMENDED

Motion was made by William Coda to amend the aforementioned and approved Emergency Ordinance to include the following districts: R-1, R-2, B-1, B-2, B-3, M-1 and M-2. The motion carried as follows:

William G. Coda	Aye
Floyd H. Miles, Sr.	Aye
Gilbert A. Smith	Aye

RE: RECOGNITION OF THE LATE BURRELL A. SMITH, SR. (Resolution 2012-03)

Motion was made by Gilbert Smith to approve the following resolution recognizing the contributions to the county of the late Burrell A. Smith, Sr.

The motion carried as follows:

Gilbert A. Smith	Aye
Floyd H. Miles, Sr.	Aye
William G. Coad	Aye

WHEREAS, Mr. Burrell A. Smith, Sr. was appointed by the Board of Supervisors to represent District III on the Charles City County Planning Commission, and

WHEREAS, Mr. Smith served faithfully in that capacity from May 22, 1989, to December 31, 2001; and

WHEREAS, Mr. Smith represented District III as a member of the Road Viewers Committee from January 9, 1990, until December 31, 2003; and

WHEREAS, Mr. Smith was a charter member of the Charles City Volunteer Fire Department, organized in 1972, and served as its president and a fire fighter and remained an active member until he retired from the organization at 70 years of age; and

WHEREAS, Mr. Smith was a vital part of the community, delivering Meals on Wheels, serving as a deacon and in other capacities at Elam Baptist Church, as a member of several fraternal organizations, a civic leader, and a community builder; and

WHEREAS, Mr. Burrell A. Smith, Sr. departed this life on Monday, March 5, 2012, and will be profoundly missed by his family, neighbors, friends, and the community at large.

NOW, THEREFORE, BE IT RESOLVED that the Charles City County Board of Supervisors and on behalf of the citizens of this County, extends its sincere condolences to the family of the late Mr. Burrell A. Smith, Sr.; and

BE IT FURTHER RESOLVED that the Board of Supervisors of Charles City County hereby adopts this resolution in appreciation and recognition of the many contributions Mr. Smith made to the Charles City County Community.

RE: ATTENDANCE OF BOARD MEETINGS

Motion was made by William Coad to not require county department directors to attend the Board of Supervisors' meetings that do not contain anything from their respective department on the Agenda. The motion carried as follows:

William G. Coad	Aye
Floyd H. Miles, Sr.	Nay
Gilbert A. Smith	Aye

RE: EXECUTIVE SESSION

Motion was made by William Coad to go into executive session to discuss personnel matters under Section 2.2-3711(A)(1); and legal matters under Section 2.2-3711(A)(7) of the 1950 Code of Virginia, as amended.

William G. Coad	Aye
Floyd H. Miles, Sr.	Aye
Gilbert A. Smith	Aye

RE: EXECUTIVE SESSION (CONTD)

Motion was made by William Coda to return to regular session. The motion carried as follows:

William G. Coda	Aye
Floyd H. Miles, Sr.	Aye
Gilbert A. Smith	Aye

Motion was made by Gilbert A. Smith that the Board of Supervisors discussed only public business matters lawfully exempted from statutory open meeting requirements and public business identified in the motion to convene the executive session. The motion carried as follows:

Floyd H. Miles, Sr.	Aye
William G. Coda	Aye
Gilbert A. Smith	Aye

RE: BOARD DIRECTIVES/COMMENTS

The Board directed staff to post in house and advertise in the Richmond Times Dispatch thereafter the positions: Building and Ground Maintenance Supervisor and Wastewater Trainee.

There being no further business before the Board it hereby recessed to meet again on Friday, **March 9, 2012** at 9:00 a.m. for a Recessed Meeting of the Board of Supervisors.