

RE: RECESSED MEETING, MONDAY, APRIL 2, 2012, 8:45 A.M.

The meeting was called to order by the Chairman.

PRESENT: Gilbert A. Smith, Chairman  
Floyd H. Miles, Sr., Vice Chair  
William G. Coad

RE: ADOPTION OF AGENDA

Motion was made by William Coad to adopt the agenda as presented.  
The motion was carried as follows:

|                     |     |
|---------------------|-----|
| William G. Coad     | Aye |
| Floyd H. Miles, Sr. | Aye |
| Gilbert A. Smith    | Aye |

RE: CLOSED SESSION

Motion was made by William Coad to go into closed session to discuss personnel matters under Section 2.2-3711(A)(1) and investment of public funds under Section 2.2-3711(A)(6) of the 1950 Code of Virginia, as amended. The motion carried as follows:

|                     |     |
|---------------------|-----|
| William G. Coad     | Aye |
| Floyd H. Miles, Sr. | Aye |
| Gilbert A. Smith    | Aye |

Motion was made by Floyd H. Miles, Sr to return to regular session. The motion carried as follows:

|                     |     |
|---------------------|-----|
| Floyd H. Miles, Sr. | Aye |
| William G. Coad     | Aye |
| Gilbert A. Smith    | Aye |

Motion was made by Gilbert A. Smith that the Board of Supervisors discussed only public business matters lawfully exempted from statutory open meeting requirements and public business identified in the motion to convene the closed session. The motion carried as follows:

|                     |     |
|---------------------|-----|
| Floyd H. Miles, Sr. | Aye |
| William G. Coad     | Aye |
| Gilbert A. Smith    | Aye |

RE: DONATION TO DEPUTY WALIZER MEMORIAL FUND

Motion was made by William Coad to donate \$1000 from the Contingency Fund to the memorial fund established at the Branch Bank and Trust Company (BB&T Bank) in the name of Charles City Deputy Michael Walizer who died in the line of duty March 31, 2012. The motion carried as follows:

|                     |     |
|---------------------|-----|
| William G. Coad     | Aye |
| Floyd H. Miles, Sr. | Aye |
| Gilbert A. Smith    | Aye |

RE: ROXBURY CENTER LEASE

Motion was made by William Coada to approve the request of the Charles City Volunteer Fire Department to co-lease a larger space at the Roxbury Center at a cost of \$6300 per year, funds to be allocated from the Contingency Fund until the FY2013 Budget is in effect. The motion carried as follows:

|                     |     |
|---------------------|-----|
| William G. Coada    | Aye |
| Floyd H. Miles, Sr. | Aye |
| Gilbert A. Smith    | Aye |

RE: COUNTY EMPLOYEE JOB TITLES AND DESCRIPTIONS

The Board agreed by consensus to make changes as needed to county employee job titles and descriptions.

There being no further business before the Board it hereby recessed to meet again on Monday, **April 2, 2012** at 6:00 p.m. for the Board of Supervisors' work session.