

**VIRGINIA:**

At a recessed meeting of the Board of Supervisors held at the Charles City County Government and School Board Administration Building thereof on **Tuesday, April 28, 2015 at 6:30 p.m.** in the 239<sup>th</sup> year of the Commonwealth and the 381<sup>th</sup> year of the County.

PRESENT: Gilbert A. Smith, Chairman  
Floyd H. Miles, Sr.  
William G. Coad

Motion was made by Bill Coad to go into Executive Session to discuss personnel pursuant to Section 2.2-3711(A)(1), of the 1950 Code of Virginia. Motion passed unanimously.

Motion was made by Bill Coad to return to open session. Motion passed unanimously. Motion was made by Bill Coad to certify the Board of Supervisors only discussed public business matters exempted from statutory open meeting requirements identified in the motion to convene to Executive Session. Motion passed unanimously.

The Board adjourned until Tuesday, April 28, 2015 at 7:30 p.m.

**VIRGINIA:**

At the regular meeting of the Board of Supervisors held at the Charles City County Government and School Board Administration Building thereof on **Tuesday, April 28, 2015 at 7:30 p.m.** in the 239<sup>th</sup> year of the Commonwealth and the 381<sup>st</sup> year of the County.

PRESENT: Gilbert A. Smith, Chairman  
Floyd H. Miles, Sr.  
William G. Coad

RE: ADOPTION OF AGENDA

Motion made by Bill Coad to adopt the Agenda as presented. The motion passed unanimously.

RE: CONSENT AGENDA

Floyd Miles stated he would like to remove the April 13, 2015 Budget Discussion meeting minutes to Item 3(a). Motion made by Floyd Miles to approve the Consent Agenda with the removal of April 13 meeting minutes as discussed. Motion passed unanimously.

- a. Approval of Minutes:
  - March 24, 2015 Regular Meeting Minutes
  - April 7, 2015 FY2016 Budget – Public Hearing Minutes
  - April 14, 2015 FY2016 Budget Approval Minutes
- b. CH2M Hill Invoice for Services through March 20, 2015

c. Appropriations for the month of May 2015

May 2015 Appropriations:

*Deputy County  
Administrator  
Recommends*

*General Fund Agencies*

<p><b>11010</b> Board of Supervisors</p> <p><b>12100</b> County Administrator</p> <p><b>12210</b> Legal Services</p> <p><b>12220</b> Non Departmental</p> <p><b>12221</b> Non Departmental-Telecom</p> <p><b>12240</b> Audit</p> <p><b>12310</b> Commissioner of Revenue</p> <p><b>12410</b> Treasurer</p> <p><b>12420</b> Management Services</p> <p><b>12425</b> Information Technology</p> <p><b>12520</b> Motor Pool</p> <p><b>12530</b> Central Gas</p> <p><b>12600</b> Memberships</p> <p><b>13100</b> Electoral Board</p> <p><b>13200</b> Registrar</p> <p><b>21100</b> Circuit Court</p> <p><b>21200</b> Combined GD/JD Court</p> <p><b>21300</b> County Magistrate</p> <p><b>21600</b> Clerk of Circuit Court</p> <p><b>21700</b> Sheriff Judicial</p> <p><b>21800</b> Courthouse Security Fund</p> <p><b>21930</b> Crater Criminal Justice T.C.</p> <p><b>22100</b> Commonwealth's Attorney</p> <p><b>31200</b> Sheriff Law Enforcement</p> <p><b>31900</b> Sheriff Support</p> <p><b>31920</b> County-School Resource Officer</p> <p><b>32200</b> Fire Protection</p> <p><b>32300</b> Emergency Medical Response</p> <p><b>32350</b> E 911</p> <p><b>32400</b> Wireless E911</p> <p><b>33150</b> Correction &amp; Detention</p> <p><b>33300</b> VJCCCA</p> <p><b>33310</b> Col Com Correction jb</p> <p><b>33320</b> 9th District Court Services</p> <p><b>34400</b> Codes Enforcement</p> <p><b>35100</b> Animal Control</p> <p><b>35300</b> Medical Examiner</p>	<p>\$ 5,583</p> <p>9,287</p> <p>-</p> <p>5,617</p> <p>-</p> <p>-</p> <p>15,732</p> <p>13,361</p> <p>17,398</p> <p>34,303</p> <p>10,000</p> <p>-</p> <p>-</p> <p>-</p> <p>-</p> <p>4,350</p> <p>-</p> <p>-</p> <p>19,841</p> <p>12,032</p> <p>1,725</p> <p>-</p> <p>45,289</p> <p>4,185</p> <p>4,642</p> <p>-</p> <p>50,000</p> <p>-</p> <p>2,155</p> <p>20,000</p> <p>-</p> <p>-</p> <p>-</p> <p>8,815</p> <p>-</p> <p>-</p>
---	--

35500	Emergency Management	6,904
42400	Landfill Monitoring	9,596
43200	General Properties	200,186
51100	Health Department	-
52200	MH/MR Services Board	-
53600	Contributions	-
68010	John Tyler Community College	-
71100	Parks and Recreation	43,364
71200	Lewis Park Boat Ramp	-
73200	Library/Cultural	-
73210	Center For Local History	-
81100	Planning Commission	-
81200	Planning Department	12,500
81600	Com Development Cont	-
82650	Environmental Mgt Cont	-
<i>General Fund Agencies Continued</i>		
83300	Cooperative Extension	-
91400	General Fund Contingency	100,000
94000	Cap Outlay-Repair/Renovation	-
95000	Debt Service	36,188
	<i>Total General Fund</i>	<u>\$ 693,053</u>
43400	Public Utility Fund	188,415
	<i>Total Board of Supervisors</i>	<u>\$ 881,468</u>

*FY15- School Operating Categorical  
Appropriations*

61101	<b>Instruction</b>	550,000
62119	<b>Admin,Attendance &amp; Health Serv.</b>	55,000
63109	<b>Pupil Transportation</b>	90,000
64209	<b>Operations &amp; Maintenance</b>	80,000
68109	<b>Instructional Technology</b>	-
213	<b>Self-Sustaining Fund</b>	120,000
214	<b>Textbook Fund</b>	-
215	<b>Food Service Fund</b>	-
	<i>School Fund Total</i>	<u>\$ 895,000</u>

*ALL FUNDS*

BOARD OF SUPERVISORS	432,407
SCHOOL OPERATING	852,588
SOCIAL SERVICES	132,092
SPECIAL WELFARE	-
<b>GRAND TOTAL ALL FUNDS</b>	<u><b>\$ 1,417,087</b></u>

RE: PRESENTATIONS

Floyd Miles stated he would like to make the following corrections to the April 13, 2015 FY2016 Budget - Discussion Minutes. Where the minutes states “his recommendation would be ~~not~~ to utilize funds from the Waste Management settlement in the amount of \$300,000 in lieu of the four-cent real estate tax increase”, remove the word not, and where Mr. Bill Coad asked Michelle Johnson if we can set up another fund other than a rainy day fund should read another fund other than *the fund balance* (not a rainy day fund).

Floyd Miles motioned to accept the April 13, 2015 minutes with the corrections stated. Motion passed unanimously.

VIRGINIA DEPARTMENT OF TRANSPORTATION

VDOT Residency Administrator, David Christoph, gave the following monthly report for the month of April 2015:

**CHARLES CITY COUNTY  
April 2015 – Monthly Report**

Maintenance for the Past 30 Days:

**Asphalt Patching / Hot Box**

- Rt. 5, John Tyler Mem. Hwy
- Rt. 612, Ruthville Rd.
- Rt. 632, Tyler Mills Rd.
- Rt. 623, Willcox Neck Rd.
- Rt. 615, The Glebe Lane
- Rt. 618, Willcox Wharf Rd.
- Rt. 609, Barnett’s Rd.

**Clean Ditch / w Gradall**

- Rt. 612, Ruthville Rd.
- Rt. 615, The Glebe Lane
- Rt. 623, Willcox Neck Rd.
- Rt. 613, Sandy Point Rd.

**Seed & Straw**

- Rt. 613, Sandy Point Rd.
- Rt. 5, John Tyler Mem. Hwy.
- Rt. 155, Courthouse Rd.

**Clean Out Driveway pipe**

- Rt. 612, Ruthville Rd.
- Rt. 623, Willcox Neck Rd.

**Litter & Trash Bag Pickup**

- Rt. 620, Lewis Tyler Lane

- Rt. 607, Church Lane
- Rt. 106, Roxbury Rd.
- Rt. 618, Adkins Rd.
- Rt. 609, Barnett's Rd.
- Rt. 607, Wayside Rd.
- Rt. 155, Courthouse Rd.
- Rt. 641, Little Elam Rd.
- Rt. 602, Lott Cary Rd.
- Rt. 615, The Glebe Lane
- Rt. 626, Old Elam Cemetery Rd.

#### **Bike Trail Cleanup**

- Jet blow small debris off trail
- Cut Small pine trees hanging over trail
- Throw back limbs off trail
- Fix sink holes, both approaches at J M Dresser Bridge/Asphalt, Hot Mix
- Rake Leaves off trail
- Litter pickup
- Grass Cutting

#### **Pot Hole Repair / Cold Mix**

- Rt. 618, Adkins Rd.
- Rt. 612, Ruthville Rd.
- Rt. 607, Church Lane
- Rt. 620, Lewis Tyler Lane
- Rt. 609, Barnett's Rd.
- Rt. 631, Cool Hill Rd.
- Rt. 155, Courthouse Rd.
- Rt. 630, Samaria Lane
- Rt. 650, Cattail Rd.
- Rt. 655, Salem Run Rd.

#### **Driveway Repair / Stone**

- Rt. 607, Church Lane
- Rt. 621, Eagles Nest Rd.
- Rt. 650, Cattail Rd.
- Rt. 155, Courthouse Rd.

#### **Shoulder Repair / Stone**

- Rt. 615, The Glebe Lane

#### **Cut & Throw Back Small Trees**

- Rt. 614, Sturgeon Point Rd.

#### **Throw Back Limbs**

- Rt. 647, Indian Rd.
- Rt. 641, Little Elam Rd.
- Rt. 620, Lewis Tyler Lane
- Rt. 635, Holly Tree Lane

- Rt. 618, Adkins Rd.
- Rt. 613, Sandy Point Rd.
- Rt. 623, Willcox Neck Rd.
- Rt. 5, John Tyler Mem. Hwy.

**Sign Repair**

- Rt. 620, Lewis Tyler Lane
- Rt. 607, Wayside Rd.
- Rt. 609, Barnett's Rd.
- Rt. 614, Sturgeon Point Rd.
- Rt.615, The Glebe Lane

**Clean Leaves From Ditches**

- Rt. 625, West Run Rd.

**Blade Dirt Roads**

- Rt. 613, Sandy Point Rd.
- Rt. 616, Adams Bridge Rd.
- Rt. 623, Willcox Neck Rd.
- Rt. 612, Ruthville Rd.

**Tree Removal Cross Roadway**

- Rt. 5, John Tyler Mem. Hwy.

Driver Awareness Class Fertilizer Training Class

Rt. 106, Traffic Control/Rail Road Crossing / Fix Concrete Pad Working with Elko Sign

Crew / Repair Signs County Wide Clean up Snow Equipment

Dead Animal Removal/Primary & Secondary

**Planned Maintenance for the next 30 Days:**

- Shoulder Repair / Primary
- Pavement Repair / Secondary
- Litter Control / Secondary
- Begin Mowing Primary Routes
- Bike Trail / Mowing
- Beaver Control
- Sign Maintenance as needed / County-wide

<b>CONSTRUCTION</b>	Keith Rider, P.E.
<ul style="list-style-type: none"> <li>• Work continues on Rte. 5 bridge at Herring Creek. Contractor may be able to set the beams for Stage I next week. The temporary signal will continue to be in use till the project ends in</li> </ul>	
<b>TRAFFIC STUDIES/SPECIAL REQUESTS</b>	Jeff Kuttesch, P.E.
<ul style="list-style-type: none"> <li>• Nothing to report this session.</li> </ul>	

Residency Report from David Christoph:

Ms. Helen Payne-Jones brought to our attention that a street name sign had been knocked down on Route 607 (Wayside Road) at the intersection of Route 5. State forces responded and re-installed the sign and post that apparently someone had pulled up. Also, the stop sign at the opposite side of the road was down and it was installed at that time. For future reference when someone notices a "Street Name sign" down, they can contact the Charles City County's Public Works office at 804-652-4730. For all other highway signs, the contact number to call is the Ashland Residency at 804-752-5511 or the Highway Helpline at 1-800-763-ROAD.

Mr. Smith reiterated the good job the area does in addressing the litter issue however the area on Route 607 (Wayside Road) between Route 5 and Route 106 seems to attract a lot of trash. The state crew has policed this area and will make another run sometime prior to mowing.

David Christoph talked with Zack Trogdon about sign clutter in the area of Route 618 (Adkins Road) and Route 618 (Willcox Wharf Road). I have gotten with our Traffic Engineering section and we will see what signs can be consolidated or removed.

David Christoph stated Mr. William White, Superintendent for Charles City, is back assuming all his duties at VDOT. He thanked Tommy Brown for all his work and support in filling in for Mr. White while he was out.

David Christoph stated mowing on the bike trail has begun. The Landscape Engineers asked him to let mowers know to be mindful not to cut down the daffodils and other flowers planted near the bike trail when mowing their lawn.

Bill Coada stated the culverts at Route 106 and Barnetts Road need to have maintenance done so the water will not come onto road.

Gilbert Smith stated on Route 607, from Route 106 to Route 5, VDOT did some asphaltting that is patchy and there are some ruts in the middle of the road. Gilbert Smith stated he has received phone calls from constituents stating how bad the road is to drive on. David Christoph stated they will be putting surface treatment on the road. He will ride through to make sure the surface treatment will cover the entire road.

Barbara Hayes, 12121 Tyler Mills Road, Charles City, Va., stated she is having the same problem with asphaltting on her road that Mr. Smith just stated he is having. The ruts on her road are located in the curves and they are dangerous and deep.

Owen Clark, 5621 Country Wood Drive, Charles City, Va., stated Country Wood Drive road has not been paved for approximately 10 years and it looks like it is deteriorating. He would like for someone to come and take a look at the road and have it patched.

Lloyd Carter, 3720 Wayside Road, Charles City, Va., stated at the last bicycle race that was held in the County the bicyclist was riding two to three wide on Warriner Road and he could not pass them. He also stated the bicyclist did not have numbers posted on them so he could report them. He would like for someone to check into making sure they wear their numbers and ride in a single file.

### YMCA Presentation

Michelle Johnson introduced Eric Garmon, Representative from the Greater Richmond YMCA, who has been working with Parks and Recreation with the County senior citizens. The County has been working with the YMCA for over a year and finally it has come into fruition.

Eric Garmon, Program Director of YMCA, gave a brief overview of how the YMCA has been functioning in the County. He stated this is a grant funded program to work with individuals age 50+. Starting January 1, 2015, they have been open Monday through Friday, 8:00 a.m. until noon. They offer chair yoga, mat yoga, tai-chi, body sculpting exercise, low impact aerobics, etc. He stated the program helps individuals with their balance, flexibility and strength. The fall prevention rate for older individuals drops drastically with this type of training. They have spent over 400 hours of engagement in this program within a six month period. When they started they had 72 prospects, 68 people enrolled and there are 36 people that actually attend 50 to 60 percent of the time.

Floyd Miles stated the YMCA is doing tremendous work and the County is proud that we can offer these types of programs that the citizens can do to improve their health.

Bill Coada stated the Board cares about younger individuals as well as people of wisdom in the County. The County is often criticized about how much money is spent in Parks and Recreation Department and it is great to get this kind of report from Parks and Recreation.

### RE: PUBLIC COMMENT PERIOD

David Ledbetter, 16530 The Glebe Lane, Charles City, VA., stated he hope Mr. Coada never construed any of his remarks on what is spent on Parks and Recreation as being excessive. He never meant to imply or suggest that. What he meant is what we spend on intellectual health of our community is just as important as what we spend on physical health. He also mentioned that several months ago he asked if the County was in abiding compliance with the five consent orders entered into with Virginia Department of Environmental Quality concerning the various wastewater facilities. The response we got back from staff was you could not answer the questions at that time, as it is very complicated, after you study the report you will get back with us. He just wants to remind the Board on the commitment on the report of how the County is doing on complying with those orders which carry stiff penalties of being in noncompliance.

Steve Fuhrman, 3400 Adkins Road, Charles City, Va., stated the front door was locked this afternoon and people had to walk around the building to get in the building for the meeting, he requested the door be checked for future meetings. Steve Fuhrman also stated the minutes from the March 24<sup>th</sup> meeting state that Mr. Coada stated it has been suggested by Robinson, Farmer, and Cox that the County's fund balance should be 20% which excludes the restricted amount of fund balance, Mr. Coada asked what is the amount of the 20% without the restricted amount. Mr. Fuhrman stated he thinks many citizens would be interested in the answer and he did not see an answer stated anywhere in any of the minutes. It should be made public at some point.

Braden Davis, 6409 Salem Run Road, Charles City, Va., stated the speed limit on Cattail Road recently was raised to 55mph which is ridiculous. He wanted to know what he or the Board could do to have this speed limit reduced.

Martha Harris, 7902 Courthouse Road, Providence Forge, Va., stated last week she watched in sadness as her sister-in-law's house burned down. New Kent was able to respond before Charles City arrived. She stated she recognizes that the County is at the mercy of volunteers but would like to see us do a better job than what we are doing. The fire trucks ran out of water two or three times and she believes that had a great impact on the fact that the house was totally destroyed. She also stated Route 155 does not have fire hydrants like some areas in the County and she asked if we could get water trucks placed strategically throughout the County so the fire trucks would not have to go back and forth to get water; water would be available if needed. She stated New Kent as well as Charles City did an excellent job; however, time was of the essence. A lot of time was wasted on waiting for water.

RE: PUBLIC HEARING: Secondary Six Year Plan FY2016 – FY2021

Zach Trogdon stated only around \$22,000.00 per year is allotted for projects in the Secondary Six Year Plan. He stated we need to target the projects that need to be done; one of the projects on the list, Route 628, Courthouse Green, appears to have already been done by construction of the Virginia Capital Trail and the flooding repairs on Sturgeon Point Road have already been taken care of through use of Residency funds. Mr. Trogdon stated the public hearing will give the public a chance to address road improvements to be considered for the Secondary Six Year Plan.

Public hearing was opened. *No comments were made.* Public hearing was closed.

The Board will look at the list provided and prioritize the list of projects and bring back to the May meeting. Bill Coad asked if we can carry funds over to accumulate. Bruce McNabb, VDOT representative, stated yes you can carry funds over to accumulate for six years, the program changes every six years.

Gilbert Smith asked the Board to give their prioritized list of road improvements to Zach Trogdon to be considered at the May meeting.

RE: APPOINTMENTS

Floyd Miles made the following motions:

Reappoint *Judy Ledbetter, District III*, 16530 The Glebe Lane, Charles City, Va., to the Center for Local History Advisory Commission with said term to expire March 31, 2018; Reappoint *Deputy Floyd Miles, Jr., County Member*, to VASAP (Virginia Alcohol Safety Action Program Board) with said term to expire May 31, 2018. Motion passed unanimously.

Bill Coad made the following motions:

Appoint *Barbara Ghee, District II*, 5320 Adkins Road, Charles City, Va., to the History Advisory Commission Board with said term to expire April 30, 2018; Reappoint *Lindsey Johnson, District II*, 4715 Cool Hill Road, Providence Forge, Va., to the Henrico Area Mental

Health Services Board with said term to expire April 30, 2018. Motion passed unanimously.

Gilbert Smith made the following motions:

Reappoint *Sharon Brown, District I*, 10961 Shady Lane, Charles City, Va., to the Charles City Health Council with said term to expire April 30, 2017; Reappoint *Russell Crawley, District I*, 4301 Old Union Road, Charles City, Va., to the Economic Development Authority with said term to expire March 31, 2019; Reappoint *Byron Cox, District I*, 10501 Shady Lane, Charles City, Va., to the Road Viewers Committee with said term to expire March 31, 2016.

RE: COUNTY ADMINISTRATOR'S REPORT

Zach Trogdon stated The Commissioner of Revenue has received grant funds from the United Way of Greater Richmond to aid with tax assistance for the citizens of Charles City County. Because there is not a required match to accept the funds, it is recommended that the Board of Supervisors accept the grant funds in the amount of \$200.00. The funds have been designated for the purchase of office supplies only. Floyd Miles motioned to accept funds as requested. Motion passed unanimously.

Zach Trogdon stated the Sheriff Department has been granted the Byrne Justice Assistance Grant to help support the efforts to reduce crime and improve public safety. This grant is in the amount of \$993.00 in federal funds with a required local match of \$110.00; the total budget with matching funds is \$1,103.00. Zach requested the Board approve the acceptance of Byrne Justice Assistance Grant. Bill Coada motioned to accept the Byrne Justice Assistance Grant as requested. Motion passed unanimously.

John Allison thanked the Board for support of the Virginia Co-operative Extension Office, programs and staff. John introduced everyone to Mr. Carl Frick, 4-H Agent in Charles City and New Kent Counties. Carl thanked everyone for the opportunity to serve the citizens of Charles City County. He shared information concerning 4-H Summer Camp; this year there will be three teen counselors, two boys and one girl, with twenty-six campers, thirteen boys and thirteen girls. This is an increase in attendance from last year. He stated he is looking to make contact and build partnerships with Parks and Recreation, Schools, Fair Committee, and Committee on Aging. He has reached out to the community and is looking to build a 4-H Club; there is interest in having two or three different clubs in the County which will need adult mentors and volunteers.

Zach Trogdon stated the Board considered amendments to the Subdivision Ordinance a couple of months ago and needed clarification; the Planning Commission has met and approved the amendments. Bill Coada motioned to accept the amended Subdivision Ordinance as presented. Motion passed as follows:

Gilbert A. Smith	Aye
Floyd H. Miles, Sr	Aye
William G. Coada	Aye

Zach Trogdon presented a Proclamation designating the month of May 2015 as Older American Month. Floyd Miles motioned to accept the Proclamation as presented. Motion passed unanimously.

Zach Trogdon stated on May 7<sup>th</sup> at 7:00 p.m. a Strategic Economic Development Plan presentation will be held in auditorium at the Government School Board Administration Building.

RE: PUBLIC COMMENT PERIOD

No public comments.

RE: DIRECTIVES AND COMMENTS

Floyd Miles asked Mrs. Barbara Hayes to come forward and tell the public about the good fortune the County will be receiving. Mrs. Barbara Hayes, Secretary of the Electoral Board, stated Catrinia Barneycastle, County Registrar, has worked very hard over the last couple of months in answering surveys from the State Board. She had to do a lot of research on elections over the last four to five years. The Registrar Office has received notification that the Registrar will be receiving seven laptop computers for use in elections; this is due to all the hard work put into answering the surveys. These computers will be used to bring up citizen's name when they vote, and the computers are free. This is due to the all the hard work and dedication Catrinia Barneycastle did in compiling all the information for the surveys.

Floyd Miles stated he would like for Zach Trogdon to send a letter to Roger Cole, State Representative for Charles City County on the Commonwealth Transportation Board, thanking him for all his work and effort in getting the drainage issue addressed for Sturgeon Point Road near Route 5.

Floyd Miles stated each Board member represents certain areas through the County; Gilbert Smith is the Representative for Charles City County Volunteer Fire Department. Floyd stated in his opinion the County is in a dire situation when we cannot get volunteers, we have tanker trucks at every station but we are in need of volunteers who are certified to drive the trucks. We need to encourage our younger people to come out and join the Fire Department to help in getting people and trucks to fires.

Floyd Miles stated he has noticed an increase in attendance from the public at the Board meetings. He thanked the public for coming out to let the Board know when they are doing a good job and when they are not doing so good.

Bill Coada stated he thinks Barbara Hayes did not give herself enough credit on what she does at the Registrar's Office. Catrina Barneycastle is doing a great job and so is Barbara Hayes.

Bill Coada stated in reference to the comment David Ledbetter made about Parks & Recreation, he was not talking about Mr. Ledbetter's comments, he was talking about his own comments made in the past. Bill Coada stated of all three Board members he has been the most critical of Parks & Recreation on how much money the County spends, however, it is something

he had to come to realize that Parks & Recreation to a lot of Charles City residents are all they have. He stated we can make improvements and Parks & Recreation is working with the County Administrator and the Deputy County Administrator to make some improvements. What he sees coming out of Parks & Recreation is an improvement.

Bill Coada stated in reference to the comment Steve Fuhrmann made about the Fund Balance in the minutes, the minutes stated Michelle Johnson would get the figures back to him. He did not ask for this information to be given to the public, however, based on Mr. Fuhrmann's comment this information will be made available to the public at the next Board meeting.

Gilbert Smith stated Mr. Ledbetter made a comment on the Consent Orders the County has with the Virginia Department of Environmental Quality; Gilbert Smith asked Zach Trogdon to check into this information and address it at our next regular meeting.

Gilbert Smith stated in reference to the comment made by Braden Davis about the speed limit on Cattail Road, VDOT had done a speed study on this road. Zach Trogdon stated he will send Mr. Braden Davis a copy of the VDOT study.

Gilbert Smith stated in reference to the fire situation in Charles City, he serves on the Board of the Charles City Volunteer Fire Department. The Volunteer Fire Department meets the second Tuesday of each month, he is not sure of how many people are on the roster, only the officers (8 people) shows up for the meetings. They have tried different things to get volunteers and nothing works, if anyone comes up with any ideas of how to get volunteers, please let him know.

RE: EXECUTIVE SESSION

Motion was made by Gilbert Smith to go into Executive Session to discuss prospective business or industry under Section 2.2-3711(A)(5), award of public contract under Section 2.2-3711(A)(29) and legal consultation under Section 2.2-3711(A)(7), respectively, of the 1950 Code of Virginia. Motion passed unanimously.

Motion was made by Bill Coada to return to open session. Motion passed unanimously. Motion was made by Bill Coada to certify the Board of Supervisors only discussed public business matters exempted from statutory open meeting requirements identified in the motion to convene to Executive Session. Motion passed unanimously.

Motion was made by Bill Coada to authorize the County Attorney to repurchase 6.21 acres, Parcel III, in Roxbury Industrial Center in accordance with the Restrictive Covenants that affect the property, which would indicate a price of \$2,500.00 per acre or \$15,525.00 total.

There being no further business the Board adjourned until Tuesday May 26, 2015, 7:30 p.m.