

RE: WORK SESSION, Wednesday, JUNE 5, 2013, 6:00 P.M.

The meeting was called to order by the Chairman.

PRESENT: Floyd H. Miles, Sr., Chairman
William G. Coad, Vice Chair
Gilbert A. Smith

RE: ADOPTION OF AGENDA

Motion was made by Gilbert A. Smith to adopt the agenda as presented. The motion passed unanimously.

RE: SECONDARY SIX-YEAR PLAN UPDATE

Mr. Mike Cade briefly reviewed the approved FY2014-2019 Six Year Secondary Plan for Charles City County. He suggested the Board think long range, looking at projects for the future as available funds may increase in the coming years. He provided information on state and regional revenue and how it is to be used to improve the secondary road systems. If there are roads the County would like to add into its secondary road system, a suggested approach is for the affected residents to fund a portion of the cost with the amount being matched by the state through the Revenue Sharing Fund program.

Mr. Coad requested that a copy of the state and regional revenue spreadsheet handout provided to the Board also be provided to them digitally.

RE: VIRGINIA CAPITAL TRAIL UPDATE

Mr. Cade informed the Board that the original design concept for the Virginia Capital Trail - Sherwood Phase provided for a Charles City courthouse trailhead but the money is no longer available due to the cost of working to not disturb the tree canopy wherever possible down Route 5 (John Tyler Memorial Highway). He will report back to the Board on a new design concept for the trailhead.

RE: 2012 TAX REFUND

Motion was made by William G. Coad to approve the refund of 2012 personal property taxes to T. D. Jefferson totaling \$773.50 per the request of the Commissioner of the Revenue. The motion passed unanimously.

RE: FY2013 BUDGET AMENDMENT – UNITED WAY GRANT

Motion was made by William G. Coad to accept the United Way – Volunteer Income Tax Assistance (VITA) grant funds awarded to the office of the Commissioner of the Revenue in the amount of \$200, to approve the amendment of the Commissioner's FY2013 budget accordingly and appropriation of the same for office supplies needed to provide income tax assistance to residents. The motion passed unanimously.

RE: EAGLE STUDY

Motion was made by William G. Coad to authorize the County Administrator to negotiate a contract for a study of the bald eagle population. The study is a requirement of the Lawrence Lewis, Jr. Park boat ramp permit from the Corps of Engineers. The motion passed unanimously.

RE: WATCH FOR CHILDREN SIGNAGE

Mr. Trogon presented the Board information about “Watch for Children” signage since a request for one was made in the recent past. Upon the request of the Board, Mr. Mike Cade explained the statutory speed limit for posting such signage on a roadway is 35 mph or less.

The Board directed the County Administrator to further research the area of the recent request and whether it falls within statutory guidelines before the Board would provide any more consideration of the request.

RE: HISTORIC COURTHOUSE UPDATE

Mr. Matthew Rowe, Director of Planning advised the Board he is in the beginning stages of working with the Richmond Regional PDC in creating a Courthouse Area Land Use Master Plan. The Plan aims to create a land use framework for the Rte 155 corridor from Lott Cary Rd to Rte 5 and the Rte 5 corridor from the Methodist Church to The Glebe Road.

RE: BOARD COMMENTS/DIRECTIVES

1. Directed staff to work on the entertainment special use permits for bicycling events routed through the county.
2. Inquired if the Commissioner of the Revenue would be able to attend the next meeting to discuss personnel with the Board.

RE: RESOLUTION PLEDGING SUPPORT OF CHARLES CITY COUNTY IN THE DEVELOPMENT OF A LIBRARY FACILITY

Mr. William G. Coada requested that the Board adopt the following resolution pledging the support of Charles City County in the development of a library facility. Adoption of the resolution carried as follows:

Floyd H. Miles, Sr.	Aye
Gilbert A. Smith	Aye
William G. Coada	Aye

**RESOLUTION PLEDGING SUPPORT OF CHARLES CITY COUNTY
IN THE DEVELOPMENT OF A LIBRARY FACILITY**

(Resolution 2013-11)

WHEREAS, the Board of Supervisors entered into a Memorandum of Understanding with the Boards of Trustees of the Heritage Regional Library Foundation, Inc. and the Heritage Public Library concerning a capital campaign to fund construction of a public library facility in the County; and

WHEREAS, by the terms of that Memorandum of Understanding the Board established the Charles City Library Campaign (the “Campaign”) to work as a partner with the County in this fundraising campaign; and

WHEREAS, the services and resources made available by a public library are important to economic development, to education, and to community well-being; and

WHEREAS, the success of the project depends on continuing the partnership with the County on developing and supporting a library in perpetuity.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Charles City County, Virginia that the County is committed to engaging with the Library Campaign in a study to explore a range of feasible options for the development of a Charles City County Library facility. The costs of the study will be shared by the two parties with the selection of the study provider to be done by the County.

BE IT FURTHER RESOLVED that this resolution will supersede and make void any previous resolution(s) and memoranda between the County and the Campaign on this subject.

RE: APPOINTMENT – LOCAL CENTER FOR HISTORY

Motion was made by Floyd Miles, Sr. to reappoint John Tabb to serve as a District III representative member on the Local Center for History, said term to expire May 31, 2016. The motion passed unanimously.

RE: APPOINTMENT – ROAD VIEWERS

Motion was made by Floyd Miles, Sr. to reappoint John Tabb to serve as a District III representative member on the Road Viewers Committee, said term to expire May 31, 2014. The motion passed unanimously.

RE: APPOINTMENT – CHARLES CITY - NEW KENT HERITAGE PUBLIC LIBRARY BOARD

Motion was made by Floyd Miles, Sr. to reappoint Doris Hollimon to serve as a District III representative member on the Charles City-New Kent Heritage Public Library Board said term to expire May 31, 2017. The motion passed unanimously.

RE: APPOINTMENT – CHICKAHOMINY DISTRICT HEALTH ADVISORY

Motion was made by Floyd Miles, Sr. to reappoint Linda Jones-Wood to serve as a District III representative member on the Chickahominy District Health Advisory, said term to expire May 31, 2015. The motion passed unanimously.

RE: APPOINTMENT - ECONOMIC DEVELOPMENT AUTHORITY

Motion was made by Floyd Miles, Sr. to reappoint Jeffrey A. Hayes to serve as a District III representative member on the Economic Development Authority, said term to expire May 31, 2017. The motion passed unanimously.

RE: APPOINTMENT – WETLAND BOARD

Motion was made by Floyd Miles, Sr. to reappoint A. Norman Hofmeyer, Jr. to serve as a District III representative member on the Wetland Board, said term to expire May 31, 2018. The motion passed unanimously.

RE: CLOSED SESSION

Motion was made by William G. Coad to go into closed session to discuss personnel matters under Section 2.2-3711(A)(1); location of a prospective business under Section 2.2-3711(A)(5); and investment of public funds under Section 2.2-3711(A)(6) of the 1950 Code of Virginia, as amended. The motion passed unanimously.

Motion was made by Gilbert A. Smith to return to regular session. The motion passed unanimously.

Motion was made by William G. Coad that the Board of Supervisors discussed only public business matters lawfully exempted from statutory open meeting requirements and public business identified in the motion to convene the closed session. The motion passed unanimously.

There being no further business before the Board it hereby recessed to meet again on Tuesday, **June 25, 2013** at 7:30 p.m. for the Board of Supervisors' regular monthly meeting.