

RE: RECESSED MEETING, WEDNESDAY, JUNE 6, 2012, 6:00 P.M.

The meeting was called to order by the Chairman.

PRESENT: Gilbert A. Smith, Chairman
Floyd H. Miles, Sr., Vice Chair
William G. Coad

RE: ADOPTION OF AGENDA

Motion was made by William Coad to adopt the agenda as presented.
The motion was carried as follows:

William G. Coad	Aye
Floyd H. Miles, Sr.	Aye
Gilbert A. Smith	Aye

RE: DEPUTY EMERGENCY OPERATIONS COORDINATOR

Motion was made by Floyd H. Miles, Sr. to appoint County Building Inspector, Dallas Johnson as Deputy Emergency Operations Coordinator. The motion carried as follows:

Floyd H. Miles, Sr.	Aye
William G. Coad	Aye
Gilbert A. Smith	Aye

RE: PUBLIC WORKS PROJECT UPDATES

Director of Public Work, Joanne Johnson updated the Board on the projects currently being addressed by her department. She noted the following updates:

1. Mr. Willie Washington is working with Southern Air to provide HVAC services
2. The County gas pump area will now be locked at night and on weekends
3. Creating a warning system for residents on County water to notify them of planned cutoffs and outages

RE: COUNTY GAS PUMPS

Motion was made by Floyd H. Miles, Sr. to have and keep premium gas in one of the County gas pumps for Sheriff's Department vehicles. The motion carried as follows:

Floyd H. Miles, Sr.	Aye
William G. Coad	Aye
Gilbert A. Smith	Aye

RE: PLANNING AND ZONING UPDATE

Mr. John Bragg updated the Board on the projects currently being addressed by the Planning Department. He noted the following updates:

1. Cable & Cable Electric is expanding existing business at Roxbury Industrial Park with additional storage and work area. They have 50 to 60 employees currently
2. Tomahund Marine is constructing a marine repair equipment shop and marine equipment storage yard along Rt. 5 and it should be completed by Fall, 2012 and operational.

RE: PLANNING AND ZONING UPDATE (CONTD)

3. Trevor's Bend is revamping their subdivision proposal to be rezoned a major subdivision and have 32 lots.
4. Holdcroft Harbor, LLC has applied to rezone 8.9 acres of agriculturally zoned property to multifamily residential on Chickahominy River west of River's Rest marina. Completion of the project will result in 40,000 gpd wastewater treatment plant and the timeframe is Spring or Summer, 2013.

RE: ZONING PERMIT

Environmental Planner, John Bragg requested the Board consider instituting a zoning permit explaining that a zoning permit would have been invaluable in insuring that a use met the standard of the ordinance and did not create an issue with the neighbors (i.e. home occupations, home based businesses, business services facility, personal service facility and professional service facilities).

Staff suggests that a grace period of six months be given to existing businesses to apply for the zoning permit (at no charge/fee) before staff cite a business for not having a zoning permit.

Mr. Coado noted that a zoning permit would most likely have to be called a business license and the maximum that could be charged would be \$30. He agrees that a business license would help the County to identify the businesses in the county.

Mr. Bragg will do further research and get back with the Board.

RE: LAWRENCE LEWIS, JR. PARK BOAT RAMP PROJECT

Mr. John Bragg advised the Board of the requirements and steps that will be necessary to make the Lawrence Lewis, Jr. Park boat ramp a reality.

The Board of Supervisors directed to proceed with the requirements for the boat ramp project.

RE: ARCHEOLOGICAL SOCIETY OF VA PETITION FOR R/E TAX RELIEF

The Board of Supervisors considered the request of the Archeological Society of VA (ASV) for determination of eligibility for tax exemption status pursuant to VA Code Section 58.1-3651 – Real Property Taxes.

The Board of Supervisors deferred the decision on the request to their June 26, 2012 work session to allow the ASV time to go through the process of having boundary line adjustments made and prepare a revised request to present to the Board.

RE: SCHOOL REQUEST FOR TRANSFER AND REALLOCATION OF FUNDS

Motion was made by William Coado to deny the School Board's request for the transfer and reallocation of funds. The motion carried as follows:

William G. Coado	Aye
Floyd H. Miles, Sr.	Aye
Gilbert A. Smith	Aye

RE: APPROPRIATIONS FOR THE MONTH OF JUNE, 2012

Motion was made by Floyd H. Miles, Sr. to approve the following appropriations for June, 2012. The motion carried as follows:

William G. Coad	Aye
Floyd H. Miles, Sr.	Aye
Gilbert A. Smith	Aye

<i>General Fund Agencies</i>	
Board of Supervisors	\$ 480
County Administrator	(1,224)
Legal Services	-
Non Departmental	1,000
Non Departmental-Telecom	(33,449)
Audit	-
Commissioner of Revenue	2,562
Treasurer	4,973
Management Services	21,328
Information Technology	(2,137)
Motor Pool	6,045
Central Gas	637
Memberships	-
Electoral Board	2,596
Registrar	(9,735)
Circuit Court	1,680
Combined GD/JD Court	-
County Magistrate	-
Clerk of Circuit Court	3,183
Sheriff Judicial	-
Asset Forfeiture - Sheriff	2,539
Courthouse Security Fund	-
Crater Criminal Justic T.C.	-
Commonwealth's Attorney	15,597
Asset Forfeiture - Comm Attorney	1,996
Sheriff Law Enforcement	45,802
EDA Sheriff Support	17,080
Fire Protection	19,000
Emergency Medical Response	88,500
E 911	-
Wireless E911	-
Correction & Detention	6,538
VJCCA	(4,148)
Col Com Correction jb	-
9th District Court Services	-
Codes Enforcement	3,283
Animal Control	-
Medical Examiner	-
Emergency Services	26,377
Landfill Monitoring	45,770
General Properties	14,922
Health Department	(16,784)

APPROPRIATIONS - JUNE, 2012 (Contd)

MH/MR Services Board	-
Contributions	1,337
John Tyler Community College	-
Parks and Recreation	(1,009)
Library/Cultural	-
Center For Local History	-
Planning Commission	1,885
Planning Department	1,486
Com Development Cont	-
Environmental Mgt Cont	-
Cooperative Extension	-
General Fund Contingency	24,000
Revolving Accounts	-
Cap Outlay-Repair/Renovation	41,462
Cap Outlay-New Projects	25,000
Debt Service	-
Total General Fund	\$ 358,572
Public Utility Fund	35,928
Total Board of Supervisors	\$ 394,500
FYI- School Operating Categorical	
Instruction	2,049,942
Admin, Attendance & Health Serv.	151,725
Pupil Transportation	74,032
Operations & Maintenance	223,188
School Food	(9,463)
Debt Service	-
Technology	(52,124)
School Fund Total	\$ 2,437,300
ALL FUNDS	
BOARD OF SUPERVISORS	394,500
SCHOOL OPERATING	2,437,300
SOCIAL SERVICES	163,343
SPECIAL WELFARE	-
TRANS. TO COMMONWEALTH	-
SPECIAL FUNDS	-
GRAND TOTAL ALL FUNDS	\$ 2,995,143

RE: COUNTY POLICY - COUNTY WATER AND WASTEWATER SITES

Motion was made by William Coada to prohibit public access to the County water and wastewater plants, and direct staff to post the appropriate No Trespassing/No Public Access signage and notify the Sheriff's Department to arrest offenders accordingly. The motion carried as follows:

William G. Coada	Aye
Floyd H. Miles, Sr.	Aye
Gilbert A. Smith	Aye

RE: JOINT PUBLIC HEARINGS SCHEDULED

Motion was made by Floyd H. Miles, Sr. to schedule the following matters for joint public hearing with the Planning Commission for the Board's June 26, 2012 regular meeting.

- i. Convention Facility Definition
- ii. Coastal Primary Sand Dune Zoning Ordinance
- iii. James and Almeda Tyler's request to rezone .93 acres, Tax Map #26-70 from B-1 to A-1.

The motion carried as follows:

William G. Coada	Aye
Floyd H. Miles, Sr.	Aye
Gilbert A. Smith	Aye

RE: FOUR FOR LIFE FY2012 CARRYOVER

Motion was made by William Coada to approve the request to carryover the FY2012 Four For Life grant funds to the FY2013 budget. The motion carried as follows:

William G. Coada	Aye
Floyd H. Miles, Sr.	Aye
Gilbert A. Smith	Aye

RE: BOARD DIRECTIVES/COMMENTS

1. **Mr. Floyd Miles, Sr.** inquired about the Sheriff's Department vehicle to be leased and if Ford Motor Credit Union Lease Agreement had been received. Ms. Michelle Johnson responded the Agreement had just been received and would be promptly executed and finalized.
2. **Directed** staff there will be a staff meeting held June 12, 2012 at 8:30 a.m.
3. **Directed** staff and the library Campaign Committee to gather the information the Board needs to make a final decision. Once the information is received the Board will schedule a special meeting with the Committee.

RE: CLOSED SESSION

Motion was made by William Coada to go into closed session to discuss the personnel matters under Section 2.2-3711(A)(1) of the 1950 Code of Virginia, as amended. The motion carried as follows:

Floyd H. Miles, Sr.	Aye
William G. Coada	Aye
Gilbert A. Smith	Aye

Motion was made by Floyd H. Miles, Sr. to return to regular session. The motion carried as follows:

Floyd H. Miles, Sr.	Aye
William G. Coada	Aye
Gilbert A. Smith	Aye

Motion was made by Gilbert A. Smith that the Board of Supervisors discussed only public business matters lawfully exempted from statutory open meeting requirements and public business identified in the motion to convene the closed session.

RE: CLOSED SESSION (CONTD)

The motion carried as follows:

Floyd H. Miles, Sr.	Aye
William G. Coad	Aye
Gilbert A. Smith	Aye

There being no further business before the Board it hereby recessed to meet again on Wednesday, **June 13, 2012** at 9:00 a.m. for the Board of Supervisors' special meeting.