

VIRGINIA:

At the regular meeting of the Board of Supervisors held at the Charles City County Government and School Board Administration Building thereof on **Tuesday, September 22, 2015 at 7:30 p.m.** in the 240th year of the Commonwealth and the 381st year of the County.

PRESENT: Gilbert A. Smith, Chairman
Floyd H. Miles, Sr.
William G. Coada

RE: ADOPTION OF AGENDA

Floyd Miles stated under Item. 3 Presentations he would like to have Parks and Recreation added to make a presentation. Motion was made by Floyd Miles to adopt the agenda with the addition. Motion passed unanimously.

RE: CONSENT AGENDA

Floyd Miles stated to correct the August 25th meeting minutes under County Administrator's Report, in reference to the School Resource Officer. Change the wording to read: After some discussion it was decided to *defer* (remove the word table) the MOU until the next Board meeting on September 2, 2015, to ensure everyone has reviewed the updated MOU.

Bill Coada motioned to approve the Consent Agenda with the correction. Motion passed unanimously.

- a. Approval of Minutes:
 - August 25, 2015 Regular Meeting Minutes
 - September 2, 2015 Work Session Minutes
- b. CH2M Hill Invoice for Services through August 2015
- c. Appropriations - October 2015
- d. FY2015 Carryover - Tourism Maps

Charles City County October Appropriations	<i>Deputy County Administrator Recommends</i>
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General Fund Agencies

11010	Board of Supervisors	\$ 5,936
12100	County Administrator	13,183
12210	Legal Services	5,000
12220	Non Departmental	5,000
12221	Non Departmental-Telecom	22,500
12240	Audit	-
12310	Commissioner of Revenue	22,737
12410	Treasurer	14,379

12420	Management Services	12,000
12425	Information Technology	40,000
12520	Motor Pool	7,300
12530	Central Gas	1,070
12600	Memberships	-
13100	Electoral Board	-
13200	Registrar	27,209
21100	Circuit Court	3,775
21200	Combined GD/JD Court	-
21300	County Magistrate	-
21600	Clerk of Circuit Court	19,442
21700	Sheriff Judicial	38,840
21800	Courthouse Security Fund	2,150
21930	Crater Criminal Justice T.C.	-
22100	Commonwealth's Attorney	17,581
31200	Sheriff Law Enforcement	42,800
31900	Sheriff Support	27,775
31920	County-School Resource Officer	-
32200	Fire Protection	20,000
32300	Emergency Medical Response	42,000
32350	E 911	-
32400	Wireless E911	-
33150	Correction & Detention	27,300
33300	VJCCCA	-
33310	Col Com Correction jb	-
33320	9th District Court Services	-
34400	Codes Enforcement	11,600
35100	Animal Control	6,332
35300	Medical Examiner	-
35500	Emergency Services	1,510
42400	Landfill Monitoring	20,765
43200	General Properties	109,850
51100	Health Department	-
52200	MH/MR Services Board	28,495
53600	Contributions	-
68010	John Tyler Community College	-
71100	Parks and Recreation	60,483
71200	Lewis Park Boat Ramp	-
73200	Library/Cultural	-
73210	Center For Local History	-
81100	Planning Commission	-
81200	Planning Department	16,823

81600	Com Development Cont	-
82650	Environmental Mgt Cont	8,800
83300	Cooperative Extension	700
91400	General Fund Contingency	-
92100	Revolving Account	2,000
92400	FY15 Carry-Over	(75,000)
95000	Debt Service	36,188
	<i>Total General Fund</i>	<u>\$ 646,523</u>
43400	Public Utility Fund	44,690
Fund		
311	Capital Improvement Plan	-
	<i>Total Board of Supervisors</i>	<u><u>\$ 691,213</u></u>

***FY16- School Operating Categorical
Appropriations***

61101	Instruction	488,355
62119	Admin, Attendance & Health Serv.	74,721
63109	Pupil Transportation	60,313
64209	Operations & Maintenance	88,964
68109	Instructional Technology	226,317
213	Self-Sustaining Fund	203,312
214	Textbook Fund	(128,934)
215	Food Service Fund	56,680
216	Capital Fund	-
	<i>School Fund Total</i>	<u>\$ 1,069,728</u>

ALL FUNDS

BOARD OF SUPERVISORS	691,213
SCHOOL OPERATING	1,069,728
SOCIAL SERVICES	135,952
SPECIAL WELFARE	-
GRAND TOTAL ALL FUNDS	<u>\$ 1,896,893</u>

RE: PRESENTATIONS

VIRGINIA DEPARTMENT OF TRANSPORTATION

VDOT Residency Administrator, David Christoph, gave the following monthly report for the month of September 2015:

CHARLES CITY COUNTY
September 2015 – Monthly Report

<p>Maintenance</p> <p>Reclaim Roadway / Surface Treating</p> <ul style="list-style-type: none">• Rt. 618, Wilcox Wharf Rd. <p>Litter & Trash Bag Pickup</p> <ul style="list-style-type: none">• Rt. 602, Lott Cary Rd.• Rt. 607, Wayside Rd.• Rt. 620, Lewis Tyler Lane• Rt. 614, Sturgeon Point Rd.• Rt. 612, Ruthville Rd.• Rt. 609, Barnett's Rd.• Rt. 607, Church Lane• 618, Adkins Rd.• Rt. 638, Mapisco Rd. <p>Bike Trail Cleanup</p> <ul style="list-style-type: none">• Grass Cutting• Weed Eating• Weed Eating Banks on Bridges• Jet Blowing/ Sweeping Trail• Dead Animals on Trail• Pruning Brush• Replace Wood Rail on Bridge• Repair Shoulder w/ Cold Mix <p>Blade Dirt Roads</p> <ul style="list-style-type: none">• Rt. 613, Sandy Point Rd.• Rt. 616, Adam Bridge Rd.• Rt. 623, Wilcox Neck Rd.• Rt. 626, Old Elam Cemetery Rd. <p>Repair Driveway / With Stone</p> <ul style="list-style-type: none">• Rt. 155, Courthouse Rd.• Rt. 602, Lott Cary Rd.• Rt. 614, Sturgeon Point Rd. <p>Daylight Signs</p> <ul style="list-style-type: none">• Rt. 156, Roxbury Rd.• Rt. 155, Courthouse Rd.• Rt. 5, John Tyler Mem. Hwy.	<p>David Christoph</p>
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- Rt. 606, Carter's Mill Rd.
- Rt. 623, Wilcox Neck Rd.
- Rt. 613, Sandy Point Rd.
- Rt. 621, Eagles Nest Rd.
- Rt. 627, Old Neck Rd.
- Rt. 624, Horse Shoe Rd.
- Rt. 601, Liberty Church Rd.
- Rt. 607, Wayside Rd.
- Rt. 608, Shirley Plantation Rd.
- Rt. 610, Green Oak Rd. at Rt. 155, Courthouse Rd.
- Rt. 660, Munford Rd. at Rt. 155, Courthouse Rd.

Cutting / Limbing Brush w Pole Saw

- Rt. 636, Shady Lane

Repair & Straighten signs

- Rt. 650, Cattail Rd. at Rt. 609, Barnett Rd.
- Rt. 619, Weyanoke Rd.
- Rt. 613, Sandy Point Rd.
- Rt. 630, Samaria Lane
- Rt. 667, Roxbury Industrial Center A

Remove Tires From Right A Way

- Rt. 600, Charles City Rd.

Pot Hole Repair

- Rt. 5, John Tyler Mem. Hwy.
- Rt. 615, The Glebe Lane
- Rt. 618, Adkins Rd.
- Rt. 650, Cattail Rd.
- Rt. 609, Barnett's Rd.

Sweep Roadway

- Rt. 618, Wilcox Wharf Rd.
- Rt. 607, Church Lane

Tree Removal

- Rt. 614, Sturgeon Point Rd.
- Rt. 155, Courthouse Rd.
- Rt. 624, Horse Shoe Rd.
- Rt. 5, John Tyler Mem. Hwy.

Grass Cut Site Problems

- Rt. 636, Shady Lane
- Rt. 612, Ruthville Rd.

Clean Beaver Dams

- Rt. 5, John Tyler Mem. Hwy.
- Rt. 623, Wilcox Neck Rd.

<p>Pipe Cleaning / w Atlantic Contractor</p> <ul style="list-style-type: none"> • Rt. 675, Collin Run Pkwy • Rt. 610, Green Oak Rd. • Rt. 5, John Tyler Mem. Hwy. • Rt. 106, Roxbury Rd. • Rt. 155, Courthouse Rd. • Rt. 609, Barnett's Rd. • Rt. 609, Barnett's Rd. at Rt. 637, Wyatt's Lane • Rt. 602, Lott Cary Rd. • Rt. 631, Cool Hill Rd. • Rt. 607, Wayside Rd. <p>Cutting With Slope Mower</p> <ul style="list-style-type: none"> • Rt. 609, Barnett's Rd. (saw mill) • Rt. 618, Adkins Rd. • Bike Trail <p>Repair Washout W/ Gradall</p> <ul style="list-style-type: none"> • Rt. 5, John Tyler Mem. Hwy. (Ruffin Farm)Complaint • Rt. 5, John Tyler Mem. Hwy. (West of Courthouse) <p>Contractors, Grass Cutting All Primary Contractors, Grass Cutting, Working on Secondary Rt.</p> <p>Next Month's Agenda</p> <ul style="list-style-type: none"> • Grass Cutting / Secondary (Contractors) • Replace Driveway Pipe / Primary • Ditch Cleaning / Secondary (Gradall) • Bike Trail Cleanup • Beaver Control • Sign Repair / Primary & Secondary 	
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CONSTRUCTION (No updates rec'd)	Keith Rider, P.E.
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<ul style="list-style-type: none"> • Rte. 5 bridge at Herring Creek – the project's anticipated completion date is 10/31/15. Currently working on the approaches in order to pave soon.
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TRAFFIC STUDIES/SPECIAL REQUESTS	Jeff Kuttesch, P.E.
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Nothing to report this month

Residency Report from David Christoph:

<ul style="list-style-type: none"> • Mr. Coada brought to our attention a bad bump at the end of the Bike Trail bridge there at the east approach over Courthouse Creek. Our investigation has revealed some settlement of the asphalt in the approach to the bridge itself. Repairs are being scheduled. • Mrs. Rhoads brought up three different concerns; the first was poor drainage in the ditch-line in front of her property. The maintenance crew has scheduled the pulling of the ditch, and is awaiting one final clearance from Miss Utility. That should be done in the next couple of days. Second, Mrs. Rhoads inquired about the placement of a School Bus Stop sign because of poor sight distance the school bus has at her driveway when
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the bus stops to pick up her daughter. My sign crew has since installed the School Bus signs. Lastly, due to the impending project, upon completion we will initiate a speed study on the entire roadway from Route 106 to Route 609.

- Mr. Lloyd Carter mentioned that there was some brush on the bank on the north side of Route 607 (Wayside Road) at the approach to Route 106. Maintenance crew cut some of the brush back to improve the sight distance.
- Mr. Lloyd Carter brought to our attention that the Charles City County sign on Route 5 at the Henrico County end had been removed during construction of the Bike Tail. The sign has since been reinstalled.
- Mr. Preston Adkins advised that on Route 5 just east of Route 608 (Shirley Plantation Road) there was an approximately 2" drop off of the pavement. We have just completed a repaving project in that area and the drop off should be addressed.
- The brush and weeds along Route 608 (Shirley Plantation Road) have since been mowed.
- Mr. William McCauley mentioned that on Route 106 there at the entrance to Roxbury there is a missing Fire Station sign. Sign crew has ordered the sign and as soon as it comes in it will be installed.
- Maintenance crew has been working on the Bike Trail installing counting stations to monitor both bicycle and foot traffic utilizing the trail. Four stations will be installed at various locations in Charles City County.

David Christoph stated VDOT now has a telephone number you can call between work hours, 8:00 a.m. to 4:00 p.m., and talk to person (804) 752-5511; the 1-800 automated system will still be available after work hours. David brought the County some brochures from Customer Service Department with telephone numbers listed to be given to the county citizens.

Lloyd Carter, 3720 Wayside Road, Charles City, Va., thanked VDOT for cutting the brush on the bank of Route 607 (Wayside Road); he stated it has really improved the site distance.

Tak Kwok, 7110 Mistletoe Lane, Charles City, Va., stated he has a couple of issues and concerns in reference to political campaign signs. He asked if it is against VDOT to have these signs in the right-of-way. He also asked if the signs are an issue or nuisance if VDOT is trying to maintain the cutting of the grass. Tak Kwok stated his second concern is about billboards; the billboards at intersections impose a sight issue; he asked how VDOT goes about addressing this issue. David Christoph stated signs are taken down if they are on a stop sign; if a billboard is in a right-of-way it cannot be placed unless a permit was granted by VDOT. David Christoph asked Mr. Kwok to contact VDOT if he has any issues and someone will come and take a look at where the sign(s) is located.

David Christoph introduced the new VDOT Superintendent that represents Charles City County, Mr. Jamie Craig.

PARKS & RECREATION PRESENTATION

Alfred Crump gave a brief overview of the programs Parks and Recreation have been offering during the summer months. He stated Parks & Recreation are continuing to offer a fitness program Monday through Thursday, with morning and evening classes. Other programs Parks and Recreation offer are special event Senior Programs; ballet class for girls; adult sport league for men and women; summer camp and mentoring program. Alfred Crump presented a presentation showing the participants in the different programs; he stated people really enjoy the

programs and they look forward to coming out and participating. Parks & Recreation are looking to enhancing Parks & Recreation programs and add more classes and new programs for the citizens of Charles City County. A free fitness class sponsored by Sports Backers will start in October.

Floyd Miles recognized two colleagues on the Recreation Advisory Commission, Mrs. Elnora Robinson and Mrs. Lee Sanford. He thanked them for working with Parks and Recreation Advisory Commission and the department to try to enhance recreation for the citizens in the County.

Bill Coada stated over the last three years he has been critical of the money spent in the Parks and Recreation department, he sees a new fire burning within the department and he likes what he sees. Bill Coada also stated a lot of our constituents only have the County and Parks and Recreation to meet their fitness needs and he appreciates all that he sees Parks and Recreation doing.

RE: PUBLIC COMMENT PERIOD

Michelle Eichron, Cypress Court Road, stated she was chosen to speak to the Board on behalf of the Monday night Yoga class. She stated the class has a total of 14 to 15 people that attend on a regular basis. Since starting Yoga class Michelle Eichron stated her blood pressure has come down; Yoga has lowered her stress level as she have a very ill husband at home; her balance has improved and she sleeps better. She stated she appreciates and hope the Board continues to keep this program in the budget. She demonstrated for everyone in attendance a position she does in class.

Susan Turnage, a registered nurse and Yoga instructor for Charles City County, stated she is speaking out of gratitude of the Yoga Program in Charles City County. In January the YMCA in conjunction with Charles City County contracted with her to provide two chair-yoga classes to the seniors in the County; the seniors that are more active requested a matt class during the day which she does. Susan then started doing a matt class on Monday evenings for people that worked during the day. Susan stated Yoga is simply three things breathing, movement and rest; it lowers blood pressure it is a great tool for stress mgmt. and balances your brain. Between her chair and matt students she has regular and devoted following because of the facility; it is comfortable, it's close by and it is an affordable program. She stated these are the three big barriers to wellness programs that all communities face. Charles City County is unique as the program is comprised of men and women, comprised of African American and Whites, and there is an age group of ages 30 to 80+. This class provides wellness to people with chronic health issues; it increases mobility, there is less unsteadiness and it lowers blood pressure. Susan stated Alfred Crump has been helpful in maintaining the facility and answering any questions she have had. The number of attendees speaks for itself; there is an average of ten students per class, there is nowhere in Central Virginia where a studio has 10 students per class on a daily basis. Susan commended the Board for allowing the facility to be used for the program and she feels there is great potential to grow this program even more.

Tak Kwok, 7110 Mistletoe Lane, Charles City, Va., stated he wanted to bring some issues to the Board attention. In 2012, Mr. Coada attended a County meeting and handed out a script about mobile homes, how many dwelling units you can put on an acre. Mr. Coada was asked about Mr. Baber continued position on the Planning Commission Committee and he

stated he would not be nominated back on the committee. On July 24, 2012, Mr. Coada nominated Mr. Baber for another four years on the Planning Commission. Tak Kwok stated the reason he is bringing this up is because Mr. Baber and Mr. Washington were assigned to the task of creating a new ordinance with Matt as part of sub-committee. Tak Kwok stated several instances that he believes Mr. Baber violated the Conflict of Interest in the Virginia State statute because of his property at 9500 Holly Tree Lane. Tak Kwok also stated he feels this constitutes abuse of office based on an intentional act by Mr. Baber past rezoning application in 2008. There needs to be an amendment to the by-laws of the Planning Commission to the number of years a person can serve on a committee. Tak Kwok asked the Board to consider removing Mr. Baber from his position on the Planning Commission.

Mr. Floyd Miles stated he apologized for overlooking Mrs. Ruby Paige who is also on the Recreation Advisory Commission Board.

RE: PUBLIC HEARING

Ordinance to Amend County Code – Chapter 41, Utilities

Zach Trogdon stated amendment to Utilities Chapter 41 will be amended to add state code language to the County Code and utility rates will be removed from the County Code and be adopted by ordinance, preferably during the annual budget process. A copy of the amended ordinance will be in the Clerk's Office (County Administrator's Office) if anyone wants to review.

Gilbert Smith opened public hearing for comments of Utilities Chapter 41. No comments were made. Public hearing was closed.

Floyd Miles motioned to defer action on the Ordinance to Amend County Code Chapter 41 - Utilities until the next regular Board meeting to allow the public to get a copy and review the Ordinance. Motion passed unanimously.

RE: APPOINTMENTS

No appointments were made.

RE: COUNTY ADMINISTRATOR'S REPORT

Michelle Johnson stated it is time to renew the County's Health Insurance which is done annually. The only company that placed a bid for health insurance for the County was Anthem. There were many variables that caused no other companies to place a bid such as, high risk claims, group size and employees who discontinued coverage. The average increase to a group the size of Charles City County is 12% to 14%. Currently the County spends \$601,000 on health insurance for the staff. The increase percentage is 10.53% for the renewal for the employer share and 10.55% for the employee share; this will be an increase to \$665,000 for FY2016. The County always projects and includes a 10% increase in the annual budget. Michelle Johnson presented three options to the Board for consideration and recommended they approve Option 1 with an increase of 1.91% for the employer and 9.61% increase for the employee with

Anthem. Bill Coada motioned to accept staff recommendation to renew County's Health Insurance Plan of for the bid of Option 1 in the amount of \$613,159.11. Motion passed unanimously.

Matt Rowe stated the County made front page of Broadband Communities magazine, this magazine talks about wireless and internet issues. Charles City County made the front page of the magazine on the Wireless Communication Project the County is presently working on.

Matt Rowe stated the Planning Commission directed staff to have a public hearing for an ordinance on Telecommunications Facilities and to have public informational sessions on State Route 106 Industrial Corridor Overlay. A public informational meeting will be at St. John Baptist Church on Tuesday, October 20th from 7:00 p.m. until 8:00 p.m. on the Route 106 Industrial Corridor Overlay; notices will go to all property owners that live on Route 106. The overall purpose of the Telecommunication Facilities Ordinance is to provide opportunity for citizens to access affordable and reliable Broadband and Telecommunication Services and to create a set of standards and commit ways and types of telecommunication structure without these structures having potentially diverse impacts on County rural character in sensitive areas. Matt Rowe also stated the regulatory purpose of having the ordinance is to ensure the County is in compliance with State and Federal Code regulations. Matt Rowe gave a presentation showing the different types of towers and facilities. He stated he cannot provide the name of any providers that may be able to serve the County at this time. Bill Coada stated when all the providers came to the Telecommunication Meeting and gave their presentations it was said with the right provider 90% of the County will have coverage; he asked Matt Rowe would he say that was correct. Matt Rowe stated coverage will depend on line of sight; he would stay on the conservative side and say 75% of the County will have coverage. Gilbert Smith asked if you have Verizon as your provider will you be able to use the new provider. Matt Rowe stated that will depend on when and if you can get out of your contract, he suggested you weigh your options before you renew your contract with your current provider. Matt Rowe stated he is working on getting this project completed, operational, before the end of the year. Floyd Miles motioned for staff to proceed with scheduling a joint public hearing for the October 22nd Board Meeting on the Telecommunications Ordinance. Motion passed unanimously.

Zach Trogdon requested the Board to consider a resolution to endorse the creation of the Charles City Health Coalition, combining the Charles City Health Council and Heal Coalition. This will allow the two groups to pursue grant funds jointly. Bill Coada motioned to accept the resolution endorsing the creation of the Charles City County Health Coalition as presented. Motion passed unanimously.

**RESOLUTION ENDORSING THE CREATION OF THE
CHARLES CITY COUNTY HEALTH COALITION**

WHEREAS, the Charles City Health Council was created in November 2010 upon approval by the Board of Supervisors; and,

WHEREAS, the Chickahominy Health District has become involved with the Healthy Eating Active Living (HEAL) Cities & Towns Campaign for the Mid-Atlantic that began in 2012 to address the epidemic of obesity in partner communities; and,

WHEREAS, the Health Council and the HEAL Coalition have been working together jointly over the past year to develop a strategic plan to improve health and wellness outcomes in Charles City County; and,

WHEREAS, a merger of the two groups will bring tremendous synergy to the implementation of the strategic plan by bringing more subject matter experts to bear and by allowing the group to pursue funding and resources jointly instead of in competition;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Charles City County hereby endorses the creation of the Charles City County Health Coalition and its mission: “To improve health service coordination and planning in Charles City County by promoting, advocating and supporting inter-agency communication and collaboration between both public and private health service organizations.”

Gilbert A. Smith	Aye
Floyd H. Miles, Sr.	Aye
William G. Coad	Aye

RE: PUBLIC COMMENT PERIOD

Tak Kwok, 7110 Mistletoe Lane, Charles City, Va., stated Mr. Baber’s tenure on the Planning Commission has been 30 years, over time the voice of the community changes as the population changes; that is why he feels his request is more than reasonable. Tak Kwok also stated he has another issue. Since the three community meetings held in the County what is status of the RMU (Residential Mixed Use) Ordinance? On September 10, 2014, Mr. Randy Boyd, County Attorney, who has vast knowledge of real estate and contract law advised the Board the County problem is not zoning but the lack of infrastructure. Mr. Miles also expressed his reservation on the lack of infrastructure. He stated the County retains Mr. Boyd for legal advice and expert opinion, so why did this Board move forward and not take his advice. Tak Kwok stated he attend a meeting on the RMU Ordinance and expressed great reservation about this ordinance. He feels the county need to focus on critical infrastructures such as roads, public water and sewer and public safety.

RE: DIRECTIVES AND COMMENTS

Floyd Miles stated he encourages everyone to look at the EMS Prepay Application as October is quickly approaching. If Charles City County rescue squad has to take you to the hospital \$50.00 will cover everyone in your household for one year, October to October.

Bill Coad stated he had asked staff to give an update on the cost to operate a library and the Richard M. Bowman Center for Local History. Zach Trogdon stated he spoke with the Library Committee Campaign and they estimated \$300,000.00, staff was in agreement with adding \$40,000 to \$50,000 for maintenance and Information Technology; this is a projected cost. The term of the debt service will be 20 years.

Gilbert Smith asked Zach Trogdon to give an update on why the County had to drill another well at the Mt. Zion Rustic Area. Zach Trogdon stated the initial new well that was

drilled was only pumping 9 gallons of water per minute and the County needed to have one pumping 70 gallons per minute, which is requirement from VDH (Virginia Department of Housing). The well needs to provide adequate water for fire flow as well as provide for the number of customers on the system. Bill Coadas asked if the County was under an order to develop a well as a back-up; Zach stated yes we were under a Corrective Action Plan which came from VDH.

Zach Trogdon stated the Capital Trail grand opening Ribbon Cutting Ceremony will be held on Friday, October 2nd at the Great Shiplock Park, Richmond VA. On Saturday, October 3rd all counties and localities the bike trail passes through will also be having some type of event/festivities. The Root 5 Greenhouse in Charles City will be having a Family Farm Day, all are invited to attend.

Zach Trogdon stated bids for the Court House well will be received on the 30th of September; he asked if the Board can get together to award the bid on October 6th or 7th? It was agreed that the Board will meet on Tuesday, October 6 at 9:00 a.m. to consider the bid.

RE: EXECUTIVE SESSION

Motion was made by Bill Coadas to go into Executive Session to discuss personnel under Section 2.2-3711(A)(1) and prospective business location under Section 2.2-3711(A)(5), respectively, of the 1950 Code of Virginia. Motion passed unanimously.

Motion was made by Bill Coadas to return to open session. Motion passed unanimously. Motion was made by Bill Coadas to certify the Board of Supervisors only discussed public business matters exempted from statutory open meeting requirements identified in the motion to convene to Executive Session. Motion passed unanimously.

There being no further business the Board **recessed until Tuesday, October 6, 2015, at 9:00 a.m.**