

RE: RECESSED MEETING, Wednesday, SEPTEMBER 4, 2013, 6:00 P.M.

The meeting was called to order by the Chairman.

PRESENT: Floyd H. Miles, Sr., Chairman
William G. Coad, Vice Chair
Gilbert A. Smith

RE: ADOPTION OF AGENDA

Mr. Gilbert A. Smith made a motion to adopt the agenda as presented. The motion passed unanimously.

RE: WORKFORCE DEVELOPMENT MONTH RESOLUTION

Mr. Gilbert A. Smith made a motion to adopt a resolution recognizing September 2013 as Workforce Development Month in Charles City County. The motion passed unanimously.

RE: CORRECTION TO MINUTES OF DECEMBER 20, 2012

County staff recognized that an item that was approved in the Consent Agenda of December 20, 2012 was not included in the minutes of that meeting as adopted. The minutes for the December 20, 2012 meeting will be amended to include the following item as part of Consent Agenda:

“c. Amend School FY2013 Budget (VPSA Grant Funds \$115,000)”

Mr. Gilbert A. Smith made a motion to amend the minutes as specified; motion passed unanimously.

RE: REASSESSMENT UPDATE

Mr. Michael Didawick of Wampler-Eanes Appraisal, Inc. was in attendance to provide an update on the progress of the ongoing 2014 assessment. Mr. Didawick said that a field study had been completed in July, their staff is currently doing the field work and is on pace to finish the reassessment work on time. The Board had no questions for Mr. Didawick.

RE: SHERIFF DEPART: ANNUAL MAINTENANCE UPGRADE

The Charles City County Sheriff's Department requests a \$5,000 amendment to the budget to fund a maintenance upgrade to the DaProSystems. To offset this unanticipated expense, the Sheriff offered to forfeit the remainder of the \$5,000 County salary supplement provided for the Sheriff's position (\$4,167) and to find the balance within other discretionary items.

Mr. William G. Coad made a motion to approve the Sheriff Department budget amendment under the proposed terms; the motion passed unanimously.

RE: SHERIFF DEPARTMENT - GRANTS

Mr. William G. Coad made a motion to accept the following grants.

Byrne Justice Assistance - \$1,140
DMV: Selective Enforcement – Speed Grant - \$16,450
Virginia E-911 Services Board: PSAP - \$2,000

Motion passed unanimously.

RE: AMENDMENT TO FY2014 SCHOOLS' BUDGET

Mr. William G. Coada made a motion to adopt the following amendment to the Charles City County Schools FY2014 budget.

Textbook Funds	\$18,685
VPSA Supplement Grant	<u>\$26,000</u>
(Series XIII)	\$44,685

Motion passed unanimously.

RE: REDUCTION OF FY2014 SCHOOLS' BUDGET

Mr. William G. Coada stated that the County had made explicit it during the FY2014 budget preparation that funds in the amount of \$86,150 were being provided to the Schools to complete work on the HVAC system that was in dire need of repair. Mr. Coada stated that he now understands that the Schools do not have plans to use those funds for that purpose.

Mr. Coada made a motion to reduce the Schools FY2014 Operations and Maintenance budget category in the amount of \$86,150 and for that amount to be transferred to the County General fund. The motion passed unanimously.

RE: CLOSED SESSION

Motion was made by William G. Coada to go into closed session to discuss the location of a prospective business pursuant to Section 2.2-3711(A)(5); and to discuss personnel matters under Section 2.2-3711(A)(1) of the 1950 Code of Virginia, as amended. The motion passed unanimously.

Motion was made by William G. Coada to return to regular session. The motion passed unanimously.

Motion was made by William G. Coada that the Board of Supervisors discussed only public business matters lawfully exempted from statutory open meeting requirements and public business identified in the motion to convene the closed session. The motion passed unanimously.

There being no further business before the Board it hereby recessed to meet again on Tuesday, **September 24, 2013** at 7:30 p.m. for the Board of Supervisors' regular meeting.