



# CHARLES CITY COUNTY ZONING CITIZEN COMPLAINT FORM

Please Print All Information  
(shaded areas for office use only)

Date of Complaint	Time of Complaint	Received by	How received (phone, email, walk in?)
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## COMPLAINANT INFORMATION

Name	Address	Contact phone number
Complainant Signature/Date (if available)		

## COMPLAINT INFORMATION

Location of complaint (Address):	Tax Map #
Property owner/resident name:	

### Complaint Type (select all that apply):

- |   |  |
|---|--|
| <input type="checkbox"/> Unlicensed or inoperable vehicles  | <input type="checkbox"/> Environmental (ChesBay, Soil and Erosion) |
| <input type="checkbox"/> Excessive junk/debris in yard      | <input type="checkbox"/> Illegal kennel                            |
| <input type="checkbox"/> Operating a business from the home | <input type="checkbox"/> Dwelling in a recreational vehicle        |
| <input type="checkbox"/> Illegal sign                       | <input type="checkbox"/> Structure not meeting required setbacks   |
| <input type="checkbox"/> Litter                             | <input type="checkbox"/> Glare/light                               |
| <input type="checkbox"/> Noise                              | <input type="checkbox"/> Repeat offense                            |

Additional Information (Use additional sheets if needed)
Complainant signature / Date

Action taken (Use additional sheets if needed)
Inspector /Date of Signature

Charles City County policy is not to reveal the identity of Code Enforcement complainants. Information you provide is confidential, excluded from the Freedom of Information Act, and will not be revealed to others