



# COUNTY OF CHARLES CITY, VA

CHARLES CITY COUNTY  
 DEPARTMENT OF PLANNING  
 10900 S COURTHOUSE ROAD  
 CHARLES CITY, VIRGINIA 23030  
 804-652-4707

## APPLICATION FOR A LAND DISTURBANCE PERMIT

PROPERTY INFORMATION					
<u>Street Number</u>	<u>Street Name</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Parcel Number</u>
EXACT LEGAL DESCRIPTION OF PROPERTY					
<hr/> <hr/> <hr/>					
PROPERTY OWNER INFORMATION					
<u>First Name</u>		<u>Last Name or Business Name</u>		<u>Phone Night</u>	<u>Phone Day</u>
<u>Street Number</u>	<u>Street Name</u>	<u>City</u>		<u>State</u>	<u>Zip</u>
AGENT/LESSEE INFORMATION IF DIFFERENT FROM PROPERTY OWNER INFORMATION					
<u>First Name</u>		<u>Last Name or Business Name</u>		<u>Phone Night</u>	<u>Phone Day</u>
<u>Street Number</u>	<u>Street Name</u>	<u>City</u>		<u>State</u>	<u>Zip</u>
RESPONSIBLE LAND DISTURBER INFORMATION					
<u>First Name</u>		<u>Last</u>	<u>Certification Number</u>		<u>Expiration date</u>
<u>Street Number</u>	<u>Street Name</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Phone #</u>
PROJECT INFORMATION					
<u>Disturbed Acreage</u>	<u>Project Name</u>			<u>Type of Project (please circle)</u> <u>Commercial; Industrial; Residential;</u>	
<u>Project Description</u>					

ARE THE FOLLOWING ATTACHED?

- 1 Completed Checklist for plan submittal completed
- 2 Completed Checklist for surety estimate submitted
- 3 Three Sets of plans and specifications (Consistent with County Ordinance and Va Erosion and Sediment Control handbook)

Attachments

1. Permits received or copies of applications to state, federal or local agents.

I, the undersigned, hereby certify that I am the landowner, contract purchaser or owner's designated agent and that I fully understand the provisions of the Charles City County, Virginia Soil Erosion and Sediment Control Ordinance and Program and that I accept responsibility for carrying out the Soil Erosion and Sediment Control Plan for this project as approved. I further grant right-of-entry into this property to the designated personnel of County of Charles City for pre permit field review, inspection and compliance monitoring.

I the undersigned further agree to the following items:

1. This project shall conform to the standards and specifications and other criteria adopted by the County of Charles City unless a variance has been granted in writing by this locality.
2. The approved permit and plans shall be kept on the work site and shown on request.
3. The locality shall be notified prior to work commencement and when the project is completed.
4. Other work (grading, excavating, and construction) on the project shall not commence until the appropriate soil erosion and sediment controls are in place as a result of work covered by the permit.
5. Applicant agrees to be responsible for any and all damages to and the maintenance of any other conservation measures already in place as a result of work covered by this permit.
6. Applicant agrees to maintain the conservation measures in satisfactory operating condition until final and permanent stabilization is achieved.
7. The permit may be revoked should the locality determine that the project is not in compliance with the conditions of the approved plans.

At the county's discretion, a Performance Guarantee may be required to be posted to the benefit of the County of Charles City, Virginia, prior to issuance of a Land Disturbance Permit. Such Performance Guarantee shall be conditioned to conform to the approved Soil Erosion and Sediment Control Plan. Final inspection of the project shall be made by the Program Administrator or administrator's designated agent. The release of any Performance Guarantee is contingent upon satisfactory findings of such inspection. Release of the Performance Guarantee shall occur within 60 days after the project site is deemed adequately stabilized by the Program Administrator.

Applicant's Name (Printed Neatly)

Applicant's Signature

Date

DEPARTMENT USE	
Application Number:	Approved/Disapproved
RECEIVED DATE : BY	SIGNATURE: DATE:

## CHECKLIST FOR PLAN SUBMITTAL

Yes	No	N/A	<b>Plan requirements</b>
			<b>(1) A boundary survey or scaled drawing of the tract or site plan limit showing</b>
			North arrow and property line boundaries and distances.
			Area of the lot/parcel.
			Limits of any required buffer areas.
			Location, dimensions and use of existing and proposed structures
			Limits of any established one hundred year floodplains.
			Dimensions and location of all existing and proposed driveways,
			Limits of any wetlands.
			Limits of clearing or grading.
			Existing and proposed water wells
			Existing and proposed septic systems on the property
			Above and underground utilities, existing and proposed,
			Location of environmental controls such as silt fencing etc.
			<b>CBPA Features Shown</b>
			Areas on site where slope exceeds 5%.
			<b>2) Amount of impervious surface proposed for the site.</b>
			<b>3) Existing and proposed zoning</b>
			<b>4) Is Variance required for CBPA,</b>
			<b>5) Is discussion of variance need included?</b>
			<b>7) Specifications for the protection of existing trees to be preserved.</b>
			<b>(8) Location of tract or parcel by a vicinity map.</b>
			<b>9) Address appropriate minimum standards requirements (VESCH)</b>
			<b>10) Tree Preservation Plan</b>
			<b>11) Screening and Buffering Plan</b>
			<b>12) Areas of various construction phases, including sequential and concurrent</b>
			<b>1 3) Plans for adequately conveying stormwater in accordance with VESCH.</b>
			<b>14) Description of all structural erosion and sediment control measures</b>
			<b>15) Design calculations for all temporary and permanent structural control measures including hydraulics and Site hydrology</b>
			<b>16) Description of the inspection, maintenance, and records program</b>
			<b>17) Construction Scheduling (Phasing, installation of Environmental Controls,</b>
			<b>18) The location, dimension, size and height of the following when existing or proposed . and</b>
			(a) location of topsoil stockpiles, staging areas, equipment storage,
			(b) proposed structures with anticipated use
			(c) Natural and artificial watercourses.
			<b>19) Soils Mapping</b>
			<b>20) Existing topography with a maximum of ten-foot contour intervals.</b>
			<b>21) Final grades</b>
			<b>22) Limits of highly erodible soils, including steep slopes greater than 15%.</b>
			<b>23) Seeding plan to include:</b>
			(a) description of seeding and mulching plan including:
			(b) lime and fertilizer application rates
			(c) seed mixes (appropriate for soil type)
			(d) types of mulch/matting materials
			(e) mulch/matting application rates

## SURETY SCHEDULE

MINIMUM STANDARD #	SEDIMENT DEVICE	Cost	Unit	QTY	Cost final
3.01	Safety Fence	\$4.00	linear foot		
3.02	Construction Entrance	\$1,500.00	each		
3.05	Reinforced Silt Fence	\$5.00	linear foot		
3.07	Curb Inlet Protection	\$150.00	each		
3.08	Culvert Inlet Protection	\$200.00	each		
3.09	Diversion Berm	\$5.00	linear foot		
3.1	Fill Diversion	\$2.00	linear foot		
3.12	Diversion	\$12.00	linear foot		
3.13	Sediment Trap	\$2,000.00	acre		
		\$2,500.00	2 acre		
		\$3,000.00	3 acre		
3.16	Paved Flume	\$35.00	square yard		
3.17	Stormwater Conveyance Channel				
	Seeded	\$10.00	square yard		
	Sodded	\$20.00	square yard		
	Temporary Matting	\$30.00	square yard		
	Permanent Matting	\$40.00	square yard		
	Riprap	\$60.00	square yard		
3.18	Outlet Protection				
	Riprap	\$60.00	square yard		
	Grouted Riprap	\$50.00	square yard		
	Concrete	\$40.00	square yard		
3.20	Rock Check Dam	\$30.00	square yard		
3.21	Level Spreader	\$12.00	square yard		
3.22	Temporary Seeding/Mulch	\$2,500.00	acre		
3.23	Permanent Seeding/Mulch	\$3,000.00	acre		
	Plantings Cost of plants + 25%				
	SUBTOTAL				
	Contingency 25 percent of total				
	TOTAL				