



**CHARLES CITY COUNTY**  
CHARLES CITY, VIRGINIA 23030

**AGENDA**  
**September 27, 2022**  
**6:00 pm**

**BOARD OF SUPERVISORS**

**WILLIAM COADA**  
**CHAIR**  
DISTRICT TWO  
**BYRON M. ADKINS, SR**  
**VICE-CHAIR**  
DISTRICT THREE  
**GILBERT SMITH**  
**MEMBER**  
DISTRICT ONE

**MICHELLE G. JOHNSON**  
COUNTY ADMINISTRATOR

**10900 Courthouse Road Charles City, Virginia 23030 Government Administration Building**

**1. Call to Order/Pledge of Allegiance**

**2. Adoption of Agenda**

**3. Consent Agenda**

- a.) Approval of Board of Supervisors Meeting Minutes, August 23, 2022
- b.) Approval of Meeting Minutes for Special Bike Race Meeting, August 30, 2022
- c.) Jacobs Invoice for Services through August 17, 2022
- d.) Appropriations for October 2022

**4. Presentations**

- a.) VDOT Monthly Reports (September) (Mr. Marshall Winn)
- b.) Department Highlights Fire & EMS (Chief James "Jimmy" Johnson)
- c.) Introduction of Human Resources Director, Ms. Andrea Quarles (Michelle Johnson)

**5. Public Hearing**

- a.) 001-92722- Public Notice of Erroneous Assessments or Payments of Local Taxes
- b.) 002-92722- Public Notice of Ordinance for Revenue Sharing for Solar Projects

**6. Public Comment Period**

**7. Appointments**

- a.) District I Appointments (Mr. Gilbert Smith)
- b.) District II Appointments (Mr. William Coad)
- c.) District III Appointments (Mr. Byron M. Adkins, Sr)

**8. County Administrator Update**

- a.) Memo Request for Rollover Funds FY21-22 (Abbey Pemberton)
- b.) United Way VITA Grant Received- Commissioner of Revenue (Abbey Pemberton)
- c.) Insurance Renewal (Andrea Quarles)
- d.) Michelle Johnson Contract (Michelle Johnson)
- e.) Virtual Policy (Michelle Johnson)
- f.) Skipjack Siting Agreement (Michelle Johnson)
- g.) Fire Station/ Water (Michelle Johnson)

- h.) Top 25 Projects (under separate cover)
- i.) Upcoming Events (under separate cover)

**9. Public Comment Period**

**10. Board of Supervisors Directives and Comments**

**11. Executive Session**

**The Board of Supervisors will adjourn until Tuesday, October 25, 2022**

**\*\*\* Agenda is subject to change\*\*\***

