



Charles City County

Charles City, Virginia 23030

Electoral Board

Barbara Hayes
Chairwoman

Gerald Barnes
Vice-Chairman

Kevin Sullivan
Secretary

Meeting Minutes

September 9th, 2022

11:00 AM

Government Administration Building - 10900 Courthouse Road, Charles City, Virginia 23030

Call to Order

The meeting of the Electoral Board was called to order by Chair Barbara Hayes. Electoral Board Chair Barbara Hayes, Vice Chair Gerald Barnes, Secretary Kevin Sullivan, and General Registrar Denay Harris were in attendance.

Review of Public Notice and Ad

Chair Hayes motioned to review the Ad and Public notice before approval. All were reviewed, and no changes were made. All were in favor of publishing the ad and notice, motion passed.

Placement of New election officers

Registrar Harris provided a list of new election officers with their applications. The Electoral Board placed new election officers where there was a need.

Election Logistics

Training Calander

Registrar Harris provided a tentative training schedule. The Board added additional training dates for the new equipment. All were in favor of the training schedule after adjustments were made. Tuesday, September 13, 2022, at 11:00 AM, will kick off the first training day.

L&A

Electoral Board agreed to the date of September 21, 2022, at 2:00 PM for the date we will have the Logic and Accuracy testing. The Board also reviewed the letters to the parties and approved them to be emailed to party Chairs.

Appointment of Machine Custodian

Registrar Harris recommended Philip Hayes to be appointed as the machine custodian. All were in favor. Mr. Hayes will be contacted and sworn in as the custodian.

Letter to Polling Place Chiefs

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Registrar Harris provided the Electoral Board with the drafted letter for the Chiefs. All were in favor and requested that they be sent immediately.

Sample Ballot

The sample ballots were reviewed for accuracy all were in favor of the sample ballot. The ballot sample will move on to State Review.

Next Meeting

Registrar Harris has provided the Board with the next meeting date, which will be the provisional ballot meeting. It will be conducted on November 14, 2022, in the Registrar's office. All were in favor.

Adjournment

With there being no more business, Chairwoman Hayes adjourned the meeting.

Barbara Hayes

Chairwoman of the Electoral Board

Gerald Barnes

Vice Chairman of the Electoral Board

Kevin Sullivan

Secretary of the Electoral Board