

Account/Map No.

COMMONWEALTH OF VIRGINIA  
COUNTY OF CHARLES CITY



Commissioner of the Revenue's Office  
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**2022 NEW BUSINESS PERMIT APPLICATION**

Pursuant to County Code Sections 23-273 through 23-279, businesses located in Charles City County are required to annually apply for a business permit and pay the \$30 fee by January 31<sup>st</sup> of each year. Please note an **approved Zoning Business Permit, issued by the Community Development Department** must be submitted with the initial Business Permit Application. Please pay the fee to Treasurer's Office before coming to the Commissioner of the Revenue's Office. **Business Personal Property Return Due May 2, 2022.**

Legal Name of Business:		Federal ID# or Social Security Number	
Type of Business (circle one):    Individual    Corporation    Partnership <u>LLC</u> PLLC			
Name of Corporate Officer/Partner/Owner:			
Mailing Address:			
Physical Address of Business:			
Detailed Description of All Business Activities:			
Business Phone:		Alternate Phone:	Fax:
Email:		Website:	
HAS THIS BUSINESS CLOSED/MOVED?	Yes ___	IF YES, DATE BUSINESS CLOSED/MOVED _____ & NEW LOCATION	
<b>Authorized Signature, Printed Name &amp; Title of Person Completing Form</b>			
/	/	/	/
Signature	Printed Name	Title	Date
<i>I do hereby certify I/we have complied with of the requirements of Charles City County Code, (1) The information included and attached is to the best of my knowledge, is complete and correct, (2) I understand the limits of this Business Permit, (3) I am the owner and/or member, partner, executive officer, or other person specifically authorized in writing to sign.</i>			
<b>2022 – CHARLES CITY COUNTY – 2022 BUSINESS PERMIT</b>			
Business Name:		Account No./ Map#: Zoning Permit #: ZP-	
Address:		Permit Beginning Date/Expiration Date	
Date Applicant Began Business in Charles City County:		/January 31, 2023	
Approved By: <i>Commissioner of the Revenue's Office</i>		<b>DATE ISSUED/PAID</b>	

**Renewal date is by January 31, 2023**