

Santa Workshop & Resource Fair



SATURDAY, DECEMBER 10, 2022 - VENDOR INFORMATION

Location:

- 8320 Ruthville Road, Providence Forge, VA 23140

Vendor Fee:

- \$5.00 per vendor space (For-profit)
- \$0 per vendor space (Non-profit/Informational)
- Maximum of 30 vendor/resource spaces available



Booth Area:

- Vendors are provided one (1) eight (8) foot table and two (2) chairs.
- Vendor spaces are first come - first assigned on 12/10/22.

Vendor Set-up:

- Vendors are expected to arrive between 9:30 - 10:00 am.
- Roads will be blocked off after 10:00 am.
- Vendors are expected to be set-up and ready to sell by 10:30 am.
- Vendors are expected to stay at Santa's Workshop until 12:30 pm.
- Due to road closures, vendors are asked to arrive via the following:
 - Route 5, turn onto the Glebe Lane, turn left onto Ruthville Road, turn right into the Social Center grounds.
- Vendors are responsible for set-up/break-down, trash and garbage generated by their respective business/organization.

Vendor Parking:

- Vendors are encouraged to unload their vehicle and park in the designated vendor parking area. Staff will direct vendors to this area.

For more information or to register go to www.tinyurl.com/CCC-CivicRec, scan QR code or call 804.652.1601. Register by December 2, 2022.

Santa Workshop 2022 Vendor & Resource Form Return Forms by 12/2/22

VENDOR/SCHOOL/ORGANIZATION/BUSINESS/CHURCH ENTRY NAME:

CONTACT PERSON:

CONTACT NUMBER:

CONTACT ADDRESS:

CONTACT EMAIL:

PLEASE INDICATE THE APPROPRIATE VENDOR/RESOURCE CATEGORY:

INFORMATIONAL/COMMUNITY RESOURCE VENDOR (NON-SELLING)

FOR-PROFIT ORGANIZATION/CRAFTERS/ARTISANS/ INSURANCE

NON-PROFIT

FOOD TRUCK | TYPE OF FOOD SOLD: _____

TEMPORARY FOOD PERMIT VENDOR | TYPE OF FOOD SOLD: _____



ARE YOU ABLE TO ATTEND, IF RESCHEDULED TO DECEMBER 17, 2022? YES NO

ADDITIONAL INFORMATION:

WAIVER FOR PARTICIPATION: In consideration hereof, I hereby, for myself, my spouse, my children, my heirs, successors and assigns, now and forever, release, indemnify, save, defend, and hold harmless the County of Charles City, its departments, officials, employees, instructors, volunteers and representatives from and against any and all claims, including claims that result from or relate to an illness caused by COVID-19 or any related virus for personal injuries, death, fees, liabilities, losses and costs resulting from or arising out of my or my child's participation in any activity sponsored, co-sponsored or administered by the County of Charles City, regardless of the number of times attended.

CONSENT TO USE PHOTOGRAPHS: I also agree to allow photographic images of myself and/or my child(ren) to be taken by the County of Charles City for promotional purposes. **MEDICAL CONSENT:** By participating, I give permission for any and all medical attention to be administered in the event of an accident or emergency.

Signature: _____ **Date:** _____

To register go to CivicRec at www.tinyurl.com/CCC-CivicRec or scan QR code. Entry form due by 12/2/22
For more information call 804.652.1601 or email mwbradby@charlescitivityva.us

